



# OFFICIAL MEETING NOTICE

## TOWN OF SANDWICH

### *Board of Assessors*

**Meeting Location:** Upstairs Meeting Room, 16 Jan Sebastian Drive, Sandwich, MA 02563

**Meeting Date:** March 10, 2020

**Meeting Time:** 4:30 p.m.

### AGENDA

1. **Call Meeting to Order**
2. **Review & Approval of Minutes**
  - 2/25/2020
3. **Public Forum**
4. **Director of Assessor's Report**
  - Abatement and Exemption Count Updates
  - Sales Outlook - 2019 Preliminary Sales Report vs. FY'20 Values
  - 504 Valuation Update
  - Clause 41C Elderly Exemption – Options for May Town Meeting
  - Coronavirus Preparedness Update (In office & In Field)
  - Meeting Schedule Update
5. **Review and Sign Signature Items**
  - Month Ends – February 2020
6. **Executive Session**
  - To comply with M.G.L. c. 30A §21(a)(7) and M.G.L. c. 59 §60 : Review of abatement and exemption applications and other related business.
  - To comply with M.G.L. c 30A §22(f): Review, potential approval and potential release of Executive Session meeting minutes from 2/25/2020.
7. **Other Matters Not Reasonably Anticipated by the Chairman**
8. **Adjournment**

Signed: 

Name (print): Laura Watts

Date: March 6, 2020

Date & Time Received by Town  
Clerk's Office

TOWN CLERK  
TOWN OF SANDWICH

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RECEIVED & RECORDED