Present for the Board of Selectmen: David Sampson, Michael Miller, Robert George, Charles Holden, George Dunham, Town Manager; Heather Harper, Assistant Town Manager – all virtually via ZOOM.

Mr. Sampson opened the meeting by reading the March 12, 2020 Executive Order from Governor Baker suspending certain portions of the Open Meeting Law. There will be no in-person attendance for Selectmen's meetings, however the meeting will be live-streamed and comments from the public will be taken through technologic means.

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF MINUTES
Mr. Miller moved that the Board accept the minutes of May 28, 2020 as written. Seconded by Mr. Holden. Unanimously approved by roll call vote.

PUBLIC FORUM
None

TOWN MANAGER REPORT
1. Mr. Dunham reported that the Annual Town Meeting will be held on June 15, 2020 at 7 PM at the High School. He advises getting there early. The Town Report arrived this week. The printing was delayed because of COVID-19 closure, but the owner ended up printing part of it himself, with Kathy Coggeshall sending him what was needed remotely. The Town meeting pre-meeting with the Moderator and Town Counsel will be held tomorrow. The first round of the CARES Act funding request is due to be submitted tomorrow.

CORRESPONDENCE/STATEMENTS/ANNOUNCEMENT
None.

OLD BUSINESS
FY '20 Budget Update: Two proposed motions that were submitted in the packet last week did not get discussed or approved. The first motion is critical for Natural Resources and the Recreation departments. Mr. Miller moved to return all departmental balances from transfers made from the receipts reserved for appropriation accounts back to the same receipts reserved for appropriation account at the close of FY '20. Seconded by Mr. George.
Unanimously approved by roll call vote. The second proposed motion deals with a transfer from the Cape Cod Municipal Health Group to various accounts. This is in connection with the Town changing health insurance carriers. The Town received $850,000; 75% will be going back into the general fund and 25% back to the employees. Mr. Miller moved that in accordance with M.G.L. c. 32 §19 to transfer 25% - or $213,549 – of the payment received by the Town of Sandwich during FY '20 from the Town’s proportionate share of the Cape Cod Municipal Health Group fund balance to the Public Employee Committee (PEC) Fund. Seconded by Mr. George. Unanimously approved by roll call vote.

FY '21 Budget Update: There has been no news from the State and no details for quite some time. It is possible the State will issue a temporary budget and the final one later. Our budget is done in the best way we can.

Questions/Comments from the Board: Mr. Miller asked if Mr. Dunham is comfortable with the budget the way it is. Mr. Dunham said he is and the $3.5 million is there, but not touched. Even if the State cuts its numbers by 20%, that would be $400,000 and we could accommodate that. The question is what is going to happen to the Chapter 70 money.

Town Meeting Overview: Mr. Dunham thanks Sandwich Community Television for the PSA walkthrough, with Taylor White, Chief Burke, Dave Mason, and Bud Dunham explaining the process. This can be seen at www.sandwichcomtv.org. The preview meeting is tomorrow at 1:30 PM. Attorney John Giorgio is suggesting expanding the wording of Article 12 to “public and/or affordable housing”. The Board also needs to vote to confirm the deed on the parcel. Mr. Holden moved to confirm the deed on the parcel. Seconded by Mr. Miller. Unanimously approved by roll call vote.

Beach and Facilities: The beaches will be fully operational on June 26, including the parking attendants and lifeguards. The COVID-19 has suggested reserving the fresh water beaches for Sandwich residents with stickers only. These include Wakeby, Snake Pond, and Oak Crest. Base stickers would be honored. The Town can still make the decision to close beaches or the Boardwalk if continued operations endanger safety. Mr. Dunham would like the Board’s permission to decide on beach closures, because the decision to do so would need to be done quickly. Mr. Miller expressed concern that there would be public criticism if Mr. Dunham were to make the decision himself.

Questions/Comments from the Board: Mr. George asked how the beaches would be handled on July 4. The plan is to close all the beaches at 6:00 PM until July 5. This will hopefully prevent congregating and fireworks. This is the same as done previously. There will be no other July 4 activities. Mr. George reported that the cannon shooter, who is usually at the fireworks, will be shooting the cannon at noon on July 4 at a property on Gully Lane. There was a question of how many non-residents use the fresh water beaches. There is a fair number who do. They can use the State boat landing at Peters Pond if planning to launch a boat. The fresh water beaches are guarded and have parking attendants as well. Two new beach staff have been hired for oversight and clean-up. Ms. Harper said the parking lots are too large for the number of patrons
who should be social distanced in the swim area. The plans for the beaches will be publicized and will be for 2020 only.

Mr. George moved that access to the fresh water beaches as listed be limited to Sandwich residents only for the 2020 beach season, the exception being the people from the Base. Mr. Miller Seconded.

Mr. Holden asked which departments/agencies would be acting on Mr. Dunham’s order. Mr. Miller would like Mr. Dunham to get approval from the Board at the next Selectmen meeting following any closure. Mr. Sampson said Mr. Dunham could consult with the Chair. Mr. Dunham is most concerned about the Boardwalk. The Town still has the equipment used to close the Boardwalk last time and it can be used again. Town Manager has the authority to close the Boardwalk at any time. Mr. Sampson moved to amend the motion to add that the Board gives the Town Manager the authority to close any or all Sandwich beaches and the Boardwalk any time there is a public health or safety threat. The decision will be reviewed by the Board of Selectmen at the next scheduled meeting. Seconded by Mr. Holden. The amended motion was unanimously approved by roll call vote.

Alcohol Licenses: Mr. Dunham emphasized that changes to the alcohol licenses related to outside serving are temporary due to the COVID-19 situation. Twenty of 39 have been signed off. The Governor has come up with a plan for towns that is similar to Sandwich’s; all towns would be following the same general language. Mr. Sampson thanked the COVID-19 team for being ahead with the planning. The changes will be to November 1, 2020, unless the Governor extends the state of emergency. If businesses want a permanent change, they would need to come back to the boards. The liquor license limits numbers to a total number of people. Mr. Holden thinks the November 1 date makes it very clear. Mr. Miller moved that the Board adopt the policy of temporary license changes. Mr. George seconded. Unanimously approved by roll call vote.

Easements: Mr. Dunham talked about easements, which would be needed from residents for beach renourishment. This was a problem the last time. As part of the Section 111, the language has been amended to exclude the language about permanent public access, and state that access would be for maintenance only. Twelve or thirteen owners would be affected. If the residents do not sign the easement permission, work would not be done in front of their property. Mr. Sampson moved to support the proposed easement as presented. Mr. Holden seconded. Unanimously approved by roll call vote.

Other Old Business not Reasonably Anticipated: None.

NEW BUSINESS

Acceptance of Quarterly Donations: Mr. Dunham thanked Shawme Heights I and II for their donation, especially. They have done this every year. Mr. Miller moved to accept the donations. Mr. George seconded. Unanimously approved by roll call vote.

Vendor Warrants: Everything looked fine.
**Other New Business not Reasonably Anticipated:** None.

**PUBLIC FORUM**

No public comment.

**CLOSING REMARKS**

Mr. Miller encouraged everyone to come to Town Meeting Monday, June 15, at 7 PM. The Town and School officials did a lot of work to make it safe to attend.

**ADJOURNMENT**

The meeting adjourned at 6:20 PM.

Respectfully submitted,

[Signature]

Kathleen Coggeshall

Supporting Documents:

1. Recommended Financial Motions for Board of Selectmen Meeting June 11, 2020
2. Projected General Fund Revenues and Expenses FY21
3. FY 21 General Fund Operating Budget Totals
4. Annual Town Meeting Warrant, Monday, June 15, 2020 (4 pages)
5. Email from Attorney Vicki Marsh re: Terrapin Ridge Confirmatory Deed
6. Confirmation Deed (2 pages)
7. Recommended Beach Operating Plan June 5, 2020 (2 pages)
8. Email from John Giorgio re: Outdoor Dining Policy (4 pages)
9. Email from Michael Riccio re: easement support letters (2 pages)
10. FY20 Consent Agenda