

# TOWN OF SANDWICH

THE OLDEST TOWN ON CAPE COD

130 MAIN STREET  
SANDWICH, MA 02563

TEL: 508-888-4910 AND 508-888-5144  
FAX: 508-833-8045

EMAIL: selectmen@townofsandwich.net  
EMAIL: townhall@townofsandwich.net



BOARD OF  
SELECTMEN

TOWN  
MANAGER

## BOARD OF SELECTMEN AGENDA

January 14, 2010 – 7:00 P.M.

Human Services Building – 270 Quaker Meetinghouse Road

1. Pledge of Allegiance
2. Review & Approval of Minutes
3. Town Manager Report
4. Correspondence / Statements / Announcements / Follow-up (*10 Minutes*)
5. Public Forum (*20 Minutes*)
6. Staff Meeting (*60 Minutes*)
  - Chris Bailey, Chairman, SEIC Task Force – Update on SEIC Efforts
  - Kate Bavelock, Executive Director, Sandwich Chamber of Commerce – Update on Chamber Efforts
  - Appointment to Council on Aging – Carolyn Motta
  - Appointment to Cape & Vineyard Electric Cooperative – Charles Kleecamp
7. Old Business (*10 Minutes*)
  - FY'11 Budget
  - Clarify Board of Assessors Appointment of Madlon Jenkins Rudziak – Effective January 7, 2010
  - Other
8. New Business (*5 Minutes*)
  - Designate Seasonal Population for Seasonal Liquor License Quota
  - Other
9. Public Forum
10. Closing Remarks
11. Executive Session
  - Collective Bargaining
12. Adjournment

**NEXT MEETING:** Thursday, January 21, 2010, 7:00 P.M. – Human Services Building

# **SEIC Task Force Presentation to Board of Selectmen**

January 14, 2010

## **THE 2009 TASK FORCE AGENDA WAS FOCUSED ON 3 QUESTIONS:**

- 1) **WHAT SHOULD THE SEIC DO?**
- 2) **HOW WILL WE DO IT?**
- 3) **HOW WILL WE PAY FOR IT?**

### **1) WHAT SHOULD WE DO?**

Strategic Planning Committee – Tim Cooney

- Review of the Local Comprehensive Plan's Economic Development Component
  - Policies, Goals and Action Items
- Decisions regarding which projects could use the SEIC
- Communication with other parties

### **2) HOW WILL WE DO IT?**

Development Committee – Chris Bailey, Dick Johnson, Stanley Torre

- Discussion of how to begin developing/re-developing focus areas
- Infrastructure
- Zoning
- Additional permitting authorities
- Financial requirements
- Public education and consensus building

### **3) HOW WILL WE PAY FOR IT?**

Organization and Development Committee – Joe Foote, Scott Swank, David Darling

- Developing a funding strategy
  - Identifying public and private funding sources
  - Exploring options for administration
  - Developing a compelling narrative to be modified for each request
  - First application to the county for \$25,000
- Marketing
  - Initial funding may be used to produce marketing materials
- Community participation
  - Discussion of a larger membership body
- Organizational planning
  - First 100 days

## **Recommended SEIC Mission Statement**

To advocate and facilitate Smart Growth and Sustainable Development within Sandwich in accordance with the Town's Local Comprehensive Plan.

To maintain and stimulate economic opportunities that will preserve and enhance the quality of life within the Sandwich community.

## **Recommended SEIC Statement of Goals**

1. Implement elements of the Local Comprehensive Plan that affect land use and economic development.
2. Expand the Town's property tax base.
3. Retain the Town's current job base and create new job opportunities
4. Expand accessibility to local and regional infrastructure and services identified in the Local Comprehensive Plan.
5. Cooperate with surrounding towns in regional planning and economic development to benefit Sandwich and the greater community at large.

# TOWN OF SANDWICH

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## COUNCIL ON AGING



270 Quaker Meetinghouse Road  
E. Sandwich, MA 02537  
Tel: (508) 888-4737  
Fax: (508) 833-9154  
Email: [jtimmons@townofsandwich.net](mailto:jtimmons@townofsandwich.net)

December 2, 2009

Board of Selectmen  
c/o John Kennan, Chair  
Town Hall  
Sandwich, MA 02563

RE: Appointment of Council on Aging Board Member

Dear Board Members:

The Council on Aging Board has nominated Carolyn J. Motta, 36 Town Neck Road, Sandwich, MA 02563 (508-888-8126) be appointed to our Board.

This term would expire 6/30/11 as she is filling the position vacated by Jan Teehan.

Ms. Motta has attended many board meetings and volunteered for such projects as the Oktoberfest fundraiser Ms. Motta brings experience in working with many groups/committees which will help us with future planning and goals. She will be an asset to the Council on Aging and the town and we ask that you appoint her to serve on our Board.

Very truly yours,

Janet Timmons  
Director

/jt

Original in MS Word file  
each Selectman Copied  
& B & DL

SELECTMEN

Charles W. Kleekamp, P.E. Ret.  
P.O. Box 1300  
20 Water Street  
Sandwich, Massachusetts, 02563  
(508) 833-1271  
kleekamp@verizon.net

R JUL 27 2009 D  
R E C E I V E D

July 26, 2009

To: Sandwich Selectmen  
From: Charles Kleekamp  
Cc: Bud Dunham, Doug Lapp

Subject: Letter of Interest to Serve as the Sandwich Town Director for the Board of Directors of the Cape and Vineyard Electric Cooperative.

Dear Selectmen,

In the event the Sandwich Selectmen decide to join the Cape and Vineyard Electric Cooperative (CVEC), I would like to offer to serve as the Town Director for the Board of Directors of the Cape and Vineyard Electric Cooperative. The members of the Sandwich Energy Committee are aware of this offer.

I have most recently served on the Sandwich bylaw committee that developed the residential wind bylaw and now serving on the bylaw committee for utility scale wind turbines.

As your representative to the Cape Light Compact I am learning more of the intricacies of the emerging CVEC even though there is a legal separation between the two organizations.

I believe I have demonstrated my concern for the well being of residents of Sandwich in past activities. With my experience in energy related matters I believe I will be able to further serve the community considering my interest in achieving the societal benefits of renewable energy for Sandwich, the Cape, and the nation as well.

In summary, my activities, contributions and professional credentials follow:

- Served as the President of Shawme Pond Watershed Association. Worked to compile the status of eutrophication in the ponds. Obtained grants to have professional analysis of their condition in addition to personally testing water quality.
- Worked to invoke a bylaw to prohibit the use of gasoline outboard engines on Shawme Ponds (electric OK).
- Served as chairman of the Technical Advisory Committee for the Pave Paws Public Health Steering Group.
- Founding director and Vice President of Cape Clean Air. In 1998 lobbied for stringent emission regulations affecting the Canal Power Plant. Accomplished, in 2001, with other similar organizations, the adoption of state regulation CMR7.29 pertaining to the grandfathered "filthy five" Massachusetts plants.
- Participated as an intervenor in the law suits by Mirant in their effort to void the CMR7.29 regulations. Participated in (and in fact drove) the negotiations for a complex consent agreement with Mirant to comply with this regulation. Achieved the decision for Mirant to drop the law suits in a pragmatic compromise beneficial to both sides (Mirant

vs. MA DEP) by allowing Mirant to use aqueous ammonia as a catalyst for new emission equipment and complying with the law on an earlier time schedule.

- Served on the Upper Cape Lung Cancer Advisory Committee under the auspices of the MA Department of Health. Proposed the need for a detailed meteorological computer model to identify where pollutants travel from point sources such as power plants as well as from distributed sources such as lines of stalled vehicles. Contract was awarded and identifies the dual sea breeze phenomena that drive pollutant fallout across the Cape and Islands.
- I served on the Cape Cod Sustainability Indicators Council. Authored the indicator on the Cape's air quality for the 2003 and 2005 reports. It draws attention to the fact that Cape Cod (Barnstable County) has the worst air quality in the state and explains why this is the case.
- Founding director and current President of Clean Power Now, a citizen advocacy group for renewable energy whose mission is to inform citizens and empower them to support viable renewable energy projects and policies, and importantly to secure their local and regional benefits. We believe the timely development of such projects, in conjunction with energy efficiency and conservation will bring about a clean, healthy environment, an improved economy and a more secure, sustainable America.
- Participated as a stakeholder in the meetings sponsored by the Massachusetts Technology Collaborative to examine and publicly discuss the complex issues related to the Nantucket Wind farm.
- I currently serve as the representative for Sandwich as a member on the Governing Board of the Cape Light Compact.
- Written several commentary articles and frequently lecture on electrical energy issues with substantiated facts about the impact of fossil fuel emissions on health and the environment, dependency on foreign sources of oil and natural gas, and the realistic promise of renewables.

Resume in brief:

- Bachelor's degrees in both mathematics and electrical engineering and a master's degree in computer, control and instrumentation engineering all from the University of Michigan.
- Devoted the first half of my career with a start-up computer company, Applied Dynamics, which moved into industrial control systems.
- Devoted the remainder of my active career with the MITRE Corporation in Bedford, MA, working on advanced fiber optics, laser and satellite communication systems as well as classified radar systems for the US Air Force.
- Retired in 1998 as a registered professional electrical engineer.

Thank you for your consideration.

Sincerely,



Charles W. Kleekamp, P.E. Ret.

#0575

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BOARD OF  
SELECTMEN

TOWN  
MANAGER

September 14, 2009

Mr. Charles W. Kleekamp, P.E. Ret.  
PO Box 1300  
20 Water Street  
Sandwich, MA 02563

Dear Mr. Kleekamp:

Thank you for expressing an interest in volunteering to serve the Town of Sandwich. Your letter of interest dated July 26, 2009 notes that, in the event the Sandwich Selectmen decide to join the Cape and Vineyard Electric Cooperative (CVEC), you would like to offer to serve as the Town Director for the Board of Directors of the Cape and Vineyard Electric Cooperative. You also mention that the members of the Sandwich Energy Committee are aware of your offer.

Be assured that your letter of interest will be considered when the Sandwich Selectmen make a decision on this matter.

Once again, thank you for expressing an interest in volunteering to serve the Town of Sandwich.

Sincerely,  
  
Diane M. Hanelt  
Administrative Assistant

/dmh

cc: Board of Selectmen  
Sandwich Energy Committee

*Copied Town Clerk*

SELECTMEN

R DEC 03 2009 D  
RECEIVED

MADLON JENKINS RUDZIAK  
P. O. BOX 758  
EAST SANDWICH, MA 02537  
(508) 888-0299  
EMAIL: [madlongroup@verizon.net](mailto:madlongroup@verizon.net)

December 1, 2009

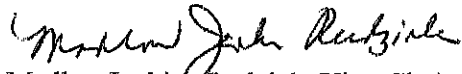
George Dunham, Town Manager  
Town of Sandwich  
34 Quaker Meetinghouse Road  
Sandwich, MA. 02563

Dear Mr. Dunham:

I received a letter from the Barnstable County Retirement Association relative to a "dual membership" in the Barnstable and Bristol County Retirement Associations. As you know, I am the Principal Assessor in the town of Swansea as well as an elected Board member in Sandwich.

Hence, it is with regret that I must resign my position on the Sandwich Board of Assessors effective December 25, 2009, as a result of the new retirement laws. I have attached a copy of the letter dated November 5, 2009 from the Barnstable County Retirement Board which details the issue.

Very truly yours,



Madlon Jenkins Rudziak, Vice-Chair  
Sandwich Board of Assessors

Cc: Edward Childs, Sandwich Director of Assessing  
Ms. Debra L. Cohen, Executive Director, Barnstable County Retirement Assoc.

# BARNSTABLE COUNTY RETIREMENT ASSOCIATION

E. Mark Zielinski, *Chairman/Treasurer* • C. Randall Sherman, *Elected Member* • Mark Foley, *Elected Member*  
Karen V. Walden, *Council Member* • Mary Pat Flynn, *Appointed Member* • Debra L. Cohen, *Executive Director*

November 5, 2009

Madlon Jenkins Rudziak  
PO Box 758  
East Sandwich, MA 02537

Re: Dual Membership

SELECTMEN

R DEC 03 2009 D  
R E C E I V E D

Dear Ms. Jenkins Rudziak

Enclosed please find an Estimate of Benefits as of 12/31/2009. This estimate is based on your service with the Barnstable County Retirement Association only; using your 3 highest years average salary (8/2004 – 5/2007), your current age and service. I have included the estimate just for information only.

As you are aware, Chapter 21, of the Acts of 2009 has a direct impact on you. Section 7 of Chapter 21 adds Section 5(2)(e) to Chapter 32, Retirement Laws. This addition establishes the calculation formula for persons who are employed concurrently by more than one governmental unit and who are members of more than one retirement system. Under this formula the person would be paid an allowance that is calculated as if his or her employment was solely in each position with each benefit separately calculated. The two allowances would then be added together. The limitation does not apply to persons who are vested (having been granted 10 years of creditable service in each of 2 or more systems) and who receive regular compensation from 2 or more units in more than one retirement system, as of January 1, 2010.

As an elected assessor with the Town of Sandwich you currently are a member of Barnstable County Retirement as well as a member of Bristol County Retirement based on your full-time position with Swansea which commenced May 2007.

The Barnstable County Retirement Board interprets the provisions of Section 5(2)(e) to imply that you would have to be vested in both retirement systems to be exempt from the new calculation. In your case you will have 11 years 7 months in Barnstable County Retirement as of 12/31/2009 but less than 10 years of service with Bristol County Retirement. To avoid falling under the provisions of Section 5(2)(e) you would need to terminate your position and receive final pay from the Town of Sandwich prior to 1/1/2010 and then our office would transfer your accumulated deductions and creditable service to Bristol County Retirement.

The Board has been reluctant to advise anyone to give up a position based on interpretation of new laws. But they also have a responsibility to advise you of the current circumstances and the impact to your future benefits.

If you have any questions on this matter please call me at 508-775-1110.

Sincerely,



Debra L. Cohen  
Executive Director

TOWN: Sandwich

DATE: January 14, 2010

Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, Massachusetts 02114

To the members of the Alcoholic Beverages Control Commission:

Acting under authority contained in M.G.L. Ch. 138, §17, as amended the undersigned local  
licensing authority at a meeting  
held January 14, 2010, estimated that the  
(Date of Meeting)

Temporary increased resident population of Sandwich  
(City or Town)

As of July 10, 2010 will be 33,000 (23,000 annual, 10,000 seasonal)  
(Estimate Resident Population)

This estimate was made and voted upon by the undersigned at a meeting called for the purpose,  
after due notice to each of the members of the time, place, and purpose of said meeting, and after  
investigation and ascertainment by us of all the facts and after cooperative discussion and  
deliberation. The estimate is true to the best of our knowledge and belief.

**THE ABOVE STATEMENTS ARE MADE UNDER THE PENALTIES OF PERJURY.**

Very truly yours,

Local Licensing Authorities

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS CERTIFICATION MUST BE SIGNED BY A MAJORITY OF THE MEMBERS OF THE  
LOCAL LICENSING AUTHORITIES.