

# TOWN OF SANDWICH

THE OLDEST TOWN ON CAPE COD

130 MAIN STREET  
SANDWICH, MA 02563

TEL: 508-888-4910 AND 508-888-5144  
FAX: 508-833-8045  
E-MAIL: selectmen@townofsandwich.net  
E-MAIL: townhall@townofsandwich.net



BOARD OF  
SELECTMEN

TOWN  
MANAGER

## BOARD OF SELECTMEN AGENDA

**February 16, 2012 – 6:00 P.M.**  
**Sandwich Town Hall – 130 Main Street**

1. 6:00 P.M. Executive Session (& Continued at End of Meeting if Needed)
  - Litigation Strategy
  - Valuation of Real Property
  - Disposition of Real Property
2. Pledge of Allegiance
3. Review & Approval of Minutes (*Vote*)
4. Town Manager Report
5. Correspondence / Statements / Announcements / Future Items (*10 Minutes*)
6. Public Forum (*15 Minutes*)
7. Staff Meeting (*90 Minutes*)
  - State Representative Randy Hunt – Overview of State FY'13 Budget & Other Sandwich-Related Issues
  - Superintendent of Schools Richard Canfield – Overview of FY'13 School Department Budget Request & Related Items
  - License Hearings:
    - 1) 8:30 P.M. Public Hearing: Class II Used Car Dealer's License (*Vote*)  
Rita A. Corbett – 5 Burke Lane, Forestdale, MA
    - 2) 8:45 P.M. Public Hearing: Class II Used Car Dealer's License (*Vote*)  
Edwin C. Gibbs, Jr. – 26C Jan Sebastian Way, Sandwich, MA
8. Old Business (*15 Minutes*)
  - FY'13 Budget – General Update & February 23, 7:30 P.M. Public Budget Hearing
  - Meal Tax Program Public Forum: March 15, 7:30 P.M.
  - Other
9. New Business (*5 Minutes*)
  - Selectmen Intent to Change Name of Portion of Private Way to Anna Marie Road
  - Other
10. Public Forum
11. Closing Remarks
12. Adjournment

**NEXT MEETING:** Thursday, February 23, 2012, 7:00 P.M. – Sandwich Town Hall

**Massachusetts Department of Revenue  
Division of Local Services  
FY2013 Local Aid Estimates**

**SANDWICH**

	FY2012 Cherry Sheet Estimate	FY2013 Governor's Budget (H2)	Difference
<b>Education:</b>			
Chapter 70	6,376,393	6,376,393	0
School Transportation	0	0	0
Charter Tuition Reimbursement	676,535	622,842	-53,693
Smart Growth School Reimbursement	0	0	0
<b>Offset Receipts:</b>			
School Lunch	11,622	10,994	- 628
School Choice Receiving Tuition	194,715	274,133	79,418
<b>Sub-Total, All Education Items</b>	<b>7,259,265</b>	<b>7,284,362</b>	<b>25,097</b>
<b>General Government:</b>			
Unrestricted General Government Aid	884,410	884,410	0
Local Share of Racing Taxes	0	0	0
Regional Public Libraries	0	0	0
Urban Renewal Projects	0	0	0
Veterans' Benefits	3,157	5,631	2,474
State Owned Land	543,297	543,471	174
Exemptions: Vets, Blind, Surviving Spouses & Elderly	109,975	108,725	-1,250
<b>Offset Receipts:</b>			
Public Libraries	17,638	18,122	484
<b>Sub-Total, All General Government</b>	<b>1,558,477</b>	<b>1,560,359</b>	<b>1,882</b>
<b>Total Estimated Receipts</b>	<b>8,817,742</b>	<b>8,844,721</b>	<b>26,979</b>

**FY2013 Local Aid Assessments  
SANDWICH**

	<b>FY2012 Cherry Sheet Estimate</b>	<b>FY2013 Governor's Budget (H2)</b>	<b>Difference</b>
<b>County Assessments:</b>			
County Tax	286,291	293,448	7,157
Suffolk County Retirement	0	0	0
<b>Sub-Total, County Assessments</b>	<b>286,291</b>	<b>293,448</b>	<b>7,157</b>
<b>State Assessments and Charges:</b>			
Retired Employees Health Insurance	0	0	0
Retired Teachers Health Insurance	0	0	0
Mosquito Control Projects	85,125	88,393	3,268
Air Pollution Districts	7,103	7,413	310
Metropolitan Area Planning Council	0	0	0
Old Colony Planning Council	0	0	0
RMV Non-Renewal Surcharge	19,660	18,300	-1,360
<b>Sub-Total, State Assessments</b>	<b>111,888</b>	<b>114,106</b>	<b>2,218</b>
<b>Transportation Authorities:</b>			
MBTA	0	0	0
Boston Metro. Transit District	0	0	0
Regional Transit	88,903	88,903	0
<b>Sub-Total, Transportation Authorities</b>	<b>88,903</b>	<b>88,903</b>	<b>0</b>
<b>Annual Charges Against Receipts:</b>			
Special Education	0	144	144
STRAP Repayments	0	0	0
<b>Sub-Total, Annual Charges</b>	<b>0</b>	<b>144</b>	<b>144</b>
<b>Tuition Assessments</b>			
School Choice Sending Tuition	255,782	290,071	34,289
Charter School Sending Tuition	1,355,130	1,865,628	510,498
Essex County Tech Sending Tuition	0	0	0
<b>Sub-Total, Tuition Assessments</b>	<b>1,610,912</b>	<b>2,155,699</b>	<b>544,787</b>
<b>Total Estimated Charges</b>	<b>2,097,994</b>	<b>2,652,300</b>	<b>554,306</b>

Released January 25, 2012



# MEMO

**To:** Town of Sandwich Board of Selectmen  
**From:** Dr. Richard Canfield  
**Date:** February 1, 2012  
**Re:** Fiscal-13 Recommended Budget for the Sandwich Public Schools

**Message:** Enclosed you will find the detail and backup for the recommended budget approved by the Sandwich School Committee at their January 31, 2012 meeting. The approved budget is in the amount of \$30,207,658.

Several documents have been developed with the intent of providing a open view of the operations of the schools and program offerings. Staffing levels and their associated cost are major drivers in all school budgets. The Program and Staff Use Report, and the Summary document derived from that report, will provide you with valuable insight about the use of staff as it relates to class size and program offerings.

The information of about grants indicates the grants received, along with their term, award amount and description of their use as submitted to the granting agency.

Included in your binder is the January, 2012 Enrollment Projection from NESDEC. This is a report that is currently guiding the discussion of the Sandwich Schools Master Plan Committee. It has implications that suggest the need to prepare now for changes that may occur in the near term.

In the interest of fair disclosure, and to offset budget increases, I have proposed \$312,000 in increased fees and revenue from School Choice. These funds would narrow the gap with the baseline of \$29,526,393 to \$369,265. Concerns have been expressed about raising the middle school sports fee from \$50 to \$150 as part of the increase in fees used to mitigate the proposed budget increase. I look forward to discussing this and other issues as we continue the budget process.

As we move forward with the Finance Committee, I would anticipate receiving questions through Chairman Diederling, as agreed to in my meeting with the Committee this past fall. This will allow us to prepare thoughtful and accurate responses. On behalf of the School Committee, I look forward to receiving the timetable for review by the Finance Committee and the Board of Selectmen.

# Memo

**To:** Board of Selectmen  
**From:** Dr. Richard Canfield, Superintendent of Schools  
**CC:** Shaun Cahill, Chairman and members of the Sandwich School Committee  
**Date:** 2/3/2012  
**Re:** Request for baseline budget with \$23.15M Local Contribution

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As agreed at last night's meeting of the Board of Selectmen, I am attaching the Option C slide from my January 25, 2012 presentation to the Sandwich School Committee. This Option had minimal support and was subsequently rejected. As I mentioned in the cover memo submitted with the Option B budget, I believe a good faith effort has been made to trim services from the level service budget to meet the baseline budget with a local contribution of \$23,150,000

The proposed spending plan of \$30,207,658 can meet the baseline as follows:

30,207,658.  
-6,376,393 Chapter 70  
-312,000. Apply district-held School Choice Receiving Funds and Fees  
  
23,519,265. Sub-total  
+369,265. Needed for proposed Option B  
  
-369,265. Reductions and Fees Option C  
23,150,000. Baseline local contribution

Note that the Option C proposal presented on January 25, 2012, and attached to this memo, proposes 7 additional full-time teacher reductions yielding \$350,000, with an option to mitigate the impact through increased sports fees, and adding parking and transportation fees. The impact the 7 added teacher reductions and increased fees in Option C resulted in minimal support by members of the Committee.

A combination of these staff reductions and increased fees would achieve the \$23,150,000 local contribution.

Since the Option B budget was voted on by the School Committee, I would ask that you consider it as submitted with this additional information that I have provided at your request. Further requests for information should be directed to the Chair of the Sandwich School Committee.

Respectfully submitted:

  
Dr. Richard Canfield



# Option C

January 25, 2012

- **Reduce 7 Additional FTE** **350,000**
- **Or mitigate impact with increased fees for sports, parking, transportation**

January 25, 2012

# 2020 Vision

Story of 2012-2013

The Budget and Keeping Sandwich Students in Sandwich

2020 Vision for Reaching 21<sup>st</sup> *Global Standards of Achievement, Leadership, and Citizenship*

**Elementary Grades**—Provide rigorous and engaging teaching and learning experiences for all students, with the goal of having every student (1) reading at grade level or above, and (2) able and confident in numeracy skills and concepts, and (3) understanding an inquiry-based approach to learning.

**Middle School Grades**—Provide a STEM (Science, Technology, Engineering, and Mathematics) experience, that includes the visual and performing arts as elements in the development of creative and innovative mindsets, with an emphasis on critical thinking and problem solving, and the refinement of communication skills and the ability to work collaboratively.

**High School**—Promote higher levels of understanding in English/Language Arts, world languages, visual and performing arts, mathematics, science, history/social studies (economics, geography, government and civics, by weaving in an array of 21<sup>st</sup> Century elective course opportunities that promote Global Awareness; Financial, Economic, Business and Entrepreneurial Literacy; and Civic, Health, and Environmental Literacy .

## SANDWICH PUBLIC SCHOOLS

Story of the 2012-2013 Budget

### CHALLENGES

- Collective Bargaining Agreements: anticipate increases
- Special Education: increase in funding necessary to meet mandated and necessary special education program requirements.
- Elimination of the Federal Jobs Bill funding for salaries = ***\$449,184.***
- State Educational Grants: Circuit Breaker anticipate level funding.

*Under estimate revenue and over estimate expenses*

## Revenue

### FY-2012

- Chapter 70 6,376,393
- Circuit Breaker 808,029
- School Choice 194,715

### FY-2013

- Chapter 70 Assume Level
- Circuit Breaker TBD
- School Choice Assume Level

## Expenses Where we started on 12/8/2011

<b>FY-2012</b>	
• Salaries	21,928,180
• Central Admin	399,616
• Teaching Exp.	275,920
• K-8 Expenses	391,810
• Sandwich HS	259,509
• Special Educ.	2,974,090
• Athletics	219,693
• Maintenance	374,625
• Utilities	1,277,585
• Transportation	1,573,500
	<b>29,674,528</b>
<b>Fed. Jobs Bill (449,184)</b>	<b>29,225,344</b>

GAP = \$1,495,053 (0.00%)

BOS Mitigated \$301,049 (1.17%)  
towards the sunset of Jobs Bill Funds

<b>FY-2013</b>	
• Salaries	22,978,163
• Central Admin	347,400
• Teaching Exp.	235,160
• K-8 Expenses	366,794
• Sandwich HS	289,756
• Special Educ.	3,031,784
• Athletics	238,330
• Maintenance	377,500
• Utilities	1,252,620
• Transportation	1,602,890
	<b>30,720,397</b>
	<b>(301,049)</b>
	<b>30,419,348</b>

OPTION A--No Reductions

**GAP = \$1,194,004**

## OPTION B - First Iteration as of January 18, 2012

### Reductions

- Salary Account (296,921)
- Salary Account 90,595
- Textbooks & Teaching & Learning (65,000)
- School Expense Line-Items 709
- Special Education Tuition-Out (153,218)
- Athletic Transportation Expenses (4,780)

**Total Reductions: (428,615)**

### Revenue

- Increase Student Activity Fee 4,000
- Increase K-8 Sports Fee 40,000
- Add School Choice –In Revenue 268,000

**Total Revenue Increase: 312,000**

**Total to Apply To Bridge the  
Gap = \$760,615**

**1/18/2012 Gap = \$433,389**

## OPTION B - Second Iteration as of January 25, 2012

### Reductions

- Reduce 2 Additional FTE (80,000)
- Utilities and Retirement Adjustment (29,124)
- Include STEM class room materials 25,000

**Total = (84,124)**

### **Total to Apply To Bridge the Gap**

760,615 (January 18, 2012)  
84,124 (January 25, 2012)  
\$844,739

**Gap = \$369,265**

## Reductions in Full-Time Equivalent Teachers

- **Literacy Teachers 5 FTEs - Rationale** --The training has reached a level that can be sustained systemically. The Lesley Literacy Collaborative model will continue to be a prominent component of K-8 Language Arts, but with a different configuration for staff use across all 3-schools. The focus will continue to include an intervention component. Reading Recovery will remain, along with classroom use of Leveled Literacy, Guided Reading, etc. Reductions will involve less senior teachers, and not the Literacy Teachers. Positions to be determined by certification, and the contract with the SEA.
- **Grade 5/6 World Language 2 Part-time Teachers** - The program is exploratory only, with little emphasis on language acquisition.
- **Transportation - Elimination of Late Bus.** Tracking of use to-date, indicates insufficient use.

## What is in this budget

- Upper limit reserve to address contract negotiations,
- Provides ability to move the district towards the 2020 Vision with a leadership structure that includes the content expertise of department chairs and K-8 coordinators,
- Science kits and materials for K-8 buildings toward development of STEM.

Superintendent's Recommended Budget for Option B

2012-2013

<b>Town</b>		
School Budget	23,150,000	
Chapter 70	6,376,393	29,526,393

<b>Superintendent's Recommended</b>		
School Budget	(Option B)	30,207,658
Chapter 70	(6,376,393)	
Level Service	23,499,265	needed from town

BOARD OF SELECTMEN

PUBLIC HEARING

In accordance with Mass. General Laws, C. 140, Section 59, the Sandwich Board of Selectmen will hold a public hearing on Thursday, February 16, 2012, 8:30 p.m., 130 Main Street, Sandwich, MA 02563 on the application of Forestdale Auto Sales, Rita A. Corbett, for a Class II Used Car Dealer's License to be operated at 5 Burke Lane, Forestdale, MA. Any person wishing to be heard on this subject will be afforded an opportunity to speak at that time.

Frank Pannorfi , Chairman  
Board of Selectmen

OF

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a CLASS II class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? Forestdale Auto SALES

Business address of concern. No. 5 BURKE LANE St.,  
SANDWICH, MA 02644 City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? INDIVIDUAL

3. If an individual, state full name and residential address.  
RITA A. CORBETT, 5 BURKE LANE FORESDALE, MA  
02644

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.  
President \_\_\_\_\_  
Secretary \_\_\_\_\_  
Treasurer \_\_\_\_\_

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? yes  
If so, is your principal business the sale of new motor vehicles? \_\_\_\_\_  
Is your principal business the buying and selling of second hand motor vehicles? yes  
Is your principal business that of a motor vehicle junk dealer? \_\_\_\_\_

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.  
OFFICE LOCATED IN THE PREMISES OF 5  
BURKE LANE, FORESTDALE

8. Are you a recognized agent of a motor vehicle manufacturer? NO (Yes or No)  
If so, state name of manufacturer \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? NO (Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? NO (Yes or No)  
If so, in what city — town \_\_\_\_\_

Did you receive a license? \_\_\_\_\_ (Yes or No) For what year? \_\_\_\_\_

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? NO (Yes or No)

Sign your name in full *Opita A. Corbett*  
(Duly authorized to represent the concern herein mentioned)

Residence 5 Burke Lane  
Forest Dale, Ma. 02644

**IMPORTANT**

EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

Preventive Maint will perform repairs  
for Jonesdale Auto Sales -

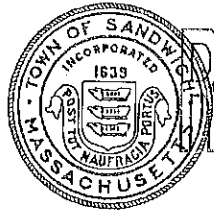
10-5-11



Fully Insured  
Licensed  
Certified Tech

129 Industrial Drive, Unit 2  
Mashpee, MA - 02649

Phone: 508-477-8900  
Preventivemaintenanc1@yahoo.com



SEP 20 2011

RECEIVED



130 MAIN STREET  
SANDWICH, MASSACHUSETTS 02563  
TELEPHONE 508-888-4910  
FAX 508-888-8655

TOWN OF SANDWICH  
Supplemental Application for Class II License

Applicant Name: RITA A. CORBETT  
Business Name: FORESTDALE AUTO SALES  
Business Address: 5 BUEKE LANE, FORESTDALE, MA 02644  
Business Telephone: (508) 737-1423

1. Is the occupation of selling used cars your principal business? (Yes) or No)

If no, what is your primary business? \_\_\_\_\_

2. Are you applying for a Class II license for the purposes of operating a retail or wholesale used car business? Retail

3. Do you intend to apply for a Dealer's General Registration plate through the Registry of Motor Vehicles? (Yes or No)

4. Please provide a complete description of the business operations planned for the proposed licensed location.

Purchase used motor vehicles AND  
RESELL

5. Please describe the current use of the property and buildings (i.e., residence w/ home occupation, commercial, etc.) to be used for the proposed licensed activity. Do you plan to operate the proposed business from a separate and distinct facility? (Please explain)

RANCH style home occupied by LAURA  
GERRITY & 4 CHILDREN. IN-LAW APARTMENT  
occupied by RITA & JAMES CORBETT.  
OFFICE SITUATED THEREIN

6. Do you plan to store vehicles on the premises? (Yes) or No)

If yes, how many vehicles and where? 1

7. Please describe how you plan to satisfy the warranty repair provisions of G.L. c.140, §58. If you plan to contract for motor vehicle repair services, please provide the name and address of the repair facility and attach a copy of the service agreement.

NO AGREEMENT AT THIS TIME

agreement received 10/7/2011  
K.C.

**CERTIFICATION**

I understand that false statements herein may result in the rejection of the application or the subsequent revocation off the license. I certify that the information on this application form is accurate and complete.

Applicant Printed Name: Rita A. Corbett

Applicant Signature: Rita A. Corbett Date: 9/20/11

**FOR OFFICE USE ONLY**

Zoning District: \_\_\_\_\_

*Please provide comments in the space provided, attach additional sheets if necessary.*

Building Department: \_\_\_\_\_

Planning & Development: \_\_\_\_\_

Police Department: \_\_\_\_\_

Other: \_\_\_\_\_

Dave  
Mason

SELECTMEN'S OFFICE INTERDEPARTMENTAL ADVISORY FORM

**Owner/Applicant = Rita A. Corbett, Forestdale Auto Sales**  
**Location 5 Burke Lane, Forestdale, MA 02644**  
**Nature of Request - Request for Class II Used Car Dealer's License**  
  
Please review and advise.  
Thank you.  
Kathy

**POLICE -** \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

**FIRE** \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

✓ **BOARD OF HEALTH** *CONDITIONALLY* ✓ Approve \_\_\_\_\_ Disapprove  
Remarks 1.) NO VEHICLE MAINTENANCE/REPAIR/UPKEEP

2.) \_\_\_\_\_  
Signature (Date) 10/19/2011

**INSPECTIONS** \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

**PLANNING/ZONING** \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

**Coggeshall, Kathy**

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**From:** Spiro, Paul  
**Sent:** Friday, October 21, 2011 12:15 PM  
**To:** Wack, Peter  
**Cc:** Coggeshall, Kathy  
**Subject:** FW: pplication for Class II Used Car License

Chief,

Find below the email received from the Corbetts re: the Class II License at 5 Burke Lane. In accordance to the Zoning By-Laws § 4110, they may run this as a home occupation as outlined in that section and as defined in the Zoning By-Law. I would interpret their "plans" for one car in the garage to be reasonable since they are allowed to have an "ungaraged", unregistered car at their home per the Sandwich By-Laws. Of course, to keep a constant watch on this would be impossible until complaints come in. As part of my approval, I will mention their "plans" in my remarks section. Prior to doing this, though, I will await your input to my thinking/reasoning.

Paul D

Paul D. Spiro  
Inspector of Buildings  
Town of Sandwich  
508-888-4200



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**From:** [nanacapepapa@comcast.net](mailto:nanacapepapa@comcast.net) [mailto:[nanacapepapa@comcast.net](mailto:nanacapepapa@comcast.net)]  
**Sent:** Friday, October 21, 2011 8:37 AM  
**To:** Spiro, Paul  
**Subject:** pplication for Class II Used Car License

Dear Peter,

In reference to our application for an Class II Used Car License I respectfully submit the following information regarding the area to be used as an office to operate the business "Forestdale Auto Sales".

We will operate the business in the common area of a new attachment at 5 Burke Lane. The area measures 6' x 11' and will used for the office space. This area is not within the living space of the attachment. Our plans are to garage one car on the premises. There are three houses on Burke Lane and number 5 is located on a culdasc, and the house is situated on 3/4 acre of land. Previously we operated the business for 10-years at the same location without ever having any complaints. During those years we would buy a single vehicle at the Quincy Auto Action, advertise it and sell it. We are not allowed into the auction without showing a Class II Used Car License.

If you have any further questions or concerns please don't hesitate to call. Telephone: 508-681-0273.

Thank you for your time.

BOARD OF SELECTMEN

PUBLIC HEARING

In accordance with Mass. General Laws. C. 140, Section 59, the Sandwich Board of Selectmen will hold a public hearing on Thursday, February 16, 2012, 8:45 p.m., 130 Main Street, Sandwich, MA 02563 on the application of Gibbs Enterprises, Edwin C. Gibbs, Jr., for a Class II Used Car Dealer's License to be operated at 26C Jan Sebastian Way, Sandwich, MA. Any person wishing to be heard on this subject will be afforded an opportunity to speak at that time.

Frank Pannorfi , Chairman  
Board of Selectmen

TOWN OF SANDWICH

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE OR ASSEMBLE SECOND HAND MOTOR VEHICLES OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a CLASS II class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? GIBBS ENTERPRISES

Business address of concern. No. 26 C JAN SEBASTIAN Way St., SANDWICH City -- Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? INDIVIDUAL

3. If an individual, state full name and residential address. EDWIN C. GIBBS, JR 2 BRIDLE LANE SANDWICH, MA 02563

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers. President Secretary Treasurer

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? If so, is your principal business the sale of new motor vehicles? YES - PART OF MAIN BUSINESS Is your principal business the buying and selling of second hand motor vehicles? PART OF MAIN BUSINESS Is your principal business that of a motor vehicle junk dealer? NO

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

Four COMMERCIAL ZONED BUSINESS BAYS. Three are  
rental, one is occupied by my business.  
Sheet metal Building, Roof;

8. Are you a recognized agent of a motor vehicle manufacturer? NO  
(Yes or No)

If so, state name of manufacturer \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? NO  
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? NO  
(Yes or No)

If so, in what city — town \_\_\_\_\_

Did you receive a license? \_\_\_\_\_ For what year? \_\_\_\_\_  
(Yes or No)

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof  
ever been suspended or revoked? NO  
(Yes or No)

Sign your name in full Edwin C. [Signature]  
(Duly authorized to represent the concern herein mentioned)

Residence Spencer

**IMPORTANT**

EVERY QUESTION MUST BE ANSWERED WITH  
FULL INFORMATION, AND FALSE STATEMENTS  
HEREIN MAY RESULT IN THE REJECTION OF  
YOUR APPLICATION OR THE SUBSEQUENT  
REVOCAION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

# TOWN OF SANDWICH

THE OLDEST TOWN ON CAPE COD



130 MAIN STREET  
SANDWICH, MASSACHUSETTS 02563  
TELEPHONE 508-888-4910  
FAX 508-888-8655

## TOWN OF SANDWICH

### Supplemental Application for Class II License

Applicant Name: EDWEN C. GEBBS, JR

Business Name: GEBBS ENTERPRISE

Business Address: 26 C JAW SEBASTIAN DR

Business Telephone: (508) 888 5871

1. Is the occupation of selling used cars your principal business? (Yes or No)

If no, what is your primary business? GEBBS SEPTEC - Buy Sell <sup>HEAVY</sup> EQUIPMENT

2. Are you applying for a Class II license for the purposes of operating a retail or wholesale used car business? wholesale

3. Do you intend to apply for a Dealer's General Registration plate through the Registry of Motor Vehicles? (Yes or No)

4. Please provide a complete description of the business operations planned for the proposed licensed location.

Buy sell used EQUIPMENT, TRUCKS, LIGHT DUTY VEHICLES.

5. Please describe the current use of the property and buildings (i.e., residence w/ home occupation, commercial, etc.) to be used for the proposed licensed activity. Do you plan to operate the proposed business from a separate and distinct facility? (Please explain)

COMMERCIAL INDUSTRIAL LOCATED 26 C JAW SEBASTIAN WAY WITH REPAIR FACILITY WHICH REPAIRS MY EQUIPMENT AND OTHER EQUIPMENT.

## Mike's Repair Service

26 Jan Sebastian Drive, Unit D  
Sandwich, MA 02563  
Phone: 508-833-2460

**January 17, 2012**

Town of Sandwich  
Board of Selectmen  
130 Main Street  
Sandwich, MA 02563  
Phone: 508-888-4910

---

### To Whom It May Concern:

I am writing this letter on behalf of Edwin C. Gibbs Jr, of 26 Jan Sebastian Drive, Unit C, with regards to his application for a Class II Used Car Dealer's License. The purpose of this letter is to inform the Town of Sandwich, that should Mr. Gibbs be approved, all vehicles and equipment purchased will be serviced by my company, Mike's Repair Service and all vehicles and equipment will be stored at 26 Jan Sebastian Drive.

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Should you have any questions or concerns, please feel free to contact me at (508) 833-2460.

Sincerely,



---

Mike Quindley

---

SELECTMEN'S OFFICE INTERDEPARTMENTAL ADVISORY FORM

**Owner/Applicant = Edward Gibbs**  
**Location 26C Jan Sebastian Way**  
**Nature of Request – Request for Class II Used Car Dealer's License**

Please review and advise.  
Thank you.  
Kathy

POLICE –  Approve  Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

FIRE  Approve  Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

BOARD OF HEALTH  Approve  Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

INSPECTIONS  Approve  Disapprove

Remarks Application is in accordance with special permit

granted by ZBA on 1-29-1998 No. 97-45

[Signature] 1-26-12  
Signature (Date)

PLANNING/ZONING  Approve  Disapprove

Remarks \_\_\_\_\_

\_\_\_\_\_  
Signature (Date)

**PROJECTED REVENUES AND EXPENSES - FY'13**

**REVENUES**

<u>FY'13 Tax Levy:</u>			
FY'12 Levy Limit	46,778,703		
2.5% Increase	1,169,468		
Est. New Growth	400,000		
Excess Levy Reserve Est.	0		
Requested Operational Overrides	0		
County Assess. Outside 2.5: CCC	166,882		
Debt Outside 2.5 (- Non-Levy & SBA)	965,795	49,480,848	
 <u>Other Revenue:</u>			
Land Bank Purchases	1,240,250		
School Building Authority Funding	1,405,795		
State Aid: Discretionary (-5.96%)	2,150,000		
State Ch. 70 Aid: School (0.00%)	6,376,393		
Estimated Local Receipts (- \$500K)	4,300,000 *		
Ambulance Transportation Receipts	750,000		
Surplus Revenue: Certified	2,137,550		
Overlay Release	150,000		
Transfer from Stabilization Fund	0	18,509,988	
 <b>Total Estimated Revenues</b>		 <b>67,990,836</b>	

* = Est. Local Receipts & General Gov't. Budget both reduced by \$500,000 for DPW - Sanitation Division Enterprise Fund.
--

**EXPENSES**

<u>ReCap Sheet Items:</u>			
State Assess: Tuition Assess (36.57%)	2,200,000		
State Assess: All Other (2.65%)	500,000		
Abatements / Overlay	400,000		3,100,000
 <u>Town Meeting Items:</u>			
Group Health Insur.+25% Mitig. Plan(-4.49%)	8,500,000		
County Retirement Assess. (8.87%)	2,800,987		
Property & Liability Insurance (6.67%)	880,000		
Medicare (6.00%)	523,736		
Unemployment Account	100,000		
Debt: Long Term	4,061,599		
Debt: Short Term	75,000		
Reserve Fund	400,000		
Social Services	21,200		
Capital Budget	650,000		
Transfer to Stabilization Fund	175,000		
FY'12 Snow & Ice Deficit	150,000		18,337,522
 <u>Operating Budgets:</u>			
School Budget: Local (1.17%)	23,150,000		
Ch. 70 (0.00%)	6,376,393		29,526,393
UCCRVTS Budget (15.00%)			2,054,405
General Gov't. Budget (3.00% - \$500K) *			14,605,626
 <b>Total Estimated Expenses</b>			 <b>67,623,946</b>

**ESTIMATED FY'13 BUDGET BALANCE** 366,890

<b>Stabilization Fund Balance:</b>	
Actual Balance on 11/7/11:	834,508
Proposed Transfer From/To Stabilization Fund:	175,000
Projected Post ATM Balance:	1,009,508

<b>ESTIMATED FY'14 BUDGET BALANCE</b>	-1,707,528
<b>ESTIMATED FY'15 BUDGET BALANCE</b>	-3,155,357
<b>AVE. ANNUAL DEFICIT CHANGE FY'14-'16</b>	-1,548,620

## FY'13 BUDGET TOTALS

NO.	DEPARTMENT	FY12 APPROP	FY13 SALARY	FY13 OPER	FY13 TOTAL	% CHANGE
114	Moderator	1	450	0	450	44900.00%
123	Select./Manager	377,656	353,116	43,350	396,466	4.98%
	Personnel Expen.	158,153	150,136	0	150,136	-5.07%
131	Finance Comm.	2,700	2,000	1,400	3,400	25.93%
135	Accounting	183,362	174,239	25,250	199,489	8.80%
141	Assessing	341,087	333,261	29,925	363,186	6.48%
145	Treasurer	174,755	186,338	-450	185,888	6.37%
146	Tax Collector	241,224	201,959	49,400	251,359	4.20%
147	Tax Title	25,000	0	25,000	25,000	0.00%
151	Legal	225,000	0	225,000	225,000	0.00%
152	Human Resour.	143,842	144,282	8,000	152,282	5.87%
161	Town Clerk	156,990	141,141	3,000	144,141	-8.18%
162	Elect. & Regist.	45,000	21,000	36,500	57,500	27.78%
171	Natural Resour.	236,898	219,342	19,600	238,942	0.86%
175	Plan. & Devel.	153,133	132,220	21,125	153,345	0.14%
190	Facilities Mgmt.	474,604	168,676	322,500	491,176	3.49%
195	Town Reports	11,000	0	11,000	11,000	0.00%
196	Bind Records	1,000	0	1,000	1,000	0.00%
197	Info. Technology	331,456	96,970	238,300	335,270	1.15%
	<b>Total 100s</b>	<b>3,282,861</b>	<b>2,325,130</b>	<b>1,059,900</b>	<b>3,385,030</b>	<b>3.11%</b>
210	Police Dept.	3,148,270	3,008,697	271,500	3,280,197	4.19%
220	Fire Dept.	3,790,423	3,521,009	368,800	3,889,809	2.62%
241	Inspections	231,306	229,052	16,105	245,157	5.99%
244	Sealer of W & M	200	0	200	200	0.00%
291	Emerg. Mgmt.	5,250	0	7,750	7,750	47.62%
294	Forest Warden	1,500	0	1,500	1,500	0.00%
297	Bourne Shellfish	4,000	0	4,000	4,000	0.00%
299	Greenhead Fly	1,500	0	1,500	1,500	0.00%
	<b>Total 200s</b>	<b>7,182,449</b>	<b>6,758,758</b>	<b>671,355</b>	<b>7,430,113</b>	<b>3.45%</b>
300	School Dept.	29,259,276	29,526,393	0	29,526,393	0.91%
313	UCCRVTs	1,786,439	2,054,405	0	2,054,405	15.00%
	<b>Total 300s</b>	<b>31,045,715</b>	<b>31,580,798</b>	<b>0</b>	<b>31,580,798</b>	<b>1.72%</b>

(Note: School Dep't. amount **includes** Ch. 70 aid.)

NO.	DEPARTMENT	FY12 APPROP	FY13 SALARY	FY13 OPER	FY13 TOTAL	% CHANGE
410	DPW - Engineer.	123,593	118,832	9,800	128,632	4.08%
420	DPW	1,540,118	785,647	558,025	1,343,672	-12.76%
421	Snow & Ice	250,010	12,520	237,491	250,011	0.00%
424	Streetlights	30,000	0	30,000	30,000	0.00%
435	DPW - Sanitation	765,569	234,431	265,569	500,000	-34.69%
<b>Total 400s</b>		2,709,290	1,151,430	1,100,885	2,252,315	-16.87%
510	Health Dept.	167,616	165,627	9,125	174,752	4.26%
522	Nursing Dept.	128,938	109,291	14,700	123,991	-3.84%
541	COA	152,115	151,944	10,500	162,444	6.79%
543	Veterans	41,992	0	42,883	42,883	2.12%
<b>Total 500s</b>		490,661	426,862	77,208	504,070	2.73%
610	Library	892,196	731,095	187,867	918,962	3.00%
630	Recreation	71,149	74,711	13,375	88,086	23.80%
650	DPW - Parks	13,850	0	13,850	13,850	0.00%
671	Hoxie / Grist Mill	10,000	0	0	0	-100.00%
693	Memorial Day	1,200	0	1,200	1,200	0.00%
694	Historic District	12,000	2,000	10,000	12,000	0.00%
<b>Total 600s</b>		1,000,395	807,806	226,292	1,034,098	3.37%
<b>GEN. GOVT. TOTAL</b> (no School)		14,665,656	11,469,986	3,135,640	14,605,626	-0.41%
Selectmen Directed 3.0% Increase = (minus \$500,000 for Sanitation Ent. Fund)			14,605,626		Adjustment Needed =	0
<b>GRAND TOTAL</b> (incl. School)		45,711,371	43,050,784	3,135,640	46,186,424	1.04%

**FY'13 RECOMMENDED GENERAL GOVERNMENT BUDGET**

**Summary of Significant Non-Personnel Related Budget Changes**

*(Contracted Wage Increases Included in Appropriate Operating Budgets)*

<u>Acct.</u>	<u>Budget - Line Item(s)</u>	<u>Change</u>
3 Accts.	Reinstated Paid Elected Official Stipends (Moderator, Selectmen, Assessors)	13,450
123	Selectmen / Manager - Personnel Expenses / Wage Adjustment Account	-8,153
146	Collector - Postage Increase & Stickers	2,500
162	Elections & Registrations - Fewer State & Federal Elections	12,500
190	Public Facilities - As-Needed Custodian / Building Monitor	10,000
210	Police - Various Line Items	12,385
	Police - Overtime (More Realistically Funded)	58,000
220	Fire - CMED Services - Sheriff's Office	15,000
291	Emergency Management - Additional Operating Funds	2,500
520	Nursing - Purchase of Medical Supplies / Vaccines	2,500
		120,682

**ADDITIONAL GENERAL GOVERNMENT BUDGET NEEDS****GHD's List Only, Not Reviewed with Board of Selectmen****Listed in Order of Budget Account**

	<b><u>Amount:</u></b>
123 Hire (1) Additional Staff in Manager's Office	60,000
135 Add'l. Funding for Finance Director Implementation	50,000
175 Hire Asst. Town Planner	50,000
197 / 410 Hire IT Assistant & GIS Analyst	110,000
210 Hire (8) Civilian Dispatchers for Joint Dispatch	400,000
210 Add'l Funding for Police Overtime	50,000
210 Hire Police Detective	75,000
220 Add'l Funding for Fire Overtime	50,000
220 Hire (4) Firefighters ( <u>Capital</u> = Sell 2 Substations, Build 1 Near SHS)	325,000
420 Hire (2) DPW Laborers & Restore Operating Funds	150,000
541 Additional Staffing Needs in COA for Senior Services	50,000
610 Sunday Library Openings & Archivist Salary	<u>30,000</u>
<b>Total Additional "Needs Budget"</b>	<b>1,400,000</b>

**FY'13 CAPITAL BUDGET SUMMARY**

Draft #6 - 2/14/2012

Approved by Capital Improvement Planning Committee: \_\_\_\_\_

<u>DEPARTMENT</u>	<u>ITEM</u>	<u>COST</u>
<b>PROJECTS &gt;\$10,000</b>		
171 NATURAL RESOUR.	Replace '98 Pick-up	\$35,000
190 FACILITIES DEPT.	Town Building Repairs & Improvements	\$125,000
190 FACILITIES DEPT.	Replace '97 Pick-up w/ Plow	\$35,000
210 POLICE DEPT.	Tasers for Officers	\$50,000
220 FIRE DEPT.	Replace '07 Ambulance - <i>Amb. Fund - <u>Fall 2012 STM</u></i>	\$250,000
435 DPW - SANITATION	Replace Packer Truck	\$180,000
610 LIBRARY	Public Restroom Renovations	\$20,000
630 RECREATION	Replace Half of Sailboats	\$35,000
650 DPW - PARKS	Replace F-350 Dump Truck w/ Plow - <i>FY'12 S&amp;I Op. Budget</i>	\$65,000
300 SCHOOL DEPT.	Upgrade SHS Locker Rooms	\$50,000
300 SCHOOL DEPT.	Remove Remaining Underground Storage Tanks	\$20,000
300 SCHOOL DEPT.	Replace Bathroom Partitions	\$30,000
300 SCHOOL DEPT.	Replace Carpet / Tile	\$20,000
300 SCHOOL DEPT.	Upgrade to Compatible IT Software System	\$50,000
300 SCHOOL DEPT.	Demolish HTW School Tennis Courts, Fencing, Etc.	\$10,000
<b>TOTAL &gt; \$10,000 CAPITAL EXPENSES</b>		<b><u>\$975,000</u></b>
<b>PROJECTS &lt;\$10,000</b>		
171 NATURAL RESOUR.	Replace Buoys	\$6,500
171 NATURAL RESOUR.	Overhaul John Deere Tractor	\$4,500
171 NATURAL RESOUR.	Shellfish / Acquaculture Efforts	\$3,000
210 POLICE DEPT.	Communication Radios & Link with Schools	\$8,500
630 RECREATION	Playground & Skate Park Maintenance	\$7,500
650 DPW - PARKS	Mower Replacement	\$8,000
300 SCHOOL DEPT.		\$0
<b>TOTAL &lt; \$10,000 CAPITAL EXPENSES</b>		<b><u>\$38,000</u></b>
<b>RECOMMENDED FY'13 CAPITAL EXPENSES</b>		<b>\$1,013,000</b>
<b>LESS AMBULANCE FUND / OTHER TRANSFERS (See Attached List)</b>		<b>-\$315,000</b>
<b>TOTAL FY'13 CAPITAL MINUS TRANSFERS</b>		<b>\$698,000</b>
*CAPITAL RESERVE FUND		\$2,000
<b>TOTAL FY'13 CAPITAL EXPENSES</b>		<b>\$700,000</b>

\*Funds to be held for emergency/reserve purposes until released by CIPC and Town Manager.

**AMBULANCE FUND / OTHER TRANSFERS**

Fire Department	Amb. Fund - Amb. Replacement - <i>Fall 2012 STM</i>	\$250,000.00
DPW - Snow & Ice	<b>FY'12 S&amp;I Op. Budget</b> Payment - F-350 with Plow	\$65,000.00
Other		<hr/>
	<b>TOTAL</b>	<b>\$315,000.00</b>

**NOTE:** In order to maximize the FY'13 Capital Budget and to purchase as many needed capital items as possible, we have been more aggressive in attempting to use one-time surplus operating budget funds from FY'12 budgets where we believe there will be money to contribute to recommended capital purchases. This will likely mean that we will need to structure the Annual Town Meeting appropriation in such a way that any matching funds from the FY'13 Capital Budget can be combined with the FY'12 operating budget monies so the item can be purchased prior to June 30, 2012. In addition, we recommend waiting on appropriating funds for the ambulance replacement until such time as a sufficient amount exists in the Ambulance Fund Receipts Reserved for Appropriation Account to buy the vehicle outright. This will likely mean this one item will not be presented for approval to the voters until a Fall 2012 Special Town Meeting.

FY'13 CHERRY SHEET RECEIPTS

GHD Draft - 2/14/2012

<u>Account:</u>	<u>FY'12</u>	<u>Gov.'s DOR Est. FY'13</u>	<u>Difference</u>	<u>% Change</u>	<u>Proposed FY'13 Budget Est.</u>	<u>Difference</u>
<b>A. EDUCATION:</b>						
<u>Distributions and Reimbursements:</u>						
* 1. Chapter 70	6,376,393	6,376,393	0	0.00%	6,376,393	0
2. School Transportation Programs	0	0	0			
3. Retired Teachers' Pensions	0	0	0			
4. Charter Tuition Assessment Reimbursement	676,535	622,842	-53,693			
SBAB - School Construction	1,418,438	1,418,438	0			
<u>Offset Items - Reserve for Direct Expenditure:</u>						
* 5. School Lunch	11,622	10,994	-628			
* 6. School Choice Receiving Tuition	194,715	274,133	79,418			
<b>Sub-Total, All Education Items</b>	<b>8,677,703</b>	<b>8,702,800</b>	<b>25,097</b>			
<b>B. GENERAL GOVERNMENT:</b>						
<u>Distributions and Reimbursements:</u>						
1. Unrestricted Gen. Gov. Aid (Old = Lottery, AA)	953,340	884,410	-68,930			
2. Local Share of Racing Taxes	0	0	0			
3. Regional Public Libraries	0	0	0			
4. Police Career Incentive	0	0	0			
5. Urban Renewal Projects	0	0	0			
6. Veterans' Benefits	3,157	5,631	2,474			
7. State Owned Land	543,297	543,471	174			
8. Exemptions: Vet, Blind, SS, Elderly	109,975	108,725	-1,250			
<u>Offset Items - Reserve for Direct Expenditure:</u>						
* 9. Public Libraries	17,638	18,122	484			
<b>Sub-Total, All General Government</b>	<b>1,627,407</b>	<b>1,560,359</b>	<b>-67,048</b>			
<b>C. TOTAL ESTIMATED RECEIPTS</b>	<b>10,305,110</b>	<b>10,263,159</b>	<b>-41,951</b>			
<b>Total Discretionary Aid (* = Not Included)</b>	<b>3,704,742</b>	<b>3,583,517</b>	<b>-121,225</b>			
Discretionary Aid - SBAB (*= Not Included)	2,286,304	2,165,079	-121,225	-5.30%	2,150,000	15,079

FY'13 CHERRY SHEET ASSESSMENTS

GHD Draft - 2/14/2012

<u>Account:</u>	<u>FY'12</u>	<u>Gov.'s DOR Est. FY'13</u>	<u>Final Difference</u>	<u>% Change</u>	<u>Proposed FY'13 Budget Est.</u>	<u>Difference</u>
<b>A. County Assessment, County Tax:</b>	286,291	293,448	7,157	2.50%		
<b>B. STATE ASSESSMENTS AND CHARGES:</b>						
1. Retired Employees Health Insurance	0	0	0			
2. Retired Teachers Health Insurance	0	0	0			
3. Mosquito Control Projects	85,125	88,393	3,268			
4. Air Pollution Districts	7,103	7,413	310			
5. Metropolitan Area Planning Council	0	0	0			
6. Old Colony Planning Council	0	0	0			
7. RMV Non-Renewal Surcharge	19,660	18,300	-1,360			
<b>Sub-Total, State Assessments</b>	111,888	114,106	2,218	1.98%		
<b>C. TRANSPORTATION AUTHORITIES:</b>						
1. MBTA	0	0	0			
2. Boston Metro. Transit District	0	0	0			
3. Regional Transit (CCRTA)	88,903	88,903	0			
<b>Sub-Total, Transportation Assessments</b>	88,903	88,903	0	0.00%		
<b>D. ANNUAL CHARGES AGAINST RECEIPTS</b>						
1. Special Education	0	144	144			
2. STRAP Repayments	0	0	0			
<b>Sub-Total, Annual Charges Against Receipts</b>	0	144	144	N/A		
<b>E. TUITION ASSESSMENTS*</b>						
1. School Choice Sending Tuition	255,782	290,071	34,289			
2. Charter School Sending Tuition	1,355,137	1,865,628	510,491			
3. Essex County Technical Institute Sending Tuition	0	0	0			
<b>Sub-Total, Tuition Assessments</b>	1,610,919	2,155,699	544,780	33.82%		
<b>TOTAL ESTIMATED ASSESSMENTS</b>	2,098,001	2,652,300	554,299	26.42%	2,700,000	47,700

\* **Note:** Tuition Assessment totals are subject to change until "final" charter & school choice sending figures are provided to the State DOE.

**Lapp, Doug**

---

**From:** Judith Cutler [JCutler@k-plaw.com]  
**Sent:** Friday, September 14, 2007 5:15 PM  
**To:** Dlapp@townofsandwich.net  
**Cc:** John Giorgio  
**Subject:** Changing names of streets  
**Follow Up Flag:** Follow up  
**Flag Status:** Red

Doug,

Doug,

Following up on our telephone discussion this afternoon, here is the summary of the processes for changing street names.

**For public ways**, the board or officer having jurisdiction over the way may change the name but, if the name has been in use for 25 years or more, twenty-five inhabitants of the Town can appeal the change to the Massachusetts Department of Highways, requesting a reversal of the change. The petition has to be filed with the Department within 30 days after the change, and the Department has to file a copy with the Town Clerk and, after giving public notice, hold a hearing. Then, the change does not become effective unless the Department approves of it. (Chapter 85, Section 3A)

**For private ways open to public use**, the name can be changed by the board of survey or, if there is none, by the Board of Selectmen, if the name of the way is the same as that of another private way open to public use or as that of a public way, or is so similar in name that, in the opinion of such board, it would lead to confusion. Before changing the name, the board must hold a public hearing after giving notice by newspaper publication once in each of two successive weeks, the last publication at least two days in advance of the hearing. The board then has to post, at each point of the way's entry onto a public way, a sign bearing the new name of the way and stating that it is not a public way. A copy of the order changing the name, signed by the board chairman, must be filed in the Town Clerk's office. (Chapter 85, Section 3B)

Please let me know if you need any further assistance with this question.

Very truly yours,

Judith C. Cutler  
Kopelman and Paige, P.C.  
101 Arch Street  
12th floor  
Boston, MA 02110  
(617) 556-0007  
(617) 654-1735 (fax)  
[jcutler@k-plaw.com](mailto:jcutler@k-plaw.com)

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10/22/2008



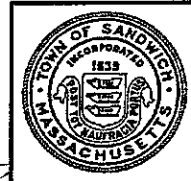
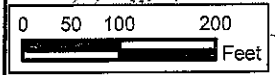
Proposed Dwelling # ???

Existing Dwelling: 1 Pauls Way

Proposed Road Name  
"Anna Marie Road"

PAULS WAY

PAULS WAY



TOWN OF SANDWICH  
ENGINEERING DEPT.

Proposed Road Name Change  
"Anna Marie Road"

February 10, 2012