



5:00 p.m.
Personnel Board Meeting
Tuesday, April 9, 2019
Sandwich Town Hall, (Downstairs, HR Department)
130 Main Street
Sandwich, MA 02563

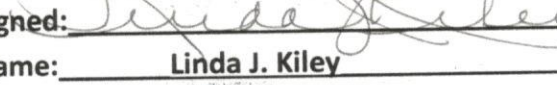
AGENDA

1. Convene Meeting
2. Approval of Minutes of October 3, 2018
3. Review Union Job Description within Accounting Department
 - a. Review Grade 3 Administrative Assistant Position
Proposed changes/upgrade request
4. Review and Rerate Non-Union Job Description ~ Recreation Director
5. Review Non-Union Job Descriptions ~ Health Department
 - a. Review and rerate Public Health Director
 - b. Review Assistant Health Agent
6. Old Business
Other Items Not reasonably Anticipated by the Chair
7. New Business
Other Items Not Reasonably Anticipated by the Chair
8. Adjourn

TOWN CLERK
TOWN OF SANDWICH

APR 04 2019

8 H 59 M 4 M
RECEIVED & RECORDED

Signed: 
Name: Linda J. Kiley
Date: April 4, 2019