BOARD OF SELECTMEN AGENDA

April 28, 2022 – 6:00 P.M.
Sandwich Town Hall – 130 Main Street

1. Convene Open Session Meeting in Auditorium

2. Executive Session – M.G.L. c.30A, §21(a) – The Chair declares that having an open session may have a detrimental effect upon the Town’s bargaining, litigating, or negotiating position, as applicable.
   Purpose (to comply with the Open Meeting Law, G.L. c. 30A, §22(f)): Review, Potential Approval, & Potential Release of Executive Session Meeting Minutes – 4/14/22


3. Pledge of Allegiance

4. Public Comment

5. Review & Approval of Minutes – 4/14/22

6. Town Manager Report

7. Correspondence / Statements / Announcements / Future Items / Follow-up

8. Staff Meeting
   7:10 P.M. Public Hearing: Seasonal, On-Premises, All Alcoholic Beverages Liquor License – COTO, LLC, d/b/a Carluccio’s, 79 Route 130 – Carlo Perugia, Proposed Manager

   7:20 P.M. Public Hearing: FY’23 Budget Recommended for Annual Town Meeting

9. Old Business
   - Overview of Annual Town Meeting Warrant
   - Other Matters Not Reasonably Anticipated by the Chairman

10. New Business
    - Verizon License Agreement – Pole 46/17.5, Quaker Meetinghouse Road
    - Recommended Committee Appointments:
      o Sabrina Ewing – Recreation Committee
      o Edward Carlier – Sandwich Housing Authority
• Other Matters Not Reasonably Anticipated by the Chairman

11. Public Comment

12. Closing Remarks

13. Adjournment

NEXT MEETING: Monday, 5/2/22, 7:00 P.M., Sandwich High School – Annual Town Meeting
Thursday, 5/5/22, 7:00 A.M. – 8:00 P.M. – Annual Town Election
Thursday, 5/12/22, 7:00 P.M., Town Hall

[Signature]
MINUTES BOARD OF SELECTMEN & FINANCE COMMITTEE
APRIL 14, 2022
Town Hall, 130 Main Street, Sandwich, MA 02563
7:00 p.m.

Present: M. Miller, B. George, S. Hoctor, C. Holden, D. Sampson
G. Dunham, Town Manager; Heather Harper, Assistant Town Manager
Others Present: N. Crossman, J. Shea, E. Colluply all from the Finance Committee; R. Vitacco, Director of Planning and Development; J. Nelson Schools Facilities Director

Mr. Miller opened the meeting at 7:00 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT
None.

REVIEW AND APPROVAL OF MINUTES
Mr. Holden asked that there be a change on page two of the March 31 minutes: number of parents on the Superintendent Search Committee should be eleven and not thirteen. **Mr. Holden moved to approve the minutes of March 31, 2022 with the requested change. Seconded by Mr. Hoctor. Approved unanimously.**

TOWN MANAGER REPORT
1. The next Board meeting will be April 28, the last before Town Meeting. Mr. Dunham reminded people that the Town election will be on May 5th. Polls will be open from 7 AM to 8 PM.
2. The DPW usually does spring cleaning for a full week; this year it will be from April 16 to April 24. People can go to the DPW for equipment for neighborhood cleanup.
3. The Army National Guard is offering public tours of Camp Edwards April to October on Saturdays. Contact is on the website.
4. We received word that the Executive Office of Environmental Affairs as part of the review for construction documents issued a certificate for the boardwalk. We do not have to file an environmental impact report. This hopefully will speed up the permitting.
5. We have been notified by the DOR that the House released its budget. There is small movement in different areas but nothing important. It is surprising that the charter school assessments went up when enrollments are down. The Board asked that a letter be sent to the four charter schools Sandwich students attend. The head of Sturgis sent extensive information and he met with Mr. Dunham for about an hour. He is willing to give a tour of their facility in Hyannis. None of the schools are willing to come to a meeting but are willing to share information. The other three schools sent a joint email with links to their budget information.

**Questions/Comments** Mr. Miller asked about the 111 Study. We heard it had been approved by the North Atlantic division but have not seen anything directly back. Mr. George asked about the old police station. We just received the last shipment of supplies last week. We are in the process of soliciting proposals for the work and in the interim working on the license agreement. On April 27th we are having a Zoom with the Department of Environmental Protection to look at eligibility for wastewater at Joint Base Cape Cod and eligibility for State revolving funds. If they say no, we might have to go a different route. Mr. George congratulates the highway department for their work at 100 Rte. 6A. There is a large change order provided by the HVAC contractor, which we are now all satisfied with, so there is great progress.

CORRESPONDENCE/STATEMENTS/ANNUNCIATIONS
Mr. Hoctor reported that he went to Boston and met with Senator Markey about the new bridge. Senator Warren and Representative Keating were represented as well. It looks as if the bridges will be replaced within 8 to 10 years.
LIQUOR LICENSE PUBLIC HEARINGS
7:10 PM Alteration of Premises. Farmer-Brewery Pouring Permit for Tree House Brewing Company Inc. 98 Town Neck Rd. & 3 Freeman Avenue, Damien L. Goudreau, Manager.

Mr. Miller read the hearing notice. Mr. Holden moved to open the public hearing. Mr. Hoctor seconded. Approved unanimously. Attorney Mark Borenstein and Sarah Morin were here on behalf of Tree House. Mr. Borenstein presented a slide show showing what they had done with the building. They are operating consistently in accordance with last year’s permit, both the interior and exterior. The alteration of premises request is to allow for pouring throughout a part of the premises that was formerly a storage closet. Otherwise, the permit is not changing, just providing additional options for customers. The request for the third-floor permitting has been withdrawn – still talking with the Building Commissioner about that. The hours are consistent with previous times: 11 AM to 11 PM, Noon to 11 PM on Sundays. The request for distilled spirits mandates that they be produced by Tree House. There are no architectural changes.

Kimberly Beland, an attorney representing three of the parties spoke in opposition to the applications for changes in operation - changes to the type of spirits and where they are being served. This is an expansion and people are concerned about this and the parking. What was included as parking formerly is now being used as an exterior beer garden. Tree House has been encouraging people to park at the canal and walk to the premises. There are traffic and safety concerns with the parking, and the residents are requesting the Board to provide further study when considering the change in the type of alcohol being served. Tree House is trying to attract new and increased numbers of patrons and a different clientele. They are paying $1.8 million to rent the property and relying wholly on public parking; they have done nothing to provide appropriate parking for the property.

Mr. Borenstein responded that they met with Mr. Brides to discuss possible change of use, but this was determined not to be a change in use. Parking is determined by the parking commissioner – but there are the same number of occupants. There have been no issues with the current use at the facility. They also met with the police. Tree House wants new people to come to Town. The rent is paid to principal owners of Tree House who also own the property. Mr. Dunham reported that all officials responded positively to Tree House’s requests.

Public Input Mr. Cobban asked what the parking plan is. The agreement with Tree House said there would be no parking within streets of the Town Neck area, but cars have been parked on Knott and Chadwell. He reported having spoken to a manager at Tree House and showed the map. He said he was told that Tree House cannot control where people park; these are public streets. Tree House responded that they have been working to identify parking and actively seeking to address the issue. This request is not an expansion that would change parking.

Mr. Arrighi stated he is not against the business, but it needs to have the parking plan. The adjacent public lot is full of Tree House people now and they will need to move for the Town use of the beach. He also mentioned that there are no vendors with food, and he thought they were supposed to have food. He suggests that Selectmen should insist on a parking plan before approving. Mr. Sampson responded that the Board does not have the authority to deny the application based on a parking plan. The agreement is between private parties and Tree House; the only obligation for the Town is to follow Town regulations relative to parking and to put up appropriate parking signs. Mr. Hoctor said that the Town cannot discriminate among who is parking where. Parking does not belong in the alcohol license discussion.

Mr. Dunham said that the ZBA gives the right to run the business as a pre-existing use and approved a special permit. The occupancy for Tree House is less than the previous occupancy was.

Ms. Morteo is very much opposed. Restaurants have not previously been a problem in that area, and she has always supported the businesses there. She feels that Tree House has negatively impacted the quality of life and the noise level is higher. It is curious that the parcel purchased for parking is used as a money-making beer garden. She wants them to succeed but not at the cost of interfering. They have rights, but neighbors have rights too.

Mr. Morteo is appalled that they are looking for expansion when they did not live up to what they told people they would do. The number of parking spaces does not reflect the occupancy numbers; this does not make sense. He has stated opposition to Tree House using the Town parking lot. He believes the Board is “back stepping” on what they agreed to last year.

Mr. Prado asked whether Tree House’s other two establishments are serving wine and liquor. There are pending applications now. He thinks that this is turning out to be a glorified bar room. This is a residential area and there is a safety factor of over-intoxicating people. He is also concerned about more traffic in an area where people walk up and down the street.
Mr. Bowe said he attended a meeting last summer outside of Tree House that talked about parking. He is also concerned about the rent and the number of sales required to meet the rent.

Mr. Sampson said he had not heard any comments about incidences with pouring of alcohol. If there are problems with parking, parking regulations can be established by the Town, but this issue is not applicable to the liquor license. Ms. Fushi says they haven’t been open long, but they will lose parking starting Memorial Day and then they will use the streets. Beer is fine but bringing in other types of alcohol is very unsafe. People are coming in and out of the road very fast. She wants to know how many pours. The response was a similar number as the beer – one or the other. Mr. Miller said that so long as it was a restaurant hard liquor has been sold. If there is a problem with a violation, this needs to be reported, or if there is a problem with people parking on individuals’ property the police should be called. The Board’s job is to decide whether they can legally have the license, and this does not involve the parking.

Mr. George said for many years there have been other establishments on the property and they had a full liquor license; there were no problems and no complaints. He wonders why now with this business.

Mr. Sampson moved to close the public hearing. Mr. Hoctor seconded. Approved unanimously. Mr. Hoctor moved to approve the Alteration of Premises. Farmer-Brewery Pouring Permit for Tree House Brewing Company Inc. 98 Town Neck Rd. & 3 Freeman Avenue. Mr. Sampson seconded. Approved unanimously.

7:15 PM New Farmer-Distillery Pouring Permit for Tree House Brewing Company Inc. 98 Town Neck Rd. & 3 Freeman Avenue, Damien L. Goudreau, Manager.

Mr. Miller read the public hearing notice. Mr. Holden moved to open the public hearing. Seconded by Mr. Hoctor. Approved unanimously. Attorney Borenstein reiterated that this request is for a pouring permit for the 150 square feet. There needs to be a distinct pouring area for spirits. Mr. Sampson asked the public for new comments only. There was a question as to whether the septic system is adequate for more drainage and additional patrons. Mr. Sampson responded that this is a Board of Health issue. Attorney Borenstein said the use of that property is in a commercial zone and is permitted by right. Mr. Sampson moved to close the public hearing. Mr. Hoctor seconded. Approved unanimously. Mr. Hoctor moved to approve a New Farmer-Distillery Pouring Permit for Tree House Brewing Company Inc. 98 Town Neck Rd. & 3 Freeman Avenue. Seconded by Mr. Sampson. Approved unanimously.

7:20 PM WITHDRAWN

7:25 PM Alteration of Premises Licensed under Section 19 C (n): to allow for the pouring of malt beverages, distilled spirits and wine throughout the licensed premises pursuant to Section 19 (H) for Tree House Brewing Company Inc. d/b/a Tree House Distillery and Tree House Farm and Fermentory, 98 Town Neck Rd. & 3 Freeman Avenue, Damien L. Goudreau, Manager.

Mr. Miller read the hearing notice. Mr. Holden moved to open the public hearing. Mr. Sampson seconded. Approved unanimously. Attorney Borenstein said that the reference to pouring of wine should be removed. Mr. Sampson moved to close the public hearing. Mr. George seconded. Approved unanimously. Mr. Sampson moved to approve the request from Tree House Brewing Company Inc. d/b/a Tree House Distillery and Tree House Farm and Fermentory, 98 Town Neck Rd. & 3 Freeman Avenue for Alteration of Premises. Mr. Holden seconded. Approved unanimously.

STAFF MEETING

David Noble, In Good Health – Amendment to Host Community Agreement for Change in Ownership

Mr. Noble notified the Board about a change of ownership. A provision in the host agreement basically says selectmen would not unreasonably withhold approval. Counsel looked at it and it has received approvals from the Cannabis Control Commission. The proposed change is described in the packet. They have found two successful business partners to come in and assist with expansion. This is a merger; they will contribute an additional store. This has created a new company. Mr. Noble will be in charge. There will be no change to the current establishment. Everyone has been vetted. The name of the new parent company is Canna United. In Good Health has not had any issues and there will be no change in the business model. Mr. Hoctor moved to approve the amendment regarding change of ownership. Mr. Sampson seconded. Approved unanimously.

Jon Nelson, School Department Facilities Director – Update on Planned Human Services Building renovations

New figures have come in recently for the Human Services building renovation. Mr. Nelson distributed a handout of the existing floor plan that shows how the new reconfiguration will fit. Total project costs of $2,094,550 are from the project
estimator and include contingencies. The cost estimate is being reduced related to using existing equipment/furnishings, cutting some things out (e.g. tile walls in bathrooms), reducing HVAC numbers and using Town labor for the move; the electrical costs will remain the same (Itemized cost breakdowns are in the agenda packet). There will be bidding with ad alternates on a $1.4 million base. Mr. Hoctor commented that currently costs of materials are fluctuating and because it is a municipal project it must use prevailing wage, which makes it more expensive than if it were done privately. Mr. Collupy commented that the previous numbers showed a 3% contingency for all the projects; this project is at 3.5%, does that mean it is going to be 3.5% for all of the projects across the board? Mr. Nelson responded that each project has its own budget. They are trying to guess for years out; 8% should cover some cost escalation. Mr. Shea asked if alternate designs had been considered. Mr. Nelson said yes but all are similar. Why is the current footprint not conducive for the administration? The spaces are very small and we need larger spaces for offices. Ms. Crossman is concerned that this could come in way higher. What are we prepared to do if that is the case? Mr. Nelson responded that we would need to cut the scope for the inside, look at basement office space, parking lot work, and other miscellaneous items. The outside structure is pretty solid, but roof shingles need work; the foundation is solid. Mr. Collupy asked about the financing package, and if the sinking funds apply specifically to this project, or over all projects. Mr. Dunham explained that the motion will include transfers from the sinking fund and ESSER, which will reduce the total bond amount $13 million; it doesn’t specify which part of the project is applicable. Mr. George said many people are complaining about the high cost of this and wondered if there has been consideration to separating the article. Mr. Nelson responded that the School Committee presented it as a whole package. The ballot question has already been printed. If we sell buildings, we can transfer more from the sinking fund. Mr. Shea commented that the project is important but where money is going seems to be for the nice to have; he wondered if some items from other Town buildings could be used to reduce costs. Mr. Hoctor said that the costs are probably average estimates; we will know specifics when the design is done. Almost everything is a code issue. Mr. Sampson asked what the plan is for presenting this to Town Meeting. They are putting a presentation together. There will be an Open House at the High School at the end of the month to try to educate the public. Mr. Miller said they will need to answer to why it is so expensive. Mr. Dunham said that trying to find a permanent home for the administration takes money to get it done right. This is an ideal location; every move is a six-figure cost. This is not just for the Superintendent’s office it is for all central administration. Mr. Shea said that prioritization is important, and this project should not be first on the list. Mr. Collupy suggested that the presentation should mention savings in utilities or other things that could generate savings.

OLD BUSINESS

Review and Sign Annual town Meeting Warrant
The warrant is the same except an article has been drafted for easements for the intersection work.

Authorize Signing of Purchase and Sale for 297 & 300 Meiggs Backus Road
The money was voted last May and reduced in the fall by half because of a state grant. All the legal work has been approved. Mr. Hoctor moved to authorize the signing of the purchase and sales agreement for 297 & 300 Meiggs Backus Rd. Mr. Holden seconded. Approved unanimously.

Award of Sale of Property Located at 4 Water Street, Known as the “Deacon Eldred House” Pursuant to the Request for Proposals
Mr. Vitacco is present to answer questions. Ms. Harper said this is an important decision for the Town to approve care for restoration and maximum use of the property. The proposal is from a qualified group, Full Circle Homes LLC, that has done similar historic renovation. Their financial qualifications have been checked. They have agreed to features that provide security for the Town, such as right of first refusal if the owner wants to sell, protection of preservation and pond access. The property doesn’t transfer until approved by the preservation architect and the State. The use will be as a residential property. Mr. Vitacco reviewed the process of selection. Details of the decision for recommendation by the team can be viewed the memo in the agenda packet. A lot of people displayed a passion for the house’s history. Ms. Harper complimented Mr. Vitacco and the team. She also thanked Mr. Hoctor for help reaching out and she appreciates the support of the Board. The next step is the purchase and sales and land development agreement. Mr. George verified that we still have access to the pond. There will be two easements one for maintenance and one for access. Mr. Sampson appreciates the efforts from all who responded. This is the right opportunity, as the Town could not be a good steward of the property. This will be positive for Sandwich. Mr. Sampson moved to award the sale of the property located at 4 Water St., known as the Deacon Eldred House, pursuant to the Town’s Request for Proposals to Full Circle
Homes LLC for the sale price of $100,000 subject to the terms of the approval received March 23, 2022 and contingent upon a final approval of a purchase and sales agreement and land development agreement. Mr. Holden seconded. Approved unanimously.

**Other Matters Not Reasonably Anticipated for Old Business**
None

**NEW BUSINESS**

*The Local Tavern and Grille – State Application for Keno License*
If a business asks for a license and State approves, anyone who has concerns need to send a letter.

**Other Matters Not Reasonably Anticipated for new Business**
None.

**PUBLIC COMMENT**
Ed Collup thanks the Board for having Finance Committee be part of the meeting. He requests that the Board put the Green Community designation and Charter review on a future agenda.

**CLOSING REMARKS**
Mr. Holden said that there was a good discussion about roads in an 8th grade civics class that was attended by him, Mr. Dunham, Mr. Tilton and Mr. Jensen. The students participated for 45 minutes. On the 8th, the Knights Theater Company opens a production of Mama Mia; multiple talents of the students were all on display. There are two more opportunities to see them. He Zoomed in on the Cape and Islands Leadership Association – workplace safety, ARPA funds, water safety and housing were all on the agenda. The Bikeways and Pedestrian Committee met on Monday; a bike rodeo is planned for Sunday, May 1st 11:00 AM to 1:00 PM, in coordination with the Massachusetts Safe routes to Schools program.
There was an announcement yesterday that Town officials and local volunteers will collaborate on a plan to identify the approximately 400 planks displaced by the January storm; these have been retrieved for storage at a secure location. A dedicated email address at boardwalk@sandwichmass.org for inquiries; there will not be a response until June but they welcome comments. Progress can be followed on the Sandwichmass website at www.sandwichmass.org. Please keep events in the Ukraine in thoughts and prayers.
Mr. Miller announced that the Cape Cod Canal Region Chamber of Commerce is presenting a program on substance use in the workplace for business owners. This will be on April 28th at 7:30 PM at Upper Cape Tech. Please RSVP 508-759-6000 ext. 11.

**Mr. Sampson moved to convene an Executive Session - M.G.L. c.30A, §21(a)** – The Chair declares that having an open position, as applicable:
Purpose #3: Collective Bargaining Strategy Clerical Union
Mr. Hoctor seconded. Approved unanimously.

**ADJOURNMENT**

The meeting adjourned at 9:26 PM

*Note: Board of Selectmen meetings are recorded and available for viewing in their entirety on the Sandwich Community Television website: https://sandwichcommunitytv.org*

Respectfully submitted,

[Signature]

Susan James

Supporting Documents:
Public Hearings (98 pages)
In Good Health (6 pages)
School Capital (9 pages)
Warrant (37 pages)
Meiggs Backus Property (8 pages)
Deacon Eldred House (5 pages)
Keno Application (3 pages)
SANDWICH BOARD OF SELECTMEN
PUBLIC HEARING

In accordance with M.G.L. Ch. 138, the Sandwich Board of Selectmen will hold a public hearing on Thursday, April 28, 2022 at 7:10 p.m., in the Sandwich Town Hall Auditorium, 130 Main Street, Sandwich, MA to consider the application of a seasonal, On-Premises, All Alcoholic Beverages Liquor License, for COTO, LLC., d/b/a Carluccio’s located at 79 Route 130, Forestdale, MA 02644, Carlo Perugia, Manager. Anyone wishing to be heard on the subject will be afforded an opportunity at that time.

Sandwich Board of Selectmen

Michael Miller, Chair
SANDWICH BOARD OF SELECTMEN
PUBLIC HEARING

In accordance with Town Charter Section 7.3(b), the Sandwich Board of Selectmen will hold a public hearing on **Thursday, April 28** at 7:20 p.m., in the Sandwich Town Hall Auditorium, 130 Main Street, Sandwich, MA on the proposed FY ’23 Budget for Town Meeting. Anyone wishing to be heard on the subject will be afforded an opportunity at that time.

Sandwich Board of Selectmen

Michael Miller, Chair
FY'23 BUDGET

PROJECTED GENERAL FUND REVENUES AND EXPENSES - FY'23

REVENUES

FY'23 Tax Levy:
FY'22 Levy Limit 70,893,641
2.5% Increase 1,772,341
Est. New Growth 500,000
Excess Levy Reserve Est. -3,250,000
Overrides / Exclusions 0
County Assess. Outside 2.5: CCC 201,475
Exempt Debt: GF Outside Prop. 2.5 2,283,713 72,401,170

Other Revenue:
State Aid: Discretionary (15.18%) 2,754,251
State Ch. 70 Aid: School (1.01%) 7,298,848
Est. Local Receipts 5,500,000
Free Cash Certification - STM Capital 2,792,528
Overlay Release 100,000
Transfer from Stabilization Fund 0 18,445,627

Total Estimated Revenues 90,846,797

EXPENSES

ReCap Sheet Items:
State Assess: Tuition Assess (10.75%) 4,770,363
State Assess: All Other (1.37%) 716,952
Abatements / Overlay 550,000
FY’22 Snow & Ice Deficit 0 6,037,315

Town Meeting Items:
Group Health Insurance (3.48%) 11,900,000
County Retirement Assess. (4.14%) 4,802,452
Property & Liability Insurance (11.63%) 1,500,000
Medicare (4.00%) 724,132
GF Sanitation Ent. Fund Approp. 60,500
Unemployment Account 100,000
OPEB Trust Fund 250,000
Exempt Debt: GF Outside Prop. 2.5 2,283,713
Non-Exempt Debt: GF Inside Prop. 2.5 1,276,872
Borrowing Expenses 150,000
Reserve Fund 500,000
Capital Budget - ATM - Net 300,000
Captial Budget - Fall 2022 STM - Net 450,000
Transfer to Stabilization Fund 100,000 24,397,669

Operating Budgets:
School Budget: Local (3.00%) 29,697,687
    Ch. 70 (1.01%) 7,298,848 36,996,535
UCCRVTS Budget (9.68%) 2,668,824
General Gov't. Budget (9.24%) 20,540,474

Total Estimated Expenses 90,640,817

ESTIMATED FY'22 BUDGET BALANCE 205,980
# FY'23 GENERAL FUND OPERATING BUDGET TOTALS

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<td><strong>10.76%</strong></td>
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<tr>
<td>210</td>
<td>Police Dept.</td>
<td>4,923,555</td>
<td>4,736,254</td>
<td>390,335</td>
<td>5,126,589</td>
<td>4.12%</td>
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<tr>
<td>220</td>
<td>Fire Dept.</td>
<td>3,925,753</td>
<td>3,584,758</td>
<td>550,800</td>
<td>4,135,558</td>
<td>5.34%</td>
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<tr>
<td>241</td>
<td>Inspections</td>
<td>314,226</td>
<td>320,704</td>
<td>11,830</td>
<td>332,534</td>
<td>5.83%</td>
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<tr>
<td>244</td>
<td>Sealer of W &amp; M</td>
<td>14,350</td>
<td>0</td>
<td>14,709</td>
<td>14,709</td>
<td>2.50%</td>
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<tr>
<td>291</td>
<td>Emerg. Mgmt.</td>
<td>22,500</td>
<td>12,500</td>
<td>10,000</td>
<td>22,500</td>
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<tr>
<td>294</td>
<td>Forest Warden</td>
<td>1,500</td>
<td>0</td>
<td>1,500</td>
<td>1,500</td>
<td>0.00%</td>
</tr>
<tr>
<td>297</td>
<td>Bourne Shellfish</td>
<td>4,000</td>
<td>0</td>
<td>4,000</td>
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<tr>
<td>299</td>
<td>Greenhead Fly</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
<td>2,500</td>
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<tr>
<td></td>
<td><strong>Total 200s</strong></td>
<td><strong>9,208,384</strong></td>
<td><strong>8,654,216</strong></td>
<td><strong>985,674</strong></td>
<td><strong>9,639,890</strong></td>
<td><strong>4.69%</strong></td>
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<tr>
<td>300</td>
<td>School Dept.</td>
<td>36,058,894</td>
<td>36,923,875</td>
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<tr>
<td>313</td>
<td>UCCRVTS</td>
<td>2,433,216</td>
<td>2,668,824</td>
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<td></td>
<td><strong>Total 300s</strong></td>
<td><strong>38,492,110</strong></td>
<td><strong>39,592,699</strong></td>
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<td><strong>39,592,699</strong></td>
<td><strong>2.86%</strong></td>
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*(Note: School Dep't. amount includes Ch. 70 aid.)*
<table>
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<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY22 APPROP</th>
<th>FY23 SALARY</th>
<th>FY23 OPER</th>
<th>FY23 TOTAL</th>
<th>% CHANGE</th>
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</thead>
<tbody>
<tr>
<td>410</td>
<td>DPW - Engineer.</td>
<td>289,071</td>
<td>238,137</td>
<td>57,800</td>
<td>295,937</td>
<td>2.38%</td>
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<tr>
<td>420</td>
<td>DPW</td>
<td>1,990,283</td>
<td>1,287,346</td>
<td>1,365,050</td>
<td>2,652,396</td>
<td>33.27%</td>
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<tr>
<td>421</td>
<td>Snow &amp; Ice</td>
<td>400,000</td>
<td>100,000</td>
<td>300,000</td>
<td>400,000</td>
<td>0.00%</td>
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<tr>
<td>424</td>
<td>Streetlights</td>
<td>20,000</td>
<td>0</td>
<td>20,000</td>
<td>20,000</td>
<td>0.00%</td>
</tr>
<tr>
<td></td>
<td>Total 400s</td>
<td>2,699,354</td>
<td>1,625,483</td>
<td>1,742,850</td>
<td>3,368,333</td>
<td>24.78%</td>
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<tr>
<td>510</td>
<td>Health Dept.</td>
<td>237,259</td>
<td>235,175</td>
<td>10,250</td>
<td>245,425</td>
<td>3.44%</td>
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<td>522</td>
<td>Nursing Dept.</td>
<td>178,254</td>
<td>136,732</td>
<td>46,200</td>
<td>182,932</td>
<td>2.62%</td>
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<tr>
<td>540</td>
<td>Social Services</td>
<td>35,000</td>
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<td>35,000</td>
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<td>0.00%</td>
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<tr>
<td>541</td>
<td>Senior Services</td>
<td>248,229</td>
<td>251,861</td>
<td>14,000</td>
<td>265,861</td>
<td>7.10%</td>
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<tr>
<td>543</td>
<td>Veterans</td>
<td>105,000</td>
<td>0</td>
<td>117,500</td>
<td>117,500</td>
<td>11.90%</td>
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<tr>
<td></td>
<td>Total 500s</td>
<td>803,742</td>
<td>623,768</td>
<td>222,950</td>
<td>846,718</td>
<td>5.35%</td>
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<td>610</td>
<td>Library</td>
<td>1,031,580</td>
<td>826,998</td>
<td>179,437</td>
<td>1,006,435</td>
<td>-2.44%</td>
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<tr>
<td>630</td>
<td>Recreation</td>
<td>251,955</td>
<td>262,145</td>
<td>48,725</td>
<td>310,870</td>
<td>23.38%</td>
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<tr>
<td>650</td>
<td>DPW - Parks</td>
<td>30,850</td>
<td>0</td>
<td>30,850</td>
<td>30,850</td>
<td>0.00%</td>
</tr>
<tr>
<td>671</td>
<td>Hoxie / Grist Mill</td>
<td>3,500</td>
<td>56,000</td>
<td>0</td>
<td>56,000</td>
<td>1500.00%</td>
</tr>
<tr>
<td>693</td>
<td>Memorial Day</td>
<td>1,200</td>
<td>0</td>
<td>1,200</td>
<td>1,200</td>
<td>0.00%</td>
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<tr>
<td>694</td>
<td>Historic District</td>
<td>15,550</td>
<td>0</td>
<td>10,700</td>
<td>10,700</td>
<td>-31.19%</td>
</tr>
<tr>
<td></td>
<td>Total 600s</td>
<td>1,334,635</td>
<td>1,145,143</td>
<td>270,912</td>
<td>1,416,055</td>
<td>6.10%</td>
</tr>
</tbody>
</table>

**GEN. GOVT. TOTAL**
(no School)

18,803,791  15,788,663  4,751,811  20,540,474  9.24%

**GRAND TOTAL**
(incl. School)

57,295,901  55,381,362  4,751,811  60,133,173  4.95%

| FY'23 @ 3.04% = | 19,375,698 | Current vs. 3.04% = | (1,164,776) |
| FY'23 @ 4.98% = | 19,740,474 | Current vs. 4.98% = | (800,000) |
| FY'23 @ 9.24% = | 20,540,474 | Current vs. 9.24% = | 0 |
### FY'23 CAPITAL BUDGET - DRAFT RECOMMENDATION

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ITEM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities</td>
<td>Annual Building Maintenance Funds</td>
<td>150,000</td>
</tr>
<tr>
<td>Golf Department</td>
<td>Equip. Replacement &amp; Course Improvements</td>
<td>125,000</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal Town Departments</strong></td>
<td>275,000</td>
</tr>
<tr>
<td>School Department</td>
<td>Annual Building Maintenance Funds</td>
<td>150,000</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal School Department</strong></td>
<td>150,000</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CAPITAL APPROPRIATION</strong></td>
<td>425,000</td>
</tr>
<tr>
<td></td>
<td>Less Ambulance Fund Transfer</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Less Golf Enterprise Fund Transfer</td>
<td>-125,000</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL NET CAPITAL APPROPRIATION FOR ATM</strong></td>
<td>300,000</td>
</tr>
</tbody>
</table>
# FY'23 General Government Budget Overview

## Difference Between 4.98% & 9.24% Budget

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY'22 Total General Government Budget =</td>
<td>18,803,791</td>
<td></td>
</tr>
<tr>
<td>Base FY'23 General Government Budget =</td>
<td>19,375,698</td>
<td>3.04%</td>
</tr>
<tr>
<td>Includes: Actual Wages &amp; Step Increases; 7 Unresolved Union Contracts; Minor Operating Changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recommended FY'23 General Government Budget =</td>
<td>19,740,474</td>
<td>4.98%</td>
</tr>
<tr>
<td>Includes:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>151 - Legal &amp; Professional Services - Consultants</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>161 - Elections &amp; Registrations - Up Year</td>
<td>25,250</td>
<td></td>
</tr>
<tr>
<td>190 - Public Facilities - 2 New Large Buildings</td>
<td>106,026</td>
<td></td>
</tr>
<tr>
<td>210 - Police - Vehicles &amp; Operating</td>
<td>36,000</td>
<td></td>
</tr>
<tr>
<td>210 - Public Safety Dispatch Supervisor</td>
<td>70,000</td>
<td></td>
</tr>
<tr>
<td>630 - Rec. - Seasonal Wages (Net $36K Transfer)</td>
<td>50,000</td>
<td></td>
</tr>
<tr>
<td>671 - Hoxie House &amp; Grist Mill - Full Reopening</td>
<td>52,500</td>
<td></td>
</tr>
<tr>
<td>Comprehensive Recommended FY'23 General Government Budget =</td>
<td>20,540,474</td>
<td>9.24%</td>
</tr>
<tr>
<td>Includes:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>420 - DPW - Public Infrastructure Improvements</td>
<td>650,000</td>
<td></td>
</tr>
<tr>
<td>220 - Fire O.T. (Net $100K Transfer)</td>
<td>150,000</td>
<td></td>
</tr>
</tbody>
</table>


FY’23 General Government Budget Overview
Fire Department OT Issue

• Reserve Fund transfer authorized every year since FY’15
  – Average transfer over 7 years = $145,000
  – FY’21 transfer = $315,000

• State grant received to have qualified, national consultant analyze situation with report forthcoming

• $250,000 should cover the normal shortfall with ability to transfer $100,000 of this expense from Ambulance Fund by adopting higher reimbursement rates

• FY’23 = excellent opportunity to address this known, long-term need
FY’23 General Government Budget Overview

DPW Public Road Infrastructure Issue

- FY’10 = summary of road infrastructure improvement needs
  - Quantified need = $16.0 million
  - FY’15 – FY’22 = $8.0 million approved for improvements

- Significant road & draining needs still exist
  - Engineering consultant updating analysis with primary recommendation focusing additional $650,000 annually for upgrades

- Best way to address long-term = operating budget funds that DPW can count on to supplement State Ch. 90 funding
  - Issue will never go away & costs will only increase over time

- FY’23 = excellent opportunity to address this known, long-term need
GOALS

- Improve the conditions and playability of the Golf Course
- Investment will lead to better course conditions
- Allowing Town to increase fees & revenue
- Funded within Golf Operations
- Creates more enjoyable, more playable experience
- Without infrastructure repairs, the golf course conditions will worsen over time, jeopardizing the course’s future
Why Now?

- Current system is long past its life expectancy and repairs are becoming more difficult
- Now is a unique opportunity to capitalize on a boom in golf
- COVID-19 led to a significant increase in play, new revenues, and brought many new golfers to the game, both locally and nationally
- FY’21 was a record year for revenues and “profit” above expenses
- FY’22 continuing this trend
- If we don’t take advantage of this increased play and revenue, when will we get another opportunity like this?
- The Town would be extremely short-sighted to not try to capture the increased growth in interest, players, etc.
$3.5 Million – Estimated Project Cost

20-Year Bond; funded with Sandwich Hollows Golf Course revenues

- Retained Earnings end of FY2021 were $750,000
- Modest Revenue increases on green fees, cart fees and membership fees
- Future solar revenues from solar canopy construction will assist in payment of debt
$3.5 Million – Estimated Project Cost

20-Year Bond; funded with Sandwich Hollows Golf Course revenues

- Retained Earnings end of FY2021 were $750,000

- Modest Revenue increases on green fees, cart fees and membership fees

- Future solar revenues from solar canopy construction will assist in payment of debt
Sandwich Hollows Capital Project – Analysis

- Debt payment is estimated to be $225,000 - 20 years
- FY’21 revenues of $1.5 million outpaced expenses adding to the Retained Earnings
- Similar results seen thus far during FY’22
- Retained Earnings balance of $750,000
- Establish $300,000 reserve of Retained Earnings to not use
- Smaller Course Improvements Proposed FY’23 – FY’25- Cart Paths, etc.
Sandwich Hollows Capital Project – Analysis

• New Solar Revenues of $55,000/yr.
• Conservative projections
  – we have lowered revenues from FY’22 through FY’26
  – only in FY’27 do revenues reach FY’21 levels
• With safe projections, Sandwich Hollows can increase its total annual budget to support debt payment with Golf Revenue
  – Minor fee increases for play & golf cart usage will increase receipts
  – $125,000 drawdown for retained earnings, debt covered from Golf Course and Solar Revenues
  – Not Without Risk – Golf is weather and play dependent
## SANDWICH HOLLLOWS CAPITAL PROJECT – ANALYSIS

<table>
<thead>
<tr>
<th></th>
<th>Revenue*</th>
<th>Operating Budget*</th>
<th>Budget Debt Payment</th>
<th>Total Budget</th>
<th>Retained Earnings</th>
<th>Less RE Floor (300,000)</th>
<th>Proj. RE +/-</th>
<th>Retained Earnings Transfer</th>
<th>Est. RE Balance</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>FY21</td>
<td>$1,513,027</td>
<td>$947,607</td>
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<td>$947,607</td>
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<td>$751,979</td>
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<td>$451,979</td>
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<td>FY22</td>
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<td>$1,071,255</td>
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<td>$125,000</td>
<td>605,672 RE Transfer - 125K Capital</td>
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<td>$1,349,948</td>
<td>$1,089,334</td>
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<td>$-</td>
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<td>$100,000</td>
<td>766,286 RE Transfer - Cart Paths</td>
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<td>$-</td>
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<td>$124,515</td>
<td>456,465 RE Transfer - Debt Payment</td>
</tr>
</tbody>
</table>

Revenue: FY22 through FY31 are projected revenue numbers
Budget: FY24 through FY31 are projected budget numbers
Proj. RE +/-: FY22 through FY31 are projected RE +/-

Note: Town Debt Payment for Sandwich Hollows Land Purchase ends with Final Payment in FY30 of $402K
20 Year Note Only with Solar Revenue Effective 2024
**School Capital Debt Exclusion**

### Sandwich Public School – Long-Term Capital Needs

<table>
<thead>
<tr>
<th>Year</th>
<th>Facility</th>
<th>Project Description</th>
<th>Project Information</th>
<th>FY23</th>
<th>FY24</th>
<th>FY25</th>
<th>FY26</th>
<th>FY27</th>
<th>Project Totals</th>
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<tr>
<td>1-5</td>
<td>District Wide</td>
<td>Central Office relocation and renovation (TBD)</td>
<td>Roese Associates</td>
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<td>$972,864.00</td>
<td>$972,864.00</td>
<td>$972,864.00</td>
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<tr>
<td></td>
<td>Oak Ridge</td>
<td>Heating boiler replacement</td>
<td>BLW Engineers</td>
<td>$366,520.00</td>
<td>$198,110.00</td>
<td>$200,000.00</td>
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<td>$204,000.00</td>
<td>$1,049,620.00</td>
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<td>Forestdale</td>
<td>Heating boiler replacement</td>
<td>BLW Engineers</td>
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<td>$1,949,915.00</td>
<td>$1,949,915.00</td>
<td>$1,949,915.00</td>
<td>$1,949,915.00</td>
<td>$1,949,915.00</td>
</tr>
<tr>
<td></td>
<td>High School</td>
<td>Building envelope repairs and replacement</td>
<td>Gale Associates</td>
<td>$933,180.00</td>
<td>$933,180.00</td>
<td>$933,180.00</td>
<td>$933,180.00</td>
<td>$933,180.00</td>
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<tr>
<td></td>
<td>Forestdale</td>
<td>Classroom ventilation &amp; air conditioning upgrades*</td>
<td>BLW Engineers</td>
<td>$47,436.60</td>
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<td>$237,187.50</td>
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<td>$208,725.00</td>
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<td>Forestdale</td>
<td>Library ventilation and air conditioning upgrades</td>
<td>BLW Engineers</td>
<td>$32,257.50</td>
<td>$34,155.00</td>
<td>$51,232.50</td>
<td>$55,976.60</td>
<td>$199,237.50</td>
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<tr>
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<td>Oak Ridge</td>
<td>Classroom ventilation &amp; air conditioning upgrades*</td>
<td>BLW Engineers</td>
<td>$216,000.00</td>
<td>$216,000.00</td>
<td>$216,000.00</td>
<td>$216,000.00</td>
<td>$216,000.00</td>
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<tr>
<td></td>
<td>Oak Ridge</td>
<td>Playground replacement</td>
<td>Gale Associates</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
</tr>
<tr>
<td></td>
<td>High School</td>
<td>Rooftop HVAC Unit Replacement*</td>
<td>BLW Engineers</td>
<td>$773,782.00</td>
<td>$773,782.00</td>
<td>$773,782.00</td>
<td>$773,782.00</td>
<td>$773,782.00</td>
<td>$773,782.00</td>
</tr>
<tr>
<td></td>
<td>Oak Ridge</td>
<td>Building envelope repairs and replacement</td>
<td>Gale Associates</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
<td>$200,000.00</td>
</tr>
<tr>
<td></td>
<td>Forestdale</td>
<td>Building envelope repairs and replacement</td>
<td>Gale Associates</td>
<td>$182,775.69</td>
<td>$594,736.51</td>
<td>$817,984.00</td>
<td>$73,264.86</td>
<td>$176,678.00</td>
<td>$1,844,638.06</td>
</tr>
<tr>
<td></td>
<td>District Wide</td>
<td>Project management costs</td>
<td>Gale Associates</td>
<td>$908,745.60</td>
<td>$908,745.60</td>
<td>$908,745.60</td>
<td>$908,745.60</td>
<td>$908,745.60</td>
<td>$908,745.60</td>
</tr>
<tr>
<td></td>
<td>District Wide</td>
<td>Estimated escalation costs (5% year 1, 4% each year after)</td>
<td>Gale Associates</td>
<td>$2,487,471.78</td>
<td>$6,556,874.10</td>
<td>$6,930,384.00</td>
<td>$438,529.18</td>
<td>$908,745.60</td>
<td>$15,297,008.55</td>
</tr>
</tbody>
</table>

* ESSER money available for some of project cost*
### Sandwich Public Schools  
**Capital Project - May 2022**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Project Costs</td>
<td>$15,361,008.55</td>
</tr>
<tr>
<td>Contigency</td>
<td>$388,991.45</td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td><strong>$15,750,000.00</strong></td>
</tr>
<tr>
<td>Less School ESSER Contribution</td>
<td>$(2,000,000.00)</td>
</tr>
<tr>
<td>Less Town Sinking Fund Transfer</td>
<td>$(750,000.00)</td>
</tr>
<tr>
<td><strong>Total Cost to be Bonded</strong></td>
<td><strong>$13,000,000.00</strong></td>
</tr>
</tbody>
</table>
For FY22, the Exempt Debt that the Taxpayers are paying totals $2,730,529 for the average tax bill this equals $256.99.

If approved at Town Meeting and the Ballot Box, the first year of debt for FY24 the Town would be paying will be $96,683 higher than that of the current year. The Tax Bill impact of this is $9.10 on the average bill.

With the debt issued for the School Capital Project, the exempt level debt the taxpayers will be paying in FY26 will be less than current year (FY22).

Only 2 years, FY24 and FY25, will the exempt debt be higher than current year. The Tax bill impact for these two years is less than $10 in each of these years.
Town of Sandwich  
Annual Town Meeting

WARRANT

Monday, May 2, 2022
7:00 p.m. – Sandwich High School

BOARD OF SELECTMEN
Michael J. Miller, Chair
Robert J. George, Vice-Chair
Shane T. Hoctor
Charles M. Holden
David J. Sampson

FINANCE COMMITTEE
Robert Guerin, Chair
Nancy Crossman, Vice-Chair
Matthew D. Anderson
Adam Chaprales
Edward Collupy
James McCormick
Peter Meomartino
Jeremy Shea
Laura B. Wing

MODERATOR
Garry N. Blank
INDEX OF WARRANT ARTICLES

May 2, 2022 Annual Town Meeting

1. Report of Town Officials & Long Range Plan Overview (p. 4)
2. FY'23 Budget (p. 4)
3. FY'23 Enterprise Fund Operating Budgets (p. 8)
4. FY'23 Revolving Fund Appropriation Limits (p. 8)
5. Capital Budget (p. 9)
6. Ch. 90 State Aid to Highways Program (p. 9)
7. School Department Cellular Lease Transfer and Appropriation of Funds (p. 9)
8. Beach Renourishment Account Appropriation (p. 10)
9. Sandwich Promotions Fund Appropriations (p. 10)
10. FY'22 Marina Budget Supplemental Appropriation (p. 10)
11. CPA Fund Expenditure – Administrative Costs, 10% Allocations, & Debt Payment (p. 10)
12. Authorize Granting & Acceptance of Easements for Beach and Dune Renourishment Project (p. 11)
13. Authorize Acceptance of Easements for Quaker Meetinghouse Road & Route 130 Intersection Project (p. 11)
14. Sandwich Hollows Irrigation System & Equipment Project & Bond Authorization (p. 12)
15. School Department Capital Projects Debt Exclusion Authorization (p. 12)
17. Petition: Town Bylaw Amendment – Remove Personal Watercraft Ban on Peters Pond (p. 13)
18. Petition: Town Bylaw & Zoning Amendment: Recreational Marijuana (p. 14)
19. Elect Officers & Ballot Questions (p. 21)

NOTE: Petition articles have been printed as submitted and may contain typographic and other errors.

Reference Material:
1. Article 1 – 2022 Long Range Plan (p. 26)
2. Article 2 – FY'23 Estimated General Fund Revenues & Expenses (p. 33)
3. A Glossary of Commonly Used Terms (p. 34)
4. Table of Basic Points of Motions (p. 37)
April 1, 2022

Town of Sandwich
Board of Selectmen
Town Hall
130 Main Street
Sandwich, MA 02563

Dear Selectmen,

Enclosed you will find two copies of License from Verizon New England Inc. to cover the placing of facilities – Pole 46/17.5 - on Town property at Quaker Meeting House Rd.

The two copies of the License need to be signed. Please return one signed original to this office at your earliest convenience.

If you have any questions about this License, please contact me.

Sincerely,

Daryl Crossman
Manager Rights of Way
Verizon New England, Inc.
44 Old Townhouse Road
South Yarmouth, MA 02664
(508) 398- 5754 Office
daryl.crossman@verizon.com - Email
LICENSE AGREEMENT

THIS LICENSE AGREEMENT is entered into this ______ day of ____________________, 2022, by and between The Inhabitants of the Town of Sandwich, a municipal corporation, having its principal place of business at 130 Main Street, Sandwich, Massachusetts 02663 (hereinafter referred to as “Licensor”) and Verizon New England, Inc., a New York corporation having its principal place of business at 6 Bowdoin Square, Floor 9, Boston, Massachusetts 02114, together with their respective successors and assigns, (hereinafter referred to as “Licensees”).

WHEREAS, Licensor is the record owner of land situated on Quaker Meetinghouse Rd, Barnstable County, Massachusetts, by virtue of documents recorded with the Barnstable County Registry of Deeds in Book 16320, Page 215 also shown as Parcel 17-196-1 on the Sandwich Assessors’ Map 17. Said property is shown on a plan entitled “Plan of Land, Sandwich, Massachusetts, Hewlett Packard Recreational Facility,” dated April 18, 1991 prepared by the Eagle Surveying and Engineering, Inc., said plan being recorded in the Barnstable County Registry of Deeds in Plan Book 480, Page 1.

NOW THEREFORE, Licensor hereby grants permission to Licensees, their successors and assigns, the right to access, construct, operate, maintain, connect, replace and remove sole owned Pole 46/17.5, which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports, fixtures and appurtenances thereon for the transmission and/or distribution of telecommunications subject to the terms, conditions and covenants hereinafter set forth. The Licensees shall have the further right to enter said portion of Licensor’s land by foot or by vehicle for all of the herein stated purposes and to connect said pole(s), wires and cables with the poles, conduits, cables and wires which are located, or which may be placed in parcels of land, public or private ways, adjacent or contiguous to the aforesaid premises. The location of said easement to be fifteen (15’) in width, which area is approximately shown on a sketch labeled Exhibit A, attached hereto and made a part hereof. The location of said facilities to become permanent upon the placing thereof.

It is also agreed that the Licensees, their successors and assigns, shall have the right to extend its lines on the subject premises from time to time as may be necessary in the judgment of the Licensees to serve customers on the subject premises or on adjoining premises of other parties without incurring any liability to the Licensor, or any successors or assigns.

This License Agreement shall be in effect until such time as Verizon facilities are needed to provide service to this site.
IN WITNESS WHEREOF, the parties have hereunto caused this License Agreement to be executed by their authorized officials, effective as of the date first written above.

Town of Sandwich Board of Selectmen

Sign Name
Print Name

Sign Name
Print Name

Sign Name
Print Name

Sign Name
Print Name

Sign Name
Print Name
Date: April 13, 2022

To: Town of Sandwich Board of Selectman

From: Ken Mooney, Sandwich Recreation Committee Chairperson

Subject: Sabrina Ewing Appointment Request

As a result of a unanimous approval vote of a motion made at the Monday, April 11, 2022 Sandwich Recreation Committee Meeting, I request the Sandwich Board of Selectmen approve the appointment of Sabrina Ewing to the Sandwich Recreation Committee.

Sabrina Ewing, a resident of the Town of Sandwich, has a young family and wants to be part of helping Sandwich Recreation grow and serve the community. It is the unanimous opinion of the Town of Sandwich Recreation Committee that Sabrina’s perspective would be a welcome contribution and benefit to the Sandwich Recreation Committee.

Thank you for your consideration.

Regards,

Ken Mooney
Chair
Town of Sandwich Recreation Committee

cc
Sabrina Ewing
Town of Sandwich Recreation Committee
Guy Boucher, Town of Sandwich Recreation Department
April 5, 2022

Board of Selectmen
130 Main Street
Sandwich, Massachusetts 02563

Re: Housing Authority Tenant Appointment

Dear Chairman Miller & Members of the Board:

In accordance with Chapter 358 of the Acts of 2020, I am writing to notify you that I am in receipt of a letter of interest for an individual seeking appointment to the Sandwich Housing Authority. It is now required that a tenant be appointed to serve on every Housing Authority in the Commonwealth. This process requires the Board of Selectmen to accept letters of interest from qualified individuals for appointment.

All tenants were notified on March 1, 2022, that they had until March 31, 2022, to submit letters to the Town Clerk’s Office. Attached is the one letter of interest we received from Mr. Edward Carlier.

In lieu of any additional applicants, Mr. Carlier should be appointed for a 5 (five) year term beginning May 6, 2022 and ending on May 6, 2027.

If you have questions regarding this process, please do not hesitate to contact me.

Regards,

[Signature]
Taylor D. White
Sandwich Town Clerk

Cc: Paula Schnepf, Sandwich Housing Authority
ATTACHMENT C: Tenant Form to Submit Name to Town for Consideration

NOTICE OF INTENT TO BE CONSIDERED FOR TOWN APPOINTED TENANT BOARD MEMBER SEAT

Date: 08 MARCH 2022

Dear Town Clerk:

Please accept this Notice as my intent to be considered for the Town Appointed Tenant Board Member seat of the Sandwich Housing Authority.

I am providing you with the following information for your consideration:

NAME: ED CARLIER
ADDRESS: 22 TOUS WAY - UNIT 3, SANDWICH, MASS. 02563
TENANCY TYPE: (Circle One)
State-Aided Public Housing
Federally Subsidized Public Housing
Section 8 Housing Choice Voucher
Massachusetts Rental Voucher Program
Alternative Housing Voucher Program
Other
PHONE NUMBER: 781-248-4021
EMAIL ADDRESS: 

If you need additional information, do not hesitate to contact me using the information provided above.

Sincerely,

Edward Carlies
Tenant, Housing Authority

ED CARLIER
TOWN OF SANDWICH
TOWN CLERK
RECEIVED & RECORDED
MAR 09, 2022 7:07 PM