BOARD OF SELECTMEN AGENDA
April 30, 2020 – 7:00 P.M.
Sandwich Town Hall at 130 Main Street & Via Remote Participation Software

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation of the number of people that may gather in one place, this meeting of the Town of Sandwich Board of Selectmen will be conducted via remote participation to the greatest extent possible. Special information and the general guidelines for remote participation by the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at www.sandwichmass.org. For this meeting, members of the public who wish to listen and watch the meeting may do so via the Sandwich Community Television website, at www.sandwichtv.org. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post of the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting. Thank you for your consideration and understanding during this unique public health emergency.

1. Convene Open Session in Auditorium
2. Pledge of Allegiance
3. Review & Approval of Minutes – 4/2/20
4. Town Manager Report
5. Correspondence / Statements / Announcements / Future Items / Follow-up
6. Old Business
   • COVID-19 Impact on Town Operations & Sandwich Response to Public Health Emergency – List of Services, Events, etc. to be Cancelled; Operational Planning for Return to Work; Preparation for New State Orders
   • FY'20 4th Quarter Tax Bill Due Date – 6/1/20
   • Special State Election & Annual Town Election – 5/19/20
   • FY'21 Budget Update & Related Issues, Including Intermunicipal Agreement with Town of Barnstable for Sealer of Weights & Measures Services
   • Annual Town Meeting Warrant & Related Issues – 6/15/20
   • Use of FY'20 Free Cash Certification if Town Meeting Delayed Past 7/1/20 – 100 Route 6A Renovations & FY'21 Capital Budget Funding
7. New Business
   - Liquor License Requests & Flexibility as Restaurants Become Operational
   - Progress Report on Hazard Mitigation Plan Action Plan
   - Report on Any Approved Vendor & Payroll Warrants
   - Other Matters Not Reasonably Anticipated by the Chairman

8. Public Comment – publiccomment@sandwichmass.org

9. Closing Remarks

10. Adjournment

**NEXT MEETING:** To Be Decided...

TOWN CLERK
TOWN OF SANDWICH

APR 28 2020

RECEIVED & RECORDED
TOWN OF SANDWICH BOARD OF SELECTMEN

EXPLANATORY LANGUAGE ON THE USE OF VIRTUAL MEETINGS
ON THE TOWN’S WEBSITE

April 2, 2020

In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. The Town of Sandwich greatly values the participation of its citizens in the public meeting process, but given the current circumstances and recommendations at both the state and federal levels to limit or avoid public gatherings, including Governor Baker’s ban on gatherings of more than 10 people, together with the present closure of Town Hall and other Sandwich public buildings to the public, the Town has decided to implement the “remote participation” procedures allowed under Governor Baker’s emergency Order for all boards, committees, and commissions. This means that:

1. All or any of the members of the public body may choose to participate in a public meeting via remote access. Meetings may be virtual, in their entirety.

2. The public will not be allowed into a Board/Committee meeting, even where there are any members of the public body and/or Town staff or official(s) physically present at the meeting location during the meeting. “Public comment” portions of meetings will be temporarily suspended.

3. However, the public will be provided with alternative access through which they can watch or listen to meetings “in real time,” and meeting notices will specify the manner in which members of the public may access audio or video of the meeting as it is occurring.

4. If, despite our best efforts, our technological capabilities do not adequately support public access to virtual or remote meetings, the Town will ensure that an audio or video recording, transcript, or other comprehensive record of the proceedings at the meeting is posted on the Town’s website as soon as possible after the meeting. The Town’s website is www.sandwichmass.org.

5. Notices for public hearings will contain additional information about how the public may participate via electronic/technological means.

6. For executive session meetings, public access to the meeting will be limited to the open session portion(s) of the meeting only. Public access to any audio, video, internet or web-based broadcast of the meeting will be discontinued when the public body enters executive session.

7. Where individuals have a right, or are required, to attend a public meeting or hearing, including executive session meetings, they will be provided with information about how to participate in the meeting/hearing remotely.
8. Meeting notices will still be posted at least 48 hours in advance (not counting Saturdays, Sundays, or legal holidays), unless it is an emergency meeting as defined under the Open Meeting Law (in which event, the meeting notice will be posted with as much advanced notice as is possible in the circumstances). Minutes will still be taken.

Please check individual meeting agendas on the calendar on the Town website, located at www.sandwichmass.org, for the latest information regarding meetings. Each meeting may experience unique circumstances that may require last minute changes in protocol, including cancellation or rescheduling. We appreciate your patience as we undergo this shift in a significant aspect of how the Town conducts business during this unique public health emergency.
RECOMMENDED MOTIONS FOR BOARD OF SELECTMEN MEETING
APRIL 20, 2020

1. **Event Cancellation List:**

   Move to support the recommended event cancellations and closures list as prepared by the COVID-19 Command Team dated April 28, 2020.

2. **FY’20 4th Quarter Tax Bill Due Date:**

   Move to extend the due date for the payment of 4th quarter property tax bills from May 1, 2020 to June 1, 2020.

3. **IMA with Town of Barnstable for Sealer of Weights & Measures Services:**

   Move that the Board of Selectmen approve the intermunicipal agreement with the Town of Barnstable for the provision of Sealer of Weights & Measures services and to authorize the Town Manager to sign the intermunicipal agreement on behalf of the Town of Sandwich.

4. **Annual Town Meeting Warrant:**

   Move to finalize the articles for the Annual Town Meeting warrant as presented and amended at tonight’s meeting and to authorize the Town Manager to make any wording changes recommended by Town Counsel.

5. **Use of FY’20 Free Cash Certification Past July 1, 2020:**

   Move to support the use of the July 1, 2019 Free Cash certifications past July 1, 2020 if the holding of the Annual Town Meeting is delayed past July 1, 2020 and to authorize the Town Manager to seek permission from the Department of Revenue to use this certification past July 1, 2020 for the intended uses of funding all or a portion of the building renovations at 100 Route 6A and the FY’21 Capital Budget.
RECOMMENDED LIST OF
CANCELLATIONS & CLOSURES
CANCELLATIONS & CLOSURES RECOMMENDED BY THE TOWN OF SANDWICH COVID-19 COMMAND TEAM

April 28, 2020

NOTE: These are subject to change based on future orders from the Governor & developing public health protocols.

- Any event where social distancing protocols cannot be adequately observed when more than 10 people will be present between now and July 5
- Memorial Day parade
- Hoxie House & Grist Mill will not be opened for 2020
- All July 4 events
  - Note: Fireworks vendor will honor our existing downpayment for any future firework event(s)
- No walk-up or in-person beach or transfer station sticker sales; all sales must be processed on-line or via the Town Hall Annex drop box
- Sandwich Fest
- All road races and similar events between now and July 5
- All public beach parking lots at 6:00 p.m. through July 5
- No public beach fires allowed through July 5
FY'20 4TH QUARTER TAX BILL

DUE DATE
IV. Amortization of Deficit Resulting from COVID-19 Over a Three-year Period

Section 7 of the Act - Under G.L. c. 44, § 31, deficit expenditures not otherwise provided for must be funded in full when setting the tax rate for the next fiscal year. Section 7 of the Act permits the amortization over a three-year period of the amount of a city, town or district’s fiscal year 2020 deficit resulting from the outbreak of the 2019 novel coronavirus also known as COVID-19, as described in the governor’s March 10, 2020 declaration of a state of emergency. This applies to both expenditure deficits and revenue deficits related to the emergency. Examples of revenue deficits that could result from the emergency are reduced meals tax and room occupancy revenues. This legislation is similar to St. 2015, c. 10, § 58 which, due to the extreme snow removal costs incurred the previous winter, permitted amortization of snow and ice expenditure deficits over three years. Again, the director will issue additional guidance on the implementation of this section.

V. Continuation of Expenditure Authorization for Departmental Revolving Funds under G.L. c. 44, § 53 E ½ in FY 2021

Section 8 of the Act - Under G.L. c. 44, § 53 E ½, a city or town may authorize by bylaw or ordinance one or more revolving funds and must annually before July 1 vote the limit on the total amount that may be expended from each revolving account. Section 8 of the Act allows the continued expenditure in FY 2021 from these departmental revolving funds at the same level of expenditure authorized by the city or town for FY 2020 until the city or town adopts its FY 2021 annual budget at which time the legislative body of the city or town must adopt the FY 2021 expenditure limits for each departmental revolving fund.

VI. Suspension of Time Period for Cities and Towns to Exercise Right of First Refusal to Purchase Lands Classified under G.L. c. 61, 61A and 61B

Section 9 of the Act - Section 9 suspends the time periods that require a city or town to “act, respond, effectuate or exercise an option to purchase” under G.L. c. 61, § 8, c. 61A, § 14 and c. 61 B, § 9. The suspension is during and for a period of 90 days after the termination of the governor’s March 10, 2020 declaration of a state of emergency. If a city or town receives notice of intent to convert or sell classified land during this period, we advise that local counsel be contacted for advice.

VII. Due Dates of Real and Personal Property Tax Bills and Applications for Exemptions and Waiver of Interest on Certain Late Payments

Sections 10 and 11 of the Act include several provisions regarding local tax bills.

A. Local Option to extend the Due Dates of Property Tax Bills

Sections 10(a)(i-iii) include a local option to extend the due dates of property tax bills under G.L. c. 59, §§ 57 and 57C from April 1, 2020 (for semi-annual billing communities with annual...
preliminary bills) or May 1, 2020 to a date not later than June 1, 2020. This local option applies to semi-annual tax billing communities and quarterly tax billing communities. The local option is exercised by the chief executive officer of a city, town or district. The chief executive officer is a mayor in a city and the board of selectmen in a town unless some other municipal office is designated to be the chief executive officer under the provisions of a local charter. In a district, the chief executive officer is the prudential committee or commissioners.

B. Local Option to Extend the Due Date for Exemption and Deferral Applications

Section 10(a)(iv) includes a local option to extend the due date under G.L. c. 59, § 59 for applications for exemptions from April 1, 2020 to a date not later than June 1, 2020. This due date extension, if exercised, will automatically apply to deferrals under G.L. c. 59, § 5[18A] and [41A], residential exemptions under G.L. c. 59, § 5C and small commercial exemptions under G.L. c. 59, § 5I. This second local option is exercised in the same manner described in Section VII-A of this Bulletin.

C. Local Option to Waive Interest on Certain Payments Made After Due Dates

Section 11 includes a local option to waive interest and other penalty for late payment of any excise, tax, betterment assessment or apportionment thereof, water rate or annual sewer use or other charge added to a tax for any payments with a due date on or after March 10, 2020 where payment is made after its respective due date but before June 30, 2020. This third local option is also exercised in the same manner described in Section VII-A of this Bulletin.

This section allows the waiver of interest and penalties regarding late payments of bills with a due date of March 10, 2020 or after, when such bills are paid late but paid on or before June 30, 2020. This section does not permit waiver of interest and penalties regarding bills with due dates before March 10, 2020 or if the bill is not paid by June 30, 2020.

Section 11 also provides that a city or town shall not terminate an essential service of a resident, including but not limited to, water, trash collection or electricity, for nonpayment of taxes or fees with due dates on or after March 10, 2020 if paid on or before June 30, 2020, if the inability to pay resulted from circumstances related to the outbreak of COVID-19 or the governor’s March 10, 2020 declaration of a state of emergency.

D. Clarification of Due Dates When Municipal Office is Closed Due to COVID-19

Section 10(b) - Under G.L. c. 59, §§ 57, 57C and 59, there is an automatic extension of due dates for tax payments and applications for exemptions when a municipal office is closed for a weather-related or other public safety emergency until the next day that the municipal office is open. Section 10(b) of the Act clarifies that these automatic extensions do not apply if municipal offices are closed as a result of the outbreak of the 2019 novel coronavirus or the declaration of a state of emergency issued by the governor on March 10, 2020 and that due dates shall only be extended by the exercise of the local options described in Sections VII-A and B of this Bulletin.

E. Notice to Taxpayers

Tax bills (with due dates of April 1, 2020 or May 1, 2020) should have already been mailed in the formats described in IGR 2019-1, IGR 2019-2, IGR 2019-3 or IGR 2019-4, as applicable. Where
Addendum to Bulletin 2020-2

TO: Local Officials
FROM: Sean Cronin, Senior Deputy Commissioner for Local Services
DATE: April 7, 2020
SUBJECT: Addendum to Bulletin 2020-2

Please be advised that in lieu of the notice to taxpayers described in Section VII-E of Bulletin 2020-2, cities and towns may provide notice to taxpayers of local options accepted, including the extension of due dates for real and personal property tax bills and due dates for applications for exemptions in the following manner: by posting the notice attached to Bulletin 2020-2 in a prominent location on the city/town’s website, by posting information on official municipal social media accounts, and by utilizing technologies such as “reverse-911” and other push notification systems.
SPECIAL STATE ELECTION &
ANNUAL TOWN ELECTION
Town of Sandwich

Warrant For

Annual Town Election

MAY 19, 2020

BARNSTABLE, SS.

To either of the Constables of the Town of Sandwich

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the Annual Town Election to vote at:

VOTING PRECINCTS:

Precinct 1 & 2: Henry T. Wing School, 33 Water Street, Sandwich
Precinct 3 & 4: Oak Ridge School, 260 Quaker Meetinghouse Rd, E. Sandwich
Precinct 5 & 6: Forestdale School, 151 Route 130, Forestdale

on TUESDAY, the 19th of MAY 2020, from 7:00a.m. to 8:00p.m. for the following purpose:

To cast their votes in the Town Election for the Candidates:

ELECT TOWN OFFICERS:

BOARD OF ASSESSORS ELECT ONE THREE YEAR TERM
BOARD OF HEALTH ELECT ONE THREE YEAR TERM
BOARD OF SELECTMEN ELECT TWO THREE YEAR TERM
CONSTABLE ELECT ONE THREE YEAR TERM
PLANNING BOARD ELECT TWO THREE YEAR TERM
SANDWICH HOUSING AUTHORITY ELECT ONE FIVE YEAR TERM
SCHOOL COMMITTEE ELECT TWO THREE YEAR TERM
SCHOOL COMMITTEE ELECT ONE ONE YEAR UNEXPIRED TERM
TRUSTEE, SANDWICH PUBLIC LIBRARY ELECT THREE THREE YEAR TERM
TRUSTEE, SANDWICH PUBLIC LIBRARY ELECT ONE TWO YEAR UNEXPIRED TERM
TRUSTEE, WESTON MEMORIAL FUND ELECT ONE THREE YEAR TERM

Given under our hands this 30th day of April, 2020

David J. Sampson, Chairman
Michael J. Miller
Robert J. George
Shane T. Hoctor
Charles M. Holden

SANDWICH BOARD OF SELECTMEN

Barnstable, SS. Sandwich, MA

By the virtue of this warrant, I have this day notified and summoned the inhabitants of the Town Of Sandwich qualified to vote, as said Warrant directs by posting an attested copy thereof in Town Hall and Every Post Office in Sandwich, Sandwich Town Hall, and the Sandwich Town Hall Annex.

Gerald D. Nye, Constable, Town of Sandwich

May 1, 2020 Date
FY’21 BUDGET UPDATE &
TOWN OF BARSTABLE IMA
FOR SEALER OF WEIGHTS &
MEASURES SERVICES
FY'21 BUDGET

PROJECTED GENERAL FUND REVENUES AND EXPENSES - FY'21

REVENUES

FY'21 Tax Levy:
FY'20 Levy Limit 66,281,547
2.5% Increase 1,657,039
Est. New Growth 500,000
Excess Levy Reserve Est. -3,550,000
Overrides / Exclusions 0
County Assess. Outside 2.5: CCC 190,835
Debt Outside 2.5 (- Non-Levy & MSBA) 2,111,100 67,190,521

Other Revenue:
Mass. School Building Authority Funds 1,279,534
State Aid: Discretionary (-6.30%) 2,250,000
State Ch. 70 Aid: School (0.00%) 7,151,788
Est. Local Receipts 5,000,000
Surplus Revenue / Free Cash 2,640,082
FY'20 Health Insur. to 100 Rt. 6A 800,000
CCMHG Fund Balance Receipt (25%) 213,549
Overlay Release 50,000
Transfer from Stabilization Fund 0 19,384,953

Total Estimated Revenues 86,575,474

EXPENSES

ReCap Sheet Items:
State Assess: Tuition Assess (10.00%) 4,895,534
State Assess: All Other (3.00%) 633,854
Abatements / Overlay 550,000
FY'20 Snow & Ice Deficit 0 6,079,388

Town Meeting Items:
Group Health Insurance (-2.54%) 11,500,000
County Retirement Assess. (-5.69%) 3,769,883
Property & Liability Insurance (7.50%) 1,290,000
Medicare (4.00%) 676,000
Unemployment Account 100,000
OPEB Trust Fund 25,000
Debt: Long Term - General Fund 3,834,470
Borrowing Expenses 100,000
Reserve Fund 500,000
Capital Budget - Net 976,112
Capital - 100 Route 6A Renovations 1,800,000
Transfer to PEC Fund (25% of CCMHG) 213,549
Transfer to Stabilization Fund 25,000 24,810,014

Operating Budgets:
School Budget: Local (3.75%) 27,992,918
Ch. 70 (0.00%) 7,151,788 35,144,706
UCCRVTS Budget (-1.21%) 2,135,468
General Gov't. Budget (3.00%) 18,331,108

Total Estimated Expenses 86,500,684

Stabilization Fund & OPEB Trust Fund Balances:

<table>
<thead>
<tr>
<th>Stab. Fund</th>
<th>OPEB Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual Balance on 7/1/19: 1,829,888</td>
<td>921,925</td>
</tr>
<tr>
<td>Proposed Transfer From/To Fund: 25,000</td>
<td>25,000</td>
</tr>
<tr>
<td>Projected Post ATM Balance: 1,854,888</td>
<td>946,925</td>
</tr>
</tbody>
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Estimated FY'21 Budget Balance 74,790
<table>
<thead>
<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>114</td>
<td>Moderator</td>
<td>450</td>
<td>450</td>
<td>0</td>
<td>450</td>
<td>0.00%</td>
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<tr>
<td>123</td>
<td>Select./Manager</td>
<td>529,874</td>
<td>465,980</td>
<td>57,850</td>
<td>523,830</td>
<td>-1.14%</td>
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<tr>
<td></td>
<td>Personnel Expn.</td>
<td>500,000</td>
<td>325,000</td>
<td>0</td>
<td>325,000</td>
<td>-35.00%</td>
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<tr>
<td>131</td>
<td>Finance Comm.</td>
<td>3,400</td>
<td>2,000</td>
<td>1,400</td>
<td>3,400</td>
<td>0.00%</td>
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<tr>
<td>135</td>
<td>Accounting</td>
<td>222,961</td>
<td>172,615</td>
<td>15,250</td>
<td>187,865</td>
<td>-15.74%</td>
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<tr>
<td>141</td>
<td>Assessing</td>
<td>394,166</td>
<td>341,124</td>
<td>29,125</td>
<td>370,249</td>
<td>-6.07%</td>
</tr>
<tr>
<td>145</td>
<td>Treasurer</td>
<td>232,727</td>
<td>283,372</td>
<td>-15,450</td>
<td>267,922</td>
<td>15.12%</td>
</tr>
<tr>
<td>146</td>
<td>Tax Collector</td>
<td>212,154</td>
<td>162,087</td>
<td>58,900</td>
<td>220,987</td>
<td>4.16%</td>
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<tr>
<td>147</td>
<td>Tax Title</td>
<td>35,000</td>
<td>0</td>
<td>35,000</td>
<td>35,000</td>
<td>0.00%</td>
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<tr>
<td>151</td>
<td>Legal</td>
<td>300,000</td>
<td>0</td>
<td>300,000</td>
<td>300,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>152</td>
<td>Human Resour.</td>
<td>179,354</td>
<td>176,413</td>
<td>10,000</td>
<td>186,413</td>
<td>3.94%</td>
</tr>
<tr>
<td>161</td>
<td>Town Clerk</td>
<td>192,156</td>
<td>196,390</td>
<td>6,200</td>
<td>202,590</td>
<td>5.43%</td>
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<tr>
<td>162</td>
<td>Elect. &amp; Reglst.</td>
<td>49,750</td>
<td>23,000</td>
<td>52,750</td>
<td>75,750</td>
<td>52.26%</td>
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<tr>
<td>171</td>
<td>Natural Resour.</td>
<td>303,997</td>
<td>286,968</td>
<td>28,150</td>
<td>315,118</td>
<td>3.66%</td>
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<tr>
<td>175</td>
<td>Plan. &amp; Devel.</td>
<td>231,213</td>
<td>209,383</td>
<td>29,625</td>
<td>239,008</td>
<td>3.37%</td>
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<tr>
<td>190</td>
<td>Facilities Mgmt.</td>
<td>642,652</td>
<td>381,314</td>
<td>341,974</td>
<td>723,288</td>
<td>12.55%</td>
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<tr>
<td>195</td>
<td>Town Reports</td>
<td>11,000</td>
<td>0</td>
<td>12,500</td>
<td>12,500</td>
<td>13.64%</td>
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<tr>
<td>196</td>
<td>Bind Records</td>
<td>7,000</td>
<td>0</td>
<td>7,000</td>
<td>7,000</td>
<td>0.00%</td>
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<tr>
<td>197</td>
<td>Info. Technology</td>
<td>663,873</td>
<td>259,430</td>
<td>440,000</td>
<td>699,430</td>
<td>5.36%</td>
</tr>
<tr>
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<td><strong>Total 100s</strong></td>
<td>4,711,727</td>
<td>3,285,526</td>
<td>1,410,274</td>
<td>4,695,800</td>
<td>-0.34%</td>
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<tr>
<td>210</td>
<td>Police Dept.</td>
<td>4,558,510</td>
<td>4,427,906</td>
<td>354,335</td>
<td>4,782,241</td>
<td>4.91%</td>
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<tr>
<td>220</td>
<td>Fire Dept.</td>
<td>3,679,534</td>
<td>3,247,302</td>
<td>550,800</td>
<td>3,798,102</td>
<td>3.22%</td>
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<tr>
<td>241</td>
<td>Inspections</td>
<td>291,605</td>
<td>286,591</td>
<td>16,155</td>
<td>302,746</td>
<td>3.82%</td>
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<tr>
<td>244</td>
<td>Sealer of W &amp; M</td>
<td>200</td>
<td>0</td>
<td>14,000</td>
<td>14,000</td>
<td>6900.00%</td>
</tr>
<tr>
<td>291</td>
<td>Emerg. Mgmt.</td>
<td>17,500</td>
<td>12,500</td>
<td>10,000</td>
<td>22,500</td>
<td>28.57%</td>
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<tr>
<td>294</td>
<td>Forest Warden</td>
<td>1,500</td>
<td>0</td>
<td>1,500</td>
<td>1,500</td>
<td>0.00%</td>
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<tr>
<td>297</td>
<td>Bourne Shellfish</td>
<td>4,000</td>
<td>0</td>
<td>4,000</td>
<td>4,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>299</td>
<td>Greenhead Fly</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
<td>2,500</td>
<td>0.00%</td>
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<tr>
<td></td>
<td><strong>Total 200s</strong></td>
<td>8,555,349</td>
<td>7,974,299</td>
<td>953,290</td>
<td>8,927,589</td>
<td>4.35%</td>
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<tr>
<td>300</td>
<td>School Dept.</td>
<td>34,132,914</td>
<td>35,144,706</td>
<td>0</td>
<td>35,144,706</td>
<td>2.96%</td>
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<tr>
<td>313</td>
<td>UCCRVTS</td>
<td>2,161,680</td>
<td>2,135,468</td>
<td>0</td>
<td>2,135,468</td>
<td>-1.21%</td>
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<tr>
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<td><strong>Total 300s</strong></td>
<td>36,294,594</td>
<td>37,280,174</td>
<td>0</td>
<td>37,280,174</td>
<td>2.72%</td>
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</table>

*Note: School Dept. amount includes Ch. 70 aid.*)
<table>
<thead>
<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>410</td>
<td>DPW - Engineer.</td>
<td>227,086</td>
<td>269,522</td>
<td>9,800</td>
<td>279,322</td>
<td>23.00%</td>
</tr>
<tr>
<td>420</td>
<td>DPW</td>
<td>1,825,761</td>
<td>1,161,063</td>
<td>713,375</td>
<td>1,674,438</td>
<td>2.67%</td>
</tr>
<tr>
<td>421</td>
<td>Snow &amp; Ice</td>
<td>400,000</td>
<td>100,000</td>
<td>300,000</td>
<td>400,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>424</td>
<td>Streetlights</td>
<td>25,000</td>
<td>0</td>
<td>20,000</td>
<td>20,000</td>
<td>-20.00%</td>
</tr>
<tr>
<td></td>
<td><strong>Total 400s</strong></td>
<td><strong>2,477,847</strong></td>
<td><strong>1,530,585</strong></td>
<td><strong>1,043,175</strong></td>
<td><strong>2,573,760</strong></td>
<td><strong>3.87%</strong></td>
</tr>
<tr>
<td>510</td>
<td>Health Dept.</td>
<td>214,681</td>
<td>217,308</td>
<td>10,175</td>
<td>227,483</td>
<td>5.96%</td>
</tr>
<tr>
<td>522</td>
<td>Nursing Dept.</td>
<td>165,829</td>
<td>123,705</td>
<td>46,200</td>
<td>169,905</td>
<td>2.46%</td>
</tr>
<tr>
<td>540</td>
<td>Social Services</td>
<td>35,000</td>
<td>0</td>
<td>35,000</td>
<td>35,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>541</td>
<td>Senior Services</td>
<td>231,800</td>
<td>224,962</td>
<td>13,500</td>
<td>238,462</td>
<td>2.87%</td>
</tr>
<tr>
<td>543</td>
<td>Veterans</td>
<td>88,320</td>
<td>0</td>
<td>103,500</td>
<td>103,500</td>
<td>17.19%</td>
</tr>
<tr>
<td></td>
<td><strong>Total 500s</strong></td>
<td><strong>735,640</strong></td>
<td><strong>565,975</strong></td>
<td><strong>208,375</strong></td>
<td><strong>774,350</strong></td>
<td><strong>5.26%</strong></td>
</tr>
<tr>
<td>610</td>
<td>Library</td>
<td>991,595</td>
<td>826,470</td>
<td>179,437</td>
<td>1,005,907</td>
<td>1.44%</td>
</tr>
<tr>
<td>630</td>
<td>Recreation</td>
<td>229,684</td>
<td>203,877</td>
<td>48,725</td>
<td>252,620</td>
<td>9.98%</td>
</tr>
<tr>
<td>650</td>
<td>DPW - Parks</td>
<td>25,850</td>
<td>0</td>
<td>30,850</td>
<td>30,850</td>
<td>19.34%</td>
</tr>
<tr>
<td>671</td>
<td>Hoxie / Grist Mill</td>
<td>53,500</td>
<td>53,500</td>
<td>0</td>
<td>53,500</td>
<td>0.00%</td>
</tr>
<tr>
<td>693</td>
<td>Memorial Day</td>
<td>1,200</td>
<td>0</td>
<td>1,200</td>
<td>1,200</td>
<td>0.00%</td>
</tr>
<tr>
<td>694</td>
<td>Historic District</td>
<td>14,800</td>
<td>2,250</td>
<td>13,300</td>
<td>15,550</td>
<td>5.07%</td>
</tr>
<tr>
<td></td>
<td><strong>Total 600s</strong></td>
<td><strong>1,316,629</strong></td>
<td><strong>1,086,097</strong></td>
<td><strong>273,512</strong></td>
<td><strong>1,359,609</strong></td>
<td><strong>3.26%</strong></td>
</tr>
<tr>
<td></td>
<td><strong>GEN. GOVT. TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>17,797,192</strong></td>
<td><strong>14,442,482</strong></td>
</tr>
<tr>
<td></td>
<td>(no School)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>FY’21 @ 3.00% =</td>
<td></td>
<td></td>
<td></td>
<td>18,331,108</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Current Difference vs. 3.00% =</td>
<td></td>
<td></td>
<td></td>
<td><strong>0</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>54,091,786</strong></td>
<td><strong>51,722,656</strong></td>
</tr>
<tr>
<td></td>
<td>(incl. School)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FY'21 RECOMMENDED GENERAL GOVERNMENT BUDGET

Summary of Significant Budget Changes at 3.00% (+/- $10,000)

*(Contracted & Estimated Wage Increases Included in Appropriate Operating Budgets)*

<table>
<thead>
<tr>
<th>Acct.</th>
<th>Budget - Description</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>123</td>
<td>Selectmen/Town Manager - Personnel Expenses/Wage Adjustment</td>
<td>-175,000</td>
</tr>
<tr>
<td></td>
<td>· Elimination of School Safety Group Funding (School Capital)</td>
<td>-20,000</td>
</tr>
<tr>
<td>141</td>
<td>Assessing - Eliminate Administrative Assistant Position</td>
<td>-39,667</td>
</tr>
<tr>
<td>145</td>
<td>Treasurer - New P-T Financial Assistant Position</td>
<td>19,760</td>
</tr>
<tr>
<td>162</td>
<td>Elections &amp; Registrations - Up Year in Two-Year Cycle; Postage</td>
<td>26,000</td>
</tr>
<tr>
<td>190</td>
<td>Facilities - Increase Electric Power, Septic, &amp; Repair/Maint. Line Item</td>
<td>74,474</td>
</tr>
<tr>
<td>190</td>
<td>IT - Increase Telephone &amp; Repair/Purchase Line Items</td>
<td>27,500</td>
</tr>
<tr>
<td>220</td>
<td>Fire - Additional Amb. Fund Transfer for Department Expenses</td>
<td>-150,000</td>
</tr>
<tr>
<td>244</td>
<td>Sealer of Weights &amp; Measures - Restructuring of Barnstable IMA</td>
<td>13,800</td>
</tr>
<tr>
<td>410</td>
<td>DPW - Engineering - NPDES &amp; Compliance Work</td>
<td>40,000</td>
</tr>
<tr>
<td></td>
<td><em>(If Funded, Eliminates Annual Capital Funding Need &amp; Request)</em></td>
<td></td>
</tr>
<tr>
<td>543</td>
<td>Veterans - Insufficient Funds for Required Medical Expenses</td>
<td>11,990</td>
</tr>
<tr>
<td></td>
<td><em>(75% of Actual Costs Offset by State Revenue the Next FY)</em></td>
<td></td>
</tr>
<tr>
<td>630</td>
<td>Recreation - Net Additional Program Staff Funds</td>
<td>11,720</td>
</tr>
</tbody>
</table>

FY'21 ENTERPRISE FUND BUDGETS

Summary of Significant Budget Changes (+/- $10,000)

<table>
<thead>
<tr>
<th>Acct.</th>
<th>Enterprise Fund Budget - Description</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>620</td>
<td>Sandwich Hollows Golf Club - Decrease Internal Capital Line Item</td>
<td>-32,000</td>
</tr>
<tr>
<td>632</td>
<td>Marina - Fuel Purchase Line Item</td>
<td>25,000</td>
</tr>
<tr>
<td></td>
<td>· Capital Improvements = Replace Boat &amp; Improve WiFi</td>
<td>192,500</td>
</tr>
<tr>
<td></td>
<td>· Engineering/Design Services for Dock, Etc. Work</td>
<td>25,000</td>
</tr>
</tbody>
</table>
# FUNDING OUTSIDE OF GENERAL GOVERNMENT OPERATING BUDGET

Summary of Significant Budget Changes (+/- $10,000)

<table>
<thead>
<tr>
<th>Acct.</th>
<th>Non-General Government Operating Budget - Description</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>940</td>
<td>Property &amp; Liability Insurance Budget - OSHA Compliance Efforts</td>
<td>25,000</td>
</tr>
</tbody>
</table>
## FY'21 CAPITAL BUDGET - FINAL RECOMMENDATION

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ITEM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DPW - Highways/Parks</td>
<td>Ride-On Mower</td>
<td>13,000</td>
</tr>
<tr>
<td></td>
<td>Crew Cab Pickup</td>
<td>33,605</td>
</tr>
<tr>
<td></td>
<td>Truck/Basin Cleaner Replacement</td>
<td>98,000</td>
</tr>
<tr>
<td></td>
<td>DPW Facility Improvements - Design</td>
<td>25,000</td>
</tr>
<tr>
<td>DPW - Sanitation</td>
<td>Backhoe/Loader Replacement</td>
<td>139,800</td>
</tr>
<tr>
<td>Information Technology</td>
<td>IT &amp; GIS Improvements</td>
<td>76,138</td>
</tr>
<tr>
<td>Police</td>
<td>Ballistic Equipment Replacement</td>
<td>50,000</td>
</tr>
<tr>
<td></td>
<td>Taser Replacement</td>
<td>15,370</td>
</tr>
<tr>
<td>Fire</td>
<td>EMS Equipment Upgrades (AF)</td>
<td>184,000</td>
</tr>
<tr>
<td></td>
<td>Active Shooter Equipment (AF)</td>
<td>13,000</td>
</tr>
<tr>
<td>Public Safety</td>
<td>Communication System Upgrade (AF)</td>
<td>10,000</td>
</tr>
<tr>
<td>Recreation</td>
<td>Beach Sign Program</td>
<td>9,000</td>
</tr>
<tr>
<td></td>
<td>Supervisor Vehicle Replacement</td>
<td>35,000</td>
</tr>
<tr>
<td></td>
<td>Lifeguard Chair Replacements</td>
<td>9,450</td>
</tr>
<tr>
<td></td>
<td>Beach Accessibility Chair</td>
<td>1,749</td>
</tr>
<tr>
<td>Planning &amp; Development</td>
<td>Local Comprehensive Plan Consulting</td>
<td>15,000</td>
</tr>
<tr>
<td>Facilities</td>
<td>Annual Building Maintenance Funds</td>
<td>125,000</td>
</tr>
</tbody>
</table>

**Subtotal Town Departments** 853,112

| School Department        | Annual Building Maintenance Funds                         | 125,000 |
|                          | Oakridge and Forestdale Phone & PA                       | 75,000  |
|                          | Vehicle Replacement                                      | 60,000  |
|                          | School Safety Group                                       | 20,000  |
|                          | District Wide Classroom Furniture                        | 50,000  |

**Subtotal School Department** 330,000

**TOTAL CAPITAL APPROPRIATION** 1,183,112

Less Ambulance Fund Transfer  -207,000

**TOTAL NET CAPITAL APPROPRIATION** 976,112
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Bid</td>
<td>2,928,087</td>
</tr>
<tr>
<td>Construction Contingency @ 12.5%</td>
<td>366,011</td>
</tr>
<tr>
<td></td>
<td>3,294,098</td>
</tr>
<tr>
<td>Design</td>
<td>151,350</td>
</tr>
<tr>
<td>Owner's Project Manager = <em>In-House</em></td>
<td>0</td>
</tr>
<tr>
<td>Materials Testing</td>
<td>25,000</td>
</tr>
<tr>
<td>FF&amp;E</td>
<td>150,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$3,620,448</td>
</tr>
<tr>
<td>Existing May 2019 Appropriation</td>
<td>-1,850,000</td>
</tr>
<tr>
<td><strong>Shortfall</strong></td>
<td><strong>$1,770,448</strong></td>
</tr>
</tbody>
</table>
## FY'21 CHERRY SHEET RECEIPTS

<table>
<thead>
<tr>
<th>Account:</th>
<th>Final DOR Est. FY'20</th>
<th>Gov. DOR Est. FY'21</th>
<th>Difference</th>
<th>% Change</th>
<th>ATM Budget Est. FY'21</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. EDUCATION: Distributions and Reimbursements:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* 1. Chapter 70</td>
<td>7,151,788</td>
<td>7,231,108</td>
<td>79,320</td>
<td>1.11%</td>
<td>7,151,788</td>
<td>79,320</td>
</tr>
<tr>
<td>2. School Transportation Programs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Retired Teachers’ Pensions</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Charter Tuition Assessment Reimbursement</td>
<td>440,123</td>
<td>429,405</td>
<td>-10,718</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Offset Items - Reserve for Direct Expenditure:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* 5. School Lunch</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* 6. School Choice Receiving Tuition</td>
<td>719,812</td>
<td>711,102</td>
<td>-8,710</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total, All Education Items</td>
<td>8,311,723</td>
<td>8,371,615</td>
<td>59,802</td>
<td>0.72%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. GENERAL GOVERNMENT: Distributions and Reimbursements:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Unrestricted Gen. Gov. Aid (Old = Lottery &amp; AA) New = Annual Formula for Local Aid</td>
<td>1,196,864</td>
<td>1,230,376</td>
<td>33,512</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Local Share of Racing Taxes</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Regional Public Libraries</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Police Career Incentive</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Urban Renewal Projects</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Veterans’ Benefits</td>
<td>45,918</td>
<td>59,950</td>
<td>14,032</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Exemptions: Vet, Blind, SS, Elderly</td>
<td>139,199</td>
<td>148,214</td>
<td>9,015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. State Owned Land</td>
<td>579,153</td>
<td>576,074</td>
<td>-3,079</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Offset Items - Reserve for Direct Expenditure:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total, All General Government</td>
<td>1,986,353</td>
<td>2,039,242</td>
<td>52,889</td>
<td>2.66%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. TOTAL ESTIMATED RECEIPTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10,298,076</td>
<td>10,410,857</td>
<td>112,781</td>
<td>1.10%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Discretionary Aid</td>
<td>2,401,257</td>
<td>2,444,019</td>
<td>42,762</td>
<td>1.78%</td>
<td>2,250,000</td>
<td>194,019</td>
</tr>
</tbody>
</table>

*Note: Not Included in Discretionary Aid Calculation*
<table>
<thead>
<tr>
<th>Account:</th>
<th>Final DOR Est. FY'20</th>
<th>Gov. DOR Est. FY'21</th>
<th>Difference</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. County Assessment, County Tax:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>314,631</td>
<td>349,787</td>
<td>35,156</td>
<td>11.17%</td>
</tr>
<tr>
<td>B. STATE ASSESSMENTS AND CHARGES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Retired Employees Health Insurance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2. Retired Teachers Health Insurance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>3. Mosquito Control Projects</td>
<td>121,786</td>
<td>131,964</td>
<td>10,178</td>
<td></td>
</tr>
<tr>
<td>4. Air Pollution Districts</td>
<td>7,591</td>
<td>7,686</td>
<td>95</td>
<td></td>
</tr>
<tr>
<td>5. Metropolitan Area Planning Council</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>6. Old Colony Planning Council</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>7. RMV Non-Renewal Surcharge</td>
<td>21,540</td>
<td>22,960</td>
<td>1,420</td>
<td></td>
</tr>
<tr>
<td>Sub-Total, State Assessments</td>
<td>150,917</td>
<td>162,610</td>
<td>11,693</td>
<td>7.75%</td>
</tr>
<tr>
<td>C. TRANSPORTATION AUTHORITIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. MBTA</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2. Boston Metro. Transit District</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>3. Regional Transit (CCRTA)</td>
<td>142,345</td>
<td>145,904</td>
<td>3,559</td>
<td></td>
</tr>
<tr>
<td>Sub-Total, Transportation Assessments</td>
<td>142,345</td>
<td>145,904</td>
<td>3,559</td>
<td>2.50%</td>
</tr>
<tr>
<td>D. ANNUAL CHARGES AGAINST RECEIPTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Special Education</td>
<td>7,499</td>
<td>6,335</td>
<td>-1,164</td>
<td>-15.52%</td>
</tr>
<tr>
<td>2. STRAP Repayments</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sub-Total, Annual Charges Against Receipts</td>
<td>7,499</td>
<td>6,335</td>
<td>-1,164</td>
<td>-15.52%</td>
</tr>
<tr>
<td>E. TUITION ASSESSMENTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. School Choice Sending Tuition</td>
<td>487,035</td>
<td>488,676</td>
<td>1,641</td>
<td></td>
</tr>
<tr>
<td>2. Charter School Sending Tuition</td>
<td>3,963,450</td>
<td>4,220,755</td>
<td>257,305</td>
<td></td>
</tr>
<tr>
<td>3. Essex County Technical Institute Sending Tuition</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sub-Total, Tuition Assessments</td>
<td>4,450,485</td>
<td>4,709,431</td>
<td>258,946</td>
<td>5.82%</td>
</tr>
<tr>
<td>TOTAL ESTIMATED ASSESSMENTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5,065,877</td>
<td></td>
<td></td>
<td></td>
<td>6.08%</td>
</tr>
<tr>
<td>Total Non-Tuition Assessments</td>
<td>615,392</td>
<td>664,636</td>
<td>49,244</td>
<td>8.00%</td>
</tr>
</tbody>
</table>

*Note: Tuition Assessment totals are subject to change until "final" charter & school choice sending figures are provided to the State DOE. Charter Schools are required to report to the DOE enrollment projections for the upcoming school year by March 15.*
WEIGHTS AND MEASURES SERVICES INTERMUNICIPAL AGREEMENT
BETWEEN
TOWN OF BARNSTABLE
AND
TOWN OF SANDWICH

PREAMBLE

This Intermunicipal Agreement (hereinafter "Agreement"), made and entered into this ______ day, of ______________, 2020 pursuant to M.G.L. c. 40, §4A, executed in duplicate (each executed copy constituting an original) between the Town of Barnstable, a Massachusetts municipal corporation with its principal place 367 Main St. Hyannis, MA 02601, acting by and through its Town Manager (hereinafter "Barnstable") and The Town of Sandwich, acting by and through its Town Administrator, as authorized by the Board of Selectmen (hereinafter "Town") (both Barnstable and Town are together referred to herein as the "Members", and sometimes referred to individually as a “Member”).

RECITALS

WHEREAS Barnstable has town staff employed as a sealer of weights and measures and deputy sealers of weights and measures working within its Licensing Division; and

WHEREAS Town has no town staff currently employed or contracted as sealer of weights and measures; and

WHEREAS Town desires to enter into an agreement with Barnstable for services performed by the sealer and deputy sealers of weights and measures; and

WHEREAS, M.G.L. c. 40, § 4A allows the Chief Executive Officers of cities towns and districts to enter into agreements with one or more other governmental entities to jointly perform activities or undertakings which any of the contracting governmental entities are authorized by law to perform; and

WHEREAS, said M.G.L. c., 40 § 4A sets forth the requirements for and parameters of such "intergovernmental agreements"; and

WHEREAS, the Members participating in this Agreement each have authorized participation in this Agreement: by the Town Manager for Barnstable a copy of which is attached hereto as Exhibit A and by the Board of Selectmen for Town a copy of which is attached hereto as Exhibit B;

NOW, THEREFORE, the Members, in consideration of the mutual benefits to be derived by the Members hereto, pursuant to the authority contained in M.G.L. c. 40, § 4A, do hereby mutually agree as follows.
ARTICLE I
SCOPE OF SERVICES

Barnstable agrees to provide to Town, Weights and Measures services of Barnstable employees who are certified sealers or deputy sealers of weights and measures pursuant to G. L. c. 98 §§ 34 and 35 under the following terms and conditions.

ARTICLE II
RIGHTS AND OBLIGATIONS OF THE MEMBERS

1. The services to be provided under this Agreement shall be provided by the Town of Barnstable sealer of weights and measures and deputy sealers of weights and measures (collectively "Barnstable employees"), or by one or more such qualified successors as may be appointed by the Town Manager of Barnstable during the Term.

2. Barnstable agrees to provide the services subject to the availability of the Barnstable employees. Barnstable employees will schedule services directly with establishments in the Town. In the event that Barnstable employees are for whatever reason, unavailable to provide the services stipulated herein, Barnstable shall provide notice of such unavailability to the Town.

3. The services to be provided under this Agreement shall include the following.
   
   a. Notice
      The Barnstable employees shall give notice to each establishment in Town known to use weighing, measuring or scanning devices that testing of these devices is required, and shall annually give public notice, by advertisement or by posting notices in one or more public places in their towns or districts, to all inhabitants, or persons having usual places of business therein, using weighing or measuring devices for the purpose of buying or selling goods, wares or merchandise, for public weighing or for hire or reward, to bring them in to be tested, adjusted and sealed or to request that such devices be tested, adjusted and sealed at their place of business.

   b. Testing
      The Barnstable employees shall apply and enforce the provisions of the laws pertaining to weights and measures including devices, testing and certifying all devices as required in a timely fashion. In addition, testing of automated checkout systems, conducting reweighing of commodities, item price, scanner waiver, unit price code inspections, and consumer complaints.

   c. Collection of Fees
      Town shall accept the fees and fines established by Barnstable to be charged to Town establishments for services. Barnstable employees shall charge and collect fines and fees for services and shall account for and pay same into the Barnstable Consumer Protection Revolving Fund. All fees and fines so charged and collected shall belong entirely to Barnstable.
d. Reports
Barnstable shall maintain records and provide annual reports to Town as required
By M. G.L. 98, § 34 and to the director as provided by § 37.

4. Barnstable shall provide the Barnstable employees with a vehicle and equipment for
official use in performing the services, and shall bear the responsibility of registering, insuring,
fueling and maintaining vehicles and equipment.

5. The Barnstable employees shall maintain regular office hours in Town of Barnstable
and not in Town.

6. The Town shall pay to Barnstable the following sum for the weights and measures services of
$13,837.50, beginning July 1, 2020, with an increase according to the CPI or 2% whichever is
greater, per fiscal year beginning in FY22 and billed each July 1st, for administrative expenses
and cost to provide services including retirement and depreciation of equipment for
replacement. The initial sum due shall be assessed and billed by Barnstable at the beginning of
each FY and each payment is due and payable within fifteen (15) days after the commencement
of such fiscal year.

7. Members agree to allow the Barnstable employees to enjoy such vacation, sick days, personal
days and other leave as provided under applicable collective bargaining agreements and
legislation. Neither Member shall make any demand on the Barnstable employees or take any
action with respect to the services that is in violation of rights under any collective bargaining
agreement or applicable legislation.

8. In addition to statements provided pursuant to paragraph number 6 of this ARTICLE II,
Barnstable shall prepare, at its cost, an annual report of costs and receipts incurred pursuant to
the Agreement which shall be submitted to Town within thirty days of the end of the calendar
year. All records supporting the billing shall be kept by Barnstable's Weights and Measures
Division and made available for Town review upon request. If Town determines that an audit
should be performed on the billing for these services Town shall bear the costs of such an audit
and Barnstable shall provide all the records necessary to complete the audit.

ARTICLE III
TERM / AMENDMENTS

INDEMNITY I. The term of this Agreement shall commence and be automatically
renewed each year, and reviewed every three (3) years, unless sooner terminated as herein
provided, not to exceed 25 years. The Members intend that the Members entering into this
Agreement are the sole and exclusive beneficiaries of the Agreement. Either Member may
terminate this Agreement, at its sole discretion by providing 90 days' written notice to the other
Member in accordance with paragraph 5 of this Article III.

2. This Agreement shall not take effect until July 1, 2020, by the Members, at which time,
it shall become the binding and legally enforceable Agreement of each such member.
3. No officer, official, agent, or employee of any Member shall have the power to amend, modify or alter this Agreement or waive any of its provisions or to bind any of the other Members by making any promise or representation not contained herein except by an authorized written amendment requiring approval by the Town's authorized entity and the approval of the Town Manager of Barnstable. Said amendment shall be executed in the same manner as this Agreement is executed. No Member may rely on any conduct, statements, action, inaction or course of conduct of the employees, agents or officers of any other Members as having changed, modified or amended this Agreement. No Member shall be construed as waiving any provision of the Agreement unless the waiver is executed in writing as an amendment to this Agreement. No waiver by any Member of any default or breach shall constitute a waiver of any subsequent default or breach. Forbearance or indulgence in any form or manner by any Member shall not be construed as waiver of any term or condition hereto nor shall it limit the legal or equitable remedies available to the Member.

4. In the event that any claims, demands, suits, causes of action and costs and expenses arise with respect to the performance of services as provided to this Agreement, the Member receiving services shall be liable for and to the extent permitted by law, shall indemnify, and hold the other Member providing services harmless from and against any and all such claims, demands, suits, causes of action, costs and expenses, including reasonable attorney's fees, arising from services performed within its borders or on behalf of that Party, except to the extent of the negligence or willful misconduct of the Member providing the services.

5. This Agreement may be terminated by either Member for any reason or no reason on ninety (90) days written notice to the other. No such termination shall affect any obligation of indemnification that may have arisen hereunder prior to such termination or otherwise as provided by law.

6. No Member shall assign or transfer any of its rights or interests in or to this Agreement, or delegate any of its obligations hereunder, without the prior written consent of the other Member.

7. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, or if any such term is so held when applied to any particular circumstance, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, or affect the application of such provision to any other circumstances, and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision were not contained herein.
8. The obligations and conditions set forth in this Agreement may be waived only by a writing signed by the Member waiving such obligation or condition. Forbearance or indulgence by a Member shall not be construed as a waiver, nor limit the remedies that would otherwise be available to that Member under this Agreement or applicable law. No waiver of any breach or default shall constitute or be deemed evidence of a waiver of any subsequent breach or default.

9. This Agreement shall be governed by and construed in accordance with the substantive law of the Commonwealth of Massachusetts, without regard to the conflicts of law provisions thereof.

10. Any notice permitted or required hereunder to be given or served on either Member by the other shall be in writing signed in the name of or on behalf of the Member giving or serving the same. Notice shall be deemed to have been received at the time of actual receipt of any hand delivery or three (3) business days after the date of any properly addressed notice sent by mail to the following.

11. This Agreement constitutes the entire agreement between the Members concerning the subject matter hereof, superseding all prior agreements and understandings. There are no other agreements or understandings between the Members concerning the subject matter hereof. Each Member acknowledges that it has not relied on any representations by the other Member or by anyone acting or purporting to act for the other Member or for whose actions the other Member is responsible, other than the express, written representations set forth herein.

12. Each Member shall notify the other Member in writing and keep the other Members informed of the changed names and titles of its official or officials responsible for the implementation of the terms of this Agreement.

13. In addition to the remedies, power and authority which each Member has at law or under its ordinances, by-laws, rules or regulations the following remedies shall be available to each Member:

a. If any Member fails to fulfill any material obligation or condition of this Agreement (either a "Defaulting Member"), the other Member has the right to suspend this Agreement by giving sixty (60) days' notice (a "Default Notice"), in writing, of their intent to do so (the "Default Notice Period"). Upon receipt of such notice, the Defaulting Member shall have the right to prevent suspension by curing the default within thirty (30) days and diligently and continuously pursuing such cure to completion within any additional time which may be necessary to affect such cure. Suspension shall not release any Member from its obligation to pay all bills or sums due prior to suspension, in accordance with this Agreement.

b. Each Member reserves the right, either in law or equity, by suit, and complaint in the nature of specific performance or other proceeding, to enforce or compel performance of this Agreement. The remedies set forth in this Agreement are separate and cumulative, and the election of one does not preclude use of another.
14. Each Member shall immediately, within not more than twenty four (24) hours, notify the other Member of any emergency or condition which may affect its participation in or the carrying out of its responsibilities under this Agreement.

15. Employees, servants or agents of either of the Members shall not be deemed to be agents, servants or employees of any other Member for any purpose including, but not limited to, either Workers' Compensation or unemployment insurance purposes. Specifically, the Barnstable employees shall not be deemed to be employees of Town for such purposes and any Town or other staff appointed by said Town, whether as contemplated herein or otherwise, shall not be deemed to be employees of Barnstable.

16. Counterparts: This Agreement may be executed in more than one counterpart, each of which shall be deemed to be an original, but all of which shall be deemed the same instrument. Facsimile and portable document format (PDF) copies shall be deemed original signatures.

This Intermunicipal Agreement shall be in effect until one of the parties dissolves this agreement with notice as provided above.

For the Town of Barnstable
Town Manager
Signed this day

For the Town of Sandwich
Town Manager
Signed this day
DRAFT ANNUAL TOWN MEETING

WARRANT
An Act to Address Challenges Faced by Municipalities and State Authorities Resulting From COVID-19

TO: Local Officials
FROM: Patricia Hunt, Chief, Bureau of Municipal Finance Law
DATE: April 3, 2020
SUBJECT: An Act to Address Challenges Faced by Municipalities and State Authorities Resulting From COVID-19

This Bulletin provides guidance to local officials regarding changes in municipal finance laws included in An Act to Address Challenges Faced by Municipalities and State Authorities Resulting From COVID-19, Chapter 53 of the Acts of 2020, (the Act). Unless otherwise noted below, these changes became effective on April 3, 2020, upon Governor Baker’s signing the Act into law.

I. Town Meeting Delays

A. Power of Boards of Selectmen and Town Councils to Delay Annual Town Meeting

Section 1 of the Act - Before its amendment, G.L. c. 39, § 9 provided that an annual town meeting must take place during the months of February, March, April, May or June; however, a board of selectmen or town council, by vote, could delay the annual town meeting as long as the town meeting completed its business on or before June 30th. Section 1 adds the following exception to the June 30th deadline “in the event of an emergency that poses an immediate threat to the health or safety of persons or property that prevents the completion of the business of the delayed town meeting on or before June 30 if the governor has declared a state of emergency with respect to such emergency.”

This exception is available, if necessary, to towns that must delay their town meetings beyond June 30, 2020 due to the COVID-19 outbreak and the declaration of a state of emergency by the governor. Towns are advised to consult with their local counsel regarding the form of vote. See Section I-B of this Bulletin for recess and continuation of town meetings by a town moderator where the town meeting warrant has already been issued.
B. Power of Moderator to Continue Scheduled Town Meetings in Event of Public Health Emergency (Application to Districts)

Sections 2 through 4 of the Act - These sections amend G.L. c. 39, § 10A by adding “public health emergencies as a reason for a moderator to recess and continue town meetings already scheduled by warrant. Prior to the amendment, section 10A applied to weather-related and public safety emergencies. Under the amended section 10A, during and for a period of five days after a weather-related, public safety or public health emergency, a town moderator may, in consultation with public safety or public health officials and the board of selectmen, declare a recess and continuance of the town meeting to another time, date and place certain; however, the continuance is limited to a period of 30 days. There are notice, posting and other requirements regarding the time, date and place of the recessed and continued meeting. Additionally, within 10 days after the initial declaration by the moderator of recess and continuance, a local public safety or public health official designated by the board of selectmen must submit a report to the Attorney General providing the justification for the moderation’s continuance.

These amendments also clarify that a moderator may invoke section 10A more than once to recess and continue a town meeting during the same emergency; however, each continuance period must not exceed 30 days and the moderator may not continue the meeting more than 30 days after the rescission of the declaration of emergency by the governor. Additionally, if a town does not have a moderator, the board of selectmen may recess and continue the town meeting under the amended section 10A.

Under G.L. c. 41, § 119 and c. 48, § 66 (fire districts only), the moderator of a district meeting has the powers of a moderator of a town meeting. As a result, a district moderator may recess and continue scheduled district meetings under G.L. c. 39, § 10A. For purposes of section 119, a district means a fire, water, sewer, water pollution abatement, refuse disposal, light, or improvement district, or any other district formed for the purpose of carrying out any of these functions, whether established under general law or special act. G.L. c. 41, § 1A.

Because several town moderators had already invoked Section 10A to recess and continue a scheduled town meeting due to the outbreak of COVID-19, the amendments to section 10A were made retroactive to March 10, 2020. (See Section 19 of the Act.)

II. Emergency Liabilities in Excess of Appropriation if the COVID-19 Emergency Prevents the Adoption of an Annual Budget

Section 5 of the Act - Under G.L. c. 44, § 31, no department financed by municipal revenue, or in whole or in part by taxation, of any city, town or special purpose district, except Boston, may incur liabilities in excess of appropriation “except in cases of major disaster, including, but not limited to, flood, drought, fire, hurricane, earthquake, storm or other catastrophe, whether natural or otherwise, which poses an immediate threat to the health or safety of persons or property, and then only upon a declaration by the governor of a state of emergency with respect to the disaster ....” On March 10, 2020, the Governor declared a state of emergency regarding COVID-19. As a result, cities, towns and special purpose districts may, with the approval of the Director of Accounts (director) of the Division of Local Services (DLS), expend from any available funds in the treasury in relation to the emergency without an appropriation by following the procedure described in Bulletin 2020-1.
Town of Sandwich
Annual Town Meeting

WARRANT

Monday, June 15, 2020
7:00 p.m. – Sandwich High School

BOARD OF SELECTMEN
David J. Sampson, Chair
Michael J. Miller, Vice-Chair
Robert J. George
Shane T. Hoctor
Charles M. Holden

FINANCE COMMITTEE
Mark I. Snyder, Chair
Matthew D. Anderson, Vice-Chair
Gwenn H. Dyson
Robert Guerin
James McCormick
James W. Pierce
Laura B. Wing

MODERATOR
Garry N. Blank
Dear Residents of Sandwich,

As you all know, our community, region, state, and nation have been living in a very unique period in our history with the ongoing COVID-19 public health emergency. We want to thank you for your patience and support as we have tried to address this crisis in the best interests of our residents and the community as a whole.

Because of our collective efforts and the prudent leadership and cooperation with our state and regional partners and Town Counsel, KP Law, decisions have been made by the Board of Selectmen and Town staff over the last several months to change how and when we normally complete municipal business. These actions were taken in accordance with Governor Baker’s March 15, 2020 Order and March 23, 2020 Order that imposed strict limitations on the number of people that may gather in one place, and in accordance with the Town of Sandwich’s March 14, 2020 declaration of a local emergency, all of which were related to the COVID-19 public health response.

The March 23, 2020 Special Town Meeting, which was initially rescheduled until April 13, 2020, was officially cancelled in its entirety by the Selectmen in early April. Any warrant articles scheduled for the Special Town Meeting that still needed to be acted upon appear in the Annual Town Meeting warrant before you.

The Annual Town Election, originally scheduled for May 7, 2020, was officially moved to May 19, 2020 to align with the special State election for the vacant State Senate seat. This decision not only saved us the added expense of a separate election, but it allowed us to limit the public’s health exposure to just one election rather than two.

By reading the Annual Town Meeting warrant closely, you will see that a few standard votes and actions do not appear on the warrant. We have purposefully attempted to reduce the number of articles that have to be voted upon at this time and are trying to be prudent with Sandwich’s financial projections, not knowing yet how the COVID-19 emergency will impact the finances of the State and our community over the next fiscal year or more. In light of this, we have delayed some normal budget votes until a future Town Meeting and have focused only on the essential votes we need to move our community forward heading into FY’21.

As we write this, we do not know if we will be forced for public health reasons to move the planned June 15, 2020 Annual Town Meeting even further into FY’21. If this happens, we will take the appropriate votes as allowed under State law to address the FY’21 Budget for town and school operations to continue. We also plan to take whatever actions we can to address the capital projects and purchases recommended in the warrant.

We thank you for your patience and understanding during this unprecedented public health emergency. Without question, by working together we are better able to function in a reduced capacity and expedite our return to more normal living conditions and operations. We could not have done this without all of you.

Thank you again for your patience, understanding, and support.

Sincerely,

Board of Selectmen
INDEX OF WARRANT ARTICLES

June 15, 2020 Annual Town Meeting

1. Report of Town Officials & Long Range Plan Overview (p. ___)
2. FY’21 Budget (p. ___)
3. FY’21 DPW – Sanitation Division Operating Budget (p. ___)
4. FY’21 Golf Department Operating Budget (p. ___)
5. FY’21 Marina Operating Budget (p. ___)
6. FY’21 Cable Television Licensing Fee Operating Budget (p. ___)
7. FY’21 Revolving Fund Appropriation Limits (p. ___)
8. FY’21 Capital Budget (p. ___)
9. Amend Purpose for Fire Department Capital Appropriation (p. ___)
10. Transfer to Stabilization Fund (p. ___)
11. Transfer to OPEB Trust Fund (p. ___)
12. Ch. 90 State Aid to Highways Program (p. ___)
13. School Department Cell Antenna Lease Transfer and Appropriation of Funds (p. ___)
14. Beach Renourishment Account Appropriation (p. ___)
15. Sandwich Promotions Fund Appropriation (p. ___)
16. Appropriation to Fund 100 Route 6A Renovations (p. ___)
17. Appropriation to Public Employee Committee Fund (p. ___)
18. Deed Clarification for Terrapin Ridge Project Site (p. ___)
19. Authorization to Expand Senior Abatement Program Qualifying Standards (p. ___)
20. CPA Fund Expenditure – Administrative Costs, 10% Allocations, & Debt Payment (p. ___)
21. Authorization to Dispose of Henry T. Wing School to SCG Development & Approve CPA Appropriation for Community Housing Resources (p. ___)
22. Petition: Increased Security at Pilgrim Nuclear Power Station (p. ___)
23. Petition: Commercial Single-Use Plastic Water Bottle Ban Town Bylaw (p. ___)
24. Petition: Adoption of Climate Policy Town Bylaw (p. ___)

NOTE: Petition articles have been printed as submitted and may contain typographic and other errors.

Reference Material:
1. Article 2 – FY’21 Estimated General Fund Revenues & Expenses (p. ___)
2. Article 20 – Authorization to Dispose of Henry T. Wing School (p. ___)
3. A Glossary of Commonly Used Terms (p. ___)
4. Table of Basic Points of Motions (p. ___)
TOWN OF SANDWICH
2020 ANNUAL TOWN MEETING
June 15, 2020

Warrant

Barnstable, ss.

To the Constables of the Town of Sandwich, in the County of Barnstable,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Sandwich qualified to vote in elections and Town affairs to meet at the Sandwich High School, 365 Quaker Meetinghouse Road, in East Sandwich on

Monday, June 15, 2020, at 7:00 p.m.,

then and there to act on the following articles.

ARTICLE 1
To see if the Town will vote to hear the reports of all Town Officers and Committees and to act thereon and to hear the report of the Board of Selectmen on the Long Range Plan, or take any other action relative thereto.

Recommended by the Board of Selectmen.

ARTICLE 2
To see if the Town will vote to hear the report of the Finance Committee and to see if the Town will vote to raise and appropriate or transfer from available funds the sum of $79,459,826.00, or any other amount, to defray Town expenses for the Fiscal Year July 1, 2020 to June 30, 2021 as itemized below in the third column entitled FY'21 Recommendation, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

Fiscal Year 2021 Finance Committee Budget Message:
# FY'21 General Fund Budget Totals

<table>
<thead>
<tr>
<th>No.</th>
<th>Department</th>
<th>FY'19 Appropriation</th>
<th>FY'20 Appropriation</th>
<th>FY'21 Recommendation</th>
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<td>114</td>
<td>Moderator</td>
<td>450</td>
<td>450</td>
<td>450</td>
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<td>123</td>
<td>Selectmen/Manager</td>
<td>512,583</td>
<td>529,875</td>
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<td>Personnel Expenses</td>
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<td>Finance Committee</td>
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<td>Accounting</td>
<td>216,347</td>
<td>222,961</td>
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<td>Assessing</td>
<td>377,372</td>
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<td>Treasurer</td>
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<td>Tax Collector</td>
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<td>Tax Title</td>
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<td>Human Resources</td>
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<td>Elect. &amp; Registration</td>
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<td>Natural Resources</td>
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<td>Facilities Management</td>
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<td>Town Reports</td>
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<td>Bind Records</td>
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<td>4,371,871</td>
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<td>Police Department</td>
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<td>14,000</td>
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<tr>
<td>291</td>
<td>Emergency Management</td>
<td>17,500</td>
<td>17,500</td>
<td>22,500</td>
</tr>
<tr>
<td>294</td>
<td>Forest Warden</td>
<td>1,500</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>297</td>
<td>Bourne Shellfish</td>
<td>4,000</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td>299</td>
<td>Greenhead Fly</td>
<td>2,000</td>
<td>2,000</td>
<td>2,500</td>
</tr>
<tr>
<td></td>
<td><strong>Total 200s</strong></td>
<td>8,587,677</td>
<td>8,555,349</td>
<td>8,927,589</td>
</tr>
<tr>
<td>300</td>
<td>School Department</td>
<td>33,273,259</td>
<td>34,132,914</td>
<td>35,144,706</td>
</tr>
<tr>
<td>313</td>
<td>UCCRVTS</td>
<td>2,288,389</td>
<td>2,161,680</td>
<td>2,135,468</td>
</tr>
<tr>
<td></td>
<td><strong>Total 300s</strong></td>
<td>35,561,648</td>
<td>36,294,594</td>
<td>37,280,174</td>
</tr>
<tr>
<td>410</td>
<td>DPW - Engineering</td>
<td>207,514</td>
<td>227,086</td>
<td>279,322</td>
</tr>
<tr>
<td>420</td>
<td>DPW</td>
<td>1,750,218</td>
<td>1,825,761</td>
<td>1,874,438</td>
</tr>
<tr>
<td>421</td>
<td>Snow &amp; Ice</td>
<td>400,000</td>
<td>400,000</td>
<td>400,000</td>
</tr>
<tr>
<td>424</td>
<td>Streetlights</td>
<td>25,000</td>
<td>25,000</td>
<td>20,000</td>
</tr>
<tr>
<td></td>
<td><strong>Total 400s</strong></td>
<td>2,382,732</td>
<td>2,477,847</td>
<td>2,573,760</td>
</tr>
<tr>
<td>No.</td>
<td>Department</td>
<td>FY'19 Appropriation</td>
<td>FY'20 Appropriation</td>
<td>FY'21 Recommendation</td>
</tr>
<tr>
<td>-----</td>
<td>----------------------------</td>
<td>---------------------</td>
<td>---------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>510</td>
<td>Health Department</td>
<td>208,531</td>
<td>214,691</td>
<td>227,483</td>
</tr>
<tr>
<td>522</td>
<td>Nursing Department</td>
<td>151,925</td>
<td>165,829</td>
<td>169,905</td>
</tr>
<tr>
<td>540</td>
<td>Social Services</td>
<td>35,000</td>
<td>35,000</td>
<td>35,000</td>
</tr>
<tr>
<td>541</td>
<td>COA</td>
<td>241,427</td>
<td>231,800</td>
<td>238,462</td>
</tr>
<tr>
<td>543</td>
<td>Veterans</td>
<td>73,320</td>
<td>88,320</td>
<td>103,500</td>
</tr>
<tr>
<td></td>
<td><strong>Total 500s</strong></td>
<td>710,203</td>
<td>735,640</td>
<td>774,350</td>
</tr>
<tr>
<td>610</td>
<td>Library</td>
<td>997,589</td>
<td>991,595</td>
<td>1,005,907</td>
</tr>
<tr>
<td>630</td>
<td>Recreation</td>
<td>190,533</td>
<td>229,684</td>
<td>252,602</td>
</tr>
<tr>
<td>650</td>
<td>DPW - Parks</td>
<td>25,850</td>
<td>25,850</td>
<td>30,850</td>
</tr>
<tr>
<td>671</td>
<td>Hoxie / Grist Mill</td>
<td>25,500</td>
<td>53,500</td>
<td>53,500</td>
</tr>
<tr>
<td>693</td>
<td>Memorial Day</td>
<td>1,200</td>
<td>1,200</td>
<td>1,200</td>
</tr>
<tr>
<td>694</td>
<td>Historic District</td>
<td>14,750</td>
<td>14,800</td>
<td>15,500</td>
</tr>
<tr>
<td></td>
<td><strong>Total 600s</strong></td>
<td>1,255,422</td>
<td>1,316,629</td>
<td>1,359,609</td>
</tr>
<tr>
<td></td>
<td><strong>Operating Budget Subtotal:</strong></td>
<td>52,869,553</td>
<td>54,091,787</td>
<td>55,611,282</td>
</tr>
<tr>
<td>135</td>
<td>Sanitation, Marina &amp; SHGC Indirect Costs Transfers</td>
<td>60,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>171</td>
<td>Waterways Fund Transfer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>Ambulance Fund Transfer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>630</td>
<td>Beach &amp; Recreation Account Transfers (incl. Sandy Neck)</td>
<td>298,191</td>
<td></td>
<td></td>
</tr>
<tr>
<td>650</td>
<td>Cemetery Trust Fund Transfer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>671</td>
<td>Hoxie House / Grist Mill Transfer</td>
<td>27,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Inter-Fund Transfers Subtotal:</strong></td>
<td>2,078,191</td>
<td></td>
<td></td>
</tr>
<tr>
<td>132</td>
<td>Reserve Fund</td>
<td></td>
<td></td>
<td>500,000</td>
</tr>
<tr>
<td>710</td>
<td>Short Term Debt</td>
<td></td>
<td></td>
<td>100,000</td>
</tr>
<tr>
<td>750</td>
<td>Debt</td>
<td></td>
<td></td>
<td>3,834,470</td>
</tr>
<tr>
<td>910</td>
<td>Group Health Insurance</td>
<td></td>
<td></td>
<td>11,500,000</td>
</tr>
<tr>
<td>912</td>
<td>Medicare</td>
<td></td>
<td></td>
<td>676,000</td>
</tr>
<tr>
<td>940</td>
<td>Property &amp; Liability Insurance</td>
<td></td>
<td></td>
<td>1,290,000</td>
</tr>
<tr>
<td>941</td>
<td>Unemployment Account</td>
<td></td>
<td></td>
<td>100,000</td>
</tr>
<tr>
<td>950</td>
<td>Retirement Assessment</td>
<td></td>
<td></td>
<td>3,769,883</td>
</tr>
<tr>
<td></td>
<td><strong>Other Budget Accounts Subtotal:</strong></td>
<td></td>
<td></td>
<td>21,770,353</td>
</tr>
<tr>
<td></td>
<td><strong>FY'21 BUDGET TOTAL:</strong></td>
<td></td>
<td></td>
<td>79,459,826</td>
</tr>
</tbody>
</table>
ARTICLE 3
To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'20 enterprise fund budget for the Department of Public Works Sanitation Division, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee that $1,072,165.00 be appropriated for said purpose.

ARTICLE 4
To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'20 enterprise fund budget for Sandwich Hollows Golf Club, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee that $953,914.00 be appropriated for said purpose.

ARTICLE 5
To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53F½ to raise and appropriate or transfer from available funds a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'20 enterprise fund budget for the Sandwich Marina – East Boat Basin, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee that $2,030,159.00 be appropriated for said purpose.

ARTICLE 6
To see if the Town will vote to accept the provisions of M.G.L. c.44, §53F½ to establish an enterprise fund for cable public access license fees, effective Fiscal Year 2020, and to raise and appropriate or transfer from available funds, a sum of money, to be expended under the direction of the Board of Selectmen, for the purpose of establishing the FY'20 cable public access enterprise fund budget, or take any action relative thereto.

Recommended by the Board of Selectmen and Finance Committee and that $509,225.00 be appropriated for said purpose.
ARTICLE 7
To see if the Town will vote in accordance with the provisions of M.G.L. c.44, §53E1/2 and Section 2.11 of the Sandwich Town Bylaws to authorize the spending limits of revolving funds for the following Town departments for FY’20, to be expended under the direction of the Board of Selectmen, in accordance with the following list:

<table>
<thead>
<tr>
<th>Revolving Account</th>
<th>Expenditure Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation Programs</td>
<td>$525,000</td>
</tr>
<tr>
<td>Solar Energy / Town Utilities</td>
<td>$125,000</td>
</tr>
<tr>
<td>Town Hall Meeting Room</td>
<td>$10,000</td>
</tr>
<tr>
<td>Sand Hill School Community Center Expenses</td>
<td>$10,000</td>
</tr>
<tr>
<td>Oak Crest Cove Expenses</td>
<td>$12,000</td>
</tr>
<tr>
<td>Sandwich: A Cape Cod Town Book</td>
<td>$2,000</td>
</tr>
<tr>
<td>Senior &amp; Community Services Programs</td>
<td>$60,000</td>
</tr>
<tr>
<td>School Department Book Fines</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 8
To see if the Town will vote to hear the report of the Capital Improvement Planning Committee, and further, to raise and appropriate or transfer from available funds the sum of $976,112.00, or any other amount, and to transfer and appropriate the sum of $207,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of purchasing and repairing equipment, vehicles, and buildings, and providing related services in accordance with the following list, for a total capital appropriation of $1,183,112.00:

<table>
<thead>
<tr>
<th>Capital List</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DPW – Ride-On Mower</td>
<td>13,000</td>
</tr>
<tr>
<td>DPW – Crew Cab Pick-up</td>
<td>33,605</td>
</tr>
<tr>
<td>DPW – Truck &amp; Basin Cleaner Replacement</td>
<td>98,000</td>
</tr>
<tr>
<td>DPW – Backhoe/Loader Replacement</td>
<td>139,800</td>
</tr>
<tr>
<td>DPW – Design DPW Facility Improvements</td>
<td>25,000</td>
</tr>
</tbody>
</table>
Information Technology – IT & GIS Improvements 76,138
Police Department – Ballistic Equipment Replacement 50,000
Police Department – Taser Replacement 15,370
Fire Department – EMS Equipment Upgrades 184,000
Fire Department – Active Shooter Equipment 13,000
Public Safety – Communication System Upgrade 10,000
Recreation Department – Beach Sign Program 9,000
Recreation Department – Beach Accessibility Chair 1,749
Recreation Department – Lifeguard Chair Replacements 9,450
Recreation Department – Supervisor Vehicle Replacement 35,000
Planning & Development – Local Comprehensive Plan Consulting 15,000
Facilities Department – Town Building Repairs/Improvements 125,000
School Department – School Building Repairs/Improvements 125,000
School Department – Oak Ridge & Forestdale Phone & PA Systems 75,000
School Department – Accessible Van Replacement 60,000
School Department – Classroom Furniture Replacements 50,000
School Department – School Safety Group Projects 20,000
Capital List Total 1,183,112

<table>
<thead>
<tr>
<th>Transfer Funding Sources</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambulance Fund</td>
<td>207,000</td>
</tr>
<tr>
<td>Capital Offset Total</td>
<td>207,000</td>
</tr>
</tbody>
</table>

or take any other action relative thereto.

Recommended by the Board of Selectmen, Finance Committee, and Capital Improvement Planning Committee.

**ARTICLE 9**
To see if the Town will vote to amend the purpose for which $25,000.00 was appropriated at the May 1, 2017 Annual Town Meeting under Article 7 for Fire Department “IV Medication Pumps” to “EMS Equipment and Supplies”, or take any other action relative thereto.

Recommended by the Board of Selectmen, Finance Committee, and Capital Improvement Planning Committee.

**ARTICLE 10**
To see if the Town will vote in accordance with M.G.L. c.40, §5B to raise and appropriate or transfer from available funds a sum of money to be transferred into the Stabilization Fund, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.
ARTICLE 11
To see if the Town will vote in accordance with M.G.L. c.32B, §20(b) to raise and appropriate or transfer from available funds a sum of money to be transferred into the Other Post-Employment Benefits Liability Trust Fund, or take any action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 12
To see if the Town will vote to appropriate the sum of money, received or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance on any State approved road during FY'21, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 13
To see if the Town will vote to transfer and appropriate the sum of $32,577.00, or any other amount, to be expended under the direction of the School Committee, from the Sandwich High School cellular antenna lease receipt reserved for appropriation account, under Chapter 154 of the Acts of 2009, for the purpose of the maintenance and improvement of exterior athletic fields and facilities at Sandwich High School, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 14
To see if the Town will vote to transfer and appropriate the sum of $63,446.00, or any other amount, from the beach renourishment receipts reserved for appropriation account, as established at the 2013 Annual Town Meeting under Article 23, to be expended under the direction of the Board of Selectmen, for the purpose of funding future public ocean beach and dune renourishment projects, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 15
To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $23,119.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of funding the FY'21 Sandwich Promotions Fund
as established under Chapter 227 of the Acts of 1997, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 16
To see if the Town will vote to raise and appropriate or transfer from available funds an additional sum of money for the design and for making extraordinary repairs and renovations to the existing Town municipal office building and structures located at 100 Route 6A, as shown on Assessor’s Map 88, Lot 1, including all costs incidental and related thereto, or take any other action relative thereto.

Recommended by the Board of Selectmen, Finance Committee, and Capital Improvement Planning Committee.

ARTICLE 17
To see if the Town will vote to transfer and appropriate the sum of $213,549.00, or any other amount, received or to be received pursuant to the Town’s withdrawal from the Cape Cod Municipal Health Group in accordance with the provisions of Article 12 of the Agreement for Joint Negotiation and Purchase of Health Coverage, to be appropriated to the Public Employee Committee (PEC) Fund, or take any other action relative thereto.

Recommended by the Board of Selectmen and Finance Committee.

ARTICLE 18
To see if the Town will vote to amend the purpose for which the parcel of land shown on Assessor’s Map 28, Lot 266, known as 1-31 Terrapin Ridge, and as “Tract A” containing 10.00 +/- acres on a plan entitled “Town of Sandwich Plan of Land on Quaker Meetinghouse Road,” dated May 15, 1986, revised May 15, 1987, prepared by Edward S. Kelly, Town Engineer, recorded with the Barnstable County Registry of Deeds in Plan Book 436, Page 68, was conveyed by the Board of Selectmen to the Sandwich Housing Authority by a vote of the 1988 Annual Town Meeting under Article 34 from “public housing purposes” to “affordable or public housing purposes”, and to authorize the Board of Selectmen to execute a confirmatory deed to the Sandwich Housing Authority of the above-referenced parcel for the change in purpose, or take any other action relative thereto.

(2/3 Vote Required)

Recommended by the Board of Selectmen.

ARTICLE 19
To see if the Town will vote in accordance with M.G.L. c.59, §5, Clause 41C, as amended by Chapter 184, §51 of the Acts of 2002, to adjust the eligibility requirements commencing with Fiscal Year 2021, as follows:

- increase the exemption amount from $500.00 to $1,000.00;
- implement annually the cost of living adjustment as issued by the Department of Revenue Division of Local Services; and
- adjust the existing income and asset limits as issued by the Massachusetts Department of Revenue Division of Local Services

or take any action relative thereto.

**Recommended by the Board of Selectmen and Board of Assessors.**

**ARTICLE 20**
To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY'21 Community Preservation budget and to appropriate from the Community Preservation Fund FY'21 estimated annual revenues the sum of $75,000.00, or any other sum, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY'21; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the FY'21 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for previously authorized Community Preservation Act debt payments; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee; or take any other action in relation thereto.

**Recommended by the Board of Selectmen, Finance Committee, and Community Preservation Committee.**

**ARTICLE 21**
To see if the Town will vote to transfer to the Board of Selectmen for the purpose of conveyance and for general municipal purposes, the care, custody, and control of a parcel land located at 33 Water Street, containing 6.2 +/- acres, being a portion of the Henry T. Wing School parcel, Assessor's Map 43, Lot 005, as further shown on a sketch plan entitled "Henry T. Wing Residences", a copy of which is one file with the Town Clerk's Office, said transfer to take effect no sooner than December 31, 2021; and further, to vote in accordance with Article 20 of the May 7, 2018 Annual Town Meeting to authorize the Board of Selectmen to convey or otherwise dispose of the fee or lesser
interest in said parcel for affordable housing purposes and historic preservation purposes; to convey and accept easements over, to and from the parcel including but not limited to construction, driveway and parking easements, for connection to the adjacent wastewater treatment facility, for the town’s use of its adjacent property, and for any other purposes deemed necessary for the development of the parcel, and to accept a permanent affordable housing restriction and a historic preservation restriction pursuant to G.L., c.183, §31-33, all of which is pursuant to the terms and conditions of the Option Agreement between the Town of Sandwich and SCG Development Partners, LLC, a copy of which is on file with the Town Clerk’s Office;

AND FURTHER,

To see if the Town will vote to appropriate under the Community Preservation Act affordable housing program the sum of $2,650,000.00, or any other amount, to be expended under the direction of the Board of Selectmen, for the purpose of providing a grant to SCG Development Partners, LLC for affordable senior rental housing purposes for the Henry T. Wing School project; that to meet this appropriation the Town transfer from the Community Preservation Fund a sum of money for this purpose, and that the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow up to $2,650,000.00 and issue bonds and notes therefor pursuant to M.G.L. c.44, sections 7 and 8, M.G.L. c.122B, section 20, and M.G.L. c.44B, §11, or any other enabling authority; and further, to authorize the Board of Selectmen to enter into a grant agreement with said SCG Development Partners, LLC, on such terms and conditions as the Board of Selectmen deems appropriate, including a permanent affordable housing restriction to the Town pursuant to G.L. c.183, §31-33;

or take any other action relative thereto.  

(2/3 Vote Required)

Recommended by the Board of Selectmen, Finance Committee, and Community Preservation Committee.

ARTICLE 22

Public Advisory Question for the 2020 Spring Town Ballot or for increased security at the Pilgrim Nuclear Power Station on Cape Cod Bay in order to protect the public and the environment

Whereas, the high level nuclear waste will remain at Pilgrim for decades or more in dry casks that present safety concerns, each holding half the radioactive cesium released at Chernobyl;

Whereas, the spent fuel pool remains full and is vulnerable to terrorist attack or accident that could cause radioactive contamination rendering our communities uninhabitable;

Whereas, due to lack of proper security on the property, there has been open access beyond the posted “No Trespassing” signs to within line-of-sight of dry casks and spent fuel pool;
Whereas, during decommissioning, the Nuclear Regulatory Commission has abdicated its responsibility to protect the public by approving exemptions to requested by new Pilgrim owner Holtec for reduced offsite liability insurance, cybersecurity, and offsite emergency planning;

Whereas, safety is a human right;

Whereas, citizens of the Town of Sandwich find this to be an unacceptable threat to our health and safety and must be resolved in the most timely manner;

Therefore, shall the people of the Town of Sandwich direct the local government to communicate to Governor Baker and the State Legislature to employ all means available to ensure that: (1) spent nuclear fuel is secured in better quality dry casks and hardened onsite, storage; and (2) spent fuel pool and casks are protected with heightened security to prevent intrusion in order to protect the health, welfare, and economic interests of the Town of Sandwich and its inhabitants and visitors?

(Submitted by Petition)

No Recommendation Required.

ARTICLE 23

Article: Commercial Single-Use Plastic Water Bottle Ban

To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of the Town of Chatham, Massachusetts.

Article: Commercial Single-Use Plastic Water Bottle Ban

To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of Town of Sandwich, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Sandwich. Enforcement of this regulation will begin September 1, 2021.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth, or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Manager or his/her designee. The Town Manager shall determine the inspection process to be followed, incorporating the process into other Town duties as appropriate.

Any establishment conducting sales in violation of this article shall be subject to a non-criminal disposition fine as specified in G.L. Chapter 40 § 21D. The following penalties apply:
• First violation: Written warning
• Second violation: $150 fine
• Third and subsequent violations: $300 fine
Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Sandwich. All businesses will be routinely inspected until the Town Manager deems the inspection to be no longer required.

Rationale
Single-use plastic bottles impact environmental health, and the health and longevity of other species, who may ingest plastic as food. Ultimately, plastic re-enters the human food chain where the adverse consequences are both known and emerging. Plastics pollute and impact our environment across their lifecycle from production to use to disposal.

Over 1,500 single-use plastic water bottles are used and discarded in the U.S. per second. Elimination of the use of single-use plastic water bottles will have a significant impact on future plastic-bound pollution including the nation’s greenhouse gas footprint and is consistent with protection of the natural environment in Sandwich, Barnstable County, our nation and our earth, which we have a common responsibility to protect and steward.

(Submitted by Petition)

No Recommendation Required.

ARTICLE 24
We, the undersigned Registered Voters of the Town, hereby petition your honorable board to insert the following Article in the Warrant for the Town Meeting of SANDWICH.

In accordance with Massachusetts General Laws c. 39, § 10, and §1.05 Part 1 of the Town ByLaws of the Town of Sandwich, the undersigned registered voters of Sandwich, Massachusetts request the insertion of the following Article on the Warrant for the May 2020 Annual Town Meeting of Sandwich, Massachusetts:

To see if the Town will vote to adopt the following as a general bylaw and to insert it into Chapter 4 of the Town Bylaws of the Town of Sandwich, Massachusetts as Section 4.20:

Chapter 72 – CLIMATE POLICY

Section 4.20  Climate Policy

The Town of Sandwich recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the
residents of the Town. The Town of Sandwich therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the easiest technically and economically feasible time, and directs that all officers of the departments of the town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

(Submitted by Petition)

No Recommendation Required.
And you are hereby directed to serve this Warrant by posting attested copies thereof, one at the Town Hall, and one at each of the Post Offices in Sandwich, the last posting to be at least fourteen days prior to the time of holding said meeting,
given under our hands this ____th Day of _____, 2020.

________________________________________
David J. Sampson, Chairman

________________________________________
Michael J. Miller, Vice Chairman

________________________________________
Robert J. George

________________________________________
Shane T. Hoctor

________________________________________
Charles M. Holden

**SANDWICH BOARD OF SELECTMEN**

I hereby certify that I have posted attested copies of this warrant at Sandwich Town Hall, Town Hall Annex, Sandwich Post Office, East Sandwich Post Office and Forestdale Post Office, all located within the Town of Sandwich, on

________________________________________
Date

________________________________________
Constable
Reference Material

(Note: Reference material is provided for informational purposes only.)
ARTICLE 2 – FY’21 ESTIMATED GENERAL FUND REVENUES & EXPENSES

REVENUES

FY’21 Tax Levy:
FY’20 Levy Limit 66,281,547
2.5% Increase 1,657,039
Est. New Growth 500,000
Excess Levy Reserve Est. -3,550,000
Overrides / Exclusions 0
County Assess. Outside 2.5: CCC 190,835
Debt Outside 2.5 (- Non-Levy & MSBA) 2,111,100 67,190,521

Other Revenue:
Mass. School Building Authority Funds 1,279,534
State Aid: Discretionary (-6.30%) 2,250,000
State Ch. 70 Aid: School (0.00%) 7,151,788
Est. Local Receipts 5,000,000
Surplus Revenue / Free Cash 2,640,082
FY’20 Health Insur. to 100 Route 6A 800,000
CCHMHG Fund Balance Receipt (25%) 213,549
Overlay Release 50,000
Transfer from Stabilization Fund 0 19,384,953

Total Estimated Revenues 86,575,474

EXPENSES

ReCap Sheet Items:
State Assess: Tuition Assess (10.00%) 4,895,534
State Assess: All Other (3.00%) 633,854
Abatements / Overlay 550,000
FY’20 Snow & Ice Deficit 0 6,079,388

Town Meeting Items:
Group Health Insurance (-2.54%) 11,500,000
County Retirement Assess. (-5.69%) 3,769,883
Property & Liability Insurance (7.50%) 1,290,000
Medicare (4.00%) 676,000
Unemployment Account 100,000
OPEB Trust Fund 25,000
Debt: Long Term - General Fund 3,834,470
Borrowing Expenses 100,000
Reserve Fund 500,000
Capital Budget - Net 976,112
Capital - 100 Route 6A Renovations 1,800,000
Transfer to PEC Fund (25% of CCHMHG) 213,549
Transfer to Stabilization Fund 25,000 24,810,014

Operating Budgets:
School Budget: Local (3.75%) 27,992,918
Ch. 70 (0.00%) 7,151,788 35,144,706

UCCRVTS Budget (-1.21%) 2,135,468
General Gov’t. Budget (3.00%) 18,331,108

Total Estimated Expenses 86,500,684

ESTIMATED FY’21 BUDGET BALANCE 74,790
ARTICLE 20 – HENRY T. WING RESIDENCES PLAN
A GLOSSARY OF COMMONLY USED TERMS

Appropriation – An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited to a specific amount and identifies the timeframe when it will be expended.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes. Equalized assessed valuation refers to a municipality’s assessed valuation, as determined by local assessors, adjusted by the State Department of Revenue to reflect a full and fair market value ("Equalized Valuation").

Betterment – An addition made to, or change made in, a fixed asset which is expected to prolong its life or to increase its efficiency. The term is also applied to sidewalks, water lines, and highways and the corresponding tax assessment abutters may authorize for repairs to their properties.

Bond – A written promise to pay a specified sum of money, called the face value (par value) or principal amount, at a specified date or dates in the future, called the maturity date(s) together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for longer period of time and requires greater legal formality.

Bond Anticipation Note (BAN) – Short-term note of a government sold in anticipation of bond issuance. BANs are full faith and credit obligations.

Bond Ratings – Designations used by bond rating services to give relative indications of credit quality.

Budget – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Message – Statement summarizing the plans and policies contained in the budget report, including an explanation of the principal budget items and recommendations regarding financial policy for the upcoming year.

Capital Budget – A plan for expenditure of public funds for capital purposes.

Capital Expenditure – Nonrecurring payments for capital improvements including construction, acquisition, site development and overhead costs. The fees for architects, engineers, lawyers, and other professional services plus the cost of financing may be included.

Cherry Sheet – An annual statement received by the Town from the Department of Revenue detailing estimated receipts for the next fiscal year from various state aid accounts, the lottery, and estimated charges payable in setting the tax rate.
Supplemental Cherry Sheets may be issued during the year and there is no guarantee that the estimated receipts and charges shown thereon will not vary from actual receipts and charges. The name was derived from the pink color of the document.

Debt Service – The cost (usually stated in annual terms) of the principal retirement and interest of any particular bond issue.

Enterprise Fund – Those funds which are established for specific uses under M.G.L. c.44, §53F1/2 that require an annual appropriation to operate (i.e. Sandwich Hollows Golf Club).

Excess Levy Capacity – The difference between a community’s maximum tax levy limit as established by Proposition 2.5 and its actual tax levy in the most recent year for which the community has set a tax rate. It is the additional tax levy that a community can raise at Town Meeting without going to the voters for an override or debt exclusion.

Exclusions (Debt Exclusion or Capital Expenditure Exclusion) – Proposition 2.5 allows communities to raise funds for certain purposes above the amount of their levy limits or levy ceilings. Subject to voter approval, a community can assess taxes in excess of its levy limit for the payment of certain capital projects and for the payment of specified debt service costs. Such an exclusion increases the amount of property tax revenue a community may raise for a limited or temporary period of time in order to fund the specific project. Unlike overrides, exclusions do not increase the community’s levy limit and do not become part of the base for calculating future years’ levy limits. Capital expenditure exclusions last for one year while debt exclusions last for the bond term.

Fiscal Year – The state and municipalities operate on a fiscal year which begins on July 1 and ends on June 30. For example, the FY’17 fiscal year is from July 1, 2016 to June 30, 2017.

Free Cash (Surplus Revenue) – Free cash represents the portion of surplus revenue which the municipality is able to appropriate. It is money that the community raised to spend for a particular item but was left over because the full appropriation was not expended. From this surplus the municipality’s liabilities are subtracted (i.e. any unpaid back taxes). The remainder, if any, is certified annually by the Department of Revenue as the community’s free cash. Amounts from certified free cash may be appropriated at Town Meeting by the community for expenditures or to offset property taxes.

General Fund – The fund into which the general (non-earmarked) revenues of the municipality are deposited and from which money is appropriated to pay the general expenses of the municipality.

Growth Revenue (New Growth) – The amount of property tax revenue that a community can add to its allowable tax levy from taxes from new construction, alterations, subdivisions, or changes of use. It is computed by applying the prior year’s tax rate to the increase in valuation.
**Note** – A short-term loan, typically of a year or less in maturity.

**Overlay** – The amount raised by the assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements and state allowed exemptions.

**Overrides** – Proposition 2.5 allows a community to assess taxes in excess of the automatic annual 2.5% increase and any increase due to new growth by passing an override. A community can take this action as long as it is below its levy ceiling (2.5% of full and fair cash value of community). When an override is passed, the levy limit for the year is calculated by including the amount of the override. Unlike exclusions, the override results in a permanent increase in the levy limit of a community, which becomes part of the levy limit base and increases along with the base at the rate of 2.5% each year.

**Proposition 2.5** – M.G.L. c.59, §21C was enacted in 1980 and limits the amount of revenue a city or town may raise from local property taxes each year. This amount is the community’s annual levy limit. The law allows the levy limit to increase each year by 2.5% plus any new growth revenue derived from taxes from new construction and alterations. This amount may not exceed the community’s levy ceiling. Proposition 2.5 also established two types of voter approved increases in local taxing authority – overrides and exclusions.

**Receipts Reserved for Appropriation Account** – A special revenue account established by Town Meeting where receipts for a specific program or purpose are set aside in the fund. Expenditures from the account must be approved by Town Meeting.

**Reserve Fund** – A fund established by Town Meeting which is under the control of the Finance Committee and from which transfers may be made for extraordinary and unforeseen expenditures. The appropriation cannot be greater than 5% of the tax levy for the prior fiscal year.

**Revolving Funds** – Those funds which may be used without appropriation and which are established for particular uses under M.G.L. such as continuing education programs, school lunch programs, self-supporting recreation and park services, conservation services, etc. (i.e. Sandwich Marina, Sandwich Community School).

**Stabilization Fund** – A special reserve account which is invested until used. Towns may appropriate into this fund in any year an amount no more than 10% of the prior year’s tax levy. The outstanding balance in the account cannot exceed 10% of the Town’s equalized valuation. Generally, it takes a 2/3 vote of Town Meeting to appropriate money from the Stabilization Fund.

**Surplus Revenue** – See “Free Cash”.

25
# TABLE OF BASIC POINTS OF MOTIONS

<table>
<thead>
<tr>
<th>Rank</th>
<th>Type of Motion</th>
<th>2nd Req’d.</th>
<th>May Debate</th>
<th>May Amend</th>
<th>Vote Req’d.</th>
<th>May Recons.</th>
<th>May Interrupt</th>
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<tr>
<td></td>
<td><strong>MAIN MOTIONS</strong></td>
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<td>Yes</td>
<td>Varies</td>
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<td>Reconsider or Rescind</td>
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<td>Yes</td>
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<td>1</td>
<td>Dissolve or Adjourn</td>
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<td>No</td>
<td>No</td>
<td>Majority</td>
<td>No</td>
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<td></td>
<td><strong>Adjourn to Fixed</strong></td>
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<td>2</td>
<td>Time/Recess</td>
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<td>Majority</td>
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<td>Point of No Quorum</td>
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<td>No</td>
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<td>Question of Privilege</td>
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<td>No</td>
<td>No</td>
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<td><strong>SUBSIDIARY MOTIONS</strong></td>
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<td>Lay on the Table</td>
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<td>7</td>
<td>The Previous Question</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3</td>
<td>No</td>
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<td>8</td>
<td>Limit or Extend Debate</td>
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<td>No</td>
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<td>2/3</td>
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<td>Postpone to Time Certain</td>
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<td>Amend (or Substitute)</td>
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<td><strong>INCIDENTAL MOTIONS</strong></td>
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<td>Appeal</td>
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<td>Yes</td>
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<td>Majority</td>
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<tr>
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<td>Same</td>
<td>Separate Consideration</td>
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<tr>
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<td>Fix the Method of Voting</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
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<tr>
<td>Same</td>
<td>Nominations to Committee</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Plurality</td>
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<td>No</td>
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<tr>
<td>Same</td>
<td>Withdraw or Modify Motion</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
<td>No</td>
<td>No</td>
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<tr>
<td>Same</td>
<td>Suspension of Rules</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>2/3*</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

* Unanimous if rule protects minorities; out of order if rule protects absentee

**Source:** Town Meeting Time, 3rd Edition
FY'20 FREE CASH CERTIFICATION &
DOR APPROVAL OF CARRY OVER &
INTENDED USES
Section 5 amends G.L. c. 44, § 31 by inserting the following:

If the declared emergency prevents the adoption of an annual budget by a town or district by the June 30 preceding the start of the fiscal year, the board of selectmen, town council or district commissioners shall notify the director and the director may approve expenditures, from any appropriate fund or account, of an amount sufficient for the operations of the town or district during the month of July not less than 1/12 of the total budget approved by the town or district in the most recent fiscal year pursuant to a plan approved by the board of selectmen, town council or district commissioners and such authority shall continue for each successive month while the emergency continues to prevent the adoption of a budget. The director may promulgate and revise rules or regulations regarding the approval of emergency expenditures described in this section and accounting with regard to such expenditures.

This amendment will allow deficit spending, with the approval of the director, on a month-to-month basis in fiscal year 2021 if the town or district was prevented from adopting a budget for fiscal year 2021 due to Governor Baker’s Declaration of Emergency issued on March 10, 2020. Additional guidance will be issued by the director, like that contained in Bulletin 2020-01, that will explain the procedure to follow to obtain the director’s approval to deficit spend under this provision.

III. Director’s Authority to Allow Appropriations after June 30, 2020 from Free Cash Certified as of July 1, 2019

Section 6 of the Act provides:

"...[I]f the adoption of an annual budget in a city, town or district is delayed beyond June 30, 2020, as a result of the governor’s March 10, 2020 declaration of a state of emergency or the outbreak of the 2019 novel coronavirus, also known as COVID-19, the director of accounts of the department of revenue may authorize the appropriation from the available balance of the city’s, town’s or district’s undesignated fund balance or "free cash" certified by the director under section 23 of chapter 59 of the General Laws as of July 1, 2019, as a funding source for the city’s, town’s or district’s fiscal year 2021 expenditures, including, but not limited to any such undesignated fund balance in an enterprise fund or special revenue account...."

Ordinarily, under G.L. c. 59, § 23, appropriations from certified free cash may only be made until the June 30th following its July 1 certification date. As a result, free cash certified by the director as of July 1, 2019 is available for appropriation only up to and including June 30, 2020. This section allows the director to authorize the appropriation from free cash certified as of July 1, 2019 after June 30, 2020 where the city, town or district has been prevented from adopting its FY 2021 annual budget by June 30, 2020 due to the Governor’s March 10, 2020 declaration of a state of emergency or the outbreak of the 2019 novel coronavirus. Once a city, town or district can meet and adopt its FY 2021 budget, this section will allow the director to permit appropriations from free cash certified as of July 1, 2019 as a funding source for its FY 2021 expenditures. Pursuant to Section 6, the director will issue additional guidance regarding the implementation of this provision.
Massachusetts Department of Revenue Division of Local Services
Christopher C. Harding, Commissioner
Sean R. Cronin, Senior Deputy Commissioner of Local Services

10/17/2019

NOTIFICATION OF FREE CASH APPROVAL - Town of Sandwich

Based upon the un-audited balance sheet submitted, I hereby certify that the amount of available funds or "free cash" as of July 1, 2019 for the Town of Sandwich is:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$2,201,602.00</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td></td>
</tr>
<tr>
<td>Sandwich Hollows</td>
<td>$329,805.00</td>
</tr>
<tr>
<td>Transfer Station</td>
<td>$257,714.00</td>
</tr>
<tr>
<td>Marina</td>
<td>$880,308.00</td>
</tr>
</tbody>
</table>

This certification is in accordance with the provisions of G. L. Chapter 59, §23, as amended.

Certification letters will be emailed to the mayor/manager, board of selectmen, prudential committee, finance director and treasurer immediately upon approval, provided an email address is reported in DLS' Local Officials Directory. Please forward to other officials as you deem appropriate.

Sincerely,

Mary Jane Handy
Director of Accounts
Massachusetts Department of Revenue
From: dlssupport@dor.state.ma.us
Sent: Wednesday, January 29, 2020 11:26 AM
To: Watts, Laura; Brennan, Kevin; Childs, Ed; Childs, Ed; Styche, Ben; jrekie@sandwichmass.org; maureen-nswd@comcast.net; amanda-nswd@comcast.net; wjennings@townofsandwich.net; tjohnson@townofsandwich.net; Harper, Heather; gdunham@townofsandwich.net; townhall@townofsandwich.net; selectmen@townofsandwich.net; Crocker, Kimberly; ekinsherf@sandwichmass.org; rrcrosby@uppercapetech.org; Barrette, Kathleen; dlsgateway@dor.state.ma.us
Cc: dimunahm@dor.state.ma.us
Subject: (EXTERNAL) FREE CASH CERTIFICATION UPDATE - Sandwich
Attachments: Sandwich FY 19 Free Cash Calculation Forms update.pdf

Massachusetts Department of Revenue Division of Local Services
Kevin W. Brown, Commissioner
Sean R. Cronin, Senior Deputy Commissioner of Local Services

1/29/2020

Re: FREE CASH CERTIFICATION UPDATE - Sandwich

Based upon information submitted to the Bureau of Accounts, I hereby certify an update to "free cash" for Sandwich in the amount of $438,480.00. This amount may be appropriated in addition to the amount certified as of Wednesday, January 29, 2020.

This certification is in accordance with the provisions of G. L. Chapter 59, §23, as amended. Please be advised that the Bureau will be unable to approve a request to certify an update to free cash next year if negative free cash is certified as of next July 1st.

Update certification letters will be emailed to the mayor/manager, board of selectmen, prudential committee, finance director and treasurer immediately upon approval, provided an email address is reported in DLS' Local Officials Directory. Please forward to other officials as you deem appropriate.

Sincerely,

Mary Jane Handy
Director of Accounts
Massachusetts Department of Revenue

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this mail in error please notify the postmaster at dor.state.ma.us.

This email has been scanned by the Symantec Email Security.cloud service.
PROGRESS REPORT ON
HAZARD MITIGATION PLAN
ACTION PLAN
Bud:
Attached please find the Hazzard Mitigation Plan Action item update. We are looking for the selectmen to review and say they are OK with it. This is a piece of the 510 progress report for the CRS flood rating.
Thank you,
Ralph
Community Rating System
Activity 510 (Floodplain Management Planning)
Progress Report on Implementation of Credited Plan

Date this Report was Prepared:

Name of Community: Town of Sandwich

Name of Plan: Sandwich Hazard Mitigation Plan

Date of Adoption of Plan: May 11, 2017

5 Year CRS Expiration Date: 2022

1. How can a copy of the original plan or area analysis report be obtained:
The plan can be obtained on the Town of Sandwich website. See link below.


2. Describe how this progress report was prepared and how it was submitted to the governing body, released to the media, and made available to the public:

   Each Mitigation Action (1-26) was reviewed by the responsible Department, relevant information drafted and submitted to the Planning Department for the completion of the progress report.

   Submission:

3. Provide a description of the implementation of each recommendation or action item in the action plan or area analysis report, including a statement on how the project was implemented or not implemented during the previous year:

   Mitigation Action 1: Purchase lighting trailers and sign boards to use during emergencies

   Responsible Department: Police and Fire Departments, Emergency Management

   Implementation: Sandwich Police Department has acquired lighting trailers and sign boards and employs to alert the public to hazardous conditions.

   Mitigation Action 2: Upgrade the generator at Sandwich High School/Shelter

   Responsible Department: Police and Fire Departments, Emergency Management

   Implementation: New generator was installed at Sandwich High School to accommodate regional shelter requirements

   Mitigation Action 3: Upgrade communications systems for Town Staff/Departments to ensure open communication during a disaster situation

   Responsible Department: Police Department, Emergency Management
Implementation: In process, awaiting final plans and funding for the installation of an upgraded microwave communications system

Mitigation Action 4: Secure funding for the purchase of evacuation signs in town

Responsible Department: Police and Fire Departments, Emergency Management

Implementation: Not implemented, State has not provided signs or funding to purchase signs.

Mitigation Action 5: Inventory, perform needs assessment and if applicable, purchase new generators for critical facilities. The goal is to have a generator for every town building

Responsible Department: Police and Fire Departments, Emergency Management

Implementation: An assessment of the Town’s needs was conducted by the Facilities Department resulting in the following: the Police and Fire stations have generators that are rated for the full building loads; the IT Department with the servers at 34 Quaker Meetinghouse has a generator for the network equipment; the DPW has a generator for heat, lighting and IT equipment for the Town; COA has a generator for the building. The future Town Hall, located at 100 Route 6A, has a full building generator. The Marina has a generator. Additionally, the Town has two small 6500 watt units, one to connect to the Town Hall for the sprinkler system compressor and the second generator can be used needed. There are no generators associated with the Town Hall Annex or 16 Jan Sebastian.

Mitigation Action 6: Seek funding opportunities to reduce Sandwich’s vulnerability to natural hazards

Responsible Department: Town Staff

Implementation: The Town of Sandwich has received the following: MVP Certification Grant Nov 2017. (Completed June 2018); MVP Action Grant- Vulnerable Municipal Infrastructure Assessment June 2018 (Completed Oct 2019); MVP Action Grant #2-Education /Outreach-June 2019-(Due to be completed June 2020); The Town of Sandwich has in the application process for: 1.) MVP Action Grant #3-Downtown Sandwich Resiliency- June 2020; 2.) NRCS Grant Storm water/Shell fish beds enhancement-Jones Lane Culvert- June 2020.

Mitigation Action 7: Obtain a town specific Code Red system and conduct public outreach to increase the number of subscribers. This action will enhance communication to residents and vulnerable populations before, during and after hazard events

Responsible Department: Police and Fire Departments, Emergency Management

Implementation: The Town of Sandwich Fire Department as has purchased and uploaded a CODE RED alert system. The system is functional, outreach has not been conducted at this time.

Mitigation Action 8: Create a grant program for STEM students in Sandwich that would fund local projects

Responsible Department: Town Staff
Implementation: Not implemented

Mitigation Action 9: Continue to acquire the best available mapping data for the town (i.e. LIDAR, photogrammetry) to accurately assess hazard risk

Responsible Department: Engineering, Department of Natural Resources

Implementation: The Cape Cod Commission is on track to conduct a 2020 flyover which will include planimetrics. This action will be implemented no later than mid-year 2021.

Mitigation Action 10: Continue to gather accurate data on the location, history, extent and impact of natural hazards in Sandwich

Responsible Department: Police and Fire Departments, DPW, Natural Resources, Emergency Management

Implementation: As a result of the MVP (Massachusetts Municipal Vulnerability Plan) Grant through the Wood’s Hole Consulting Group, data has been collected and analyzed to develop plans to renourish barrier beach systems for Town Neck Beach & Springhill Beach. To date we have full permits to 1.) Renourish dunes at Town Neck Beach. 2.) Transport Sand from an off shore borrow site on Scusset Beach. Working on permits: Section 111 Study with USACE and dredging sand from Old Harbor to place on Town Neck Beach and Springhill Beaches.

Mitigation Action 11: Designate better and larger storage areas for emergency equipment (i.e. sand bag filler, storage sheds, barricades, message boards)

Responsible Department: Department of Public Works

Implementation: New storage areas created with opening of the new public safety complex, Fall 2019.

Mitigation Action 12: Manage data in town departments to ensure that records are backed up on remote servers.

Responsible Department: Information Technology

Implementation: Paper records in all Town offices are currently being scanned and will be available electronically. All electronic records are backed up locally each day, and the backups are automatically uploaded to secure data centers around the country that are prepared for any disasters. This Mitigate Action was implemented in 2017.

Mitigation Action 13: Develop a debris management plan for the town of Sandwich or coordinate with the Barnstable County Regional Emergency Planning Committee about a regional debris management plan. A debris management plan would include information on the amount, type and disposal of demolition debris, storm debris, and hazardous waste, identify sites for sorting, chipping, and transporting the debris after the hazard event

Responsible Department: DPW, Police and Fire Departments, Emergency Management
Implementation: The DPW has used MassDEP's Disaster Debris Management Planning guidelines to dispose of debris during major storm events. The Oak Crest Cove field has been designated as the temporary debris management site. The DPW will develop a complete Debris Management Plan using this site and other local resources (eg, Transfer Station and Waste Management facility) to properly dispose of all debris during major storm events.

**Mitigation Action 14:** Continue to coordinate with the Barnstable County Regional Emergency Planning Committee and other County and State agencies about disaster preparedness, emergent planning and disaster recovery

**Responsible Department:** Emergency Management

Implementation: The Sandwich Office of Emergency Management is an active participant in the Barnstable County Regional Planning Committee and manages one of the 6 regional shelters when activated. OEM regularly participates in available training opportunities for regional sheltering and other operations, and consistently shares and receives valuable lessons learned with regional partners.

OEM hosted a training in the use of WebEOC, the commonwealth’s crisis information management system for local, county, and state partners. This system was utilized to manage situational awareness and reporting during the COVID 19 crisis, and has helped Sandwich stay current in emergent and recovery planning during events such as the pandemic.

**Mitigation Action 15:** Distribute educational materials about storm surge, sea level rise, flooding, the Community Rating System and the National Flood Insurance Program at Town Hall, the Harbor Masters Office, and the Library. Most of the materials available through County, State and Federal agencies are available online. Therefore, these materials will also be posted on the Town website, Police and Fire Facebook pages.

**Responsible Department:** CRS Coordinator (Engineering Department)

Implementation: Educational materials are available at the Sandwich Town Offices, Town Annex and the Library. Many of these materials are available online the Town of Sandwich Floodplain Information and Maps webpage. The website was posted to the Town Facebook page and an email blast about the page was sent out to everyone who subscribes. This Mitigation Action was implemented in November of 2018.


**Mitigation Action 16:** Continue monitoring and beach management efforts for town-owned beaches in Sandwich

**Responsible Department:** Natural Resources

Implementation: Through the MVP Grant and the Woods Hole Consulting Group the Town is monitoring ongoing beach management efforts.

**Mitigation Action 17:** Secure funding for the purchase of open space in or near floodplain
**Responsible Department:** Planning and Development, Natural Resources

**Implementation:** Identify parcels and submit to Community Preservation Committee for consideration of Community Preservation funds. A draft Open Space and Recreation Plan was completed winter 2019 and submitted to the Executive Office of Energy and Environmental Affairs for certification. Once the plan is certified, the Town will be available to apply for land purchase grants.

**Mitigation Action 18:** Perform an alternatives analysis for mitigation actions to reduce erosion on town-owned beaches (i.e. jetty removal, backpassing, beach nourishment)

**Responsible Department:** Natural Resources

**Implementation:** Through the MVP Grant and the Wood’s Hole Consulting Group the Town has performed an alternatives analysis for mitigation actions to reduce erosion on town owned beaches.

**Mitigation Action 19:** Improve Sandwich’s Class in the Community Rating System (CRS) to at least a Class 9

**Responsible Department:** CRS Coordinator (Engineering Department)

**Implementation:** The Town of Sandwich entered the CRS program as a Class 7. The verification report was prepared on November 13, 2018.

**Mitigation Action 20:** Mitigate or move the Police and Fire Station on Route 6A out of the floodplain

**Responsible Department:** Police and Fire Departments

**Implementation:** Police and Fire headquarters were moved to the Sandwich Public Safety Complex located at the corner of Cotuit Road and Quaker Meeting House Road fall 2019

**Mitigation Action 21:** Develop, prioritize and seek funding to reduce the vulnerability of local infrastructure from coastal hazards

**Responsible Department:** DPW

**Implementation:** As an MVP Certified Community, the Town of Sandwich must seek at least one MVP Action Grant per year and complete an annual MVP report to retain “Good Standing” status.

**Mitigation Action 22:** Annually contact owners of repetitive loss properties to inform them of their risk and that financial assistance is available for structural mitigation (i.e. acquisition and elevation)

**Responsible Department:** CRS Coordinator (Engineering Department)

**Implementation:** As part of CRS Activity 501, residents with properties located near repetitive loss areas receive an annual notice identifying ways you protect your property from flood
damage, actions you can take to reduce damage and ways to find information about Federal grants that may reduce mitigation costs. These notices were first implemented on October 2, 2018.

Mitigation Action 23: Increase the base flood elevations, also known as freeboard, in AE zones by 1 foot. Bring to Town Meeting. This action was carried over from 2002.

Responsible Department: Building Department

Implementation: The 9th edition of the Massachusetts State Building code requires that all new or sustainably improved structures in the AE Zone be built so that the lowest floor is at or above design flood elevation (R322.2.1 Elevation Requirements). The 9th Edition was implemented on January 1, 2018.

Mitigation Action 24: Require all new or substantial improvement to dwellings within 100 feet of the beach/ dune boundary be located as far landward as feasible. This will require amendment of the Floodplain Bylaw (section 4300). Bring to Town Meeting.

Responsible Department: Town Staff

Implementation: Proposed zoning changes to section 4300 scheduled for the 2020 Annual Town Meeting do not include the 100 foot setback. Chapter 7 (entitled Conservation) of the Town of Sandwich Bylaws provides such provisions that no person shall remove, fill, dredge, build upon, or alter land in or within one hundred (100) feet of the following resource areas: freshwater wetland, coastal wetland, vegetated wetland, unvegetated wetland, surface water body, ocean, bay, estuary, stream/creek (intermittent or continuous, natural or manmade), and land under said water, any bank, beach, dune, flat, marsh, wet meadow, bog, swamp, or any land subject to coastal action, or inundation by groundwater, surface water, tidal action, coastal storm flowage or land subject to flooding within the one-hundred (100) year and five-hundred (500) year flood zone as identified on the most recent FIRM (Flood Insurance Rate Maps) for the Town of Sandwich as established by FEMA (Federal Emergency Management Agency).

Mitigation Action 25: Evaluate and recommend appropriate measures to mitigate any downstream impacts of flooding from the failure of Shawme Dam. Develop an Emergency Action Plan to mitigate the downstream impacts from flooding. This action was carried over from 2002.

Responsible Department: Town Staff

Implementation: The Town staff has conducted the following: a) DNR coordination with the Waste Water Committee to conduct a study for this purpose in 2020. b) DNR coordination with the Engineering Department to complete the Emergency Action Plan for the two (2) Shawme Dams in 2020-2021.

Mitigation Action 26: Improve radio communication for public safety. The current system is obsolete and failing, which makes it challenging for town departments to communicate during a storm event

Responsible Department: Police Department
4. Discuss why any objectives were not reached or why implementation is behind schedule:

***Mitigation Action 15***: Education materials were distributed to the Town Hall Annex instead of the Harbor Masters Office. Educational materials will be distributed to the Harbor Masters Office starting late 2020. The Floodplain Information and Maps webpage was not shared on the Police & Fire Facebook page. It will be highlighted again late 2020 on the Town website, Facebook page and the Police & Fire Facebook pages. This highlight will include an email blast as well.

5. What are the recommendations for new projects or revised recommendations?

   a. Seek funding for the purchase and installation of evacuation signs

   b. Coordinate with Cape Cod Commission on Flood Pathways project

   c. Institute CoastSnap citizen scientist project for community beach monitoring

   d. Flood proof Murkwood Conservation Lands Barn

   e. Work with State to enhance access to portions of 6A during tidal/flooding events

   f. Barnstable County and the Center for Coastal Studies are looking to meet with each town bordering Cape Cod Bay to verify data for a new flood mapping project. The intention is to produce highly accurate flood and storm surge prediction information that can be used in a multitude of ways by towns and the public, and in particular first responders. The project, funded by the Seaport Economic Council, is a partnership between Barnstable County’s Regional Emergency Planning Committee, Cape Cod Cooperative Extension’s flood program, Cape Cod Commission, and the Center for Coastal Studies.