BOARD OF SELECTMEN AGENDA

May 12, 2022 – 7:00 P.M.
Sandwich Town Hall – 130 Main Street

1. Convene Open Session Meeting in Auditorium

2. Pledge of Allegiance

3. Board Reorganization – Election of Chair & Vice Chair

4. Public Comment

5. Review & Approval of Minutes – 4/28/22

6. Town Manager Report

7. Correspondence / Statements / Announcements / Future Items / Follow-up

8. License Hearing
   7:10 P.M. Public Hearing: Transfer of Annual, On-Premises, Wine and Malt Beverages Liquor License, from Stef. Co. Corp. d/b/a 6A Café to Four Brothers Café, Inc. d/b/a 6A Café, located at 415 Route 6A – Fabian Campoverde Montero, Proposed Manager

   7:20 P.M. Public Hearing: Verizon & Eversource New Pole Request at 149 Main Street, Pole 149/9.5

9. Staff Meeting
   Joint Base Cape Cod Commanders’ Update – On-Going JBCC Efforts & Activities

   Finance Director/Town Treasurer/Collector Bill Jennings – Bond Anticipation Note Extension for Center for Active Living Project

10. Old Business
    • Annual Town Meeting Recap
    • Update on Current Building Projects
    • Upcoming Meeting Schedule
    • Other Matters Not Reasonably Anticipated by the Chairman

11. New Business
    • Appointment of Charter Review Committee
• Recommended Appointment as Historic District Committee Building Representative – George Peter Williams (Current Alternate)
• Accept 1st Quarter 2022 Donations
• Other Matters Not Reasonably Anticipated by the Chairman

12. Public Comment
13. Closing Remarks
14. Adjournment

NEXT MEETING: Thursday, 5/26/22, 7:00 P.M., Town Hall

[Signature]
Present: M. Miller, B. George, S. Hoctor, C. Holden, D. Sampson
G. Dunham, Town Manager; Heather Harper, Assistant Town Manager

Mr. Miller opened the meeting at 6:00 PM.

**Mr. Hoctor moved to convene Executive Session,** according to M.G.L. c.30A, §21(a) – The Chair declares that having an open session may have a detrimental effect upon the Town’s bargaining, litigating, or negotiating position, as applicable:
Purpose – M.G.L. c. 30A, §22(f) – Review, potential approval and potential release of executive session meeting minutes of 4/14/2022.
**Mr. Holden seconded. Approved unanimously by roll call vote.**

The meeting reconvened at 7:00 PM

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

None.

**REVIEW AND APPROVAL OF MINUTES**

Mr. George moved to approve the minutes of April 14, 2022. Mr. Holden seconded. Approved unanimously.

**TOWN MANAGER REPORT**

1. Monday is Town Meeting and Thursday is the election from 7 AM to 8 PM. The next Board meeting is in two weeks. There will be Board reorganization, two liquor hearings and the JBCC annual update.
2. Yesterday there was a Zoom meeting with the Commissioner of the Department of Environmental Protection and Southeastern Region and staff. There were representatives from Mashpee and Barnstable, Converge, the company to be hired to run the Base wastewater system, and others. The issues are disposal capacity and SRF eligibility. Our attorney met with Mr. Dunham in advance to talk about permitting strategies. Unfortunately, we are probably not eligible for SRF but will explore further. Anything we do inside our boundaries but outside of the Base is 100% recoverable through SRF. Town Counsel will redouble efforts to get a positive outcome. One of the issues is ownership interest. If five towns want to work together to form a wastewater
district and work together to get that done; then they might be able to have a contract with Converge. It is the ownership interest that is important.

Questions/Comments Mr. Dunham said that a new person has replaced Mike Riccio. The North Atlantic Division approved the Section 111. There is a meeting next week to talk about canal dredging — if and when they do it can they combine it with Scusset. Language for easements has been approved and awaits Town Meeting approval. Mr. George asked about the police station — Ms. Harper said there is nothing further than what was reported last week. He also asked about the Wing project — the developer will be applying over the summer for the next financing round in the fall. They will have to reevaluate the cost estimations. Mr. George attended a COA meeting and would like an update on the CAL — there is no firm date yet for the move, but probably the end of the calendar year. They ordered furniture today. Mr. Holden asked about Old Harbor — there is nothing new.

CORRESPONDENCE/STATEMENTS/ANNOUNCEMENTS
Ms. Harper said that a tour of the CAL will occur on Thursday at 3:15 PM. Mr. Holden said that at the School Committee meeting there was some exchange of ideas on the Equity/Diversity Committee. The School Committee endorsed the capital budget. He also reported that the Citizen Police could be used for golf cart driving on election day.

STAFF MEETING

7:10 PM Seasonal On-Premises All Alcoholic Beverages Liquor License COTO LLC d/b/a Carluccios 79 Rte. 130. Carlo Perugia, Proposed Manager. Mr. Miller read the hearing notice. Mr. Perugia is here with Gary Blank, his attorney. Mr. Holden moved to open the public hearing. Mr. Sampson seconded. Approved unanimously. Mr. Perugia has been a Sandwich Resident for 17 years living in Forestdale. He has been in the restaurant business all his life, and wants the best experience for his customers. He has had restaurants in Middleboro and Yarmouth. He will be leasing the old Ale House location. He will follow all laws and regulations and hopes to take the lease on May 1. All background checks are positive. There will be no reconstruction of the building. There was an amendment to the lease — originally he was not going to take the whole space, but the amendment allows him to use the whole front of the building. The previous lessee had requested to add a deck/patio. Mr. Perugia will be the sole manager. It is going to be simple food at reasonable prices. Mr. Hector asked about the seasonal license. Mr. Perugia said they would stay open year round to serve breakfast. He would like a year-round license when available. Mr. George asked about music entertainment; there will not be any yet. This will be a family restaurant, not a bar. Hours will be 7 AM to Noon for breakfast, then reopen 4 PM to 9 PM. There was no public comment. Mr. Holden moved to close the public hearing. Mr. Sampson seconded. Approved unanimously. Mr. Hector moved to approve the seasonal on-premises All Alcoholic Beverages Liquor License to COTO LLC d/b/a Carluccios 79 Rte. 130. Mr. George seconded. Approved unanimously.

7:20 PM Public Hearing – FY ’23 Budget Recommended for Annual Town Meeting
Mr. Miller read the hearing notice. Mr. Sampson moved to open the public hearing. Mr. Holden seconded. Approved unanimously. This is the second budget hearing as required by
the Charter. Mr. Dunham reported that the total appropriation compared to a year ago is increased by 2.99%. Portions of the line items are up, and some are down. There is some debt retiring. As presented, this will represent a $279 increase in taxes on an average valued home. He addressed the Fire Department overtime and the addition to the DPW budget for roads and infrastructure. Mr. Dunham addressed the capital request for the golf course for irrigation and some equipment replacement at the golf course. The goal is to fund these through golf revenues and reserves. He feels it can be accomplished. It is still a general obligation bond, so the Town is responsible for paying it. There are safety nets – the current debt will retire in 2031 and there can be money set aside from short term rental revenue. He also addressed the school capital request; this will require a debt exclusion with at 2/3 vote at Town Meeting and a majority at the election. The schools have identified some federal funds that will be put toward this, and the Town has committed to $150,000 from the sinking fund. This results in a $13 million bond. The bond will be a $9 per year tax difference comparing now and 2024 when the debt would kick in. Most of what is requested is due to decay from aging buildings and not lack of maintenance. There is also a need to find a permanent home for the central office and for playground improvements. This budget is not taxing people to the full extent permitted. Mr. Dunham feels comfortable and safe with this budget recommendation. There is no public input. Mr. Sampson moved to close the public hearing. Mr. Holden seconded. Approved unanimously by roll call vote.

OLD BUSINESS

Overview of Annual Town Meeting Warrant
Mr. Dunham briefly reviewed the 19 articles. The Town Report is not available yet. He reported that the Massachusetts Municipal Association has made a concerted effort to increase Chapter 90 funding, but that failed. He also mentioned that this is the first year of the new promotions fund allotments. Mr. Hoctor reminded everyone that the petition articles are submitted by petitioners and not by Selectmen, so Selectmen do not take a position on these.

Other Matters Not Reasonably Anticipated for Old Business
None.

NEW BUSINESS

Verizon License Agreement – 46/17.5 Quaker Meetinghouse Road
The license agreement is to put a pole on our land, a new pole for the CAL. Mr. Hoctor moved the license agreement for 46/17.5 Quaker Meetinghouse Road for Verizon. Seconded by Mr. Holden. Approved unanimously.

Recommended Committee Appointments
Sabrina Ewing – Recreation Committee
Edward Carlier – Sandwich Housing Authority
This is a tenant appointment to the Housing Authority and is a 5-year appointment to 2027. Mr. Hoctor moved to approve appointments of Sabrina Ewing to the Recreation Committee and Edward Carlier to the Sandwich Housing Authority. Seconded by Mr. Holden. Approved unanimously.
**Other Matters Not Reasonably Anticipated for New Business**

Mr. Sampson is traveling to London and hopes to visit Sandwich, Kent ENG. He is requesting official authorization to visit Sandwich, Kent on behalf of the Town. The visit will likely be on May 13 to 14. Mr. Holden moved to authorize Mr. Sampson to represent the Town as Ambassador on his visit to Kent, ENG. Mr. George seconded. Approved with Mr. Sampson abstaining.

**CLOSING REMARKS**

This is Mr. Sampson’s last meeting; he was given an inscribed glass boat. Mr. Dunham said that there has been a lot of fun with each other on the Board. His leadership and support in getting things accomplished has been incredible. Ms. Harper said she has been lucky to serve with this sitting Board for her first two years here where Mr. Sampson clearly sets the standard and holds people accountable but supports decisions. Mr. George thanked him for his service; he has had great ideas and lots of enthusiasm. Mr. Hoctor said it is important and better for everyone to put oneself out for the good of the Town and thanks Mr. Sampson for giving good advice, doing a good job and helping with knowledge on a multitude of topics. Mr. Holden thanked him for sharing his talent and intellect. Mr. Miller said the Board has accomplished more in five years than in past fifteen years; Mr. Sampson carried through with projects. Mr. Dunham said he spends the time and provides support, and the Board has accomplished a lot together. Without support of the community nothing would get done. With respect to local government, his transparency is unmatched.

Mr. Sampson said he knew he wanted to serve and make a difference and feels he accomplished a lot. He worked with Mr. Lapp and Ms. Harper, both with knowledge, experience and professional approach. This is a game changer to get where we are today. He said that Mr. Dunham is the most dedicated person he knows - he cares about people and cares about getting the job done. Probably no other town has anyone as dedicated. Mr. Miller is also dedicated to public service both in the Rotary and on the Board. Mr. Sampson feels like he could call him any time of day and believes he cares about the Town and its people. He feels that Mr. Hoctor has been a valuable asset to the Board, especially pursuing the federal delegation. Mr. Holden is a special person who has adopted Sandwich as his own; his dedication and appearance at meetings and boards is unmatched. Mr. Sampson couldn’t be prouder of what the Board has done together. He also thanked Kathy Coggleshall for answering his questions and all the department heads.

Next Meeting – Monday, 5/2/22 the is Annual Town Meeting 7:00 PM Sandwich High School. Thursday, 5/5/22 7:00 AM to 8:00 PM is the Town Election. Mr. Holden announced the bike rodeo on Sunday at 11:00 AM. He also encouraged people to attend Town Meeting and vote on Thursday. Also, remember Ukraine.

**ADJOURNMENT**

Mr. Sampson moved to adjourn the meeting. Mr. Hoctor seconded. Approved unanimously. The meeting adjourned at 8:08 PM.
Note: Board of Selectmen meetings are recorded and available for viewing in their entirety on the Sandwich Community Television website: https://sandwichcommunitytv.org

Respectfully submitted,

Susan James

Supporting Documents:
Minutes (6 pages)
Public Hearing Alcohol (37 pages)
Public Hearing Budget (1 page)
Budget Presentation (17 pages)
Warrant (2 pages)
Verizon License (4 pages)
Appointments (3 pages)
SANDWICH BOARD OF SELECTMEN
PUBLIC HEARING

In accordance with M.G.L. Ch. 138, the Sandwich Board of Selectmen will hold a public hearing on Thursday, May 12, 2022 at 7:10 p.m., in the Sandwich Town Hall Auditorium, 130 Main Street, Sandwich, MA to consider the application for a transfer of an annual, On-Premises, Wine and Malt Beverages Liquor License, from Stef. Co. Corp. d/b/a 6A Café to Four Brothers Café, Inc. d/b/a 6A Café, located at 415 Route 6A, East Sandwich, MA 02537, Fabian Campoverde Montero, Manager. Anyone wishing to be heard on the subject will be afforded an opportunity at that time.

Sandwich Board of Selectmen

Michael Miller, Chair
PUBLIC HEARING
POLE HEARING

The Sandwich Board of Selectmen will hold a public hearing on Thursday, May 12, 2022 at 7:20 P.M. in the Sandwich Town Hall Auditorium, 130 Main Street, Sandwich, MA 02563 upon the petition of Verizon New England Inc. and NSTAR Electric Company dba Eversource Energy to:

Place one new pole, 14/9.5, at #149 Main Street in the public right of way, to provide new service to the property.

Anyone wishing to be heard will be afforded an opportunity at that time.

Sandwich Board of Selectmen

Michael Miller, Chair
March 22, 2022

Select Board – Town of Sandwich
Sandwich Town Hall Annex
145 Main St
Sandwich, MA 02563

Honorable Select Board,

Attached is a petition# MA2021-36, for Verizon New England Inc. and NSTAR Electric Company dba Eversource Energy, to place one new pole – 14/19.5 - in the public right of way at #149 Main St, Sandwich, MA.

Would you kindly consider this petition and return the executed copies.

Yours truly,

Daryl Crossman
Manager Rights of Way
44 Old Townhouse Rd
South Yarmouth, MA 02664
(508) 580-8268 - Office
daryl.crossman@verizon.com - Email
PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

03/22/2022

To the Town Select Board

in SANDWICH, Massachusetts

VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY and EVERSOURCE ENERGY requests permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Main St:
To place (1) JO owned pole, 14/9.5, at #149 Main St in the public right of way.

NECESSITY – To provide new service to the property.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. Plan No. MA2021-36 Dated March 8, 2022.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By __________________________
Daryl Crossman - Manager - Rights of Way

Dated this 22 day of March, 2022.

NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY

By __________________________
Rights of Way – Representative

Dated this 29th day of March, 2022.
PETITION PLAN
SANDWICH
NO: MA2021-36
DATE: March 8, 2022

BY VERIZON NEW ENGLAND INC.
FOR PLACEMENT OF JOINT OWNED POLE WITH
EVERSOURCE ENERGY dba NSTAR ELECTRIC COMPANY

LEGEND

PROPOSED POLE
EXISTING POLE TO REMAIN

EDGE OF PAVEMENT
EDGE OF PROPERTY
CENTER OF ROAD
Bud,
Please put us down for 12-May. Thank you.

*** I have a new e-mail address: paul.e.rendon2.nfg@army.mil

v/r,

Paul E. Rendon, LEED-AP, PMP
Commonwealth of Massachusetts, Military Division
Joint Base Cape Cod (JBCC)
JBCC Executive Officer
Building 3468, Beaman Street
Camp Edwards, MA 02542
c: 774.327.0643

Hi Paul,

In terms of May 2022 meetings, the Sandwich Selectmen have the following scheduled after Town Meeting:

- May 12
- May 19

Do you have a preference? We haven’t scheduled into June yet if those dates don’t work.

Thanks!

-Bud
All,
Good morning. Please advise if you would like a Brief from the JBCC Commanders this year. If so, we would like to get on your May-2022 Agenda. Thank you.

*** I have a new e-mail address: paul.e.rendon2.nfg@army.mil

v/r,

Paul E. Rendon, LEED-AP, PMP
Commonwealth of Massachusetts, Military Division
Joint Base Cape Cod (JBCC)
JBCC Executive Officer
Building 3468, Beaman Street
Camp Edwards, MA 02542
c: 774.327.0643
Hello,

Can I please be put on the agenda for the May 12th Board of Selectmen Agenda? This will be for the BAN renewal for the CAL project ($500K).

Thanks
Bill

Bill Jennings
Finance Director/Treasurer/Tax Collector
Town of Sandwich
508-888-6508 – Treasurer Office
508-833-8012 – Tax Office
Town of Sandwich
Annual Town Meeting

WARRANT

Monday, May 2, 2022
7:00 p.m. – Sandwich High School

BOARD OF SELECTMEN
Michael J. Miller, Chair
Robert J. George, Vice-Chair
Shane T. Hoctor
Charles M. Holden
David J. Sampson

MODERATOR
Garry N. Blank

FINANCE COMMITTEE
Robert Guerin, Chair
Nancy Crossman, Vice-Chair
Matthew D. Anderson
Adam Chaprales
Edward Collupy
James McCormick
Peter Meomartino
Jeremy Shea
Laura B. Wing
INDEX OF WARRANT ARTICLES

May 2, 2022 Annual Town Meeting

1. Report of Town Officials & Long Range Plan Overview (p. 4)
2. FY'23 Budget (p. 4)
3. FY'23 Enterprise Fund Operating Budgets (p. 8)
4. FY'23 Revolving Fund Appropriation Limits (p. 8)
5. Capital Budget (p. 9)
6. Ch. 90 State Aid to Highways Program (p. 9)
7. School Department Cellular Lease Transfer and Appropriation of Funds (p. 9)
8. Beach Renourishment Account Appropriation (p. 10)
9. Sandwich Promotions Fund Appropriations (p.10)
10. FY'22 Marina Budget Supplemental Appropriation (p. 10)
11. CPA Fund Expenditure – Administrative Costs, 10% Allocations, & Debt Payment (p. 10)
12. Authorize Granting & Acceptance of Easements for Beach and Dune Renourishment Project (p. 11)
13. Authorize Acceptance of Easements for Quaker Meetinghouse Road & Route 130 Intersection Project (p. 11)
14. Sandwich Hollows Irrigation System & Equipment Project & Bond Authorization (p. 12)
15. School Department Capital Projects Debt Exclusion Authorization (p. 12)
17. Petition: Town Bylaw Amendment – Remove Personal Watercraft Ban on Peters Pond (p. 13)
18. Petition: Town Bylaw & Zoning Amendment: Recreational Marijuana (p. 14)
19. Elect Officers & Ballot Questions (p. 21)

NOTE: Petition articles have been printed as submitted and may contain typographic and other errors.

Reference Material:
1. Article 1 – 2022 Long Range Plan (p. 26)
2. Article 2 – FY'23 Estimated General Fund Revenues & Expenses (p. 33)
3. A Glossary of Commonly Used Terms (p. 34)
4. Table of Basic Points of Motions (p. 37)
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<td><strong>ANNUAL TOWN MEETING</strong></td>
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POTENTIAL MEMBERS OF CHARTER REVIEW COMMITTEE

Jim Coogan – member of past CRC; editorial columnist with Cape Cod Times; regular volunteer throughout town

Jonathan Fitch – expressed interest in serving; very knowledgeable, long-time local attorney; recently semi-retired

Joe Foote – retired high level federal government official & consultant; licensed attorney

Susan James – former Selectmen, Finance Committee, CIPC member, etc.; regular volunteer throughout town

Kelly Renzi – 20-year member of Personnel Board; professional HR background & high-level HR service

Joe Roche – former member of SPL Trustees; local government official off-Cape; political science degree & local government interest

Paul Schrader – member of every prior CRC; former Texas mayor; regular volunteer throughout town

Town Counsel Advisor: Atty. Lauren Goldberg – has advised Sandwich on all prior CRC efforts

RELEVANT SECTION OF SANDWICH TOWN CHARTER
ARTICLE IX

Section 9.3 CHARTER REVIEW COMMITTEE

At least every 5 years, the selectmen shall appoint a charter review committee to be composed of seven members for a period not longer than 6 months, who shall submit their recommendations to the board of selectmen and shall file proceedings of their deliberations.
TO: Sandwich Board of Selectmen

FROM: Sandwich Historic District Committee (SHDC)

DATE: May 5, 2022

RE: Recommendation for Appointment
Builder/Architect Position

At their April 25, 2022 SHDC meeting, it was unanimously decided by the Committee to recommend to the Board of Selectmen the one-year appointment (for the remainder of the 2022 calendar year) of Alternate Members, Peter Williams of 9 Fleetwood Road, East Sandwich, MA, for the Builder/Architect Position.

Thank you for your consideration in this matter.

Michelle Raymond
Office Manager

Michael Sullivan
Chairperson
Board of Selectman
Town Hall
Sandwich MA
Dear Sirs:

I am asking to be appointed to the open position of architect/builder member of the Sandwich Historic District Committee. I have served as an alternate member of the committee for a year and I would like to become a full voting member. The statute requires at least five years as a builder and I meet that requirement.

My qualifications for Builder Representative to Sandwich Historic District Committee are as follows:

Over fifty years working in the construction trades on all types of construction from historic restoration and structural repairs, to new construction of homes, apartments, offices and commercial fit-outs, structural steel and precast concrete work. Most of my experience is in light frame building. Since 1962 I have been an apprentice, carpenter, teacher, superintendent, and business owner. I held a construction supervisor license for over forty years and I taught light frame building construction for 10 years at North Shore Community College in Beverly Mass. I have lived in the Sandwich Historic District for 16 years and I lived in the Wenham Mass. Historic District for 21 years.

Work on historic buildings includes:
2. The Mansion at the Ocean Edge Hotel Brewster Mass.
5. My own home in the historic district of Wenham Mass.
7. Many private homes.

I am knowledgeable about architectural styles and historic home building techniques.

Thank you for your consideration.

George Peter Williams
9 Fleetwood Rd.
East Sandwich MA 02537
**FY 22 CONSENT AGENDA**  
**BOARD OF SELECTMEN**

**Date:**  
1/01/2022 - 3/31/2022

**DONATION APPROVAL LIST:**

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**TOTAL:**  
$11,106.85

**APPROVED:** ____________________________  
**DATE:** ____________________________