

Town of Sandwich
The Oldest Town on Cape Cod



Sandwich Conservation Commission
16 Jan Sebastian Drive
Sandwich, MA 02563
(508) 833-8054
FAX (508) 833-0018

MEETING NOTICE

CONSERVATION COMMISSION TRAINING

Location: Human Services Building, 270 Quaker Meetinghouse Road, Sandwich, MA.

Date: July 18, 2021

Time: 9am

1. INTRODUCTIONS

- a. Overview of training session

2. MEETING PROCEDURES

- a. Robert's Rules of Order Overview
- b. Making motions
 - i. Continuing a Hearing
 - ii. Closing and Approving a Filing
 - iii. Conditioning
 - iv. RDA's
 - v. Denials
- c. Amending Motions

3. REVIEW OF EXISTING REGULATIONS

- a. Town Bylaw
- b. Conservation Commission Regulations
- c. 310 CMR 10.00
- d. Wetlands Protection Act (Ch. 131, Section 40)

4. BREAK

5. REVIEW OF OLD FILINGS

- a. Coastal Filing #1
- b. Coastal Filing #2
- c. Inland Filing

Revised Plans and/or Information for NEW Hearings or as requested by the Conservation Commission for Continued Hearings, MUST be turned into the Commission Office no later than 12:00 PM on the Friday prior to the public or continued hearing date, this includes any and all information for Informal or Miscellaneous requests made by a Property Owner or Representative to come before the Commission. Failure to comply may cause the Board to delay its decision until the next available public date to allow for a suitable review of the information submitted.

Signed: _____

Rachael Morrisey, Administrative Assistant

Date: _____

7/13/21

Date & Time Received by Town
TOWN CLERK
Clerk's Office
TOWN OF SANDWICH
JUL 13 2021
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