



# Sandwich Public Library

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## SANDWICH PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

**Meeting Location:** Sandwich Public Library, 142 Main St., Sandwich, MA  
Macknight Room  
**Meeting Date:** September 12, 2023  
**Meeting Time:** 7:00 PM

### AGENDA

1. Convene meeting - Burke
2. Review and approve minutes of August 8, 2023 meeting - All
3. Correspondence/ Statements/ Announcements - All
4. Director's Report - Costagliola
5. Chair's Report - Burke
  1. Review of Director's Orientation
  2. First Amendment Audits
6. New Business: Other Business Not Reasonably Anticipated by the Chair.
  1. Presentation summary regarding audits – VanderPyl
7. Old Business: Other Business Not Reasonably Anticipated by the Chair
  1. Director Evaluation Form - Thomson
  2. Review of Open Working groups
    - Weston Fund - VanderPyl
    - Onboarding next steps - McDermott
8. Public Forum
9. Adjournment

**TOWN CLERK  
TOWN OF SANDWICH  
SEP 08 2023  
8:30 AM  
RECEIVED & RECORDED** JW

Signed: Jayne E Burke

Name: Jayne Burke, Board of Trustees Chair

Date: September 7, 2023