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**Minutes of the Sandwich Historical Commission  
January 2, 2019**

**Present:** Members: Lisa Hassler (chair), Jennifer Madden, Carolyn Crowell, Ellen Carlson, Amanda Haines, Bill Daley. Town Archivist Deb Rich. Members of the press Paul Gately (The Broadside), Tao Wolfe (The Enterprise).

**Call to order:** Chair Lisa Hassler called the meeting to order at 6:00 PM.

**1. Review and Approval of Minutes:** The December minutes were unanimously approved as written.

**2. Correspondence / Statements / Announcements / Follow Up:** Lisa received a notice from the Cape Cod Commission about an upcoming meeting regarding technical bulletins on January 10. She will scan and send to all members.

She also received a note from a live-in nurse who is looking for work and prefers to work in historic homes. Lisa will scan and distribute to all members.

Ann Shay contacted the SHC about sponsoring a showing a documentary about the Mashpee Nine. Members decided that this is not an issue that fits within the SHC mission, but Lisa will respond to her with suggestions about other organizations who may be interested.

Carolyn saw one of our meetings on SCTV that was filmed in the archives room. She said it was impossible to hear the conversation. If we want to be filmed in the future we need to move our meetings to the Sand Hill School Community Center and change the day of the week that we meet.

**3. Public forum:** none

**4. Old Business:**

Preservation awards – six applications were received. Lisa emailed all of the applications to members who should review before next month's meeting. Amanda and Bill Daley from SHC will meet with Bill Collins and Ross Vander Pyl from the SHDC to review the applications before our next meeting. HDC will vote on award winners in February, then the SHDC will vote as well. Lisa will draft a letter to come from her and Bill Collins to go to the winners. An award ceremony is planned for the spring. The award plaque will contain a brief narrative about the house history.

Sandwich Walking Tours-Bill met with Katie from the Sandwich Glass Museum and they agreed to make the walking tours a joint venture. SHC will manage the tours, find the guides, and train them. Tours will run once a week on a weekday June-August, then every Saturday beginning September – Columbus Day. Any donations will be split 50/50.

Book on historic Sandwich homes – Lisa and Amanda brought examples from other towns. Amanda will look at all of the samples and take the best ideas from each. She will also research how a book like this gets published and how much it costs. Members discussed tying the content to houses with historic markers, and possibly publishing a few smaller books based on neighborhoods.



List of properties over 100 years old-Lisa was able to download information from MACRIS, and she requested from the town a list of any building over 100 years old. She will create a master list and include columns indicating whether the house has a historic marker, which ones are contributing members to a historic district, and if the property has a historic asset file. She is hoping to have this complete by the next meeting. She has also started to reach out to companies who do historic surveys since it is time for the town to have this redone. The town can apply to MHC for grant money to support the survey.

Certified local government priority-no news on this this month. Lisa will plan to meet with Bill Collins about this before the next meeting.

Historic Preservation Plan Priority-Lisa has sent the Historic Preservation Plan to everyone. All members should read this over the next couple months. She has started to reach out to companies that do this type of work because it is time to update. Ellen will assist with the reach-outs.

## **6. New Business**

Membership-Greg Antman is hoping to be here at our next meeting. Greg Anderson will submit his resignation to letter to Taylor White.

Year-end report for Town-all members should write a paragraph about any projects they did during the year and submit to Lisa by the end of the month.

Green Briar, CPC update-The SHC is supposed to sign a Preservation Restriction with any organization that receives CPC funding. Green Briar got \$20,000 for the jam kitchen, but no preservation restriction has been signed. Lisa met with representatives from Green Briar. The issue seems to be that the town wrote a restriction on the property as a whole, instead of just the jam kitchen. Lisa told Doug Lapp that the restriction doesn't have to encompass the whole building, or can have a sunset provision if the money is for something that has a specific lifespan. Currently Green Briar is considering whether they want to pay back the \$20,000 received from the CPC so they wouldn't have to sign a restriction, or whether they can get a preservation restriction that just applies to the jam kitchen.

Lisa suggested to the town that no award money be given until the preservation restriction has been signed. She also suggested that the SHC be the body that checks on any property with a preservation restriction once a year to be sure no changes have taken place. If unauthorized changes take place they would be referred to the building inspector. The building department will also red flag an application from any property that has a preservation restriction.

## **7. Public Forum: none**

## **8. Other business not anticipated by the Chair:**

Bill Daley invited Doug Lapp to talk to Town Hall Preservation Trust meeting next Tuesday to discuss how Town Hall will be handled if all town offices are consolidated at a newly purchased building.

Deb Rich shared with members a framework to track our progress on the goals we established at our last meeting.

Jennifer announced that she is preparing to be on the SHDC agenda on February 13 for the exterior wooden sign and interpretive panel for the Sand Hill School Community Center. The photo enlargements for the interior of the building are in production. She will be meeting with the CPC on Monday to discuss the Cedarville Cemetery fence application, and has also written an additional application to have the historic gates at Old Town Burying Ground repaired and repainted. Doug Lapp indicated that if the projects at Cedarville and Old Town are both approved, he will release them as a single project this summer. A motion was made to support the preservation of the cemetery gates at Old Town Burying ground as an extension of the Cedarville Cemetery fence project which passed unanimously. Jennifer will meet with the Board of Selectmen and the Cemetery Commissioners about the gates at Old Town in January.

Amanda reported that the owner of 25 Water Street is applying to the SHDC for a demolition permit. The owner is not intending to tear it down himself, but to have the permit on hand for a potential buyer. Since the property is already significantly compromised, SHC members will not fight to save this house. Amanda will share our feelings with the SHDC. SHDC has a policy that if the property sells, and the house is demolished, the new owner will be required to build a replica house.

The meeting was adjourned at 7:25 pm.

Respectfully submitted, Jennifer Madden