

# Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS  
ASSESSING DEPARTMENT



16 Jan Sebastian Drive  
Sandwich, MA 02563-2319

TEL: 508-888-0157

FAX: 508-833-8098

E-mail: [assessing@sandwichmass.org](mailto:assessing@sandwichmass.org)

January 7, 2020

## SANDWICH BOARD OF ASSESSORS

TOWN CLERK  
TOWN OF SANDWICH

JAN 22 2020

1 H 41 M P M  
RECEIVED & RECORDED

The Board of Assessors meeting is called to order at 4:35 p.m.

**PRESENT:** Nick Fernandes, Vice Chair, Larry Harrington, Member, Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

**ABSENT:** Robert James, Chair

Mr. Harrington motions to approve the minutes from 12/3/2019 as written. Mr. Fernandes seconds. The vote is unanimous.

**PUBLIC FORUM: NONE**

### **DIRECTOR OF ASSESSING REPORT:**

Mr. Childs speaks briefly on the fiscal year 2021 timeline for revaluation. He has created an interim update project in Microsoft Outlook that will allow him to track his progress. He presents the Board with the proposed timeline and says he will be updating them monthly. His goal is to have the tax commitment ready to send to the Tax Collector approximately one month earlier than he did for FY'20. Mr. Childs explains that the office has been very busy since the tax bills were issued. He says staff has been organized and efficient. He has spoken with Human Resources about the third administrative position and they will be looking at ways to make some changes going forward.

### **REVIEW & SIGN ANY SIGNATURE ITEMS:**

- Month End Reports – December 2019
- FY'20 Revised Assessment – 26 Jan Sebastian Drive

### **REVIEW ABATEMENTS/EXEMPTIONS:**

Mr. Harrington motions to enter into Executive Session at 4:45 p.m. to comply with M.G.L. Ch. 30A § 21(a)(7) and M.G.L. c. 59 § 60 for the purpose of discussing abatements and exemptions. Mr. Fernandes seconds. Mr. Fernandes and Mr. Harrington approve the motion unanimously by roll call vote.

The Board reconvenes in Open Session at 5:00 p.m.

### **NEW BUSINESS:**

- The Board reviews the meeting schedule through June 2020. The next meeting will be held January 21, 2020.



Mr. Harrington motions to adjourn. Mr. Fernandes seconds. The vote is unanimous.

The meeting adjourns at 5:04p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "L. Watts".

Laura C. Watts, Recording Secretary

Cc: Town Clerk

Supporting Documents:

1. FY2021 Interim Update Project, Proposed Schedule to Interim Update 2021 (1 page)

# Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS  
ASSESSING DEPARTMENT



16 Jan Sebastian Drive  
Sandwich, MA 02563-2319  
TEL: 508-888-0157  
FAX: 508-833-8098  
E-mail: [assessing@sandwichmass.org](mailto:assessing@sandwichmass.org)

January 7, 2020

## EXECUTIVE SESSION SANDWICH BOARD OF ASSESSORS

Mr. Harrington motions to enter into Executive Session at 4:45 p.m. to comply with M.G.L. Ch. 30A § 21(a)(7) and M.G.L. c. 59 § 60 for the purpose of discussing abatements and exemptions. Mr. Fernandes seconds. Mr. Fernandes and Mr. Harrington approve the motion unanimously by roll call vote.

**PRESENT:** Nick Fernandes, Vice-Chair, Larry Harrington, Member, Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

**ABSENT:** Robert James, Chair

The following exemptions were reviewed and recommended for approval as they meet all the criteria for the Commonwealth of Massachusetts on FY'20 real estate tax bills. (See Exemption Log dated 1/7/2020 Bill #2311-#10565)

Mr. Harrington motions to approve the exemptions. Mr. Fernandes seconds. Mr. Fernandes and Mr. Harrington approve the motion unanimously by roll call vote.

Mr. Harrington motions to return to open session at 5:00 p.m. to discuss New Business. Mr. Fernandes seconds. Mr. Fernandes and Mr. Harrington approve the motion unanimously by roll call vote.

Respectfully Submitted,

Laura C. Watts, Recording Secretary  
Cc: Town Clerk

### Supporting Documents:

1. Sandwich Assessing Exemption Log, dated January 7, 2020 (2 pages)

