

**BOARD OF TRUSTEES (BOT)**  
**SANDWICH PUBLIC LIBRARY (SPL)**  
**MINUTES FOR JANUARY 8, 2019**

**TOWN CLERK**  
**TOWN OF SANDWICH**  
**OCT 09 2019**  
**9 H 00 M 4 M**  
**RECEIVED & RECORDED**

**Present:** Chairman Mark Wiklund, Vice Chairman Joe Roche, Jeanie Vander Pyl, Christine Brown, Ted Scribner, William Fleming, Bill Wagner and Library Director Joanne Lamothe

**Absent:** Katie Miller and James Lehane

**Guests:** Dave Sampson – Chair Sandwich Board of Selectmen and Tao Woolfe – Sandwich Enterprise

The meeting was called to order at 7:02 p.m.

**Review and Approval of Minutes from December 11, 2018 meeting**

- BillW motioned to accept the December 11<sup>th</sup> minutes – JoeR seconded and all were in favor.

**Chairperson's Report**

- Met with Paula Johnson from Sandwich Cable TV – working with the library to produce several short videos featuring library services and the library staff. Mark will present story boards to them that will help facilitate video production.

**Director's Report**

- Weston's appeal letter has been sent out.
- Nomination papers for the May town election will be available on 2/7/19. Trustees up for renewal are Bill Wagner, Ted Scribner, Jim Lehane and Katie Miller.
- Project update – Carpet Project 1/11/19 contractor walk thru 1/23/19 bids open.
- Boston Bruins Pajama Drive kicks off 2/1/19.

**Old Business**

- Library Project -
  1. MarkW – The purpose of the library project is to renovate the interior of the library. The exterior of the library and the parking lot have been renovated. The Town has been interactive and supportive of these projects and the Trustees would like to finish the job by renovating the inside that would improve services for patrons based on demand via the strategic plan and public input (improving the layout to better use technology, meeting spaces, and children's room and programs). A feasibility study was performed showing proof of concept. These are preliminary plans not final blueprints.

Where things are at right now –

- Wastewater project is priority for the spring 2019.
  - A preliminary understating from the two meetings with town officials that the library project would come up on a warrant either at the fall 2019 town meeting or the following spring 2020.
  - Moving forward now – What degrees of forward progress can we do now to keep the project moving forward that will get us to a town vote?
2. DaveS – Eager to collaborate with the library and suggests the library continue to pursue and promote a comprehensive interior renovation plan via various media sources. Extended an invitation to attend a selectmen’s meeting in order to obtain assurance as to when (fall 2019/spring2020) the project will be endorsed by them. Would not favor expending \$100,000 for additional design and development plans prior to the project being approved.
  3. MarkW – Accepted the invitation to attend a selectmen’s meeting to pitch the library’s project and get it on a town warrant as soon as possible. Trustees will continue to actively promote the library project to the public via various media sources.

Meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Melinda Aguiar