Minutes of a public meeting held on January 24, 2022 at 6:30 pm by the Sandwich Historic District Committee at the Sandwich Town Hall, 2nd Floor Meeting Room, located at 130 Main Street, Sandwich.

The documents used or available at the meeting are as referenced below.

1. Attendance

   Members Present: Mary Foley (MF), Peter Williams (PW), Mike Sullivan (MSU)

   Members Absent: Richie Alger (RA) and Ross Vanderpyl (RV)

Chairperson, Mary Foley appointed Committee Member, Peter Williams as a voting member for the evening.

2. Certificates of Appropriateness

   22-10 Shawn/Lisa Cahill
   Window replacement at 8 Westwind Circle, located at Map 39, Lot 99. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Chris Hutson, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (PW) to approve the project as presented, Seconded (MS). The motion was passed with a vote of 3-0-0.

   22-11 Route 6A Building A Trust
   New signs at 133 Route 6A, located at Map 82, Lot 165. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Sign Spec Sheet, Color/Sample Sheet, Plot Plan, Photos (depicting existing/proposed conditions), Representative Designation Form and Statement of Understanding. Present was Representative, Shane Holt, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (PW) to approve the project as presented, Seconded (MS). The motion was passed with a vote of 3-0-0.

   22-12 IRP Real Estate Trust
   Deck replacement at 13 Tupper Road, located at Map 86, Lot 22. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Loren Foster, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (PW) to approve the project as presented, Seconded (MS). The motion was passed with a vote of 3-0-0.

   22-13 Mike/Geraldine Tavalone
   Addition and entry at 217 Phillips Road, located at Map 96, Lot 16. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Plot Plan, Elevations, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Mark Hebb, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (PW) to approve the project as presented, Seconded (MS). The motion was passed with a vote of 3-0-0.

   22-14 The Lakeshore Group
   New house at 0 Wood Avenue, located at Map 88, Lot 215. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Plot Plan, Elevations, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Matthew Birmingham, who explained the project as listed in the application. No comments were
added from the Committee or the general public. A Motion was made (PW) to approve the project as presented, Seconded (MS). The motion was passed with a vote of 3-0-0.

**22-15 Russell Kramer**
Solar panels at 34 Feake Avenue, located at Map 94, Lot 8. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Site Plan (as part of a detail plan packet), Existing/Proposed/Manufactured Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Sherry Clark, who explained the project as listed in the application, adding at the Committee inquiry, that the panels were proposed to be placed on the front of the roof. The Committee expressed their hope that they could be placed on the rear roof to minimize the view from the street. The applicant agreed to place the panels on the rear roof. No comments were added from the general public. A Motion was made (PW) to approve the project as amended (to place panels on the rear roof), Seconded (MS). The motion was passed with a vote of 3-0-0.

3. **Continued Certificates of Appropriateness**

New solar panels at 27 Moody Drive, located at Map 81, Lot 100. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Site Plan (as part of a detail plan packet), Existing/Proposed/Manufactured Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Jennifer Christian, who explained the project as listed in the application. Chairperson, Mary Foley expressed her concern that no solar panels currently exist in the immediate surrounding area. No comments were added from the general public. A Motion was made (PW) to approve the project as presented, Seconded (MS), Opposed (MF). The motion was passed with a vote of 2-1-0.

4. **Other Business (To include items not reasonably anticipated by the Chairperson)**

Chairperson, Mary Foley spoke to the Committee regarding Committee Member vacancies, which are currently one Alternate (One-Year Term - appointed annually) and one Builder/Architect (One-Year Term - appointed annually). Chairman, Foley explained to the Committee Members the process. Anyone interested should contact Committee Administrative Assistant, Michelle Raymond who will explain the responsibilities of membership. If the applicant is interested they will receive a questionnaire, which they will need to complete and return to Michelle, upon receipt of completed questionnaire, the applicant will be placed on an upcoming agenda to speak informally with the Committee regarding their interest in becoming a member.

Chairperson, Foley informed the Committee of the upcoming SHDC meetings scheduled from February 14th through March 28, 2022 will convene via the ZOOM Platform under the authority of the Governor from the Commonwealth of Massachusetts along with the Town of Sandwich.

5. **Adjournment**

A Motion was made (PW) to adjourn at 7:03 pm – Seconded (MS). The Motion was passed with a vote of 3-0-0.

Respectfully Submitted,

[Signature]

Michelle Y. Raymond
Historic District Committee Administrative Assistant

Date Approved: 2/08/22

Date and Time Received by Town

TOWN CLERK
TOWN OF SANDWICH
MAR 01 2022
2 H 29 M 6 PM
RECEIVED & RECORDED