

TOWN OF SANDWICH
CAPITAL IMPROVEMENT PLANNING COMMITTEE
February 10, 2020

4:00 P.M.
Sandwich Town Hall
2ND Floor Auditorium Stage
130 Main Street
Sandwich, MA 02563

TOWN CLERK
TOWN OF SANDWICH
MAY 19 2020
6 H 15 M A M
RECEIVED & RECORDED

Committee Members Present: Nancy Crossman; Peter Meomartino and Kevin Klein, Vice Chair.

Absent: John Juros, Dawn Wilson

Staff Present: George Dunham, Town Manager; Heather Harper, Assistant Town Manager; John J. Burke, Fire Chief; Paul Tilton, Director of Public Works/Town Engineer and Pamela Gould, Superintendent of Schools.

Also Present: Charles Holdren, Board of Selectmen and Tao Wolfe, Reporter, Sandwich Enterprise.

1. Convene Meeting

Ms. Crossman called the meeting to order at 4:26 with the arrival of committee member Peter Meomartino.

2. Re-Organization

Mr. Klein moved Nancy Crossman continue as chair of the Capital Improvement Committee. Mr. Meomartino seconded. Unanimous.

3. Public Comments

None.

4. Statements and Correspondence

None.

5. Approval of Minutes of January 27, 2020 and October 8, 2019

Mr. Klein moved to approval the minutes of October 8, 2019 as submitted. Mr. Meomartino seconded. Unanimous.

Mr. Klein moved to approve the minutes of January 27, 2020 as submitted. Mr. Meomartino seconded. Unanimous.

6. Old Business

Fire Department

Chief Burke answered questions regarding FY21 requests/needs for the Sandwich Fire Department. Discussion included funding to remake an ambulance which will take approximately 8 weeks to complete. The department currently makes more runs to the South Shore creating an increase in miles per vehicle per year. Chief Burke also discussed the possibility of State funds for upgrading radios.

Recreation

Ms. Harper noted the department is requesting funds for lifeguard chairs. They already have the required canopies.

Public Works

Mr. Tilton noted that three items being requested have been deferred from last year. The number for the Basin Cleaner attachment is a quote that includes a trade-in. Ms. Crossman asked about the addition of the riding mower. Mr. Tilton explained the department currently has three. They are looking to replace one. Mr. Meomartino asked about trade in-value for the pickup they currently own to put towards a new pickup. Mr. Tilton explained the current pickup was a "hand me down" from the Fire Department and has no trade-in value.

Planning & Development

Ms. Crossman asked about the \$15,000 request for the department. Mr. Dunham explained they are looking for a consultant to assist with the Local Comprehensive Plan and part-time help such as a summer intern.

School Department

Mr. Dunham explained there are two Facilities Departments; one for the town and one for the schools. The \$125,000 is an amount allocated for each facilities department from the capital budget. Some of the remaining capital is being used to fix the back wall at the golf course. Ms. Harper added the capital budget would support the schools.

Mr. Meomartino asked if school enrollments were down. Ms. Gould explained there is no change to the use of the buildings. They need to replace equipment and some carpeting. Mr. Meomartino asked about the replacement wheelchair van. He asked if the current van had high mileage. Ms. Gould replied that it has very high mileage.

Mr. Klein asked for more detail from the schools. Ms. Gould explained they received funding through Randy Hunt for security systems. This funding (year to year) is \$20,000. They have used a portion of this funding for safety training. Ms. Gould also noted that their phone system is very old.

Mr. Meomartino moved to recommend that the Capital Budget be approved as presented. Mr. Klein seconded. Unanimous vote.

7. New Business

a. Other Business Not Reasonably Anticipated by the Chairman

Mr. Dunham explained the quotes for the bank building (formerly Santander) renovations are out to bid. He asked the committee if they had interest in taking a stand at this time. The committee deferred to the next meeting.

The next meeting of the Capital Improvement Planning Committee was scheduled for March 16, 2020.

Meeting adjourned at 5:20 p.m.

Respectfully submitted,

Janice L Hagberg

Approved – May 18, 2020