

MINUTES
OF
COMMUNITY PRESERVATION COMMITTEE
March 4, 2019
Sand Hill School Community Center, 16 Dewey Avenue, Sandwich

Present: Steve Hayes (SH), Daryl Crossman (DC); Ken Hughes (KH); Robert King (RK); Tobin Wirt (TW); Jack Sidar (JS); Rick Anderson (RA); Leanne Drake, CPC Coordinator

Guests: George Dunham, Town Manager; Andrew McManus, Cape Cod Disc Golf; Tao Woolfe, Sandwich Enterprise; Mark Snyder;

Absent Committee Members: Richard Claytor (RC); Ellen Carlson (EC)

Meeting called to order at 5:02 pm by Chair Steve Hayes.

Public Comment: None

Staff Items:

- a. Minutes of February 4, 2019 – Motion (RK) second (TW), approved 6-0-1

b. Budget Presentation – George Dunham, Town Manager

Mr. Dunham provided a handout for each committee member and gave an overview of the budget. He explained that the first 2 pages are projections for future with the surcharging remaining at 3%. Pages 3 and 4 show the future projections if the surcharge is lowered to 2%. The fifth page shows the debt that has been issued over the years, this is important as it shows the last approved projects. Mr. Dunham provided an update on the multi-purpose courts and skate park project. He explained to the board that they are being to look at construction plans and are getting ready to go out to bid. Mr. Dunham provided a cheat sheet to the board and asked them to follow along as he ran through the budget estimates at a 3% and 2% surcharge. At a 3% surcharge the amount of money that is coming versus debt payments are getting close, so it is important to keep on eye this. Over the past number of years the Town Treasure has been working hard to increase the amount of interest earned. Mr. Dunham explained that these estimates are all conservative and therefore do not include any estimated interest or State matching funds. Mr. Dunham explained that the Power Plant will start paying a 3% payment in FY20 to the CPA. Over 21 years they will provide approx. \$1.5 million. This has been accounted for in the budget as it is a hard number. Mr. Dunham reminded the board that 10 years ago they voted \$1.85 million to the George Fernandes Way expansion project for affordable housing, 5 years after that vote \$450,000 was re appropriated so that they could fix their existing affordable housing. Currently there is \$1.4 million set aside for the project. The Town had received the authority at Town Meeting to bond the project; however that is not necessary as they have been setting aside funds every year and can pay for the project out right. Mr. Dunham explained that the next couple years will be a little bit tighter. Any larger projects we should make sure we have the ability to bond or delay the project. In 2021 a big chunk of debt will fall off approx. \$600, 000 and that will help. Mr. Dunham ran through the estimated budget if the surcharge is lowered to 2%. He explained that the surcharge cannot be lowered until FY 2021; this coincides with a large amount of debt dropping off. (DC) mentioned that there would be a \$7 million difference

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over time if the surcharge is dropped from 3% to 2%. A conversation ensued regarding the State matching funds. Mr. Dunham addressed the board and stated that there is a potential open space purchase that the Town has been looking at since the land bank was in operation. This is a unique piece of property that would cover 2 of the criteria for CPA funds. Mr. Dunham stated that if it ever went on the market he would come back for an executive session with the CPC. Mr. Dunham did not wish to divulge any more information about the specific property. Mr. Dunham asked the board to proceed with caution on bigger items \$100,000 or over. Mr. Dunham asked if a member of the CPC would attend a Finance Committee meeting when they would be discussing the approved CPA projects. (SH) stated that this was something the committee used to do and that they would be happy to do it again.

Annual Public Informational Meeting:

The Chair opened the public hearing and asked members of the audience if they would like to ask any questions or address the committee. There were no comments.

New Business/Pending Applications:

1. Boyden Farm Disc Golf – Andrew McManus

Mr. McManus addressed the committee and presented the proposed budget and work plan. He added that he had the Conservation Commissions full support and referenced a letter sent by Josh Wrigley, Assistant Director of Natural Resources. (RA) thanked Mr. McManus, and added that he did a great job in supplying the additional information that was requested. (DC) asked about trash; Mr. McManus stated that the club will be responsible for litter and that they have a zero tolerance policy. There will be a list of rules and regulations posted on the proposed kiosk. (RK) offered some advice to the applicant; the park at Burgess is self-policed, this park should be run in the same manner. A discussion regarding possible grant ensued. Mr. McManus said he would look into possible grants and see if the amount of money needed could be reduced before Town Meeting.

Motion: I, Robert King, move to approve the request made by Cape Cod Disc Golf for \$47,000 for a 18 hole disc golf course at Boyden Farm, (DC) seconded; all approve 7-0-0

Old Business: None

Robert King motions to adjourn, (TW) seconded; all approve 7-0-0.
Meeting adjourned at 5.56pm.

Respectfully submitted,



Leanne Drake, CPC Coordinator