Present: M. Miller, B. George, C. Holden, D. Sampson
G. Dunham, Town Manager; Heather Harper, Assistant Town Manager
Others Present: Dr. Pam Gould, School Superintendent; Jon Nelson, School Facilities Director with consultants.

Mr. Miller opened the meeting at 7:00 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Mr. Kevin Sareault spoke as a parent and School Committee member wanting to emphasize that the school capital projects are needed to maintain the buildings. This is an investment and will save costs in the long run. It is a large number, but the costs will only go up. He requests the Board’s support.

Ms. Candy Thomson had some compliments and a suggestion. She has been involved with a project where she is looking at minutes from other towns and other committees and she complimented the Selectmen minutes as being on point. She also complimented the SeeFixClick app used by the DPW for residents to report problems; the department is right on top of everything. She suggests the link should be on the Town home page. She noted that the 2019 ADA Self-Assessment Study had made suggestions. People can see the highlights of what was recommended, what the Town has done, and what is left to do and recommends that it be placed on the Town website and Facebook page.

REVIEW AND APPROVAL OF MINUTES

The minutes of March 10, 2022 were moved, seconded and approved unanimously.

TOWN MANAGER REPORT

1. Meetings: The Finance Committee is not meeting next week, so their next meeting will be on March 29th. The next meeting of the Board will be March 31st. Ballot question wording needs to be at the Town Clerk’s office around April 1st.

2. ARPA funds – Town Counsel reviewed uses for the funds. His opinion opened up a lot of uses there was confusion about as long as we are receiving less than $10 million. We need to take a vote just to say how we are going to interpret that rule. Mr. Dunham will write a motion and will include it for next meeting. For the money the County Commissioners received, their plan was to set aside 5% of the total for administrative oversight, then set aside $20 million half of which Towns could apply for using a federal grant portal and the second half for regional plans to be reviewed by a regional group. This was presented to the Assembly of Delegates yesterday and they voted to have all $20 million go back to the towns to be distributed through a grant process. It will probably be a few weeks until we know for sure how it all will play out.

3. RFP for the Deacon Eldred House has received over a hundred and ten inquiries. We have had a lot of public outreach through the Planning Department. Most inquiries are from people interested in taking on properties like this for historic preservation. We expect to have multiple
proposals. Proposals are due the end of the month. Mr. Holden said that the video of the inside is well done.

Questions/Comments Mr. Miller asked about the amount of money we would receive if the County plan goes forward. Mr. Dunham said that the Assembly would make the decisions and he believes it will be based on year-round population, which was how the money was given, but they might consider some sort of overarching plan for the regional needs of the smaller towns.

CORRESPONDENCE/STATEMENTS/ANNOUNCEMENTS

Mr. Miller suspended this section until later. Mr. Holden reported progress on the Rte. 130/Quaker Meetinghouse intersection. The DPW is improving the intersection for pedestrians and bicyclists as part of road resurfacing. The Cotuit Rd./Quaker Meetinghouse Rd. intersection is also being studied for pedestrian accommodations. The Service Rd. Shared use path is very close to being ready. On the 15th Krua Khun Rose received a commendation from the House of Representative for works of charity. They have donated over 400 meals to different groups. Mr. Holden appreciates being selected to serve on the Superintendent’s Search Sub-Committee. The finalists for the position were announced last night. Interviews will be conducted on March 23rd. Mr. Sampson reported having spent a couple of hours making a video tour of 100 Rte. 6A, which is available for public viewing. Mr. Sampson also wanted to recognize the years of service Bob Guerin has contributed to the Finance Committee; he has resigned. He has been dedicated and professional even when views were different. Mr. Holden and Mr. Miller agreed. Mr. Dunham reported the Town received a DLTA grant to look at housing and a regional housing market analysis. Sandwich has the highest percentage of year-round residents and significantly fewer second homes than any town on the Cape; we also have the lowest average valued home. There was an effort earlier this week from lower Cape towns to change the formula for receiving ARPA funds, which failed; we would have received far less money. Mr. Sampson believes the County Commissioners are not working in our best interest and that the situation should be monitored closely.

LIQUOR LICENSE PUBLIC HEARINGS

7:10 PM New Seasonal On-Premises All Alcoholic Beverages Liquor License Meetinghouse LLC d/b/a Lilly’s Café, 37 Grove Street, Christopher Wilson, Proposed Manager
Mr. Miller read the hearing notice. Mr. Wilson, Attorney Christopher Kirrane, and Anne Scott Putney (Chief Operating Officer of Heritage Museum and Gardens) are present.
Mr. Holden moved to open the public hearing. Seconded by Mr. Sampson. Approved unanimously.
Attty. Christopher Kirrane spoke on Mr. Wilson’s behalf and Mr. Wilson was present. The license is similar to that previously given to Casual Gourmet and Mr. Wilson has taken over the catering operation. Casual Gourmet’s license was beer and wine only and they are looking for an all-alcohol license. The outdoor patio will be used. Hours of operation would be seasonal (April 1 to January 15) from 10:00 AM to 5:00 PM, except during Gardens Aglow (4:30 PM to 8:30 PM). Mr. Wilson holds other licenses in Town and has not been before the Board for any disciplinary reasons. For any special event outside the area, Mr. Wilson would need to come before the Board. No one from the public wished to speak. It was moved and seconded to close the public hearing. Approved unanimously. Mr. Sampson moved to grant the New Seasonal On-Premises All Alcoholic Beverages Liquor License to Meetinghouse LLC d/b/a as Lilly’s Café 37 Grove St. as requested. Seconded. Approved unanimously.

7:20 PM New Annual Off-Premises All Alcoholic Beverages Liquor License Lo Adoro LLC d/b/a Lo Adoro Italian Market, 132 Rte. 6A Unit 4, David Whynot, Manager
Mr. Miller read the hearing notice. A motion to open the public hearing was made and seconded. Approved unanimously. Mr. Whynot is present. He has been operating his business with a seasonal
beer and wine license. The wine has become an integral part of the business and he would like to be able to offer it throughout the year. No one from the public wished to speak. Mr. Holden moved to close the public hearing. Seconded by Mr. Sampson. Approved unanimously. Mr. Sampson moved to grant a new annual off-premises all alcoholic beverages liquor license to Lo Adoro LLC d/b/a Lo Adoro Italian Market 132 Rte. 6A, Unit 4, David Whynot manager. Seconded by Mr. Holden. Approved unanimously.

7:30 PM New Annual Off-Premises All Alcoholic Beverages Liquor License Cellar 55 Wine Merchants, d/b/a Cellar 55 Wine, Kristen Buzzel, Proposed Manager.
Mr. Miller read the announcement of the public hearing. Mr. Holden moved to open the public hearing. Mr. Sampson seconded. Approved unanimously. The Buzzels are at the meeting. They have operated the business for over 13 years with a seasonal license and would like to upgrade their license to year-round. Mr. Sampson mentioned that approval of this license means that the store must be open year-round. No comments from the public. Mr. Holden moved to close the public hearing. Seconded by Mr. Sampson. Approved unanimously. Mr. Sampson moved to approve a New Annual Off-Premises All Alcoholic Beverages Liquor License Cellar 55 Wine Merchants, d/b/a Cellar 55 Wine, Kristen Buzzel proposed manager. Seconded by Mr. Holden. Approved unanimously.

7:40 PM New Seasonal On-Premises Wine and Malt Beverage Liquor License The Edge Thick Square Pizza LLC, d/b/a The Edge Thick Square Pizza, Aaron Capron, Proposed Manager.
Mr. Miller read the hearing notice. Mr. Holden moved to open the public hearing. Seconded by Mr. Sampson. Approved unanimously. Mr. and Mrs. Capron are present. They are hoping to procure a seasonal beer and wine license. They have been operating for one year. They would be serving single serve cans or bottles of beer and wine. Mr. Dunham reported that everything is in order; Mr. Capron provided abutters’ notices. Mr. Sampson commented that the real estate transfer is not final and until it is, the license cannot be issued. There is a purchase and sale and closure on May 1st. The license would be held until such time as the transfer is finalized. There are no comments from the public. Mr. Holden moved to close the public hearing. Mr. Sampson seconded. Approved unanimously. Mr. Sampson moved to approve a new seasonal on-premises wine and malt beverage liquor license to The Edge Thick Square Pizza LLC, d/b/a The Edge Thick Square Pizza, Aaron Capron, Proposed Manager contingent upon the real estate transfer to Ice Cream Sandwich LLC as indicated in the lease agreement provided by the applicant. Seconded by Mr. Holden. Approved unanimously.

STAFF MEETING
Superintendent of Schools, Dr. Pam Gould; School Facilities Director, Jon Nelson & Consultants School Capital Projects Debt Exclusion and Financial Overview
Mr. Dunham provided an overview of the financial issues involving the project. The estimated cost is $15.4 million for the work but $15.75 million including contingency, project management and escalation. This will be offset by $2 million of ESSER funds and $750,000 from the sinking fund, bringing the net amount to $13 million. The plan is to bond the amount over a 25-year period, using the level-principle method; this results in a decreasing amount due annually. The cost would be $850,000 the first year (FY’24) and the debt would expire in FY’48. The impact of the borrowing would be $80 on the tax bill in the first year for the average valued home. This represents approximately $10 more than what people are currently paying.

Dr. Gould spoke and said that the School Committee had taken a formal vote and unanimously supported the plan. Jon Nelson introduced the three consultants – Mr. Neely, Mr. Beck, and Ms. Grant. He reminded the Board that this plan has been developed over several years. The concern is that things
will only become more expensive if put off. He then reviewed the slide presentation (in the agenda packet). The project is broken out by fiscal years and includes the following:

- Central Office relocation design and estimate for move to the Human Services building. They are awaiting final figures, as market prices have been fluctuating. The estimate is $1.2 to $2 million, but probably closer to the higher figure.
- Boiler replacement – boilers will be replaced with high efficiency units. The current ones are 35 years old – beyond their lifespan.
- High School envelope – replacement of the pool and auditorium roofs, addressing masonry, flashing and water intrusion through skylights.
- Oakridge and Forestdale HVAC upgrade – the original ventilation system is below today’s standards and was planned for fewer students in the classrooms. Moisture has been in the building and there has been some mold mitigation. Three air handlers at the High School also are in poor condition.
- Oakridge and Forestdale building envelope – exterior masonry, flashing, windows and moisture issues in the portable classrooms.
- Playgrounds – the Forestdale playground is unusable and was built originally for older students. Oakridge playground has failing equipment and rust.
- The High School auditorium lights need to be replaced. There is no availability of equipment to do repairs.

Questions/Comments from the Board Mr. Miller asked if the price of the Human Services building considers work that has been recently done; it does. Mr. Sampson said it makes no sense to try to move administration into Town Hall because of lack of appropriate space and parking. The price is high, but this is a long-term investment in a permanent solution and has been part of a long-term plan. He believes that Upper Cape Tech would be willing to do some of the work to possibly save some money. Mr. George agreed the price is high and encourages trying to come up with better figures. The playground costs have increased; earnings from the school for early learning could mitigate some of the cost. Mr. Miller asked what happens if the actual cost comes in less than what was borrowed; Mr. Dunham said the school cannot use the money other than funding repairs that might occur. A plan would be to spend the borrowed money first, then supplement with the money from the sinking fund. Mr. Sampson asked about other costs not included– there are soft costs and design costs. Mr. Holden said the playgrounds are important and hopefully there will be more optimistic final estimates. There was a discussion about maintenance that followed. In essence what needs to be done is far less due to under-maintenance than to the aging structures themselves. Explaining all this to Town Meeting will be challenging and will need to be well thought out. People should understand that buildings have a life expectancy and other actions in the future cannot be ruled out.

Mr. Sampson moved to move forward with support of a $13 million debt exclusion for the purposes of financing capital improvements in the Sandwich Public Schools as listed. Seconded by Mr. Holden. Approved unanimously.

OLD BUSINESS

FY ’23 Budget
There are no changes on the one-page summary. The two-page summary has a total operating budget of $20,540,474, the School budget of $36,923,875, and the Upper Cape Tech budget of $2,668,824. The operating budget includes both the fire overtime and the DPW road repairs. Mr. Sampson moved that the Board of Selectmen adopt the FY ’23 budget as presented. Seconded by Mr. George. Approved unanimously.
The capital budget includes the $150,000 for the Town and School for annual repair and maintenance, $125,000 from the golf Department revenue, so the net amount is $300,000. Mr. Sampson moved to support the FY '23 capital budget of $425,000 net $300,000. Seconded by Mr. George. Approved unanimously. The rest of the departments were satisfied with what they got in the fall. If there is a special in the fall, we would look at some of the other things again. Money has been set aside for fall in case we had requests.

**Warrant Articles**

#1 – the Long Term Plan will need a vote.

#3 – the Enterprise Fund operating budget, public cable TV; sanitation, which includes waste disposal for schools and the Town; marina; and golf department. Mr. Sampson moved to approve the enterprise funds as proposed. Mr. Holden seconded. Approved unanimously. Revolving fund has no changes; the rest of the list – State aid to highways program, school cellular tower lease, beach renourishment (20% of last year’s proceeds); Sandwich Promotions Fund (first year of the three-tier disposition), CPA administrative costs, required 10% allocation and debt payments.

Mr. Sampson moved to approve the first 10 articles on the warrant as presented. Seconded by Mr. Holden. Approved unanimously.

Article #10 is the Sandwich Hollows irrigation project and bond authorization being funded within our current Proposition 2 ¼ limit, intent to be paid fully from proceeds from the golf course. Mr. Sampson moved that the Board support the Sandwich Hollows irrigation system, the bond authorization to be paid from the proceeds in the Golf Enterprise Fund. Mr. Holden seconded. Approved unanimously.

Mr. Dunham believes #13 will not be needed. The ACOE recommended the easements be put to fall. No zoning or CPA articles.

**Select Board March 24th Meeting** Mr. Dunham does not believe a March 24th meeting is necessary if some votes are taken tonight. The next meeting would be on March 31st. Mr. Sampson will participate remotely. Mr. George asked about anything new related to the Wing School. Ms. Harper said there was no news since the update last week. The full application is in and the next funding round will be in the fall. The project might need to reassess its capital needs because of the time lapse and increases in construction costs. The developer continues to spend its own money on architectural drawings because they view this as a viable project.

**Other Matters Not Reasonably Anticipated for Old Business**

None. Nothing on the 111. Trying to get information from the State Environmental Protection if any work done at JBCC would be eligible for State revolving funds. We are looking for an answer or a meeting where we can explain what we are looking for. Received a letter from the Cape Cod Commission on their pond and water study of all Cape ponds; it is online at the Cape Cod Commission site.

**NEW BUSINESS**

**Other Matters Not Reasonably Anticipated for new Business**

None.
CLOSING REMARKS

Mr. Miller reminded people that he had been on the committee for the school when the consultant looked at all the buildings and recommended a $20 million total replacement of everything that was outdated, so it was good for the school to follow-through and come up with a plan they could support, even if it was not ideal timing. They will need to work to get people out there and to Town Meeting. He hopes the Townspeople will appreciate its importance and the work that went into it. Mr. Holden would like to keep the Ukraine in mind as well as eastern Europe, Happy St. Patrick’s Day and support for the boys’ hockey team.

ADJOURNMENT

Mr. Sampson moved to adjourn. Seconded by Mr. Holden. Approved unanimously.
The meeting adjourned at 9:05 PM

Note: Board of Selectmen meetings are recorded and available for viewing in their entirety on the Sandwich Community Television website: https://sandwichcommunitytv.org

Respectfully submitted,

[Signature]

Susan James

Supporting Documents:
License information (54 pages)
School capital (32 pages)
Budget (7 pages)
Warrant (1 page)
Meeting schedule (1 page)