

Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS
ASSESSING DEPARTMENT



16 Jan Sebastian Drive
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**TOWN CLERK
TOWN OF SANDWICH**

MAY 02 2019

**11 H 10 M A Mlf
RECEIVED & RECORDED**

April 9, 2019

SANDWICH BOARD OF ASSESSORS

The Board of Assessors meeting is called to order at 4:34 p.m.

PRESENT: Larry Harrington, Chair, Robert James, Vice-Chair, Nick Fernandes, Member, Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

Mr. James motions to approve the open session and executive session minutes from 3/26/19 as written. Mr. Fernandes seconds. The vote is unanimous.

PUBLIC FORUM: NONE

REVIEW ANY CORRESPONDENCES/NEWSLETTERS: NONE

DIRECTOR OF ASSESSING REPORT:

Mr. Childs updates the Board on things that have been happening in the Assessor's office.

- On April 10th Mr. Childs and the appraisal staff will be attending a conference put on by the Bureau of Local Assessors through the Department of Revenue. Approximately sixty assessors from across the State will be in attendance to discuss changes in FY'19 standards.
- The MAAO Spring Conference was held in Boxboro on March 28th. Mr. Fernandes received his MAA designation.
- Mr. Childs presented the certification timeframe with Town financial staff and Mr. Dunham. June 1st will be the cut off for appraisal changes prior to FY'20 preliminary billing.
- There has been a decent return on Income & Expense Reports, although quite a few have been returned for incorrect mailing addresses. Mr. Childs would like to put a notice on the website to remind homeowners and business owners that they are responsible for updating their address with the Assessor's Office. Mr. Childs was able to purchase software through Neopost that will research current addresses. He intends to utilize this software prior to the preliminary billing. Roughly 7% of tax bills were returned because of address issues and he is hoping this software will help bring that number down.
- Mr. Childs presented Mr. Dunham with three budget requests for FY'20. These include additional money for cell tower valuations, the postal software program and additional money for relisting commercial personal property. All three items have been approved and the budget is set for Town Meeting approval next month.
- Mr. Childs will have details on the Summer Conference coming up in June at the next meeting.
- There are 11 abatements left for the Board to review. These will be presented at the next meeting on April 23rd.



- Mr. Childs would like the Board to authorize approval for him to attend the Northeast Regional Conference in Newport, RI. **Mr. James motions to approve this request. Mr. Fernandes seconds. The vote is unanimous.**
- Lastly, he updates the Board on the PILOT letters. He received a phone call from South Shore YMCA and has a meeting to discuss the PILOT program on April 27th. Mr. James would like attend if he is available. Latham Centers sent a letter declining the invitation for a discussion. Heritage Museums & Gardens has yet to respond.

REVIEW & SIGN ANY SIGNATURE ITEMS:

- Month Ends – March 2019

REVIEW ABATEMENTS/EXEMPTIONS:

Mr. James motions to enter into Executive Session at 4:57 p.m. under M.G.L. Ch. 59 § 60 for the purpose of discussing abatements and exemptions. Mr. Fernandes seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

The Board reconvenes in Open Session at 5:20 p.m.

NEW BUSINESS:

The Board quickly discusses the upcoming meeting schedule. As of right now, there will meetings every other Tuesday through the month of June.

Mr. James motions to adjourn. Mr. Fernandes seconds. The vote is unanimous.

The meeting adjourns at 5:22 p.m.

Respectfully submitted,



Laura C. Watts, Recording Secretary
Cc: Town Clerk

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EXECUTIVE SESSION SANDWICH BOARD OF ASSESSORS

Mr. James motions to enter into Executive Session at 4:57 p.m. under M.G.L. Ch. 59 § 60 for the purpose of discussing abatements and exemptions. Mr. Fernandes seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

PRESENT: Larry Harrington, Chair, Robert James, Vice-Chair, Nick Fernandes, Member, Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

The following exemptions were reviewed and recommended for approval as they meet all the criteria for the Commonwealth of Massachusetts on FY'19 real estate tax bills. (See Exemption Log dated 4/9/2019 Bill #5527-9527)

Mr. James motions to approve the exemptions. Mr. Fernandes seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

The following abatements were reviewed and recommended for approval as they meet all the criteria for the Commonwealth of Massachusetts on FY'19 real estate tax bills. (See Abatement Log dated 4/9/2019 Bill #4061-100761)

Mr. James motions to approve the abatements. Mr. Fernandes seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

The following abatements were reviewed and recommended for denial as they do not meet the criteria for the Commonwealth of Massachusetts on FY'19 real estate tax bills. (See Abatement Denial Log dated 4/9/2019 Bill #1462-10164)

Mr. James motions to deny the abatements. Mr. Harrington seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

Mr. James motions to return to open session at 5:20 p.m. to discuss New Business. Mr. Fernandes seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

Respectfully Submitted,

Laura C. Watts, Recording Secretary
Cc: Town Clerk

