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Sandwich Visitor's Services Board Meeting

DATE: April 12, 2022

LOCATION: Via Zoom

In Attendance:

VSB Attendees: Heidi Trottier, Kathy Aubin, Bev Comeau, Daryl Crossman, Carol Hanson, Tina Walker-Morin

Absent: N/A

Other Attendees: Ralph Vitacco, as Zoom host

Meeting called to order @ 7:28 AM by Heidi Trottier

Minutes of the March 8, 2022, meeting:

Motion to approve by Tina Walker-Morin, 2nd by Carol Hanson.

Unanimously approved.

1) Detailed Review of Budget v.s. Paid and Unpaid Awards

Budget - \$149,201.28 (after BMX/Scouts)

Awards Unpaid:

Sandwich Chamber	7500
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Sandwich Arts Alliance	3500
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Current Balance - \$136,701.28

Heidi Trottier pointed out that at the beginning of the new FY commencing July 1, we can expect to receive an additional \$29k in funding.

2) A warm welcome is extended to Heather Mead of Heritage Museums & Gardens who will be joining us as a board member pending final review of documentation by the Town.

3) Funding Request – Kaethe Maguire, Traffic Islands Signage, \$1500

Kaethe Maguire initiated this project 17 years ago to help beautify our community and usually requires about 6 new double-sided signs/year which run about \$250 each. We presently have about 27 islands; all sponsors receive a discount from Scenic Roots to maintain the islands.

Motion to approve: Heidi Trottier, seconded by Daryl Crossman.

Unanimously approved.

4) Please be on the lookout for other organizations you hear about or are familiar with who may require funding.



- 5) Beverly Comeau inquired on the timetable for completion of the Brady Island project and asked whether one or more members of VSB could be included in a photo shoot for promotion purposes.

- 6) Tina Walker-Morin inquired as to the timetable/notice of intent to the Sandwich Chamber for the change in their funding mechanism. Discussion followed at which time Heidi Trottier confirmed that the Chamber organizations will receive their funding directly going forward.

Motion to adjourn by Daryl Crossman, 2nd by Bev Comeau.
Meeting adjourned 8:00 AM.

Next Meeting: TBA based on funding requests

Respectfully submitted,
Kathy Aubin, Secretary