

# Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS  
ASSESSING DEPARTMENT



April 20, 2021

## SANDWICH BOARD OF ASSESSORS

16 Jan Sebastian Drive  
Sandwich, MA 02563-2319  
TEL: 508-888-0157  
FAX: 508-833-8098  
E-mail: [assessing@sandwichmass.org](mailto:assessing@sandwichmass.org)

**TOWN CLERK  
TOWN OF SANDWICH**

**MAY 07 2021**

**2 H 40 M P M**  
**RECEIVED & RECORDED**

The Board of Assessors meeting is called to order at 4:36 p.m.

**PRESENT via Zoom:** Nick Fernandes, Chair; Larry Harrington, Vice Chair; Robert James, Member; Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

### **APPROVAL OF MINUTES:**

Mr. James motions to approve the minutes from the meeting held 4/6/2021 as written. Mr. Harrington seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

### **PUBLIC FORUM: NONE**

### **ASSESSING DEPARTMENT UPDATES:**

Mr. Childs tells the Board that the office is proceeding with preparations for the FY'22 preliminary billing. He and Mr. Styche will run a test commitment in Soft Right soon so Mr. Styche can see the process. There have been lots of building permits and sales reviews to enter, but the office is in exceptional shape. He says there needs to be a two week lead time between getting the commitment file to the Tax Collector and the printing and mailing of the bills. Excise demands went out last week. About 20% of the excise bills that were issued in February were left unpaid. In a typical year, it's approximately 10%. Mr. James has a few questions regarding issuing bills and demand bills. Mr. Childs gives a brief explanation of the process.

### **SIGN SIGNATURE ITEMS:**

All signature items will be presented in Executive Session.

### **EXECUTIVE SESSION:**

Mr. James motions to enter into Executive Session at 4:45 p.m. to comply with M.G.L. Ch. 30A § 21(a)(7) and M.G.L. Ch. 59 § 60 for the purpose of discussing abatements and exemptions and to comply with M.G.L. Ch. 30A § 22(f) for the review, potential approval and potential release of Executive Session meeting minutes from 4/6/2021. Mr. Harrington seconds. Mr. Fernandes, Mr. Harrington and Mr. James approve the motion unanimously by roll call vote.

The Board reconvenes in Open Session at 4:55 p.m.

### **NEW BUSINESS: NONE**

### **OTHER MATTERS NOT REASONABLY ANTICIPATED:**



Mr. Harrington will not be able to come into the office to sign signature items until next week, so the Board decides to reinstate their vote taken on April 3, 2020 which will allow either the Director of Assessing or the Assistant Assessor to sign items on the Boards behalf due to the Covid State of Emergency. This will allow Mr. Styche to sign on the behalf of Mr. Harrington. Mr. Fernandes will still come into the office on April 21<sup>st</sup> to sign.

Mr. Harrington motions to reinstate the April 3, 2020 vote. Mr. James seconds. Mr. Fernandes, Mr. Harrington and Mr. James approve the motion unanimously by roll call vote. (The complete wording of the motion is attached).

***ADJOURNMENT:***

Mr. James motions to adjourn. Mr. Harrington seconds. Mr. Fernandes, Mr. Harrington and Mr. James approve the motion unanimously by roll call vote.

The meeting adjourns at 5:03 p.m.

Respectfully submitted,



Laura C. Watts, Recording Secretary

Cc: Town Clerk

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April 20, 2021

## EXECUTIVE SESSION SANDWICH BOARD OF ASSESSORS

Mr. James motions to enter into Executive Session at 4:45 p.m. to comply with M.G.L. Ch. 30A § 21(a)(7) and M.G.L. Ch. 59 § 60 for the purpose of discussing abatements and exemptions and to comply with M.G.L. Ch. 30A § 22(f) for the review, potential approval and potential release of Executive Session meeting minutes from 4/6/2021. Mr. Harrington seconds. Mr. Fernandes, Mr. Harrington and Mr. James approve the motion unanimously by roll call vote.

**PRESENT via Zoom:** Nick Fernandes, Chair; Larry Harrington, Vice-Chair; Robert James, Member; Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

Mr. James motions to approve and release the Executive Session meeting minutes from the meeting held 4/6/2021 as written. Mr. Harrington seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

The following personal property and real estate abatements were reviewed and recommended for approval as they meet all the criteria for the Commonwealth of Massachusetts on FY'21 real estate tax bills. (See Abatement Log dated 4/20/2021 Bill #9655-9101)


Mr. James motions to approve the real estate and personal property abatements. Mr. Harrington seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

The following personal property and real estate abatements were reviewed and recommended for denial as they did not meet all the criteria for the Commonwealth of Massachusetts on FY'21 real estate tax bills. (See Abatement Denial Log dated 4/20/2021 Bill #2129-1188)

Mr. James motions to deny the real estate and personal property abatements. Mr. Harrington seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

Mr. James motions to return to open session at 4:55 p.m. Mr. Harrington seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

Respectfully Submitted,

  
Laura C. Watts, Recording Secretary  
Cc: Town Clerk

Supporting Documents:

1. Sandwich Assessing Abatement Log, Bill #9655-9101, dated April 20, 2021 (1 page)
2. Sandwich Assessing Abatement Denial Log, Bill #2129-1188, dated April 20, 2021 (1 page)

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