Minutes of a public meeting held on April 25, 2022 at 6:30 pm by the Sandwich Historic District Committee at the Sandwich Town Hall, 2nd Floor Meeting Room, located at 130 Main Street, Sandwich.

The documents used or available at the meeting are as referenced below.

1. **Attendance**
   - **Members Present:** Mary Foley (MF), Peter Williams (PW), Mike Sullivan (MSU) and Ross Vanderpyl (RV) and Richie Alger (RA)
   - **Members Absent:** None

Committee Chairperson, Mary Foley appointed Alternate Member, Peter Williams as a voting member for the evening.

2. **Certificates of Appropriateness**
   
   **22-72 Town of Sandwich**
   New light posts and bollards in parking area at 100 Route 6A, located at Map 88, Lot 001. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Plot Plan, Elevations, Photos and Statement of Understanding. Present was Representative, Brian Schlegel, Facilities Director, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

   **22-73 Beth Suereh**
   Replace front entry steps and side deck at 44 Carman Avenue, located at Map 88, Lot 142-0. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Naomi Shea, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

   **22-74 Pawel/Beata Swierczynski**
   Addition and garage renovation at 1 Beach Way, located at Map 56, Lot 59. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Elevations, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, David Loud, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

   **22-75 Mark Govoni**
   Window replacement at 1 Howland Lane, located at Map 31, Lot 25. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Jake Roberts, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.
22-76 Edward Kelly
Window replacement at 10 Windswept Drive, located at Map 72, Lot 10. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Mike Hunter, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

22-77 Richard Gravina
Replace, enlarge and add roof to front porch, remove window and replace with slider, reside, new shutters, cupola and weathervane at 5 Captain Crocker Road, located at Map 64, Lot 32. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Elevations, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Jon Gravina, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

22-78 Scott/Carmen Langum
New paint on front elevation, trim and new shutters at 5 Tower Hill Drive, located at Map 81, Lot 139. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos and Statement of Understanding. Present was Owner, Scott Langum, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

22-79 Saint John’s Sandwich Village Episcopal Church
Renovation to accessible ramp at 159 Main Street, located at Map 73, Lot 32. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Photos, Representative Designation Form and Statement of Understanding. Present was Representative, Alan Miller, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (MS) to approve the project as presented, Seconded (RA). The motion passed with a vote of 5-0-0.

3. Continued Certificates of Appropriateness

22-37RB 295 Phillips Road, LLC
Rebuild home at 295 Phillips Road, located at Map 95, Lot 3. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Plot Plan, Elevations, Photos, Representative Designation Form and Statement of Understanding. A Motion was made (MS) to continue to the May 9, 2022 meeting, at the applicant’s request, Seconded (RA). The motion passed with a vote of 5-0-0.

22-70D Ingrid Lederman
Demolish home (built 1730) at 25 Water Street, located at Map 78, Lot 138. Documents submitted with application as follows: Certified Abutters List, Application of Certificate Demolition/Removal, Plot Plan, Existing Photos, Representative Designation Form and Statement of Understanding. A Motion was made (MS) to continue to the May 9, 2022 SHDC meeting, at the applicant’s request, via email, Seconded (RA). The motion was passed with a vote of 5-0-0.

22-71RB Ingrid Lederman
Replicate home at 25 Water Street, located at Map 78, Lot 138. Documents submitted with application as follows: Certified Abutters List, Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Plot Plan, Elevations, Photos, Representative Designation Form and Statement of Understanding. A Motion was made (MS) to continue to the May 9, 2022 SHDC meeting, at the applicant’s request, via email, Seconded (RA). The motion was passed with a vote of 5-0-0.
4. Minutes
   A Motion was made (MS) to approve the March 28, 2022 SHDC meeting minutes as written, Seconded (RV). The motion passed with a vote of 5-0-0.

5. Other Business (To include items not reasonably anticipated by the Chairperson)
   - Consideration/Recommendation of Appointees for the SHDC
     - Committee Member, Peter Williams recused himself to appear before the Committee regarding his interest in filling the vacant Builder/Architect Member position. After Committee discussion, a Motion was made (MS) to recommend Alternate Member, Peter Williams to the Board of Selectmen to fill the vacant Building/Architect position, Seconded (RA), Abstained (PW). The motion passed with a vote of 4-0-0.
     - A Motion was made (RV) to nominate Committee Vice Chairman, Mike Sullivan as Chairman, Seconded (RA), Abstained (MS). The Motion was passed with a vote of 4-0-1.
     - A Motion was made (MS) to nominate Mary Foley as Vice Chairperson, which she responded no - further explaining that this is an opportunity for others to take this position.
     - A Motion was made (MS) to nominate Richie Alger as Vice Chairman, Seconded (RV)
     - The Committee discussed and decided not to recommend any other applicants this evening and address at the next meeting schedule for May 9, 2022.
     - Committee Chairperson, Mary Foley discussed her interest in adopting policies and procedures from the Sandwich Planning Board. The other Committee Members asked that the discussion be on the next Agenda for proper review.

6. Adjournment
   A Motion was made (MS) to adjourn at 7:21 pm – Seconded (RA). The Motion passed with a vote of 5-0-0.

Respectfully Submitted,

[Signature]

Michelle Y. Raymond
Historic District Committee Administrative Assistant

Date Approved: 5/03/22

Date and Time Received by Town
TOWN CLERK
TOWN OF SANDWICH
MAY 26, 2022
RECEIVED & RECORDED