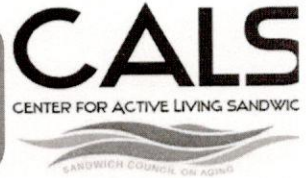




SANDWICH COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES



Location: 270 Quaker Meetinghouse Road, East Sandwich, MA 02537

Date: April 26, 2022

Time: 9:00 a.m.

Facilitator: Patricia Collins, Chair

The meeting was called to order by Vice-Chair John Vibberts at 9:10 a.m.

TOWN CLERK
TOWN OF SANDWICH

MAY 25 2022

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Members: Karen Cotter, Ellen Swain, Frank MacDonald, Dawn Black, Ann Marie Rogers, Charlotte Kreutzer

C.O.A. Staff: Susan Marancik

Absent: Jack Lee, Patricia Collins, Lucille Murphy, Christina Coffey

Guests: Marian McLaughlin, FSCOA

Approval of Minutes

The minutes of the January 25, 2022 meeting were approved. Karen Cotter made the motion and it was seconded by Frank MacDonald. Approval was unanimous.

Director's Report

Director Susan Marancik reported the following:

- The State Formula Grant funds for FY22 were received on April 19th
- Budget is balanced; there is no notification yet from State on per elder payment for FY23. There will be no supplemental payment for the 2020 census in FY22.
- A \$5000 grant was submitted by the Director to fund the summer produce program; pending notice if approved.
- Thank you to Friends of COA for funding a monthly program
- EOEA Field Demonstration Grant for Respite Care is serving 9 clients; over 250 hours of respite care provided
- AARP Tax Aide volunteers prepared 175 client tax returns
- The Tax Credit Work program is returning for FY23; applications accepted beginning in May
- The position of Transportation and Data Clerk was filled; announcement coming soon.
- The position of Volunteer Coordinator is under review and will be posted soon.
- Board Member Lucille Murphy will not be able to return to the Board due to health reasons.



- Elder Services and South Coastal County Legal Services have given an iPad to the COA for clients to use for Zoom/video consultations with attorneys.
- The COA was named in a Charitable Bequest in the amount of \$100,000.

Standing Committee Reports

FSCOA

Marian McLaughlin requested a tour of the Center for Active Living for the Board of the Friends of the Sandwich COA

New Business

CALS Building Committee Update S. Marancik

- Building inspections are up to date; sheet rock is being installed; a third video tour will be produced soon; weather continues to delay some work

CALS Marketing/Communication Plan P. Collins

- Discussion on CALS logo postponed for a future meeting
- Date and time of monthly board meeting – it was agreed to keep the meeting on the 4th Tuesday of the month at 9:00 a.m. until the COA has moved to the new building
- Other matters not reasonably anticipated by the Chair – none discussed

New Business

COA staff changes – The Director noted that the Transportation and Data Clerk position was filled; introduction pending final approvals

Other matters not reasonably anticipated by the Chair – None introduced

Next Board Meeting

Tuesday, June 28th at 9:00 a.m. at the COA.

Adjourn

A motion to adjourn by Ellen Swain and seconded by Frank MacDonald

The meeting was concluded at 10:15 AM

Respectfully submitted by the Interim Secretary,

John Vibberts