BOARD OF TRUSTEES (BOT)
SANDWICH PUBLIC LIBRARY (SPL)
MINUTES FOR MAY 10, 2022

Present: Chair Bob Thomson, Vice-Chair Mike McCartney, Jeanie Vander Pyl, Mark Wiklund, Bill Wagner, Christine Brown, Jayne Burke, Evie Dewar, Gretchen Mulroy and Library Director Joanne Lamothe

The meeting was called to order at 7:01 p.m.

Welcome New Library Trustees

- Bob Thomson welcomes two new library trustees Gretchen Mulroy and Evie Dewar.

Review and Approval of Minutes from April 12, 2022

JeanieV motioned to accept the April 12th minutes – MikeM seconded and all were in favor with three abstentions.

Roll call – approval of minutes April 12, 2022.

Bob Thomson – aye  Jeanie Vander Pyl – aye
Mark Wiklund – aye  Bill Wagner - aye
Jayne Burke – aye  Mike McCartney - aye

Abstained – Christine Brown, Evie Dewar and Gretchen Mulroy

Correspondence/Statements/Announcements

- Christine Brown announces her resignation as library trustee as she will be joining the Sandwich school committee.

Board Reorganization: Nominations and Votes for Chair and Vice Chair

- Bill Wagner made a motion to nominate Bob Thomson to continue on as Chair – Mike McCartney seconded and all were in favor.

Roll call – approval of Bob Thomson as Chair

Bob Thomson – aye  Jeanie Vander Pyl – aye
Mark Wiklund – aye  Bill Wagner - aye
Jayne Burke – aye  Mike McCartney - aye
Christine Brown – aye  Evie Dewar – aye
Gretchen Mulroy – aye
• Christine Brown motioned to nominate Mike McCartney as Vice Chair – Mark Wiklund seconded and all were in favor.

Roll call – approval of Mike McCartney as Vice Chair

Bob Thomson – aye
Mark Wiklund – aye
Jayne Burke – aye
Christine Brown – aye
Gretchen Mulroy – aye

Jeanie Vander Pyl – aye
Bill Wagner - aye
Mike McCartney - aye
Evie Dewar – aye

• Bill Wagner motioned to close nominations – Christine Brown seconded and all were in favor.

Roll call – nominations closed

Bob Thomson – aye
Mark Wiklund – aye
Jayne Burke – aye
Christine Brown – aye
Gretchen Mulroy – aye

Jeanie Vander Pyl – aye
Bill Wagner - aye
Mike McCartney - aye
Evie Dewar – aye

**Director’s Report**

AV Installation and other work updates –

• Audio and Visual screens and projectors have been installed. Due to supply chain issues the sound deck is still en route and will be installed once received.

• Additional work is being done on the HVAC condenser units one and two.

• Locksmith completed required code work by installing crash guards on the interior of the meeting room doors.

Event Update and Highlights –

• 4/21 – Author David Gillham book event – The Shadow of Berlin – was a big hit with twenty five attendees.

• 4/29 – Arbor Day activities with Eversource. Two arborists handed out seedlings

• 5/3 – Author Lauren Wolk book launch event – Wolf Hollow, My Own Lightning – over 50 attendees.

• 5/17 – Titcombs Bookclub “Out of Africa” photo safari.

• 5/19 – Author Anne Hood book event - Fly Girl – sold out at 75 attendees.
• 5/19 – Dine for a Cause at the Daniel Webster Inn. Fundraiser to help support the Friends of the Sandwich Public Library.

• 5/26 – Author B. A. Shapiro book event – Metropolis.

• 6/1 – The Hyannis Sound (a cappella group) Concert to be held on the library lawn.

• 6/7 – The Friends will present the Richard J. Conner Award to Ellen Murray.

• 6/23 – Kick off summer reading event – Oceans of Possibilities – via Beanstack app.

• 7/20 – A Don Wilding talk about the rum runners of Cape Cod sponsored by the Friends of the Sandwich Town Archives.

• 7/25 – Author Eric Jay Dolin book event – Rebels at Sea.

• 8/2 – Author Aaron Sachs book event – Up from the Depths.

• 8/25 – Author Jennifer Weiner book event to be held at town hall – The Summer Place.

Massachusetts Library Association Conference 5/23-5/24

• Professional development event for library staff members to be sponsored by the Friends.

• Abera Delaney has been nominated as a paralibrarian of the year by the Massachusetts Library Association for her work with homebound outreach.

On Friday April 22nd, the library staff ratified their new union contract.

Collection Development Policy review under way.

**Chairperson’s Report**

Friends of the Sandwich Public Library –

• Mission to raise money to benefit the library. Encourages library use and helps develop library programs. Its main source of income comes from the book store and the annual membership appeal plus other various fundraisers.

Friends of the Sandwich Town Archives Update –

• Mission to raise money to benefit the library archives. One of their goals is to digitize historic local newspapers.

Upcoming Events –

• Sunday May 15th at 4:00 – Let’s Talk About Building An Inclusive School Culture organized by Sandwich For All to be held at Sandwich Town Hall.
Wednesday June 15th to celebrate Juneteenth Day at the library – Historian Kate Clifford Larson will speak. Some of her books include biographies of two women who fought for equality and social justice – Harriet Tubman and Fannie Lou Hamer.

**New Business – Other Business Not Reasonably Anticipated by the Chair**

Discuss Director’s Performance Goals for 2022-2023 (handout) –

- Outreach – help Sandwich restore the habit of going to the library with aim to restore usage to pre-pandemic pre-renovation levels.

- Building – enhance appearance of building – maintenance and improvements.

- Collaboration – continue strengthening existing partner relationships with both Friends groups and explore additional collaborations with various outside groups such as Sandwich Chamber, Sandwich For All etc…

- Staffing – hire youth service librarian and continue to provide professional development opportunities and encourage participation in Massachusetts Library Association and Old Colony Library Network.

- Library Policies – review existing library policies with the Board, update the library’s collection development and create new policy on Diversity, Equity and Inclusion.

Review library director’s annual goals for 22-23 to include in final version of director’s evaluation – VOTE

- **Jeanie Vander Pyl moved to accept the library director’s goals for 22-23 as presented seconded by Jayne Burke and all were in favor.**

Roll call – approval of 22-23 library director goals

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Discuss and adopt board of trustee’s goals for 22-23 (handout) – VOTE

- **Evie moved to table discussions on board of trustee goals till next month seconded by Mike and all were in favor.**

Roll call – approval to table board of trustee goals discussion

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• Ad Hoc Subcommittees –
  - Policy Subcommittee would assist the library director with library policy review. Board agrees to postpone the creation of a policy subcommittee until the next meeting.
  - Board Member Development and New Board Member Orientation Program Subcommittee would identify and cultivate possible candidates for potential board openings and orient new board members and provide mentorship for them. Subcommittee members Jayne – chair, Bill and Evie.

Old Business – Other Business Not Reasonably Anticipated by the Chair

Discuss any proposed changes to format and wording of the Director’s evaluation modifications to the director’s review form.

• No further discussions needed at this time. Trustees are satisfied with the current format and wording of the director’s review form.

Library Art Committee Report –

• In light of Christine Brown’s resignation, Jeanie Vander Pyl will be added as a member of the library art committee.
• Artist Michael Magyar is working on a couple of designs for the patio area.
• Sandwich Arts Alliance monthly display.
• Restoration of the Macknight water colors.
• Cape Cod map display behind the tech bar.
• Collaboration with the schools to display student artwork on the wall opposite the meeting rooms.
• Enhancing the historical element of the library’s displays via use of archival material.
• Evaluate the remaining pieces of artwork currently in storage.

Public Forum

• None
MikeM motioned to adjourn – BillW seconded and all were in favor.

Roll call – adjournment.

Bob Thomson – aye
Mark Wiklund – aye
Jayne Burke – aye
Christine Brown – aye
Gretchen Mulroy – aye

Jeanie Vander Pyl – aye
Bill Wagner - aye
Mike McCartney - aye
Evie Dewar – aye

Meeting was adjourned at 8:43 p.m.

Respectfully submitted,

Melinda Aguiar