

BOARD OF TRUSTEES (BOT)
SANDWICH PUBLIC LIBRARY (SPL)
MINUTES FOR MAY 14, 2019

TOWN CLERK
TOWN OF SANDWICH
OCT 09 2019
A H O C M A M
RECEIVED & RECORDED

Present: Chairman Mark Wiklund, Vice Chairman Joe Roche, Jeanie Vander Pyl, Christine Brown, William Fleming, Katie Miller, Bill Wagner, Ann Shea and Library Director Joanne Lamothe

Absent: Ted Scribner

Guest: Geoff Lenk and Jon Hagenstein – Trustees of the Weston Memorial Fund

The meeting was called to order at 7:03 p.m.

Review and Approval of Minutes from April 9, 2019 meeting

- ChristineB motioned to accept the April 9th minutes – JoeR seconded and all were in favor.

Correspondence/Statements/Announcements

- Welcome to Ann Shea as a newly elected Library Trustee.

Annual Report of the Weston Fund Trustees – Geoff Lenk, Peter Conathan, Jon Hagenstein

- Weston Memorial Fund Trustee, Peter Conathan, has resigned due to a potential conflict of interest with a client. He has served the town/library since 1981.
- Officially designated as a 501c(3) entity. Switched to a calendar year from a fiscal year.
- Report summary –

Asset allocation 3% Cash, 21% Fixed Income and 76% Stock

Income –

FY17 \$26,333
FY18 \$26,219
FY19 \$29,500 (estimate)
FY20 \$30,000 (estimate)

The current yield of the portfolio is 3%.

Account balance –

FY18 \$931,081
YTD19 \$1,006,198 (as of 4/30/19) 8.1% growth



- Have begun discussions with the town seeking reimbursement for expenses that are related to its new status as an independent 501c(3) entity. (ie filing fees, bookkeeping and audit fees)

Director's Report

- On 5/28, painting will begin in the Children's room.
- For the month of May, the Stop and Shop Community Bag Program will donate \$1.00 to the Friends of the Library for every bag it sells.
- Friend's update –
 1. Their marketing group is working on a survey designed to increase awareness of the Friends and promote their mission.
 2. This year they will host a booth at Sandwich Fest on Saturday 6/29/19.
- FOSTA update –
 1. Gearing up for their annual appeal.
- Upcoming Events –
 1. This year's summer reading theme will be "A Universe of Stories".
 2. Titcomb's Bookshop in collaboration with the library will be hosting author Richard Russo and his book Chances Are... to be held at Sandwich Town Hall.
 3. Titcomb's Bookshop in collaboration with the library will be hosting a conversation with Mary Ann Esposito and local food expert John Carafoli.

Chairperson's Report

- Library Project –
 1. November 2019 Fall Town Meeting – purpose to vote on an approximate \$15 million dollar bundle project which would include –
 - \$10 million for the Center for Active Living
 - \$3 million for the Library Project
 - \$2 million for town and school improvements
 2. Summer work –
 - Contact the architects Studio MLA and David King who rendered the original space reallocation drawings to discuss the next phase.

- Continue committee work –

Advocacy/Political/Town Committee (BillF, TedS and MarkW)

PR and Marketing Committee (KatieM and BillW) –

BillW – July 4th tee-shirts with the library logo/tag line on it. A great opportunity to get a large group of people to march in the July 4th parade wearing the tee-shirts showing support for our library. ChristineB will look into a banner.

New Business

- AnnS – Consider promoting the Sandwich Reads Together group in the Enterprise. In the past the column was titled “A Book That Touched My Life”
- JoeR – Include the Archives in the agenda for the next Trustee’s meeting.

Meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Melinda Aguiar