Present for the Board of Selectmen: Dave Sampson, Michael Miller, Robert George, Shane Hoctor, Charles Holden
George Dunham, Town Manager; Heather Harper, Assistant Town Manager
Others Present: David Whynot

Mr. Sampson opened the meeting by reading the March 12, 2020 Executive Order from Governor Baker suspending certain portions of the Open Meeting Law. There will be no in-person attendance for Selectmen’s meetings, however the meeting will be live-streamed and comments from the public will be taken through technologic means.

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF MINUTES
Mr. Miller moved to approve the minutes from May 14 and May 21, 2020. Seconded by Mr. George. Approved unanimously by roll call vote, Mr. Hoctor not present.

PUBLIC FORUM

None.

TOWN MANAGER REPORT
1. The Finance Committee met on Tuesday night and approved all financial articles.
2. The library renovations are at 100% development stage. Next month construction documents will be developed and documents will go out to bid in the fall. The Center for Active Living has rough concept plans for the site, the building and the parking.
3. The DPW reports being busy with work on major connecting roads.
4. COVID-19 Team remains active. There are 11 active cases, including two new ones and seven over the weekend. The number is higher than the last six weeks, but hopefully this is temporary. Eighty have recovered and there have been three deaths.
5. The skate park and courts are close to being finished; they look great. Soon, the liability will shift to the Town.
6. There has been a conference webinar with the Army Corps of Engineers – New England and North Atlantic divisions. Mike Riccio did an incredible presentation outlining the prospective plans. Verbal approval for the plan has been given. Final draft will be in August for public comment, and finalization of the report by the end of the year. The plan is to move 388,000 cu yd from Scusset borrow site to fill in the original template. Next is to work with our Federal delegation to get approval to place dredged sand from the canal on the beach each time the canal is dredged. There is a cap of $12.5 million.

Questions/Comments from the Board: Mr. George asked about the easements over private property. Mr. Dunham said there is draft language for easements for the purpose of maintenance only; there would be no public access allowed. Mr. Miller asked whether the recommended amount of sand is larger than was
permitted; the Town will need an environmental sign-off. Mr. Hoctor asked whether the amount of sand would all be from Scusset or partly from the canal. Mr. Dunham replied that it all will come from Scusset and there should be enough. There is no appropriation yet, but once the Section 111 study is complete, funding comes from the ACOE budget. Timing for moving the sand depends on environmental issues (animals, etc.); that is why the dredge permit is essential. Mr. Holden asked if any of the sand would come from Scusset Beach; Mr. Dunham responded that if that were the case, the Town would be responsible for the total cost. Mr. Miller asked why there are barrels on Rte. 6A near twin ponds; Mr. Dunham says he does not know, as it is a State highway.

CORRESPONDENCE/STATEMENTS/ANNOUNCEMENT

Mr. Hoctor reports having met with some of the people interested in redoing the Boardwalk. They are looking to do the project with volunteer effort and want to retain the current appearance. The group has started having meetings. Mr. Sampson has been attending the regional reopening task force meetings. The group will be looking for feedback from the State about opening small retail businesses and restaurants. This might start either June 8 or 9. The group is meeting at 7:30 AM on Monday.

STAFF MEETING

Public Hearing – Seasonal Liquor License: Mr. Sampson read the statement published about the public hearing to consider the application for a new seasonal wine and malt package goods store license for Lo Adoro LLC d/b/a Lo Adoro Italian Market, David Whynot, manager. As per the Governor’s message on March 12, the hearing will be held virtually through Zoom and live over Sandwich Community television. The premises is located at 598 Rte. 6A, East Sandwich. Anyone wishing to be heard can contact by email: public comment @sandwichmass.org.

Mr. Miller moved to open the public hearing. Mr. George seconded. Approved unanimously by roll call vote.

Mr. Whynot provided an overview. He owns the building that housed the former Nona Elena’s. The only substantive change is the name. He hopes to have a selection of imported Italian wines. There is no food to be eaten on the premises, nor can alcohol be consumed there. The hours of operation will be from 11 AM to 5 PM, but might be longer (10 AM to 6PM seven days a week) in the summer. He will have pre-packaged “Beach Boxes” for people to purchase, then take to the beach to eat. All approvals from Fire and Department Heads have been obtained. This is a new license. There are no comments received from the public. Mr. Miller moved to close the public hearing. Mr. Hoctor seconded. Unanimously approved by roll call vote. Mr. Miller moved to grant the seasonal wine and beer license to Mr. Whynot as described. Mr. George seconded. Approved unanimously by roll call vote.

OLD BUSINESS

COVID-19 Reopening: Most Town buildings opened Tuesday; Sandwich is the only town on the Cape to do so. Town Hall offices have been declared essential, which exempts them from the 25% limit. Staff is on a staggered schedule. Town Hall, the Annex and Jan Sebastian Way are open, however some staff continue to work remotely. The public is advised to obtain stickers and pay bills either totally online or by bringing the forms to the drop box in front of the Annex. Preparation planning for the reopening has gone on for a while. There is an alert on the Town Facebook page about resources to access for information about obtaining stickers.

FY ’20 Budget Update: Mr. Dunham reported that the FY ’20 budget is going well. Several departments have indicated they will be returning money. There is a new policy that if they wish to spend more than $250 on a non-personnel item they need to get approval from Mr. Dunham or Ms. Harper. The money returned at the
end of this year will help the FY ’22 budget, which is more worrisome than FY ’21. The State has given authority to use the receipts for appropriation account for specific shortfalls, to be paid back over three years. Affected departments include Fire Department personnel, veterans’ benefits, and facilities utilities. This totals no more than $200,000; the reserve has $500,000 remaining.

**FY ’21 Budget:** Mr. Dunham has been looking at the High School for feasibility for holding Town Meeting; it looks like it is possible. The State has given the Board of Selectmen the ability to submit a 1/12 plus plan, if Town Meeting cannot be held. This would be submitted a month at a time, with each amount unique to that month. Bill Jennings has put a proposal together, which is in the packet for what the July 1/12 would look like (right hand column on the sheet). The actual amount is larger than 1/12 because Upper Cape Tech payments are quarterly and the payment of the retirement assessment is one lump sum; this saves 3%. Mr. Holden moved that in accordance with Chapter 53 of the Acts of 2020 to approve the submission of the recommended partial FY ’21 budget to the Department of Revenue for approval, provided the Town cannot hold an Annual Town Meeting by June 30, 2020. Seconded by Mr. Hoctor. Approved unanimously by roll call vote.

**Town Meeting Overview:** The Constable is coming tomorrow to post the Warrant. Mr. Sampson and Ms. Harper are going to arrange for public information sessions on Zoom on June 9 or 11. This will give the public a chance to offer input and/or ask questions. Mr. George asked what happened to the petition articles. They need to remain in the Warrant, but the Petitioners are aware that they will be postponed.

**Other Matters not Reasonably Anticipated:** Mr. Dunham said that Sam Jensen and the Boardwalk consultant will come back and talk with the Selectmen about the Boardwalk design. Mr. Hoctor asked whether the Boardwalk group could have a conference call with the consultant. Mr. Dunham will check. Mr. Sampson referred them to the previous public sessions held about the Boardwalk.

**NEW BUSINESS**

**Board of Registrars Appointment:** Sean Rausch has expressed interest in filling the vacancy on the Board of Registrars. Mr. Hoctor moved to appoint Sean Rausch to the Board of Registrars. Seconded by Mr. Holden. Approved unanimously by roll call vote.

**Accept First Quarter 2020 Donations:** Postponed until next meeting.

**Warrants:** Signed. All are fine.

**Other Matters not Reasonably Anticipated for New Business:** Mr. George asked when beach stickers would go into effect. Mr. Dunham responded usually at the end of the fiscal year, but people can put them on their cars early. People can park without stickers until the gate attendants are there. Mr. Sampson asked when the Ryder property will be opened. Mr. Dunham will check. Bathrooms need to be cleaned daily – some will be opened.

**PUBLIC FORUM**

Mr. David Darling stated that no one got back to him r/t Article 13 and he has suggested changes. Mr. Dunham responded that the Warrant cannot be changed at this point. Article 13 is the wording the Board of Assessors approved and reflects language from the State. It expands the guidelines and increases the exemption.
CLOSING REMARKS
Mr. Miller stated the hot dog event was fun; it might be repeated around July 1. Mr. Hoctor thanked everyone for the contingency planning, especially Recreation. It took a lot of work to plan what to do about the camps, but they were cancelled for safety reasons. Mr. George thanked everyone who voted; everything went well. Mr. Sampson thanked the American Legion for taking the time to appropriately celebrate Memorial Day.

ADJOURNMENT

Next meeting to be announced. Adjourned at 8:00 PM.

Respectfully submitted,

[Signature]
Kathleen Coggeshall

Supporting Documents:

1. Public Hearing Notice Lo Adoro Italian Market
2. Partial Application Lo Adoro Italian Market (3 pages)
3. Recommended Financial Motions for Board of Selectmen Meeting May 28, 2020
4. Projected General Fund Revenues and Expenses FY21
5. FY 21 Budget (2 pages)
6. COVID-19 Impacted Capital Budget (3 pages)
7. DLS Bulletin An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from Covid 19 (4 pages)
8. 2020 Annual Town Meeting Warrant 25 pages
9. Appointment to Board of Registrars
10. Resignation of Lisa Perry from Board of Registrars
11. Letter of interest from Sean P. Rausch