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MINUTES
OF THE
LOCAL COMPREHENSIVE PLAN STEERING COMMITTEE
June 16, 2021

Present: Jonathan Finn (Chair), Jonathan Fitch, Jeffrey Picard, Roy Anderson, David Darling, Lisa Hassler, Nanette Perkins

Staff: Ralph Vitacco, Director of Planning and Development; Leanne Drake, Town Planner and Special Projects Administrator;

Meeting called to order at 4:02 p.m. by Jonathan Finn.

Minutes

Ms. Perkins motions to accept the minutes dated May 5, 2021, Mr. Fitch seconds. Approved unanimously 7-0-0.

Mr. Picard motions to accept the minutes dated June 2, 2021. Mr. Darling seconds. Approved 6-0-1.

Vision Statement

Mr. Finn explains that this is a working meeting to review and craft the vision statement. Ms. Perkins loves the vision statement prepared by Jeff and Roy. Mr. Fitch moves to adopt the vision statement. Mr. Finn states that he loves everything up until creates enriching opportunities. It's not hitting the mark. All the other words feel full and meaningful but enriching opportunities does not. Mr. Finn reads aloud 2 different vision statements based upon the visioning statement provided by Jeff and Roy. The committee discusses the different approaches to the vision and ultimately decides to move forward with a hybrid of Jeff, Jonathan and Roy's drafts. Ms. Hassler moves to accept the vision statement with the outlined changes, Mr. Fitch seconds. Approved unanimously 7-0-0.

Mission Statement

Mr. Finn reads aloud Ralph's mission statement. Mr. Fitch states that he thought the mission statement was going to be considerably longer. First reaction to this is that it is a rehash of the vision. Mr. Darling thinks it could be much shorter. Mr. Finn explains that they are too close together. Mr. Anderson discusses flow. There is a vision statement, a mission statement and then a longer section on goals and objectives. Vision and mission tend to be short. Mr. Anderson reads aloud mission statements from other organizations. Mr. Finn reiterates that we are not strictly doing a traditional corporate vision and mission statement. The mission really should be saying what the plan is going to do and then the goals fleshing it out even more. Mr. Finn reads the opening paragraph from his and Nanette's initial draft. The committee discusses this draft and makes changes. Mr. Picard states that he likes the longer one. He agrees that community participation needs to be in there. The last sentence needs to be tweaked. The committee discusses how the plan would evolve in 10 years. They ask Mr. Vitacco to review the procedure on how to change the plan. Mr. Fitch states that of course the plan can be changed and updated. The committee discusses the plan being a living document. The committee agrees that the plan needs to be updated and there needs to be a built in mechanism so the plan can be reviewed. Mr. Darling asks when the media will be a part of this. They would have already been at the table. Mr. Finn asks for clarification. Ms.





Drake states that the media are copied on every packet that is sent out to the board. Ms. Hassler motions to accept the mission statement, Ms. Perkins seconds. Approved unanimously 7-0-0.

Next Steps

Mr. Andersen points out a document in the committee's packet. It is all the information from the survey compiled into 8 topic areas plus information from Jonathan, Nanette, Jonathan and Lisa's mission statements. Mr. Finn asks what are next steps are. Now we need are section with objectives. Hopefully it's just a page of our objectives for the town. Mr. Anderson asks the committee to check out the links he has included in the document. Mr. Finn asks the committee to review the 8 topics for completeness. The committee will get into groups of 2 or 3 and review next steps.

Meeting Schedule

The committee discusses a new meeting date and time. The committee decide to meet the second Wednesday of the month at 4:45 – 6:15pm.

Ms. Perkins motions to adjourn, Ms. Hassler seconds; all approve 7-0-0.

Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Leanne Drake, Town Planner and Special Projects Administrator