Present: D. Sampson, M. Miller, B. George, S. Hoctor, C. Holden
G. Dunham, Town Manager; Heather Harper, Assistant Town Manager
Others Present: Chris Wilson, Christopher Kirrane, Kathryn Wolstenholme, Tom Stanton

Mr. Sampson opened the meeting by reading the March 12, 2020 Executive Order from Governor Baker suspending certain portions of the Open Meeting Law. There will be no in-person attendance for Selectmen’s meetings, however the meeting will be live-streamed and comments from the public will be taken through technologic means.

PLEDGE OF ALLEGIANCE

Board of Selectmen Reorganization: Mr. Dunham asked for nominations for the Chairmanship of the Board. Mr. Sampson nominated Mr. Miller to be the Board Chairman for 2020-2021. Mr. George seconded. Approved unanimously by roll call vote.
Mr. Sampson moved to appoint Mr. George as Vice-Chair for the 2020-2021 year. Seconded by Mr. Holden. Approved unanimously by roll call vote.

REVIEW AND APPROVAL OF MINUTES
Mr. George moved to approve the minutes from June 11. Seconded by Mr. Holden. Approved unanimously by roll call vote.

PUBLIC FORUM
None.

TOWN MANAGER REPORT
1. The next Selectmen’s meeting will be on July 9 and the Finance Committee will meet on July 14 for the purpose of approving reserve fund transfers.
2. Massachusetts School Building Assistance approved boiler replacements at the Oakridge and Forestdale schools. The Town has 200 days to put forward the funds and the SBAB will reimburse the half of that amount.
3. Mr. Dunham thanked all who attended the Town Meeting. He gave special recognition to Jon Nelson and Bryce Harper at the school, and thanks to Dave Mason and Chief Burke for their assistance.
4. Mr. Miller thanked Mr. Dunham and Ms. Harper for their hard work.

Questions from the Board: Mr. Miller asked what was the total cost for the school project. Mr. Dunham replied that the State’s portion would be $1.5 million, so the full cost is twice that. The
Town will need to bond the full amount with temporary bonds, then get reimbursed when the project is complete.

CORRESPONDENCE/STATEMENTS/ANNOUNCEMENT

Mr. Sampson announced that the beaches will be opening tomorrow. The fresh water ponds are for Sandwich residents only with a sticker. The rest rooms at Town Neck beach will be available tomorrow as well.

Questions/Comments from the Board: Mr. Holden asked about the wastewater progress. Mr. Dunham reported that he is waiting for the federal government to make a decision about privatization at the base. There have been meetings with several state offices. The consultant is looking at a Barnstable, Mashpee, Sandwich connection. Funds will need to be appropriated at Town Meeting next May. Meanwhile, there are funds for drainage improvements on Upper and Lower Shawme pond and money for a designing the sewer collection system. Mr. Miller reported that the compactor at Town Neck is not working and also that he had received a complaint that the public way to the beach near Horizons is overgrown. Mr. Miller asked if the library will be moving to Cotuit Rd. Mr. Dunham reported that they have been in touch with Mr. Tsakalos, but need to determine with the project manager how much space is needed because that will affect the cost. The library has been providing services remotely and may continue to do that as well. The bid came in within the earmarked amount. Construction documents should be ready in late summer or early fall. It is a 6-month process once the renovations are started, so should be complete in about a year. There is a large dumpster in the library parking lot, as they are culling out some of their collection. The group wanting to redo the Boardwalk has reached out to Sam Jensen. Mr. Dunham has checked with Paul Tilton about coming to a Selectmen’s meeting to provide an update. The contract for 100 Rte 6A is awarded to the low bidder; it has been sent to Counsel for review. Once the contract is back, the decision will be made about how to proceed.

PUBLIC HEARINGS

Change of Manager, Dunbar House, 1 Water Street: Ms. Wolstenholme is requesting a change of manager for the liquor license to her. She applied for the license as the new owner, but with the COVID problem, that is on hold. Her first application will come back to the Board at a later date. She has met all the requirements for the license. Mr. George moved to change the liquor license manager for the Dunbar House to Kathryn Wolstenholme. Seconded by Mr. Holden. Approved unanimously by roll call vote.

Mr. Sampson requested that, because it was not yet the official time for the next hearing, to proceed to Old Business.

FY ’20 Update: There is a one page list of proposed reserve fund transfers in the packet. The current reserve fund balance is $500,000. There is a shortfall in utilities related to the public safety building coming on line. The fire department overtime is related to COVID, but there has been some coverage through the CARES act. Veterans’ services has increased and this is required to be paid. The State provides some reimbursement for this (75%). The increase in unemployment is related to COVID; there have been 200 requests in the past few weeks, but
some of them are not valid. The requests are “up to” amounts. The request for reimbursement was submitted to the State CARES program and the state responded immediately. Kathleen Barrette did an outstanding job with the report. She could appear at a future Board meeting if there are questions. The Town did not ask for the full amount expended; if state aid is cut, it might be possible to use these funds.

**New Seasonal Alcohol Request for Beach House on the Bay d/b/a The Seal at 2 Jarves Street, Christopher Wilson, Manager:** Mr. Miller read the public announcement. Mr. Sampson moved to open the public hearing. Mr. George seconded. Approved unanimously by roll call vote.

Mr. Kirrane, representing Mr. Wilson explained that the request is to install an inside bar and outside seating at the 2 Jarves St. gallery. Mr. Wilson is manager of record. The outside seating will be on the 4 Jarves St. side. Mr. Miller asked if a new septic system is required, as it appears on the plan. Mr. Dunham responded that the plan is from 2003 and the only change is the addition of the terrace. The building contains a handicapped accessible bathroom. Mr. George said he had talked to Mr. Wilson and had seen the gallery; all looks in order. All appropriate department heads are supportive. Mr. Holden asked whether food would be served; no food preparation. Mr. Carl Johansen called in because of concern about a regulation that the proprietor live on site and Mr. Wilson will not be living there; he believes there should be legal advice. Mr. Dunham said this is a unique type of license and it meets state requirements. Mr. Hoctor asked about hours of opening – 11 AM to midnight.

Mr. Sampson moved to close the public hearing. Mr. Hoctor seconded. Approved unanimously by roll call vote. Mr. George moved to grant a new seasonal alcohol license for 2 Jarves St., Beach House on the Bay d/b/a The Seal, Christopher Wilson, Manager. Seconded by Mr. Hoctor. Approved unanimously by roll call vote.

**Request for Extension of Premises by Belfry Inne and Bistro, 6 & 8 Jarves St., to include 4 Jarves St., Christopher Wilson Manager:** Mr. Miller read the notice of public hearing. Mr. Holden moved to open the public hearing. Seconded by Mr. Hoctor. Approved unanimously by roll call vote.

Mr. Kirrane explained that this request involves extending the license to 4 Jarves St., two floors with 6 guest suites apiece and private baths. This also includes outdoor porch and gardens. The goal is mainly to be able to serve guests and the public, guests in their rooms and outside. The hours of the license currently are 8 AM to 12:45 AM. This plan has been reviewed and supported by the appropriate departments. Mr. Wilson said that this would be no different than what they have been doing for 25 years, except operations have changed due to COVID and the available spaces to serve guests. He believes he has sufficient staff to control any alcohol issues. Any additional changes in the premises would need to come back to the Board. No other comment from the public. Mr. Hoctor moved to close the public hearing. Mr. Holden seconded. Approved unanimously by roll call vote. Mr. George moved to grant the extension of premises as described. Mr. Hoctor seconded. Approved unanimously by roll call vote.

Mr. Sampson commented to Mr. Wilson that the Board of Selectmen has been historically supportive of Mr. Wilson’s requests, and that it has been concerning to see public comments
made by family on social media saying the Town has not been supportive. He would like to see more mutual respect.

**Joint Utility Pole Hearing for Verizon and NStar:** Mr. Miller read the notice of the public hearing regarding the placement of a new pole on Dillingham Rd. **Mr. Hoctor moved to open the public hearing. Mr. George seconded. Approved unanimously by roll call vote.** Mr. Tom Stanton from Verizon explained that the original location of the pole would interfere with storm water drainage, The DPW has supported the move. The pole would be five feet off the pavement. No comment from the public. **Mr. Hoctor moved to close the public hearing. Mr. Holden seconded. Approved unanimously by roll call vote. Mr. Holden moved to support the request to move the pole as described. Seconded and approved unanimously.**

**OLD BUSINESS**

**FY '21 Budget:** Town Meeting approved the budget as presented. There has been no word from the state regarding their budget. Mr. Dunham believes that the state budget will preserve funding for Charter Schools, but not sure what will happen to Chapter 70. The first two months of state aid payments will be the same as last year, and will be altered later when the state budget is finalized.

**Town Meeting Recap:** The Board needs to sign and confirm the deed for Terrapin Ridge. Ms. Harper summarized progress on building/renovation projects. Susan Marancik has been working with the architect for the Center for Active Living. They are looking to reduce the size of the building footprint in preparation for design-development. The team reviewed program spaces and final decisions will be made in about two weeks. Once cost estimates are in and recommendations on thematic design, there will be a meeting with the Board. Mr. Miller asked about the positioning of the building on the lot – fronting on Quaker-Meetinghouse Rd., but set back to use the site in the most environmental way. The hope is to market the project in November and go out to bid.

Contact was made with the Wing School developers the day after it was approved. The developer needs site control to get eligibility from DHD. Mr. Vitacco is working with counsel. The School Committee will transfer the property on July 8, and on July 9 the developer will execute the option to purchase. The operation and management of the building is under control of the School Committee until the purchase is finalized. The school offices and the Collaborative may remain in the building until 2021. The School Committee will extend the lease agreement. The land development agreement with SCG will most likely be finalized in July. Mr. Miller asked when the transfer would take place – 12/31/2021 when all permits and financing are in place.

**Summer/Fall Selectmen Schedule:** Mr. Dunham presented the schedule through January. Because of member availability meetings for September will potentially change to 9/3 and 9/17, but this will be discussed later in the season.

**Other Old Business not Reasonably Anticipated:** None.
NEW BUSINESS

Committee Appointments: Kathy Coggeshall and Taylor White looked at the list and contacted committee chairs to see if there are any problems. The only correction would be that Bill Daley wishes to be named an alternate member to the Historical Commission. Mr. George questioned whether Ms. Harper should replace Doug Lapp on the Emergency Management committee. Selectmen are not members of this committee to avoid politicizing it. Mr. Sampson did attend a few meetings, but all would have been too much. He pointed out that Jeff Perry should be taken off the committee, unless he is representing the Sherriff’s Department, as he has moved out of Town. Mr. Sampson moved to accept the slate as presented, with Mr. Dunham checking to see about Jeff Perry. Mr. George seconded. Approved unanimously by roll call vote.

Selectmen Liaison Assignments: Mr. George suggested the assignments stay the same. Mr. Hoctor will take Mr. Miller’s place on the School Committee negotiating team. Mr. Sampson moved that the liaison assignments remain the same with Mr. Hoctor replacing Mr. Miller as described. Seconded by Mr. George. Approved unanimously by roll call vote.

Payroll Warrants: All appear to be in order. As Town Hall is now open, Selectmen should sign the warrants as before.

Other Matters not Reasonably Anticipated for New Business: Mr. Sampson questioned Mr. Dunham about July 4th activities. Mr. Dunham responded that there are no programs or events scheduled. A private group wanted to sponsor a walking parade, but found the expenses associated with police and closing streets to be too high. There will be a rolling vehicle parade with a police car at the front and rear – following the former parade route. There will be no fireworks on the beach and police are trying to prevent stockpiling of fireworks. Additionally, there will be no fires on the beach until July 5. The School Committee Chair would like to have a meeting soon about budget planning. Mr. Sampson requested that the American flag be raised in front of 100 Rte. 6A. He also requested that the flag be 30 minutes before any regular or special town meeting. Mr. Sampson moved that the flag be raised 30 minutes by a detail police officer, or any other officer designated by the police chief, before any regular or special town meeting. Mr. Holden seconded. Approved unanimously by roll call vote.

PUBLIC FORUM

None.

CLOSING REMARKS

Mr. Miller stated that the pickleball courts and skateboard park have been full and no incidents so far. Mr. Hoctor thanked the voters for supporting the projects for the last two years. Mr. Sampson thanked the people who came to Town Meeting. He also extended his congratulations to Mr. Miller and Mr. George for their new elections to Chair and Vice Chair. Mr. Sampson thanked everyone for their support when he was chair. Mr. Miller thanked Mr. Sampson and
Sue James for starting and moving projects forward and that they have changed the direction of the Town in a positive way. Have a safe July 4th.

**ADJOURNMENT**

The meeting adjourned at 8:35 PM.

Respectfully submitted,

[Signature]

Susan R. James

Supporting Documents:
Public hearing notices and documents – 2 & 4 Jarves St. (10 pages)
Public hearing notice and documents – Nstar pole (2 pages)
Dunbar House change of manager request
Reserve Fund transfer list
CARES Funding summary (4 pages)
FY ’21 Budget sheet (2 pages)
2020 Annual Town Meeting Warrant (2pages)
Proposed Selectmen meeting schedule
Committee appointment list (5 pages)
Selectmen committee liaison list