



SANDWICH COUNCIL ON AGING BOARD OF DIRECTORS MEETING MINUTES



Location: 270 Quaker Meetinghouse Road, East Sandwich, MA 02537

Date: June 28, 2022

Time: 9:00 a.m.

Facilitator: John Vibberts, Interim Chair

TOWN CLERK
TOWN OF SANDWICH

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The meeting was called to order by Interim Chair John Vibberts at 9:10 a.m.

Members: Karen Cotter, Charlotte Kreutzer, Frank MacDonald, Ann Marie Rogers, Ellen Swain, John Vibberts

C.O.A. Staff: Susan Marancik, Colleen Hayes

Absent: Jack Lee, Dawn Black

Guests: Marian McLoughlin, Friends of the Sandwich Council on Aging

Approval of Minutes

The minutes of the May 24, 2022 meeting were approved. Frank MacDonald made the motion and it was seconded by Anne Marie Rogers. Approval was unanimous.

Director's Report

Director Susan Marancik reported the following:

- Meeting held with Senator Susan Moran; attended by Director Susan Marancik and Interim Board Chair John Vibberts. Attendees from Spaulding representing in-patient and out-patient care; members of the Sandwich community.
- Three action points for our older adult population:
 - Caregiver funding and staffing; mental health resources need to be expanded; more transportation is needed
- General review of statistics from FY22. Program numbers, units of service and meal numbers are almost back to pre-pandemic.
- Summer produce program grant still pending; will not be confirmed until end of June
- Ad running on SCTV for volunteer medical ride drivers

Standing Committee Reports

Nominating: Discussion was held regarding nominations for Secretary. No nomination was moved. Further discussion was held on the need for a new Chair person. Topic was tabled for a future meeting.



- Board participation was requested to fill position of Secretary and Chair; to be voted at next meeting
- John Vibberts does not want to continue as Interim Chair; will continue as Vice Chair
- There are three Board vacancies
- Discussion was held regarding Board recruitment, mission and purpose

FSCOA Report – The Friends group requested a building tour; Director to schedule with Site Supervisor

Old Business

CALS Building Committee Update

- Updates given by Director; no firm move in date is set; building is progressing very well

CALS Marketing/Communication Plan

- Discussion was held regarding development of new logo for Center for Active Living. A motion was made by Ellen Swain to “bury” (permanently withdraw) the existing CALs logo. Seconded by Anne Marie Rogers. Vote was unanimous.
- Other matters not reasonably anticipated by the Chair
- Discussion was held on general use of building as a senior center during scheduled COA hours and scheduled use of premises at other times.
- Opening events/grand opening events were noted as a future discussion topic

New Business

COA staff changes – Colleen Hayes, the new COA Transportation and Data Clerk was introduced to the Board. She gave the Board an overview of her past Town employment and her current work and integration into the department.

Next Board Meeting

Tuesday, July 26th at 9:00 a.m. at the COA

Adjourn

A motion to adjourn by Ellen Swain and seconded by Frank MacDonald

The meeting was concluded at 10:10 AM

Respectfully submitted by Interim Secretary, John Vibberts