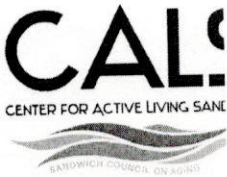




SANDWICH COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES



Date: July 28, 2020
Time: 9:00 a.m.
Facilitator: Chairperson Patricia Collins

TOWN CLERK
TOWN OF SANDWICH

DEC 08 2020

7 H 00 M P M
RECEIVED & RECORDED

The meeting was called to order at 9:05 a.m. via teleconferencing due to continuation of the Corona Virus quarantine.

In Attendance

Members: John Vibberts, Karen Cotter, Secretary, Judy Hendy, Ellen Swain, Mary-Jo French, Charlotte Kreutzer, Jack Lee, Dawn Black, and Neal O'Brien.

Absent: Susan Marancik, Director.

Guests: Selectman Bobby George, Tao Wolfe, reporter.

Approval of Minutes

The minutes of the January 28, 2020 COA Board of Directors meeting were approved at the last meeting on July 21, 2020. However, there was a question of eligibility of a Board member to participate in the vote. A Motion to remove the votes approving the Minutes of the January 28 meeting, nomination of Mary Jo French as Vice Chair, and adjournment was made by Judy Hendy and seconded by Dawn Black. After much discussion about our By-Laws, it was decided that the Member was, in fact, eligible to vote, according to our current rules, so a Motion to withdraw the original motion was brought forward by Judy Hendy and seconded by Mary Jo French. The Motion and the Approval of the Minutes was passed unanimously.

Treasurer/Finance Report

Nothing to report.

Director's Report

Director Susan Marancik was absent from this meeting and will report at next meeting.



Standing Committee Reports

- A. Finance and budget: Nothing to report.
- B. By Laws: Chair Pat Collins noted the discrepancy in our By-Laws regarding term length of service along with guidelines in general. She is in contact with Taylor White, Town Clerk, to work on this and will have something back for the Board to review at the next meeting.
- C. Nominating: We welcome John Vibberts and Neal O'Brien back to the Board, after their reappointments at the last Board of Selectmen's meeting.

FSCOA

No report.

Old Business

David Darling, who had previously requested a slot to speak to the Board, regarding his proposal for Real Estate Tax Relief for Seniors, was contacted several times by the Chair. She tried to schedule a meeting with him so that he would have the opportunity to provide more data supporting his plan. He said that it would expand tax relief from the current 22 persons to a total of 44 persons; however, he declined the invitation, stating that he was now serving on another Town Committee.

Building Project

This meeting followed the architect's presentation at the Board of Selectmen's ZOOM meeting on Thursday, July 23rd. Pat Collins reported that:

1. The administration/staff space for CoA was increased to 1200 square feet by swapping some space with the Town Nurse's area.
2. Vehicle access at the front of the building: buses are only to approach at the gymnasium end, not to interfere with CALS entrance.
3. Restroom facilities will be placed in the gym to avoid usage of CALS facilities.
4. Medical supply building is currently planned as a separate shed; however, Mike Bondarek, of the Building Committee, suggested that it be integrated into the actual building plan, with a garage-type pullup door on the exterior, along with interior access.
5. Karen Cotter had several comments regarding the unveiling of the plans at the Selectmen's meeting, including, but not limited to: massive, longitudinal roof, height dominance of the gymnasium, confusing and "unwelcoming" front entrance, cost saving

measures in relocating plumbing/sewage pipes, swapping multi-purpose room to the rear to allow for future outdoor space expansion and better garden view (rather than the parking lot) which would also allow for a front lobby for congregation and community, and in general, a more aesthetically pleasing exterior in its own rite and sensitive to the Fire and Police structures at the new Safety Campus. Karen asked if she could attend the next Building Committee meeting. Pat Collins explained that Karen would have to make that request to Assistant Town Manager, Heather Harper.

6. Karen stated that she would do so immediately after this meeting.

New Business

None.

Next Board Meeting

Next meeting: Tuesday, August 25, 2020 at 9:00 am by telecommunication.

Motion to adjourn was made at 10:05 am by John, seconded by Judy and was passed unanimously.

Respectfully submitted,
Karen Cotter, Secretary