

BOARD OF TRUSTEES (BOT)

SANDWICH PUBLIC LIBRARY (SPL)

MINUTES FOR AUGUST 11, 2020

Present: Chairman Mark Wiklund, Vice Chairman Joe Roche, Jeanie Vander Pyl, Christine Brown, Ted Scribner, William Fleming, Katie Miller, Bill Wagner, Bob Thomson and Library Director Joanne Lamothe

Guests: Tao Woolfe – Sandwich Enterprise

The meeting was called to order at 7:02 p.m.

Review and Approval of Minutes from July 14, 2020 meeting

- KatieM motioned to accept the July 14th minutes – ChristineB seconded – and all were in favor.

Roll call – approval of minutes.

Joe Roche – aye	Katie Miller – aye
Jeanie Vander Pyl – aye	Bill Wagner – aye
Christine Brown – aye	Bob Thomson – aye
Ted Scribner – aye	Mark Wiklund – aye
Bill Fleming – aye	

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TOWN OF SANDWICH
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Board Reorganization

- Per the Town bylaws the Chairman may serve for two consecutive years but per the Library Trustee bylaws the Chairman may serve for three consecutive years. Town counsel reported that the Trustee bylaws take precedence over the Town bylaws.

- JeanieV motioned that Mark Wiklund continue on as Chairman for the next year. JoeR seconded and all were in favor.

Roll call – Mark Wiklund elected chairman for the coming year.

Joe Roche – aye	Katie Miller – aye
Jeanie Vander Pyl – aye	Bill Wagner – aye
Christine Brown – aye	Bob Thomson – aye
Ted Scribner – aye	Bill Fleming – aye

- MarkW motioned that Joe Roche continue on as Vice Chairman for the next year. BillW seconded and all were in favor.

Roll call – Joe Roche elected vice chairman for the coming year.

Jeanie Vander Pyl – aye
Christine Brown – aye
Ted Scribner – aye
Bill Fleming – aye

Bill Wagner – aye
Bob Thomson – aye
Mark Wiklund – aye
Katie Miller – aye

Director's Report

- The library reopened on Tuesday 7/21/20 after being closed for an extended period of time due to the Covid – 19 pandemic.
- Limited services are being provided at this time. There is a limited browsing area set up for patrons. Staff will assist patrons with any request for material that is not available via the browsing area. Patrons may place holds on materials as well.
- Remote programming continues –
 - Cooking demonstrations with Liz Barbour.
 - Two more trivia nights have been added to the program lineup...one for children and one for adults.
 - Fall programming coming soon!
- Update on current operations –
 - Consideration is being given to not open on Sunday's for this year due to the fact that Sunday patrons tend to hang out at the library for extended periods of time using library resources which at this time due to Covid-19 are limited.
 - Lauren Robinson will be retiring in September after 35 years of service!
- Update on renovation project –
 - Architectural construction drawings/plans are at 75% complete. These plans include detail layouts of building systems such as plumbing, electrical, HVAC, accessibility etc.
 - BillF – consider the use of other available funds to cover any possible deficits in project funding ie: patio.
 - JoeR – requests that the Trustees be able to view the project plans prior to the Board of Selectmen meeting.

Chairperson's Report

- No report for August 2020.

BillF motioned to adjourn – TedS seconded – and all were in favor.

Roll call – adjournment.

Joe Roche – aye

Jeanie Vander Pyl – aye

Christine Brown – aye

Ted Scribner – aye

Bill Fleming – aye

Katie Miller – aye

Bill Wagner – aye

Bob Thomson – aye

Mark Wiklund – aye

Meeting was adjourned at 7:38 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Melinda Aguiar". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Melinda Aguiar