

BOARD OF TRUSTEES (BOT)
SANDWICH PUBLIC LIBRARY (SPL)
MINUTES FOR AUGUST 13, 2019

TOWN CLERK
TOWN OF SANDWICH
OCT 09 2019
9 H 00 M AM
RECEIVED & RECORDED

Present: Chairman Mark Wiklund, Vice Chairman Joe Roche, Jeanie Vander Pyl, Christine Brown, Ted Scribner, Katie Miller, William Fleming, Ann Shea and Library Director Joanne Lamothe

Absent: Bill Wagner

Guest: Charlie Holden – Sandwich Selectman, Tao Woolfe – Sandwich Enterprise and Susan James – Former Chair of the Board of Selectmen

The meeting was called to order at 7:03 p.m.

Review and Approval of Minutes from July 9, 2019 meeting

- TedS motioned to accept the July 9th minutes as corrected – ChrisitneB seconded and all were in favor. Correction – Under Chairperson’s Report Item 4 remove the 8 bullets that follow “MarkW Area and Tasks that need to be addressed (handout)”.

Correspondence/Statements/Announcements

- The Library Land Project was created by Adam Zand and Greg Perverill-Conti. Their goal is to travel to all of the libraries in Massachusetts and rank them based on eleven criteria. The Sandwich Public Library participated and received an overall ranking of 4.64 out of 5.

Director’s Report

- Staff update –
 - Colleen Hayes retired on 7/31/19
 - Kathy Johnson retiring on 10/1/19
- The book drop located at the Stop and Shop Plaza on Quaker Meetinghouse Rd. has been removed due to damage.

Chairperson’s Report

- Library Project Update –
 - Presentation of the architectural drawings depicting the renovation of the library’s interior.
 - It’s been 30 years since the last interior renovation.
 - Looking to maximize and modernize space.
 - Reimagining traditional needs – open, airy, tech friendly (tech bar).
 - Emphasis on community and open spaces.
 - Books will still be a major component.



- Complete revival of the Dodge Macknight room.
 - Separate room for the archives with climate and light control.
 - Brand new children's room area. New location with easy access to side entrance and bathrooms.
 - Update the bathrooms.
 - Soundproofing the downstairs' meeting rooms and relocating the book sale area.
 - Sense of WOW cool library.
 - Cost estimates pending. Costs will include construction costs, furnishings and temporary housing.
 - 8/29/19 Sandwich Select Board presentation.
- Communication Committee Update –
 - Working with the Council on Aging/Center for Active Living to coordinate a unified message.
 - One warrant will contain both the Library and Center for Active Living requests.
 - Leveraging revenues from the power plant and short term tax monies will be used to repay the loan. No new taxes will be incurred.
 - Town meeting to be held on 10/21 or 10/28.
 - Sue James liked the new architectural drawings and noted the need for handicap accessible bathrooms. JoanneL noted the renovation will address accessibility needs. Sue James also suggested for the library to be ready to answer questions like “Why do we need a library?”. MarkW noted the library meets the needs of our community via books, technology, meeting space, a place to learn, programs, it's free.
 - Charlie Holden liked the new architectural drawings and believes that this community project will benefit all. He noted a second ADA egress may be needed and inquired about whether the Macknight room's fireplace would be a working fireplace. JoanneL noted that they may place a gas insert into the fireplace for ambiance.
 - BillF – outdoor patio uses ie: concerts, receptions, beverage/snack cart.
 - MarkW – thank you to Bud Dunham for all of his assistance.

Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Melinda Aguiar