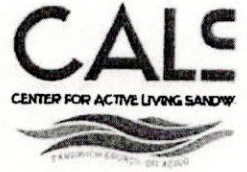




**SANDWICH COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES**



Date: August 27, 2019

Time: 8:45 a.m.

Facilitator: Chairperson Patricia Collins

The meeting was called to order at 8:50 a.m.

TOWN CLERK
TOWN OF SANDWICH

SEP 16 2019

2:00 PM
RECEIVED & RECORDED

In Attendance

Michael Bondarek, Vice-Chair; Karen Cotter, Secretary; Members: Judy Hendy, Mary-Jo French, Charlotte Kreutzer, Ellen Swain, Director Susan Marancik.

Absent: John Vibberts, Treasurer

Guests: Selectman Bobby George, Bob Deroeck, Jack Shea and Julie Nguyen.

Approval of Minutes

The minutes of the August 6, 2019 COA Board of Directors special meeting were read and approved.

Treasurer/Finance Report

To be given at next regular meeting.

Director's Report

1. Emergency Services has vacated their downstairs space, and S.H.I.N.E. will move in today. This also gives CoA 2 more meeting rooms. WiFi is now available to use.
2. The awarding of the Boston Post Cane to the oldest person in Sandwich will take place at the regularly scheduled luncheon on Wednesday, Sept. 25th @ 12:30 pm.



3. Small group marketing strategies: to be discussed with Board today.
4. Three key talking points: to be discussed with Board today.
5. There will be a focus on enforcing the transportation policy i.e. three (3) days advance notice of need, driver cannot physically support client (client must travel with companion if there are physical limitations).

Standing Committee Reports

- A. Finance and budget: Nothing to report until next regular meeting.
- B. By Laws: Nothing to report until next regular meeting.
- C. Nominating: Jack Shea and Julie Nyguen expressed intent to serve on the Board of Directors. They were both unanimously approved by Board vote and will be endorsed for membership to the Board of Selectman.

FSCOA

Report to be given at next regular meeting, as no representative was in attendance. However, it was reported by Chair Pat Collins, who attended the Friends last meeting, there are reservations on the name of the building (they support the word "Senior" rather than "Community" in the title) and they do not support a gymnasium (as this will draw children to the space). The mood of the meeting was very contentious.

Old Business

1. Pat, Susan and Neal met to flesh out a marketing plan. They also received the revised architectural plans from Bud.
2. Pat, Mike, Susan and Neal met last night with reporter Tao Wolfe of "The Sandwich Enterprise" for an Op/Ed or "Letter to the Editor" piece to highlight the project.

Special Town Meeting – Building Project

1. The date of the Special Town Meeting will be set at the next Board of Selectman's meeting this Thursday, August 29. It is anticipated that it will be on October 28, 2019. We anticipate that we will be the first item on the Warrant, and will be twinned with the Library funding project. It will need a 2/3 vote as it requires funding.
2. Mark Wicklund and the Trustees of the Library will be sending out a letter on the 1st of October to 9,000 families in Sandwich, detailing their plans and proposal for the library

improvements. The plans for the new "Center for Active Living" will also be included in this huge mailing.

3. The Council on Aging will be sending out information regarding the proposed new "Center" in their next newsletter, and will also include information on the library project.
4. The CoA will be working on a transportation plan for the Special Town Meeting. Possible donation from CCRTA?
5. Need for a roster of 3 – 4 people to speak at Town Meeting to support and/or clarify our project and the need in our Community. Possible candidates are Neal, Pat Walsh, Denise Dever and Paula Johnson.
6. TALKING POINTS: SPACE, SERVICES SOCIALIZATION

We are supporting a purpose-built Center that will provide much needed space for programs and activities and resources. It will allow seniors to age in place in their own, familiar environment. It will provide space and resources for memory care, caregiver support and other links to resources. The Town Nurse's office will be housed in the Center. It will provide a gymnasium for active seniors with a walking track, pickleball courts and a basketball court that may also be utilized for other net games, such as volleyball and badminton. It will provide a Center for families to access for support, information and activities.

New Business

None at this time.

Next Board Meeting

Next meeting: Tuesday, September 10, 2019 at 8:45 am.

Motion to adjourn was made at 9:50 am and was passed unanimously.

Respectfully submitted,
Karen Cotter, Secretary