



OFFICIAL MEETING NOTICE

TOWN OF SANDWICH

Sandwich Cultural Council

Topic: Sandwich Cultural Council

Meeting Date: September 21, 2022

Meeting Time: 6:00 PM

Meeting Location: Macknight Room - Sandwich Public Library

MINUTES

Meeting attendees: Anne Sayer, Julia Blakely, Beth Lind, Carol Coteus, Gina Giambusso, Allyson Laporta

1. Call meeting to order

Anne called the meeting to order at 6:00 PM.

2. Welcome members and guests

Returning members Anne, Julia, and Beth welcomed new members Carol, Gina, and Allyson. There were no guests attending.

3. New Business

a. Treasurer's report-reimbursement status

Anne reported that all FY22 reimbursements are complete. She also shared our FY23 allocation. MCC has increased our allocation to \$9,000, and combined with \$8,825 rolled over from the pandemic, the Council will have total funds of \$17,825 to allocate this year.

b. MCC Log-In Review

We reviewed the process for returning members to test their login credentials for the MCC SmartSimple grant system, and for new members to register for login credentials. Beth forwarded an email with login prompts,

Anne will coordinate with MCC to confirm that new members are on the MCC email list for our Council.

c. Application run down/MCC guidelines about granting procedures



We reviewed the process for grant applications, review, and granting procedures.

d. Dates for future meetings

We scheduled meetings for November 3 and November 10 at 6:00 PM. At the first meeting, we will review applications and decide which to fund. At the second meeting, we will determine grant amounts for each approved application.

4. Other matters not reasonably anticipated by the co-chairs

Beth agreed to serve as secretary.

Anne adjourned the meeting at 6:45 PM.

Signed: Beth Lind

Name (Beth Lind):

Date: September 22, 2022

**Date & Time Received by Town
Clerk's Office**

**TOWN CLERK
TOWN OF SANDWICH**

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