# FY'18 CAPITAL BUDGET SUMMARY

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ITEM</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>161 TOWN CLERK</td>
<td>Poll Pads - Voter Check-In System</td>
<td>$22,260</td>
</tr>
<tr>
<td>171 NATURAL RESOURCES</td>
<td>Boom Mower Attachment</td>
<td>$14,200</td>
</tr>
<tr>
<td>190 FACILITIES MANAGEMENT</td>
<td>Repairs to Town Buildings</td>
<td>$125,000</td>
</tr>
<tr>
<td>197 DATA PROCESSING</td>
<td>Multi-Dept. Software &amp; Digitizing Paper Files (State Gran</td>
<td>$100,000</td>
</tr>
<tr>
<td>210 POLICE</td>
<td>Virtual Law Enforcement Training System</td>
<td>$66,859</td>
</tr>
<tr>
<td>210 POLICE</td>
<td>Digital Two Way Radios (Year 2 of 3)</td>
<td>$53,600</td>
</tr>
<tr>
<td>220 FIRE</td>
<td>Gas Meter Replacement</td>
<td>$12,745</td>
</tr>
<tr>
<td>220 FIRE</td>
<td>New SCBA Fill Station for Station No. 1</td>
<td>$50,000</td>
</tr>
<tr>
<td>220 FIRE</td>
<td>Repowering of Marine 469</td>
<td>$12,000</td>
</tr>
<tr>
<td>220 FIRE</td>
<td>Dive Recovery Equipment</td>
<td>$5,500</td>
</tr>
<tr>
<td>241 INSPECTIONS</td>
<td>New Ford Explorer 4x4</td>
<td>$29,219</td>
</tr>
<tr>
<td>420 DPW-HIGHWAY</td>
<td>Asphalt Paver</td>
<td>$147,651</td>
</tr>
<tr>
<td>435 DPW-SANITATION</td>
<td>Open Top Ejector Trailer (Replaces 2005)</td>
<td>$62,191</td>
</tr>
<tr>
<td>650 DPW-PARKS</td>
<td>Utility Body Pickup Truck (Replaces 2004 Dodge Pickup,</td>
<td>$50,000</td>
</tr>
<tr>
<td>300 SCHOOL DEPARTMENT</td>
<td>Repairs to School Buildings</td>
<td>$125,000</td>
</tr>
<tr>
<td>300 SCHOOL DEPARTMENT</td>
<td>Demolish/Remove School Early Learning Portable Bldg</td>
<td>$50,000</td>
</tr>
<tr>
<td>300 SCHOOL DEPARTMENT</td>
<td>Maintenance Management &amp; Capital Planning Software</td>
<td>$53,759</td>
</tr>
<tr>
<td>300 SCHOOL DEPARTMENT</td>
<td>Ford T350 Transit Wheelchair Van Replacement</td>
<td>$64,603</td>
</tr>
<tr>
<td>300 SCHOOL DEPARTMENT</td>
<td>VoIP Pilot Phone System at STEM Academy - Phase 1</td>
<td>$38,000</td>
</tr>
<tr>
<td><strong>TOTAL &gt; $10,000 CAPITAL EXPENSES</strong></td>
<td></td>
<td><strong>$1,072,587</strong></td>
</tr>
<tr>
<td>650 DPW-PARKS</td>
<td>Gravely Brush Mower</td>
<td>$8,500</td>
</tr>
<tr>
<td><strong>TOTAL &lt; $10,000 CAPITAL EXPENSES</strong></td>
<td></td>
<td><strong>$8,500</strong></td>
</tr>
<tr>
<td><strong>TOTAL FY’18 CAPITAL BUDGET</strong></td>
<td></td>
<td><strong>$1,081,087</strong></td>
</tr>
<tr>
<td>Ambulance Fund Transfer</td>
<td></td>
<td>($35,745)</td>
</tr>
<tr>
<td>Reappropriation of Misc. Capital Balances</td>
<td></td>
<td>($38,732)</td>
</tr>
<tr>
<td><strong>TOTAL OTHER FUNDING SOURCES</strong></td>
<td></td>
<td><strong>($74,477)</strong></td>
</tr>
<tr>
<td><strong>NET FY’18 CAPITAL BUDGET</strong></td>
<td></td>
<td><strong>$1,006,610</strong></td>
</tr>
</tbody>
</table>
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: TOWN CLERK
Estimated Cost: $22,620.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: POLL PADS - VOTER CHECK-IN SYSTEM

2. Anticipated Useful Life: 10+ YEARS

3. Item / Project Description: POLL PADS ARE A MODERN STREAMLINED SYSTEM TO CHECK-IN VOTERS AT TOWN MEETING. WITHIN THE NEXT 6 MONTHS IT'S ANTICIPATED THE STATE WILL CERTIFY THEIR USE DURING ELECTIONS.

4. What will the new item be replacing, including it's current condition?: N/A

5. Will this equipment increase, reduce, or not affect the need for department personnel?
HAVING POLL PADS WILL NOT AFFECT DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: POLL PADS ARE NEEDED TO MODERNIZE AND IMPROVE THE ELECTION PROCESS. THEY WILL DRAMATICALLY SPEED UP VOTER CHECK IN AND ACCURACY. THERE WILL ALSO NO LONGER BE A NEED FOR PAPER VOTER LISTS.

Department Head: TAYLOR D. WHITE Date: 10/18/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'20

Department: NATURAL RESOURCES  
Estimated Cost: 14,200.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: BOOM MOWER

2. Anticipated Useful Life: 20 YEARS

3. Item / Project Description: BOOM MOWER ATTACHMENT TO OUR JOHN DEERE TRACTOR
FOR CONSERVATION LANDS MAINTENANCE.

4. What will the new item be replacing, including it's current condition?: IT WILL REPLACE
SERVERAL OLD WALK BEHIND MOWERS.

5. Will this equipment increase, reduce, or not affect the need for department personnel?
NOT EFFECT DEPARTMENT PERSONELL BUT IT WILL SAVE US FROM HIRING OUTSIDE
CONTRACTORS TO PERFORM THIS WOR CURRENTLY.

6. Describe the need for this equipment: CURRENTLY WE HAVE SERVERAL OLD WALK BEHIND
MOWERS THAT CANNOT CUT VEGETATION ALONG OUR CONSERVATION LANDS TRAILS. SO
WE HIRE OUTSIDE CONTRACTORS TO HELP US WITH THIS WORK. THIS EQUIPMENT WILL
ALLOW US TO DO THIS WORK WITH OUR CURRENT STAFF.

Department Head: DAVID J DECONTO  
Date: 01/24/2018
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: INFORMATION TECHNOLOGY Estimated Cost: $ 86,040.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: INTEGRATED ONLINE PERMITTING FOR 9 TOWN DEPARTMENTS

2. Anticipated Useful Life: INDEFINITE

3. Item / Project Description: TO MODERNIZE ALL TOWN PERMITTING PROCESSES,
   ELIMINATING THE NEED TO STORE PAPER DOCUMENTS, INCREASE EFFICIENCY OF TOWN
   DEPARTMENTS, AND MAKE INFORMATION AVAILABLE TO THE PUBLIC IN AN ONLINE FORMAT

4. What will the new item be replacing, including it's current condition?: THERE WOULD BE
   NO NEED TO STORE REVEVENT PAPER DOCUMENTS IN TOWN BUILDINGS, AS THESE
   DOCUMENTS WOULD ALL BE AVAILABLE ONLINE.

5. Will this equipment increase, reduce, or not affect the need for department personnel?
   THIS SOLUTION WILL SUBSTANTIALLY MODERNIZE AND INCREASE THE EFFICIENCY OF THE
   FOLLOWING TOWN DEPARTMENTS: BUILDING, PLANNING/ZONING, BOARD OF HEALTH,
   CONSERVATION, ENGINEERING/DPW, TOWN CLERK, AND BOARD OF SELECTMEN

6. Describe the need for this equipment: THIS SOLUTION ALLOWS FOR ELECTRONIC
   STORAGE OF ALL PERMITS AND ASSOCIATED PAPERWORK, INTEGRATES, AUTOMATES, AND
   STREAMLINES DEPARTMENTAL SIGN OFFS (WHERE APPLICABLE), REDUCES STORAGE SPACE
   REQUIREMENTS FOR PAPER FILES AT THE LISTED TOWN DEPARTMENTS, AND MAKES
   INFORMATION EASILY AVAILABLE TO THE PUBLIC VIA THE INTERNET.

Department Head: MICHAEL S. TWOMEY - I.T. DIRECTOR Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: INFORMATION TECHNOLOGY  Estimated Cost: $207,863.74
(Must attach supporting info or price quote to this form)

1. Item / Project Name: JAN SEBASTIAN DRIVE OFFICES - DIGITIZING OFFICE FILES

2. Anticipated Useful Life: INDEFINITE

3. Item / Project Description: THIS PROJECT WOULD ENTAIL SCANNING THE CONTENTS OF

   ALL FILING CABINETS IN THE FOLLOWING TOWN OFFICES: BUILDING, PLANNING,
   ENGINEERING, ASSESSING, BOARD OF HEALTH, NATURAL RESOURCES, AND CONSERVATION.

4. What will the new item be replacing, including it's current condition?: THIS WOULD

   MODERNIZE DOCUMENT STORAGE FOR THESE TOWN DEPARTMENTS, FREE UP OFFICE
   SPACE, AND SIGNIFICANTLY REDUCE THE CURRENT WEIGHT LOAD ON THE BUILDING
   STRUCTURE.

5. Will this equipment increase, reduce, or not affect the need for department personnel?

   THIS SOLUTION WILL MAKE THINGS MUCH MORE EFFICIENT WHEN SEARCHING FOR, AND/OR
   LOCATING, ANY RELEVANT OR REQUESTED DOCUMENTS.

6. Describe the need for this equipment: THE BUILDING AT JAN SEBASTIAN DRIVE IS CLOSE

   TO CAPACITY FOR PAPER STORAGE, WHICH IS ALSO BECOMING A STRUCTURAL ISSUE DUE TO
   THE EXCESSIVE WEIGHT. IT IS ESTIMATED THAT THERE ARE CLOSE TO 2 MILLION
   DOCUMENTS (1,997,750) CURRENTLY STORED IN THIS BUILDING.

Department Head: MICHAEL S. TWOMEY - I.T. DIRECTOR       Date: 10/02/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: POLICE  Estimated Cost: $41,858.72  + 25,000  +66,859

1. Item / Project Name: VIRTUAL LAW ENFORCEMENT TRAINING SYSTEM

2. Anticipated Useful Life: 10 YEARS +

3. Item / Project Description: VIRTUAL POLICE MARKSMAN AND SCENARIO TRAINER. THE SYSTEM ALLOWS MULTIPLE OFFICERS TO TRAIN IN LETHAL AND LESS LETHAL FORCE TECHNIQUES, AS WELL AS ESCALATION/DE-ESCALATION SITUATIONS.

4. What will the new item be replacing, including it's current condition?: THE POLICE DEPARTMENT DOES NOT CURRENTLY HAVE A VIRTUAL TRAINING SIMULATOR.

5. Will this equipment increase, reduce, or not affect the need for department personnel?

THIS EQUIPMENT WILL NOT AFFECT THE NEED FOR DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: THIS VIRTUAL SIMULATOR WILL ALLOW OFFICERS TO TRAIN IN REALISTIC USE OF FORCE SCENARIOS AND MARKSMANSHIP MUCH MORE FREQUENTLY. SINCE IT WILL BE LOCATED IN THE POLICE FACILITY IT WILL ALLOW FOR TRAINING TO OCCUR WHILE ON DUTY THEREFORE REDUCING OVERTIME TRAINING COSTS.

Department Head:  

Date: 09/19/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: POLICE Estimated Cost: $53,600.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: DIGITAL TWO WAY RADIO PURCHASE

2. Anticipated Useful Life: 10 YEARS

3. Item / Project Description: APX 6000 MODEL 1.5 PORTABLE RADIO

5% ADDED TO PROJECTED PRICE FOR ANTICIPATED COST INCREASE

4. What will the new item be replacing, including it's current condition?: NEW PORTABLE

RADIOs WILL REPLACE EXISTING RADIOS RANGING IN AGE FROM 10-20 YEARS OLD. IT
PREPARES THE TWO FOR TRANSITION TO A DIGITAL RADIO SYSTEM WHICH WILL BE
MANDATED BY THE STATE IN THE NEXT 3 TO 6 YEARS.

5. Will this equipment increase, reduce, or not affect the need for department personnel?
THIS WILL NOT AFFECT THE NEED FOR DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: THE COMMONWEALTH IS UPDATING ALL TRUNKED
CHANNELS TO P25 PHASE 1 AND PHASE 2 DIGITAL. IN ORDER FOR SANDWICH TO SPEAK TO
SURROUNDING AGENCIES AND THE STATE POLICE, INCLUDING SANDWICH FIRE, WE MUST
UPDATE OUR RADIOS. NEW RADIOS WILL REPLACE AGING AND OUTDATED PORTABLES.

THIS IS YEAR 2 OF A 3 YEAR PURCHASING PLAN.

Department Head: [Signature] Date: 09/19/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: FIRE Estimated Cost: 12,745.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: GAS METER REPLACEMENT

2. Anticipated Useful Life: 10 YEARS

3. Item / Project Description: PURCHASE REPLACEMENT 4 GAS METERS, HCN METERS, AND CO METERS. THIS PURCHASE INCLUDES TRUCK MOUNTS, CHARGING CABLES, CALIBRATION TANKS, AND REGULATORS TO MAINTAIN THE METERS.

4. What will the new item be replacing, including it's current condition?: THE EXISTING GAS METERS ARE STARTING TO FAIL AND HITTING THE END OF THEIR USEFUL LIFE. BATTERIES ARE DYING, SENSORS ARE FAILING, AND REPLACEMENT IS NEEDED.

5. Will this equipment increase, reduce, or not affect the need for department personnel? THIS PURCHASE WILL INCREASE OUR EFFECTIVENESS BY INCREASING RESPONSE TIMES WITH OPERATIONAL EQUIPMENT. NO NEED FOR PERSONNEL.

6. Describe the need for this equipment: AIR MONITORING IS REQUIRES ON CO CALLS, BUILDING FIRES, AND ANY TIME WE ENTER AN IDLH ATMOSPHERE.

Department Head: WILLIAM C. CARRICO II, FIRE CHIEF Date: 09/26/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: FIRE Estimated Cost: 50,000.00

(Must attach supporting info or price quote to this form)

1. Item / Project Name: NEW SCBA FILL STATION FOR STATION 1

2. Anticipated Useful Life: 20 YEARS

3. Item / Project Description: PURCHASE A NEW SCBA FILL STATION FOR STATION 1. THIS EQUIPMENT IS USED TO FILL AIR BOTTLES USED WHEN FIREFIGHTERS ENTER IDLH ATMOSPHERES. THIS PRICE INCLUDES ELECTRICAL WORK. TBD

4. What will the new item be replacing, including its current condition?: THIS WILL BE REPLACING THE 1973 AIR COMPRESSOR USED TO FILL SCBA BOTTLES AND THE FILL STATION THAT BREAKS DOWN AFTER EVERY USE.

5. Will this equipment increase, reduce, or not affect the need for department personnel? THIS PURCHASE WILL INCREASE OUR EFFICIENCY FILLING SCBA BOTTLES. WE CURRENTLY HAVE TO SEARCH FOR REPLACEMENT PARTS. THE AIR COMPRESSOR HAS TO RUN ALL DAY DUE TO AN AIR LEAK THAT CANNOT BE FOUND AND TO MAINTAIN STATIC PRESSURE. NO NEED FOR PERSONNEL.

6. Describe the need for this equipment: SCBA BOTTLES ARE REQUIRED FOR INTERIOR FIRE OPS, CO INCIDENTS, HAZMAT OPS, AND ANY TIME WE ENTER AN IDLH ATMOSPHERE. WITHOUT FILLED AIR BOTTLES WE JEOPARDIZE THE HEALTH AND SAFETY OF THE FIREFIGHTERS. IF THE FILL STATION BREAKS DOWN, WE WILL BE FORCED TO GO TO ANOTHER DEPARTMENT TO FILL BOTTLES, CREATING MORE OVERTIME.

Department Head: WILLIAM C. CARRICO II, FIRE CHIEF Date: 09/26/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: FIRE
Estimated Cost: $12,000.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: REPOWERING OF MARINE 469

2. Anticipated Useful Life: 20 YEARS

3. Item / Project Description: PURCHASE A NEW MOTOR AND ASSOCIATED EQUIPMENT FOR
THE 21' HYDROSPORT WHICH IS USED IN OCEAN RESCUE OPERATIONS AND POND/LAKE
OPERATIONS

4. What will the new item be replacing, including it's current condition?: THE EXISTING
MOTOR IS WEAK DUE TO THE LACK OF PROPER MAINTENANCE. IT HAS HIT THE END OF ITS
USEFUL LIFE AND ON OCCASION HAS FAILED DURING OPERATIONS.

5. Will this equipment increase, reduce, or not affect the need for department personnel?
THERE IS NO NEED FOR EXTRA PERSONNEL.

6. Describe the need for this equipment: PURCHASING A NEW MOTOR WILL INCREASE OUR
EFFECTIVENESS BY HAVING A SECOND MULTI USE BOAT THAT CAN BE DEPLOYED ON THE
OCEAN AS WELL AS INLAND WATERWAYS. IT HAS BEEN FREQUENTLY DEPLOYED WHEN THE
MOOSEBOAT WAS OUT OF SERVICE

Department Head: WILLIAM C. CARRICO II, FIRE CHIEF Date: 09/26/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: FIRE
Estimated Cost: $11,000.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: DIVE RESCUE EQUIPMENT

2. Anticipated Useful Life: 15 YEARS

3. Item / Project Description: PURCHASE FULL FACEMASK COMMUNICATION EQUIPMENT AND MASKS, PONY BOTTLES, PONY BOTTLE REGULATOR, UNDERWATER FLASHLIGHTS, AND MARKERS.

4. What will the new item be replacing, including its current condition?: WE DO NOT HAVE MASKS WITH COMMO EQUIPMENT. THE EXISTING FLASHLIGHTS NO LONGER WORK. THE PONY BOTTLES HAVE REACHED THE END OF THEIR SERVICE LIFE.

5. Will this equipment increase, reduce, or not affect the need for department personnel? THIS EQUIPMENT WILL INCREASE OUR EFFECTIVENESS.

6. Describe the need for this equipment: THE SANDWICH DIVE TEAM RESPONDS TO EMERGENCIES WHEN EQUIPMENT AND PEOPLE ARE MISSING HAVE BEEN SUBMERGED. WE DIVE IN ZERO VISIBILITY. COMMUNICATIONS EQUIPMENT IS VITAL IN COMMUNICATING WITH DIVERS. THE PONY BOTTLE IS FOR SELF RESCUE IN AN EMERGENCY.

Department Head: WILLIAM C. CARRICO II, FIRE CHIEF
Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'20

Department: BUILDING
Estimated Cost: 32,000.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: NEW VEHICLE

2. Anticipated Useful Life: 10 YEARS

3. Item / Project Description: FORD EXPLORER 4-WD

4. What will the new item be replacing, including it's current condition?: 2008 CHEVY BLAZER
   IN FAIR / GETTING POOR CONDITION

5. Will this equipment increase, reduce, or not affect the need for department personnel?
   NO AFFECT

6. Describe the need for this equipment:
   CURRENT 2008 VEHICLE HAS HAD MULTIPLE
   REPAIRS OVER THE PAST YEAR. IN FOR REPAIRS THREE TIMES ALREADY THIS FY. BUILDING
   DEPARTMENT NEEDS TO ENSURE VEHICLE RELIABILITY FOR INSPECTIONS, ET.AL.

Department Head: PAUL D SPIRO Date: 01/24/2018
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: DPW-HIGHWAY  Estimated Cost: $147,651.00  
(Must attach supporting info or price quote to this form)

1. Item / Project Name: TRACK ASPHALT PAVER

2. Anticipated Useful Life: 25 YEARS

3. Item / Project Description: ASPHALT PAVER FOR SMALL TO MEDIUM Sized PROJECTS.

4. What will the new item be replacing, including its current condition?: NO EQUIPMENT REPLACEMENT.

5. Will this equipment increase, reduce, or not affect the need for department personnel? 
EQUIPMENT WILL NOT AFFECT DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: AN ASPHALT TRACK PAVER WILL IMPROVE OVERALL EFFICIENCY AND QUALITY OF HOT MIX ASPHALT PATCHES ON ROADWAYS. IT COULD ALSO BE UTILIZED TO INSTALL THE NEW SIDEWALK ON SANDY NECK ROAD.

Department Head: 

Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: DPW-TRANSFER STATION  Estimated Cost: $ 62,190.90
(Must attach supporting info or price quote to this form)

1. Item / Project Name: 100 CUBIC YARD OPEN TOP EJECTOR TRAILER

2. Anticipated Useful Life: 10-15 YEARS

3. Item / Project Description: STECO-100 CUBIC YARD STEEL OPEN TOP EJECTOR TRAILER. TO STORE AND HAUL HOUSEHOLD SOLID WASTE FROM THE SANDWICH TRANSFER STATION TO SEMASS SOLID WASTE FACILITY.

4. What will the new item be replacing, including it's current condition?: WILL BE REPLACING 2005 SPEC-TEC 100 CUBIC YARD EJECTOR SEMI-TRAILER. TRAILER HAS HIGH MILES AND EXCESSIVE RUST THROUGHOUT THE FRAME AND UNDERBODY.

5. Will this equipment increase, reduce, or not affect the need for department personnel? WILL NOT AFFECT DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: TO REPLACE AN AGED AND RUSTING OUT TRAILER THAT IS USED TO HAUL SOLID WASTE TO A SOLID WASTE FACILITY. NEEDS TO BE REPLACED FOR PUBLIC AND ENVIRONMENTAL SAFETY.

Department Head: [Signature]  Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: Parks / DPW

Estimated Cost: $50,000

(Must attach supporting info or price quote to this form)

1. Item / Project Name: Utility Body truck

2. Anticipated Useful Life: 10 - 15 years

3. Item / Project Description: Pick-up truck w/ plow

4. What will the new item be replacing, including its current condition?: NO

5. Will this equipment increase, reduce, or not affect the need for department personnel?
   It will help True Vendor if to find a truck to drive on a daily basis.

6. Describe the need for this equipment: The DPW is short on trucks for dry to dry work. It will also allow True Vendor to keep his tools in a plow.

Department Head: [Signature]

Date: 09/29/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: SCHOOL

Estimated Cost: $75,000.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: LITTLE RED SCHOOL HOUSE PORTABLE TRAILER DEMOLITION

2. Anticipated Useful Life: N/A

3. Item / Project Description: THE SCHOOL FOR EARLY LEARNING FUNCTION HAS BEEN
MOVED TO THE FORESTDALE SCHOOL. THE TRAILERS AT THE OLD LOCATION ARE AT THE
END OF THEIR USEFUL LIFE AND WILL BE DEMOLISHED

4. What will the new item be replacing, including it's current condition?: N/A

5. Will this equipment increase, reduce, or not affect the need for department personnel?
   THERE WILL BE NO IMPACT ON PERSONNEL.

6. Describe the need for this equipment: THE TRAILERS ARE OLD AND FAILING AND MUST BE
   REMOVED.

Department Head: JONATHAN NELSON
Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: SCHOOL
Estimated Cost: $53,759.20
(Must attach supporting info or price quote to this form)

1. Item / Project Name: FACILITY CONDITION ASSESSMENT AND PM GENERATION

2. Anticipated Useful Life: N/A

3. Item / Project Description: HIRE A CONSULTANT TO PROVIDE A FACILITY CONDITION ASSESSMENT AND PM GENERATION IN ORDER TO UPDATE THE COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (SCHOOL DUDE)

4. What will the new item be replacing, including it's current condition?: PROJECT WILL INCLUDE CONDITION ASSESSMENT OF THE PHYSICAL PLANT AN WILL CREATE A SYSTEM WHERE TRACKING EXISTING INFRASTRUCTURE AND EQUIPMENT CAN BE TRACKED.

5. Will this equipment increase, reduce, or not affect the need for department personnel? THERE WILL BE NO AFFECT ON DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: THIS ASSESSMENT IS CRITICAL TO MAINTAINING AN ONGOING CAPITAL PLAN AND CONTINUALLY UPDATING THE STATUS OF OUR INFRASTRUCTURE AND PLANT.

Department Head: JONATHAN NELSON
Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: SCHOOL

Estimated Cost: $54,603.30
(Must attach supporting info or price quote to this form)

1. Item / Project Name: FORD T350 TRANIST WHEELCHAIR VAN REPLACEMENT

2. Anticipated Useful Life: 6-9 YEARS DEPENDING ON OUT OF DISTRICT PLACEMENT

3. Item / Project Description: THIS VAN WILL BE PURCHASED TO REPLACE AN AGING EXISTING VAN.

4. What will the new item be replacing, including its current condition?: THE EXISTING VAN

   THIS UNIT WILL BE REPLACING IS A 2009 FORD TRANSIT VAN WITH 251,633 MILES. THE EXISTING VAN'S HYDRAULICS ARE FAILING AND THE ELECTRICAL SYSTEM NEEDS TO BE REPLACED.

5. Will this equipment increase, reduce, or not affect the need for department personnel?

   THIS WILL HAVE NO IMPACT ON DEPARTMENT PERSONNEL.

6. Describe the need for this equipment: THIS VAN IS REQUIRED TO TRANSPORT CHILDREN IN WHEELCHAIRS TO OUT OF DISTRICT PLACEMENTS (CURRENTLY HINGHAM)

Department Head: [Signature] Date: 10/03/2017
CAPITAL EQUIPMENT REQUEST FORM: FY '20

Department: SCHOOL

Estimated Cost: 38,000.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: VOIP PILOT AT STEM (SCHOOL PHASE 1)

2. Anticipated Useful Life: 10 YEARS +

3. Item / Project Description: REPLACING PHONE SYSTEMS WITH VOIP SYSTEM

4. What will the new item be replacing, including it's current condition?: REPLACING EXISTING PHONE SYSTEM

5. Will this equipment increase, reduce, or not affect the need for department personnel?

NO AFFECT

6. Describe the need for this equipment: OUR EXISTING PHONE SYSTEMS ARE REACHING THE END OF ITS USABLE LIFE. WE'D LIKE TO PILOT THE INSTALL OF VOIP IN A SMALL LOCATION TO HELP US PLAN FOR A LARGER, PHASED ROLLOUT PLANNED FOR A LATER IMPLEMENTATION.

Department Head: BRYCE HARPER
Date: 01/24/2018
CAPITAL EQUIPMENT REQUEST FORM: FY'19

Department: DPW-PARKS
Estimated Cost: $8,500.00
(Must attach supporting info or price quote to this form)

1. Item / Project Name: GRAVELY BRUSH MOWER + SWEEPER ATTACHMENT

2. Anticipated Useful Life: 10-15 YEARS

3. Item / Project Description: THE MOWERS ARE USED TO MOW ROUGH AREAS AND PATHWAYS IN TOWN. THE SWEEPER ATTACHMENT IS USEFUL IN SPRING FOR SAND REMOVAL ON SIDEWALKS

4. What will the new item be replacing, including its current condition: IT WOULD REPLACE THE OLDER UNITS

5. Will this equipment increase, reduce, or not affect the need for department personnel? WOULD NOT AFFECT THE NEED FOR PERSONNEL

6. Describe the need for this equipment: THE EXISTING UNITS ARE OLD, AND FINDING REPLACEMENT PARTS IS BECOMING MORE DIFFICULT

Department Head: [Signature]
Date: 09/26/2017