



**Town Of Sandwich**

**Beach Access Application**  
**Beach Group Permit**

*Please submit all required paperwork with this completed application along with your \$25 application fee made payable to "The Town of Sandwich", at least 4 weeks before your date request. Please note the application process can take up to 3-4 weeks and is based on availability.*

Name of Group: \_\_\_\_\_ Name of Person Responsible: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Is your group OFFICALLY organized as "Non-Profit"? No \_\_\_\_\_ Yes \_\_\_\_\_ (attached state paperwork to proceed)

Does your group carry liability Insurance? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, amount of coverage: \_\_\_\_\_

Name of Insurer: \_\_\_\_\_

We strongly recommend providing alternative dates / times and sites..

- For ponds please list specific pond: Peter's Pond at Oak Crest Cove, Snake Pond, Ryder Conservation
- For First Beach : at corner of Town Neck Rd & Freeman Ave (Drunken Seal Beach lot) please list as: First Beach at Tidal Pool Area
- For Town Neck Beach Near Board Walk please list as: Town Neck at BW
- For Boardwalk/ Marsh Area please list as: Boardwalk

1 <sup>st</sup> Choice Date: _____	2 <sup>nd</sup> Choice Date: _____
*Site: _____	*Site: _____
Start Time: _____	Start Time: _____
End Time: _____	End Time: _____
Number of expected participants: _____	Number of minors: _____
Admission to be charged? No _____ Yes _____	Donations to be accepted? No _____ Yes _____
How will your group be transported: Individual transportation    Bus    Vans    Other: _____	
<i>Please Note: ALL COASTAL ACCESS PERMITTED GUESTS are responsible for applicable Parking Fees in season.</i>	
Purpose for visit: _____	

**I have read and initialed the attached list of requirements, I have acknowledged the Town of Sandwich Beach Rules & Regulations and I fully understand my responsibilities:**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**Sandwich Recreation Department - 34 Quaker Meetinghouse Road - PO Box 1336 - Forestdale, MA 02644**  
**Email: [recreation@townofsandwich.net](mailto:recreation@townofsandwich.net) Phone: 508-888-4361 Fax : 508-888-5884**

## General Guidelines

1. No more than one (1) group will be permitted each day to a specific area.
2. All buses and vans shall park in the Town Beach parking lot as directed. **No bus or van parking will be permitted at the end of Boardwalk Road.** No drop-off as an emergency vehicle must be on site while children are present. Parking fees will be paid if gate personnel are present or payment arrangement made ahead of time..
3. **ALL youth groups must comply with the Massachusetts General Law called "Christian's Law", at this time of year.** Groups will be required to show documentation of compliance.

## Rules & Regulations

***By initialing the below, I certify that I have read, understood and will agree to comply with the beach access rules and regulations of the Town of Sandwich Coastal Access Permit:***

\_\_\_\_\_ Groups of more than five (5) persons, including guides/interpretive staff shall submit a permit application, copies of state collection permits, a narrative detailing all proposed activities and schedule (itinerary) to the Recreation Department for approval. A **twenty five (25) dollar** non-refundable permit fee shall accompany each application. The fee may be waived for Sandwich Schools, Town Departments and Sandwich based non-profit organizations. (Non-profit documentation must be submitted annually). Please allow **thirty (30) days** for application processing.

\_\_\_\_\_ A written permit is required for all groups. Permit shall be present and accessible the day of the event.

\_\_\_\_\_ All buses and vans shall park in the Town Beach parking lot as directed. **No bus or van parking will be permitted at the end of Boardwalk Road.** Parking fees will be paid if gate personnel are present. All parking permit requirements will be strictly enforced. **No group drop-off.**

Daily Parking Fees:

- |                                    |         |
|------------------------------------|---------|
| i. Cars                            | \$20.00 |
| ii. Vehicles w/under 15 passengers | \$30.00 |
| iii. Vehicles w/over 16 passengers | \$50.00 |

\_\_\_\_\_ All refuse and debris must be kept in suitable containers provided by the permittee at ALL times. The permittee is responsible for the removal of all rubbish and debris to an appropriate off-site facility for proper disposal.

\_\_\_\_\_ Alcoholic beverages are prohibited on all town lands including the Old Harbor area to include, all of Town Beach (adjacent to Drunken Seal ), and the entire dune and beach area within Town Beach (Bay side & Mill Creek side). **Open Fires, often referred to as cook fires, shall be prohibited in the above named areas.** Cooking shall only be conducted on gas or charcoal grills. The permittee shall be responsible for the proper disposal of charcoal ash (Do not bury ashes on beaches or in dunes areas). **NO fires,** (including gas or charcoal grills) shall be allowed east of the boardwalk, at any time.

\_\_\_\_\_ Sanitary facilities will be available during the regular beach season, (late June – Labor Day) during normal beach hours. Otherwise, groups shall provide for their own facilities.

\_\_\_\_\_ No living or non-living materials shall be removed from any beach and or conservation area and all adjacent coastal areas without receiving prior written approval from the Natural Resources Dept, and in accordance with Massachusetts General Law Chapter 130 and any pertinent regulations promulgated by the Massachusetts Division of Marine Fisheries.

\_\_\_\_\_ From April 1 to September 15, pets (e.g., dogs, horses) are prohibited on any salt water public beach including dunes and beach parking areas. From May 15 to September 15, pets (e.g., dogs, horses) are prohibited on all other public beaches including beach parking areas. From September 16 to March 30, pets are permitted on salt water beaches and September 16 to May 14 on other public beaches. Owners are responsible for keeping their dogs under close control and picking up their pet's waste and disposing of it properly. From April 1 to September 15, no person or their pets shall enter areas marked for the purpose of protecting critical habitat for state and federally-listed shore birds.

\_\_\_\_\_ Any violation of these regulations, permit conditions, local bylaw, state or federal law may result in the issuance of a citation, cancellation of the function or other punitive action as deemed appropriate. All permittees shall comply with the request and/or directions of the Sandwich Natural Resources Director or Officer, his assistants, a designated Sandwich Police Officer or other State or Federal Officer.

\_\_\_\_\_ All persons utilizing the area shall comply with the directives of any Police Officers, Natural Resources Officers, Recreation Staff, town lifeguards, property manager or agents of the town at all times.

\_\_\_\_\_ The Town of Sandwich assumes no liability for injury, death or loss of personal property. Children under the age of 12 may not attend any beach or adjacent facility unless accompanied by an adult. Any minor child on a beach of the Town is the responsibility of the minor child's parents and or guardian or other person/persons who may be in charge of minor children ad in the case of group events (e.g. field trips) or any other group functions.

\_\_\_\_\_ All town beaches shall be closed from 10:00 PM to 7:00 AM each day. (Town of Sandwich Bylaw Chapter 3 section 3.20)

\_\_\_\_\_ No person shall cut, break, remove, deface, defile or ill use any structures, fence, sign, poster gate, barrier or any natural feature or have in possession of any thereof. Growing trees, bushes, plants or flowers shall not be defaced, defiled, or cut. No trails may be marked or cut, or dams or other structures, such as lean-tos, bridges, towers, docks, piers or handrails may be constructed. No postings or signs are to be attached to any tree or structures. No person shall bait or feed wildlife on the property at any time.

\_\_\_\_\_ No Person or vehicle of any kind will be permitted on coastal dunes except in designated cross over areas. Please assist with beach conservation efforts and keep everyone including children off the dunes.(Town of Sandwich Bylaw Chapter 3 section 3.90)

\_\_\_\_\_ All persons are prohibited from walking upon or entering onto any area that may interfere with or harass resident or migratory endangered species or species of special concerns as designated by the Commonwealth of Massachusetts or the US Fish and Wildlife Service. Agents of the Town typically delineate these areas. Please follow their directions. Persons shall avoid all activities that irreparably alter and/or damage any salt marsh, dune, beach or any tidal area. **Please note:** Violations hereof shall be punishable by a fine of \$25.00 for the first offense, \$50.00 for the second offense, and \$100.00 for the third and subsequent offenses of any of these regulations, as specified by the Town of Sandwich Bylaws or subject to criminal prosecution. Littering, discarding, dumping or placing of rubbish or other foreign materials on any portion of any town beach may result in criminal prosecution under M.G.L. Chapter 270 S 16. Fines up to \$5,000.00 or loss of driver's license for up to one year may be incurred.

\_\_\_\_\_ Activities will be limited to areas outlined on the map attached to the approved permit.

\_\_\_\_\_ Swimming is allowed in designated areas only.

\_\_\_\_\_ Umbrellas and tents must not obstruct Lifeguard's view/ path of or to the water and must be fastened and weighted properly in the sand.

\_\_\_\_\_ Flotation devices are allowed in on-shore breeze only or at the discretion of beach staff and/or lifeguards.

\_\_\_\_\_ The Town of Sandwich Lifeguards are only on duty at POND FRONT BEACHES (Peter's Pond Beach, Snake Pond Beach and Ryder's Conservation-) Early July through Labor Day 10:00 AM – 4:30 PM. –NOTE: TIMES and AVAILABILITY may vary due to staffing and weather.

\_\_\_\_\_ All children will be closely supervised by an adult while at the beach site. Due to **Massachusetts General State Law (C.111, s 127A1/2) - Christian's Law.** **NOTE: the following requirements must be met before water/ swim access would be granted for all municipal, recreational programs, licensed camps, day cares, and church groups.**

- **An American Red Cross certified Waterfront Lifeguard must accompany a group of 8 or more children under twelve years of ages, or non-independents over the age of twelve. Group must provide own rescue tube.**
- **Copies of Waterfront Lifeguard certification must accompany application for a permit before the application will be considered.**
- **Ratio in the water will be one adult for every 5 children. Adult must be in the water with group. The same ratio is required for non-independent people over the age of twelve.**
- **The user group request form must be accompanied by the following documents:**
  - **The name of the Water Safety Instructor & copy of their certification of the individual who will be swim testing each child before arrival.**
  - **List of all participants and the ability of each swimmer as reported by the WSI. In addition: the group must provide red bracelets for all no-swimmers and green for all swimmers.**
  - **If a child/ or children within the group is a NON-SWIMMER, the group must provide a Coast Guard Approved Life Jacket and/or have a sign waiver by a parent acknowledging the child has been deemed a NON-SWIMMER and both the parent and responsible party accept liability and responsibility for the child swimming without such. Permit holder is responsible to make sure all PFD's are properly fitted the entire time at any of the Sandwich waterfronts.**

\_\_\_\_\_ Activities will be limited to areas outlined on the map attached to the approved permit.

\_\_\_\_\_ Permit holders will be responsible to inform group of beach rules and regulations.

***I have read and initialed the attached list of requirements, I have acknowledged the Town of Sandwich Beach Rules & Regulations and I fully understand my responsibilities and will provide the required documentation with this application.***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**A copy of the approved permit will be issued to the permit holder once it has been awarded and endorsed. Please call the Sandwich Recreation Department with any questions or concerns regarding the permit process.**

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**Please do not write below this line- for office use only by the Sandwich Recreation Department.**

**Date received:** \_\_\_\_\_

**Payment received:** \_\_\_\_\_  
*Cash      Check      Credit Card*

**Approved by:** \_\_\_\_\_  
*Recreation Department*

**Date** \_\_\_\_\_ **Approved**    **Denied**

**Approved by:** \_\_\_\_\_  
*Natural Resources Department*

**Date** \_\_\_\_\_

**Permit Issued date:** \_\_\_\_\_

**Permit number:** \_\_\_\_\_

**Additional Notes:**



**Town Of Sandwich**

# **Coastal Access Application**

## **School / Educational/ Working Group Permit**

***Group Priority Protocol for Town Owned Coastal Areas***

### **Groups:**

1. Sandwich School Groups
2. Sandwich Town Departments
3. Sandwich Based Non-Profit Organizations
4. Upper Cape School Groups (Barnstable; Bourne; Otis; Mashpee; Falmouth; Yarmouth)
5. Upper Cape Based Non-Profit Organizations
6. Lower Cape Schools (Dennis - Provincetown including the Islands)
7. Lower Cape Based Non-Profit Organizations
8. Massachusetts School Groups (Elementary-College)
9. Massachusetts Based Non-Profit Organizations
10. New England School Groups (Elementary-College)
11. New England Base Non-Profit Organizations
12. Other School Groups or Organizations

### **Residents:**

1. Sandwich Residents (Seasonal Property Owners)
2. Upper Cape Residents
3. Lower Cape Residents
4. Massachusetts Residents
5. All Other Persons