

NO.	DEPARTMENT 100s	NO.	DEPARTMENT 100s	NO.	DEPARTMENT 300s	NO.	DEPARTMENT 600s
114	<a href="#">Moderator</a>	171-1	<a href="#">Natural Resources</a>	300	School Dept.	610-1	<a href="#">Library</a>
122-1	<a href="#">Cable Enterprise Fund</a>	171-2	<a href="#">Natural Resources</a>	313	UCCRVTS	610-2	<a href="#">Library</a>
122-R	<a href="#">Cable Enterprise Fund</a>	171-3	<a href="#">Natural Resources</a>	NO.	DEPARTMENT 400s	610-3	<a href="#">Library</a>
123-1	<a href="#">Selectmen/Manager</a>	175-1	<a href="#">Planning &amp; Develop.</a>	410-1	DPW - Engineering	620-1	<a href="#">Sandwich Hollows</a>
123-2	<a href="#">Selectmen/Manager</a>	175-2	<a href="#">Planning &amp; Develop.</a>	410-2	DPW - Engineering	620-2	<a href="#">Sandwich Hollows</a>
123-3	<a href="#">Selectmen/Manager</a>	175-3	<a href="#">Planning &amp; Develop.</a>	410-3	DPW - Engineering	620-3	<a href="#">Sandwich Hollows</a>
131	<a href="#">Finance Committee</a>	190-1	<a href="#">Facilities Management</a>	420-1	DPW	620-R	<a href="#">Sandwich Hollows</a>
132	<a href="#">Reserve Fund</a>	190-2	<a href="#">Facilities Management</a>	420-2	DPW	620-4	<a href="#">SHGC Revenues</a>
135-1	<a href="#">Accounting</a>	190-3	<a href="#">Facilities Management</a>	420-3	DPW	620-5	<a href="#">SHGC Enterprise</a>
135-2	<a href="#">Accounting</a>	195	<a href="#">Town Reports</a>	421	Snow & Ice	630-1	<a href="#">Recreation</a>
135-3	<a href="#">Accounting</a>	196	<a href="#">Bind Records</a>	424	Streetlights	630-2	<a href="#">Recreation</a>
141-1	<a href="#">Assessing</a>	197-1	<a href="#">Info. Technology</a>	435-1	DPW - Sanitation	630-3	<a href="#">Recreation</a>
141-2	<a href="#">Assessing</a>	197-2	<a href="#">Info. Technology</a>	435-2	DPW - Sanitation	631	<a href="#">Sandy Neck Beach</a>
141-3	<a href="#">Assessing</a>	197-3	<a href="#">Info. Technology</a>	435-3	DPW - Sanitation	632-1	<a href="#">Marina</a>
145-1	<a href="#">Treasurer</a>	NO.	DEPARTMENT 200s	435-R	DPW - Sanitation	632-2	<a href="#">Marina</a>
145-2	<a href="#">Treasurer</a>	210-1	<a href="#">Police Department</a>	435-4	Sanitation - Enterprise	632-3	<a href="#">Marina</a>
145-3	<a href="#">Treasurer</a>	210-2	<a href="#">Police Department</a>	NO.	DEPARTMENT 500s	632-R	<a href="#">Marina</a>
146-1	<a href="#">Tax Collector</a>	210-2.5	<a href="#">Police Department</a>	510-1	Health Department	632-4	<a href="#">Marina - Enterprise</a>
146-2	<a href="#">Tax Collector</a>	210-3	<a href="#">Police Department</a>	510-2	Health Department	650-1	<a href="#">DPW - Parks</a>
146-3	<a href="#">Tax Collector</a>	220-1	<a href="#">Fire Department</a>	510-3	Health Department	650-2	<a href="#">DPW - Parks</a>
147	<a href="#">Tax Title</a>	220-2	<a href="#">Fire Department</a>	522-1	Nursing Department	650-3	<a href="#">DPW - Parks</a>
151	<a href="#">Legal</a>	220-3	<a href="#">Fire Department</a>	522-2	Nursing Department	671	<a href="#">Hoxie / Grist Mill</a>
152-1	<a href="#">Human Resources</a>	241-1	<a href="#">Inspections</a>	522-3	Nursing Department	693	<a href="#">Memorial Day</a>
152-2	<a href="#">Human Resources</a>	241-2	<a href="#">Inspections</a>	540	Social Services	694	<a href="#">Historic District</a>
152-3	<a href="#">Human Resources</a>	241-3	<a href="#">Inspections</a>	541-1	Senior & Comm. Services	NO.	DEPARTMENT 800s
161-1	<a href="#">Town Clerk</a>	244	<a href="#">Sealer of W &amp; M</a>	541-2	Senior & Comm. Services	830	<a href="#">Bourne Shellfish</a>
161-2	<a href="#">Town Clerk</a>	291	<a href="#">Emergency Manag.</a>	541-3	Senior & Comm. Services	NO.	DEPARTMENT 900s
161-3	<a href="#">Town Clerk</a>	294	<a href="#">Forest Warden</a>	543	Veterans	940	<a href="#">Town Insurance</a>
162	<a href="#">Elections &amp; Regis.</a>	299	<a href="#">Greenhead Fly</a>				

## FY'21 GENERAL FUND OPERATING BUDGET TOTALS

NO.	DEPARTMENT	FY20 APPROP	FY21 SALARY	FY21 OPER	FY21 TOTAL	% CHANGE
114	Moderator	450	450	0	450	0.00%
123	Select./Manager	529,874	465,980	57,850	523,830	-1.14%
	Personnel Expen.	500,000	325,000	0	325,000	-35.00%
131	Finance Comm.	3,400	2,000	1,400	3,400	0.00%
135	Accounting	222,961	172,615	15,250	187,865	-15.74%
141	Assessing	394,166	341,124	29,125	370,249	-6.07%
145	Treasurer	232,727	283,372	-15,450	267,922	15.12%
146	Tax Collector	212,154	162,087	58,900	220,987	4.16%
147	Tax Title	35,000	0	35,000	35,000	0.00%
151	Legal	300,000	0	300,000	300,000	0.00%
152	Human Resour.	179,354	176,413	10,000	186,413	3.94%
161	Town Clerk	192,156	196,390	6,200	202,590	5.43%
162	Elect. & Regist.	49,750	23,000	52,750	75,750	52.26%
171	Natural Resour.	303,997	286,968	28,150	315,118	3.66%
175	Plan. & Devel.	231,213	209,383	29,625	239,008	3.37%
190	Facilities Mgmt.	642,652	381,314	301,847	683,161	6.30%
195	Town Reports	11,000	0	12,500	12,500	13.64%
196	Bind Records	7,000	0	7,000	7,000	0.00%
197	Info. Technology	663,873	259,430	412,500	671,930	1.21%
<b>Total 100s</b>		4,711,727	3,285,526	1,342,647	4,628,173	-1.77%
210	Police Dept.	4,558,510	4,456,815	354,335	4,811,150	5.54%
220	Fire Dept.	3,679,534	3,286,520	550,800	3,837,320	4.29%
241	Inspections	291,605	286,591	16,155	302,746	3.82%
244	Sealer of W & M	200	0	14,000	14,000	6900.00%
291	Emerg. Mgmt.	17,500	12,500	10,000	22,500	28.57%
294	Forest Warden	1,500	0	1,500	1,500	0.00%
297	Bourne Shellfish	4,000	0	4,000	4,000	0.00%
299	Greenhead Fly	2,500	0	2,500	2,500	0.00%
<b>Total 200s</b>		8,555,349	8,042,427	953,290	8,995,716	5.15%
300	School Dept.	34,132,914	34,942,348	0	34,942,348	2.37%
313	UCCRVTS	2,161,680	2,323,806	0	2,323,806	7.50%
<b>Total 300s</b>		36,294,594	37,266,154	0	37,266,154	2.68%

(**Note:** School Dep't. amount **includes** Ch. 70 aid.)

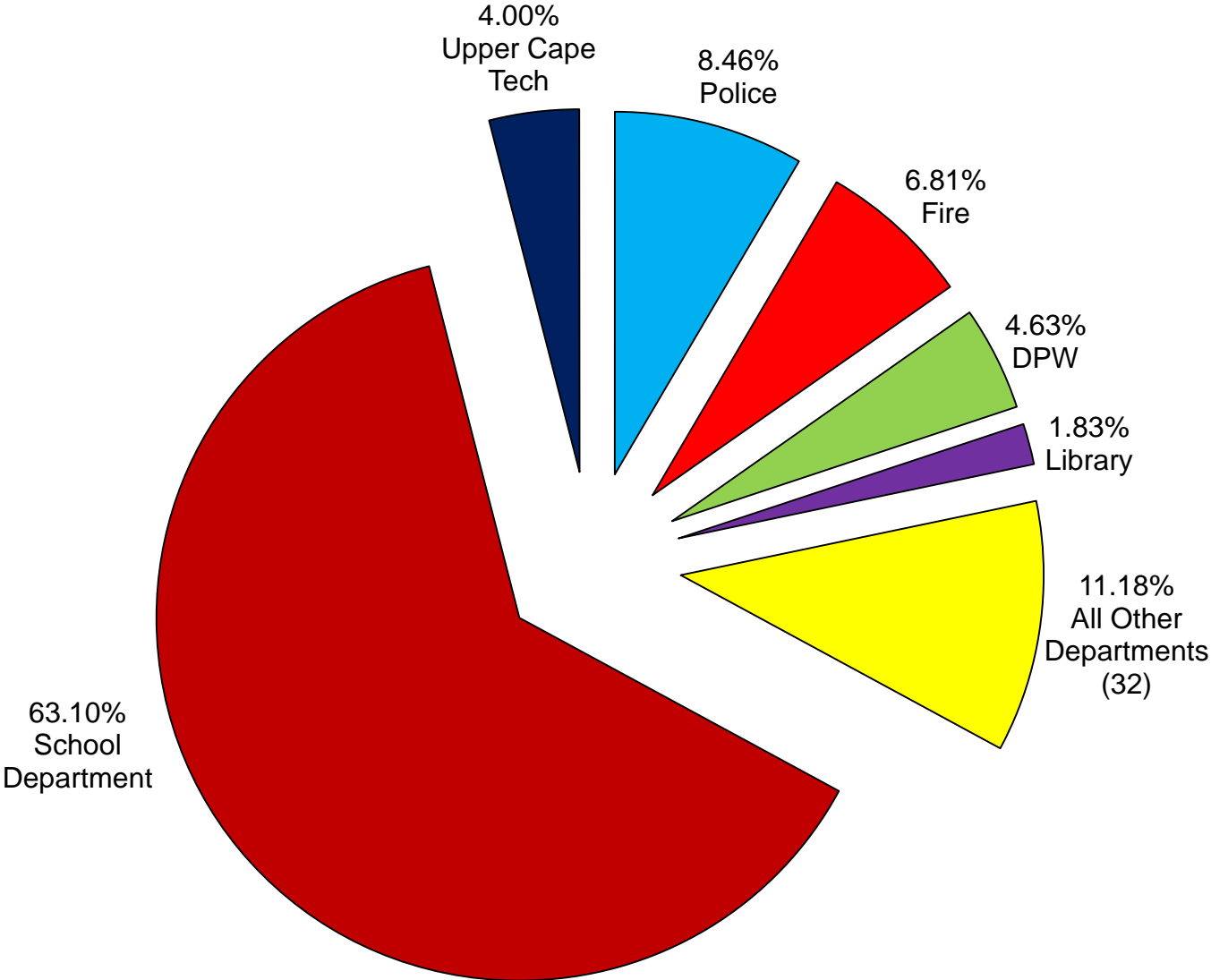


## WHAT MAKES UP THE TOWN'S OPERATING BUDGET?

Source: Final FY'20 Operating Budget

	<u>Amount:</u>	<u>%:</u>
<b>Police:</b>		
Police Department	4,558,510	
Emergency Management	17,500	
<b>Subtotal:</b>	<u>4,576,010</u>	8.46%
<b>Fire Department:</b>		
Fire Department (Net of Ambulance Fund)	3,679,534	
Forest Warden	1,500	
<b>Subtotal:</b>	<u>3,681,034</u>	6.81%
<b>Department of Public Works:</b>		
DPW - Engineering	227,086	
DPW - Highway	1,825,761	
DPW - Snow & Ice	400,000	
Streetlights/Taffic Signals	25,000	
DPW - Sanitation (Enterprise Fund)	0	
DPW - Parks	25,850	
<b>Subtotal:</b>	<u>2,503,697</u>	4.63%
<b>Library:</b>		
Library Department	991,595	
<b>Subtotal:</b>	<u>991,595</u>	1.83%
<b>All Other:</b>		
100s Budgets	4,711,727	
200s Budgets	298,305	
500s Budgets	735,640	
600s Budgets	299,184	
<b>Subtotal:</b>	<u>6,044,856</u>	11.18%
<b>School Department:</b>		
School Department (with Chapter 70)	34,132,914	
<b>Subtotal:</b>	<u>34,132,914</u>	63.10%
<b>Uper Cape Tech:</b>		
Upper Cape Tech	2,161,680	
<b>Subtotal:</b>	<u>2,161,680</u>	4.00%
<b>GRAND TOTAL:</b>	<u><u>54,091,786</u></u>	100.00%

# WHAT MAKES UP THE TOWN'S FY'20 OPERATING BUDGET?



**FY'21 RECOMMENDED GENERAL GOVERNMENT BUDGET**

**Summary of Significant Budget Changes at 3.00% (+/- \$10,000)**

*(Contracted & Estimated Wage Increases Included in Appropriate Operating Budgets)*

<b><u>Acct.</u></b>	<b><u>Budget - Description</u></b>	<b><u>Change</u></b>
123	Selectmen/Town Manager - Personnel Expenses/Wage Adjustment · Elimination of School Safety Group Funding (School Capital)	-175,000 -20,000
141	Assessing - Eliminate Administrative Assistant Position	-39,667
145	Treasurer - New P-T Financial Assistant Position	19,760
162	Elections & Registrations - Up Year in Two-Year Cycle; Postage	26,000
190	Facilities - Increase Electric Power & Septic Line Items	34,347
220	Fire - Additional Amb. Fund Transfer for Department Expenses	-150,000
244	Sealer of Weights & Measures - Restructuring of Barnstable IMA	13,800
410	DPW - Engineering - NPDES & Compliance Work <i>(If Funded, Eliminates Annual Capital Funding Need &amp; Request)</i>	40,000
543	Veterans - Insufficient Funds for Required Medical Expenses <i>(75% of Actual Costs Offset by State Revenue the Next FY)</i>	11,990
630	Recreation - Net Additional Program Staff Funds	11,720

**FY'21 ENTERPRISE FUND BUDGETS**

**Summary of Significant Budget Changes (+/- \$10,000)**

<b><u>Acct.</u></b>	<b><u>Enterprise Fund Budget - Description</u></b>	<b><u>Change</u></b>
620	Sandwich Hollows Golf Club - Decrease Internal Capital Line Item	-32,000
632	Marina - Fuel Purchase Line Item	25,000
	· Capital Improvements = Replace Boat & Improve WiFi	192,500
	· Engineering/Design Services for Dock, Etc. Work	25,000

**FUNDING OUTSIDE OF GENERAL GOVERNMENT OPERATING BUDGET**

**Summary of Significant Budget Changes (+/- \$10,000)**

<b><u>Acct.</u></b>	<b><u>Non-General Government Operating Budget - Description</u></b>	<b><u>Change</u></b>
940	Property & Liability Insurance Budget - OSHA Compliance Efforts	25,000

**FY'21 RECOMMENDED GENERAL GOVERNMENT BUDGET**

**Summary of Smaller Service & Funding Changes at 3.00% (+/- <\$10,000)**

<u>Acct.</u>	<u>Budget - Description</u>	<u>Change</u>
123	Selectmen/Town Manager - Mini-Internal Reserve Fund	7,500
152	Human Resources - Wellness Program Funding	2,000
210	Police - Addresses Expense Line Item Needs	9,000
291	Emergency Management - Increased Staff Support	5,000
424	Streetlights - Decreased Funding Based on Actual Expense History	-5,000
610	Library - Increased Weston Fund & State Library Aid Transfers	-4,000
650	DPW - Parks - Increase Tree Warden Program Appropriation	5,000



**GENERAL GOVERNMENT OPERATING BUDGET NEEDS - Prioritized Summary**

<u>Acct.</u>	<u>Budget - Description</u>	<u>Amount</u>
Multiple	Streamline Organization Structure & Various Positions (8/16 Memo)	260,000
420	DPW - (3) Add'l Laborers	150,000
420	DPW - Add'l Road & Infrastructure Maint. Funds Post-Road Bond	300,000
420	DPW - Staff & \$ for HTW School Fields (Now = School Budget)	100,000
171 & 630	DNR & Recreation - Reduce Dependency on Beach Parking Acct.	<u>250,000</u>
		1,060,000

## OVERALL BUDGET ISSUES & CONCERNS

### Establishment & Retention of Excess Levy Capacity Reserve:

- NRG Unit #3 Payment-In-Lieu-Of-Tax payments started in FY'20; recommended FY'21 budget does not use these payments for any recurring expenses & sets aside an Excess Levy Reserve equal to the Year 1 payment of \$3,550,000; any use of this Excess Levy Reserve should be limited to major capital needs or increasing Sandwich's financial reserves; it's imperative that an Excess Levy Reserve at least equal to the anticipated Library & CAL bonding projections is maintained until these costs commence, likely in FY'23 (**FY'21** = Sets aside \$3,550,000)

### Emergency Reserves:

- Stabilization Fund needs to be increased - compared to similar communities our size, Sandwich does not have a high enough Stabilization Fund; there are positive bond rating implications by increasing reserve balances; 5-year goal = \$2.5 million minimum; long-term goal = \$TBD; excellent source = future NRG PILOT payments when available (**FY'21** = Adding \$ for 6th Consecutive Year)

### Tuition Assessments:

- Tuition Assessments have been the largest budget impact over the last 15 Years - State Tuition Assessments have impacted Sandwich tremendously since FY'04; during the same period, local enrollments have dropped 45% and Charter School reimbursement formulas & commitments from the State have been significantly underfunded and ignored; in FY'20 Tuition Assessments topped \$4.4 million & exceeded the Town's total Discretionary Aid by \$2.0 million

### Capital & Maintenance Needs:

- annual capital needs typically exceed available funding...but stronger focus last 6+ years (**FY'21** = Funding more than \$1.0 million total and future years look better)
- School funding for capital & maintenance (**FY'21** = 5th year of \$125,000 added to annual capital funding; need to transfer HTW \$ from School to Town when appropriate)
- large-scale projects substantially addressed (ex. = Wastewater; HTW School; Center for Active Living (CAL); Library; Central Municipal Building; Beach; Etc.); downtown Fire Station & beach areas remain at risk; identified large-scale School needs may be able to be funded internally once expected benefits from solar projects are realized

### Employee-Related Costs & Employee / Debt Requirements:

- increased cost of Town & School employee & liability programs (ex. = health insurance; retirement assessment; OPEB, etc.); (**FY'21** = 2nd year with MIIA; 1st very successful which also reduces OPEB Liability; amending contribution rates virtually impossible without School action first; annual OPEB appropriation for 6th consecutive year)
- OPEB liability - estimated long-term impact continues to grow (over \$100 million); need to identify methods of funding moving forward with a goal of annual OPEB Trust Fund appropriation increasing every year; (**FY'21** = transferring funds to OPEB & Stabilization Fund)

**DEPARTMENT:** 114 - Moderator  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

Moderator	G. Blank	450	450	450	450	450	450
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**PERSONNEL SUBTOTAL**                      450              450              450              450              450              450

**OPERATING EXPENSES:**

Acct #              Account Name

**OPERATING SUBTOTAL**                      0                      0                      0                      0                      0                      0

**TOTAL DEPARTMENT BUDGET**              450              450              450              450              450              450

DEPARTMENT: 122 - Cable Public Access Entrprise Fund - **ESTABLISHED IN FY'20**  
TOC

APPROP FY20 REQUEST FY21

**PERSONNEL:**

Position            Name

**PERSONNEL SUBTOTAL**                                  0                          0

**OPERATING EXPENSES:**

Acct #                  Account Name

5700	SCT Funding Expenses	440,000	440,000
5891	SCT Capital Expenses	29,225	29,225
5700	Town Capital Expenses	180,775	40,000

**OPERATING SUBTOTAL**                                  650,000                          509,225

**TOTAL DEPARTMENT BUDGET**                          650,000                          509,225

DEPARTMENT: 122 - Cable Public Access Enterprise Fund  
TOC

ACCT #	ACCOUNT NAME	ACTUAL FY20	ACTUAL FY21	ACTUAL FY22	ACTUAL FY23	ACTUAL FY24	ACTUAL FY25
5700	Comcast PEG Payment	242,100	0	0	0	0	0
5891	Comcast Capital Payment	29,225	0	0	0	0	0

**ANNUAL REVENUE**                      271,325                      0                      0                      0                      0                      0

**OPER. EXPENSES**

**NET BALANCE**                      271,325                      0                      0                      0                      0                      0

**ENT. FUND CERTIFICATION**

DEPARTMENT: 123 - Selectmen/Town Manager  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	420,452	425,850	439,453	454,019	459,525	465,980
<b>OPERATING SUBTOTAL</b> (Form 3)	51,190	57,112	59,910	74,425	70,350	57,850
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	471,642	482,962	499,363	528,444	529,875	523,830
Personnel Expenses/Wage Adjust.	174,553	252,744	163,865	172,965	500,000	325,000
	(244,875 approp)	(414,500 approp)	(259,426 approp)	(247,271 approp)		
<b>GRAND TOTAL DEPT BUDGET</b>	646,195	735,706	663,228	701,409	1,029,875	848,830

**Department Revenue from Prior Fiscal Year:**

97,385 (Liquor & other licenses, etc.)  
 22,269 (Miscellaneous)

DEPARTMENT: 123 - Selectmen/Town Manager  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Town Manager	G. Dunham	G 22	185,205	700	185,905	G 22	185,205	700	185,905
Asst. Town Manager	H. Harper	G18	120,000		120,000	G18	126,000		126,000
Office Manager	K. Coggeshall	G 7	72,010	700	72,710	G 7	72,010	700	72,710
Administrative Asst.	D. Hanelt	G 5	57,470	700	58,170	G 5	57,470	700	58,170
Night Clerical			7,500		7,500		8,500		8,500
Chairman	Elected		3,000		3,000		3,000		3,000
Selectmen (4)	Elected		10,000		10,000		10,000		10,000
52.2 weeks/year			1,672		1,672		1,695		1,695

**PERSONNEL SUBTOTAL**

458,957

465,980

**DEPARTMENT:** 123 - Selectmen/Town Manager  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY19	REQUEST FY20
5344	Postage	714	965	554	1,245	2,000	2,000
5346	Advertising	1,001	607	920	822	850	850
5390	School Safety Group	16,834	20,000	19,217	20,000	20,000	0
5420	Office Supplies	6,090	6,404	5,894	5,790	5,000	5,000
5422	Copier Service	5,147	6,588	6,121	8,134	7,500	7,500
5700	Other Charges/Expenses	8,140	11,848	16,298	26,920	17,500	25,000
5715	Meeting Expense	13,264	10,700	10,906	11,514	17,500	17,500
<b>OPERATING SUBTOTAL</b>		51,190	57,112	59,910	74,425	70,350	57,850



DEPARTMENT: 131 - Finance Committee  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

Secretary	D. Hanelt	1,823	1,510	1,675	1,587	2,000	2,000
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**PERSONNEL SUBTOTAL**                      1,823              1,510              1,675              1,587              2,000              2,000

**OPERATING EXPENSES:**

Acct #              Account Name

5420	Office Supplies	305	563	332	439	525	525
5715	Meeting Expense	243	90	0	0	625	625
5730	Dues / Memberships	293	273	280	300	250	250

**OPERATING SUBTOTAL**                      841              926              612              739              1,400              1,400

**TOTAL DEPARTMENT BUDGET**              2,664              2,436              2,287              2,326              3,400              3,400

DEPARTMENT: 132 - Reserve Fund  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
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**PERSONNEL:**  
Position            Name

<b>PERSONNEL SUBTOTAL</b>	0	0	0	0	0	0
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**OPERATING EXPENSES:**  
Acct #            Account Name

5783	Reserve Fund	391,239	231,019	302,506	284,452	500,000	500,000
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<b>OPERATING SUBTOTAL</b>	391,239	231,019	302,506	284,452	500,000	500,000
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<b>TOTAL DEPARTMENT BUDGET</b>	391,239	231,019	302,506	284,452	500,000	500,000
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DEPARTMENT: 135 - Accounting Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	205,028	187,168	188,212	194,319	194,097	172,615
<b>OPERATING SUBTOTAL</b> (Form 3)	41,619	38,972	41,825	36,955	44,750	45,250
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	246,647	226,140	230,037	231,274	238,847	217,865
Less Transfer from Marina	-7,500	-7,500	-7,500	-7,500	-7,500	-15,000
Less Transfer from Golf Dep't.	-7,500	-7,500	-7,500	-7,500	-7,500	-7,500
Less Transfer from Sanitation	-7,500	-7,500	-7,500	-7,500	-7,500	-7,500
<b>NET APPROPRIATION</b>	231,647	211,140	215,037	216,274	223,847	195,365

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 135 - Accounting Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Town Accountant	K. Barrette	G 17	85,000		85,000	G 17	85,000		85,000
Asst. Town Account.	K. Crocker	G5/1	45,172		45,172	G5/2	47,684	450	48,134
Administrative Asst.	L. Foster	G3/1	36,728		36,728	G3/2	38,821		38,821
52.2 weeks/year			642		642		660		660

**PERSONNEL SUBTOTAL**

167,542

172,615

DEPARTMENT: 135 - Accounting Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5241	Repair & Maint. of Equip.	0	0	263	500	750	750
5314	Annual Audit	37,322	33,822	33,850	31,000	39,500	40,000
5420	Office Supplies	1,356	1,423	2,148	1,530	2,200	2,200
5715	Meeting Expense	2,941	3,727	5,564	3,925	2,300	2,300
<b>OPERATING SUBTOTAL</b>		41,619	38,972	41,825	36,955	44,750	45,250

DEPARTMENT: 141 - Assessing Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	367,071	345,079	348,724	359,480	365,041	341,124
<b>OPERATING SUBTOTAL</b> (Form 3)	23,681	21,821	21,064	20,604	29,125	29,125
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	390,752	366,900	369,788	380,084	394,166	370,249

**Department Revenue from Prior Fiscal Year:**

5,147 Abutters Lists, Etc.

DEPARTMENT: 141 - Assessing Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY19 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Director of Assessing	E. Childs	G 16	125,937	700	126,637	G 16	125,937	700	126,637
Assistant Assessor	B. Styche	G 8	58,490		58,490	G 8	58,490		58,490
Field Technician	K. Brennan	G 6	50,419		50,419	G 6	50,419		50,419
Office Manager	J. Varney	G5/7	54,181	725	54,906	G5/8	56,948	725	57,673
Administrative Asst.	L. Watts	G3/3	39,667		39,667	G3/4	41,623		41,623
Administrative Asst.	(Vacant)	G3/3	39,667		39,667	G3/1	0		0
Assessor - Chairman	Elected		2,000		2,000		2,000		2,000
Assessor (2)	Elected		3,000		3,000		3,000		3,000
52.2 weeks/year			1,417		1,417		1,282		1,282

**PERSONNEL SUBTOTAL**

376,203

341,124

DEPARTMENT: 141 - Assessing Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5241	Repair & Maint. of Equip.	70	533	1,184	123	1,400	1,400
5248	Equipment	556	500	39	182	500	500
5251	Maintenance of Records	8,614	6,506	6,527	6,297	11,000	11,000
5321	Abstacts/Maps	1,061	111	211	36	800	800
5326	Tuition	990	1,085	1,236	2,277	2,400	2,400
5344	Postage	2,505	2,366	3,056	3,979	1,950	1,950
5346	Advertising	778	939	49	143	300	300
5420	Office Supplies	3,765	3,645	4,066	3,781	4,775	4,775
5711	Travel Reimbursement	3,817	4,127	2,666	2,661	3,000	3,000
5715	Meeting Expense	1,025	1,509	1,530	625	2,600	2,600
5730	Dues/Memberships	500	500	500	500	400	400
<b>OPERATING SUBTOTAL</b>		23,681	21,821	21,064	20,604	29,125	29,125



DEPARTMENT: 145 - Treasurer's Office  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	214,953	225,665	229,652	227,650	240,677	283,372
<b>OPERATING SUBTOTAL</b> (Form 3)	10,792	10,270	9,225	13,024	14,550	14,550
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	225,745	235,935	238,877	240,674	255,227	297,922
Less Transfer from Marina	-7,500	-7,500	-7,500	-7,500	-7,500	-15,000
Less Transfer from Golf Dep't.	-7,500	-7,500	-7,500	-7,500	-7,500	-7,500
Less Transfer from Sanitation	-7,500	-7,500	-7,500	-7,500	-7,500	-7,500
<b>NET APPROPRIATION</b>	203,245	213,435	216,377	218,174	232,727	267,922

Department Revenue from Prior Fiscal Year: 41,550 (Tax liens principal & interest)

DEPARTMENT: 145 - Treasurer's Office  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Finance Director/T/C	W. Jennings	G 17	112,500	425	112,925	G 17	112,500	425	112,925
Assistant Treasurer	R. Cherry	G5/9	60,715	550	61,265	G5/10	63,664	550	64,214
Senior Admin. Asst.	M. Carroll	G4/3	42,970		42,970	G4/4	45,318		45,318
Administrative Asst.	J. Mendes	G3/2	38,056		38,056	G3/3	40,149		40,149
Financial Assistant	(New) (19 h/w)	P-T				P-T	19,760		19,760
As-Needed Assistance			0		0		0		0
52.2 hours/week			978		978		1,006		1,006

**PERSONNEL SUBTOTAL**

256,194

283,372

DEPARTMENT: 145 - Treasurer's Office  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5241	Repair & Maint. of Equip.	452	423	307	500	0	0
5344	Postage	7,765	7,867	5,460	7,358	8,500	8,500
5381	Payroll Services	417	483	468	2,919	3,000	3,000
5420	Office Supplies	1,064	1,162	1,554	1,220	1,650	1,650
5711	Travel Reimbursement	1,094	335	1,436	1,027	1,400	1,400
<b>OPERATING SUBTOTAL</b>		10,792	10,270	9,225	13,024	14,550	14,550

DEPARTMENT: 146 - Town Collector's Office  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	143,088	140,497	145,716	149,419	153,254	162,087
<b>OPERATING SUBTOTAL</b> (Form 3)	55,842	50,666	56,413	55,747	58,900	58,900
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	198,930	191,163	202,129	205,166	212,154	220,987

**Department Revenue from Prior Fiscal Year:** 132,406 (Municipal Lien Certificates, etc.)

DEPARTMENT: 146 - Town Collector's Office  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Tax Collector	(Combined w/Treasurer)	G 16	0	0	0	G 16	0	0	0
Asst. Tax Collector	C. Peterson	G5/9	60,715	725	61,440	G5/10	63,664	725	64,389
Sr. Admin. Asst.	S. Styche	G4/9	52,252	550	52,802	G4/10	54,909	550	55,459
Administrative Asst.	M. Maloney	G3/3	39,367		39,367	G3/4	41,623		41,623
Seasonal Sticker Sales Assistance			2,000		2,000		0		0
52.2 weeks/year			586		586		616		616

**PERSONNEL SUBTOTAL**

156,195

162,087

DEPARTMENT: 146 - Town Collector's Office  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5340	Lockbox Service		365	168	2,557	4,000	4,000
5344	Postage	36,008	5,628	3,061	38,610	36,500	36,500
5350	Postage Meter	2,689	31,455	40,287	2,839	2,500	2,500
5420	Office Supplies	2,079	3,113	2,815	905	3,000	3,000
5424	Beach/Transfer Stickers	5,651	1,168	1,394	6,965	5,250	5,250
5461	Tax Forms/Supplies	9,170	6,209	6,188	3,811	6,400	6,400
5715	Meeting Expenses	245	2,728	2,500	60	1,250	1,250
<b>OPERATING SUBTOTAL</b>		55,842	50,666	56,413	55,747	58,900	58,900

DEPARTMENT: 147 - Tax Title Foreclosure  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

**PERSONNEL SUBTOTAL**                      0                      0                      0                      0                      0                      0

**OPERATING EXPENSES:**

Acct #              Account Name

5324	Tax Title Costs	20,707	15,474	17,198	24,874	35,000	35,000
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**OPERATING SUBTOTAL**                      20,707                      15,474                      17,198                      24,874                      35,000                      35,000

**TOTAL DEPARTMENT BUDGET**                      20,707                      15,474                      17,198                      24,874                      35,000                      35,000





DEPARTMENT: 152 - Human Resources Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY20
<b>PERSONNEL SUBTOTAL</b> (Form 2)	168,286	173,088	196,563	172,613	171,354	176,413
<b>OPERATING SUBTOTAL</b> (Form 3)	5,344	4,882	3,817	6,770	8,000	10,000
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	173,630	177,970	200,380	179,383	179,354	186,413

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 152 - Human Resources Department

TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL
HR Director	M. Buckner	G 16	108,672	700	109,372	G 16	108,672	700	109,372
Asst. HR Director	L. Kiley	G 8	63,877	500	64,377	G 8	63,877	500	64,377
Night Clerical/As Needed Hours (PB, CIPC)			2,000		2,000		2,000		2,000
52.2 hours/week			664		664		664		664

**PERSONNEL SUBTOTAL**

176,413

176,413

DEPARTMENT: 152 - Human Resources Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5327	Training	3,070	3,273	2,432	4,456	5,000	5,000
5346	Employment Advertising	154	0	237	0	500	500
5356	Wellness Program						2,000
5420	Office Supplies	1,647	1,184	719	1,827	2,000	2,000
5731	Meeting Expense	473	425	429	487	500	500
<b>OPERATING SUBTOTAL</b>		5,344	4,882	3,817	6,770	8,000	10,000

DEPARTMENT: 161 - Town Clerk's Office  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	164,926	171,513	178,539	184,655	186,656	196,390
<b>OPERATING SUBTOTAL</b> (Form 3)	2,876	4,861	5,212	5,847	5,500	6,200
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	167,802	176,374	183,751	190,502	192,156	202,590

**Department Revenue from Prior Fiscal Year:** 28,703 (Fees, licenses, etc.)

DEPARTMENT: 161 - Town Clerk's Office  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Town Clerk	T. White (Elected)	G 11	85,481	500	85,981	G 11	85,481	500	85,981
Asst. Town Clerk	S. Lundquist	G5/9	58,586	650	59,236	G5/10	61,534	650	62,184
Administrative Asst.	L. Freitas	G3/7	44,790	450	45,240	G3/8	47,029	450	47,479
52.2 weeks/year			726		726		746		746

**PERSONNEL SUBTOTAL**

191,183

196,390

DEPARTMENT: 161 - Town Clerk's Office  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5241	Repair & Maint. of Equip.	804	296	750	600	750	750
5420	Office Supplies	1,708	1,396	2,034	2,768	1,750	2,150
5422	Copier Service		2,476	2,143	2,303	2,500	2,800
5715	Meeting Expenses	364	693	285	176	500	500
<b>OPERATING SUBTOTAL</b>		2,876	4,861	5,212	5,847	5,500	6,200

DEPARTMENT: 162 - Elections & Registrations  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

5105	Registrars	1,575	1,250	1,000	1,625	1,500	1,500
5127	ATM Salaries	839	754	11,681	917	7,500	7,500
5128	STM Salaries	552	307	772	1,875	3,500	1,000
5387	State/Federal Primary	512	1,289	0	168	3,500	5,000
5388	State/Federal Election	0	1,722	0	10,422	0	8,000

**PERSONNEL SUBTOTAL**                      3,478              5,322              13,453              15,007              16,000              23,000

**OPERATING EXPENSES:**

Acct #              Account Name

5126	Census Enumerators	3,837	6,990	5,081	5,322	5,000	6,000
5247	Equip/Maintenance	1,893	1,575	1,813	1,674	2,000	5,250
5307	Lawbook Update	5,157	5,972	6,435	5,777	3,500	0
5344	Postage	5,000	3,500	4,576	3,000	5,000	6,500
5382	CPU Service/Street List	1,217	1,099	218	0	2,000	1,500
5387	State/Federal Primary	10,141	10,846	0	9,363	2,500	7,500
5388	State/Federal Election	0	14,662	0	6,415	0	10,000
5420	Office Supplies	1,458	2,145	961	571	750	1,000
5715	Meeting Expenses	155	445	470	365	500	500
5780	ATM Expenses	16,321	15,670	6,759	11,436	10,000	11,500
5782	STM Expenses	3,326	1,434	2,338	1,820	2,500	3,000

**OPERATING SUBTOTAL**                      48,505              64,338              28,651              45,743              33,750              52,750

**TOTAL DEPARTMENT BUDGET**              51,983              69,660              42,104              60,750              49,750              75,750

DEPARTMENT: 171 - Natural Resources Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	286,418	290,576	311,250	322,408	318,993	346,968
<b>OPERATING SUBTOTAL</b> (Form 3)	50,251	47,745	37,192	28,357	28,100	28,150
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	336,669	338,321	348,442	350,765	347,093	375,118
*Less Beach Transfer	-61,650	-52,500	-52,500	-52,500	-52,500	-52,500
**Less Waterways Transfer	-17,500	-7,500	-7,500	-7,500	-7,500	-7,500
<b>NET DEPARTMENT BUDGET</b>	257,519	278,321	288,442	290,765	287,093	315,118

Department Revenue from Prior Fiscal Year: 50,395 (Permit, Application Fees, Animal Control)



DEPARTMENT: 171 - Natural Resources Department  
TOC

POSITION	NAME	FY20			FY21				
		G/S	FY20 SALARY	LONG	FY20 TOTAL	G/S	FY21 SALARY	LONG	FY21 TOTAL
Director of Nat. Res.	D. DeConto	G 16	94,741	500	95,241	G 16	94,741	500	95,241
Nat. Resour. Officer	J. Wrigley	G 9	62,608		62,608	G 9	62,608		62,608
Animal Control Officer	J. Pimental	G 8	57,117	600	57,717	G 8	57,117	700	57,817
P-T Clerk	K. Bouffard (18 h/w)		14,330		14,330		14,976		14,976
P-T Asst. DNR Officer	S. McArdle (19 hr/wk)		14,820		14,820		14,820		14,820
Administrative Asst.	H. Hawkins	G3/8	46,101	450	46,551	G3/9	48,430	450	48,880
Night Clerical			2,500		2,500		2,500		2,500
Overtime/Special Coverage/Patrol			21,500		21,500		21,500		21,500
Workcamper Program			27,500		27,500		27,500		27,500
52.2 weeks/year			1,114		1,114		1,126		1,126

**PERSONNEL SUBTOTAL**

343,881

346,968

\* = Workcamper Program transfer from Beach Account.

\*\* = Waterways Fund transfer for Waterway Bylaw Enforcement Program.

DEPARTMENT: 171 - Natural Resources Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5244	Vehicle/Tools/Equipment	12,942	11,551	7,954	8,831	3,900	3,900
5309	Engin./Land Maint./Surveys	5,094	5,369	3,643	1,489	6,300	6,300
5366	Land Survey	0	30	0	0	0	0
5367	Shorebird Protection Program	11,000	11,000	9,740	1,473	2,000	2,000
5420	Office Supplies	3,002	2,487	3,382	3,566	2,100	2,100
5436	Shellfish Management	917	2,476	0	0	0	0
5450	Tools/Equipment	1,773	839	0	0	0	0
5491	Animal Control Expenses	2,444	2,267	1,598	2,699	4,100	4,100
5497	Beach Cleanings	0	14	0	0	0	0
5582	Uniforms	1,270	2,262	2,787	1,035	500	500
5731	Dues/Meeting Expenses	2,150	2,241	-1,091	2,617	1,250	1,250
5732	Workcamper Programs	3,833	1,869	0	0	0	0
5750	Ryder Conservation Land	0	0	3,094	1,974	5,000	5,000
5761	Waterway Supplies	5,826	5,340	6,085	4,673	3,000	3,000
<b>OPERATING SUBTOTAL</b>		50,251	47,745	37,192	28,357	28,150	28,150

DEPARTMENT: 175 - Planning & Development Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	197,209	191,635	153,463	191,368	201,588	209,383
<b>OPERATING SUBTOTAL</b> (Form 3)	16,212	8,534	10,037	12,659	29,625	29,625
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	213,421	200,169	163,500	204,027	231,213	239,008

**Department Revenue from Prior Fiscal Year:** 3,897 (Filing Fees, Bylaws)

DEPARTMENT: 175 - Planning & Development Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Plan. & ED Director	R. Vitacco	G 15	87,550		87,550	G 15	87,550		87,550
Asst. Town Planner	L. Drake	G 9	62,608		62,608	G 9	62,608		62,608
P-T Assistance	(Vacant)		7,500		7,500		7,500		7,500
Sr. Admin. Asst.	M. McCabe	G4/4	44,426		44,426	G4/5	46,938		46,938
Night Clerical - P&D			2,000		2,000		2,000		2,000
Night Clerical - ZBA			2,000		2,000		2,000		2,000
52.2 weeks/year			777		777		787		787

**PERSONNEL SUBTOTAL**

206,861

209,383

DEPARTMENT: 175 - Planning & Development Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5241	Repair/Maint. Equipment	2,687	3,642	3,048	3,515	3,700	3,700
5310	Consultant	4,625	0	0	5,802	10,500	10,500
5346	Advertising	832	1,292	2,915	2,253	800	800
5420	Office Supplies	7,074	2,785	3,585	619	5,975	5,975
5731	Dues/Meeting Expenses	994	815	489	470	1,150	1,150
5731	Board & Comm. Support				0	7,500	7,500
<b>OPERATING SUBTOTAL</b>		16,212	8,534	10,037	12,659	29,625	29,625

DEPARTMENT: 190 - Facilities Management Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	204,957	207,868	277,430	334,212	375,152	381,314
<b>OPERATING SUBTOTAL</b> (Form 3)	312,255	304,879	326,613	305,350	267,500	301,847
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	517,212	512,747	604,043	639,562	642,652	683,161

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 190 - Facilities Management Department  
TOC

POSITION	NAME	FY20			FY21			LONG	FY21 TOTAL
		G/S	FY20 SALARY	LONG	FY20 TOTAL	G/S	FY21 SALARY		
Public Facilities Dir.	T. Hamilton	G 14	95,000		95,000	G 14	95,000		95,000
Bldg. Maint. Specialist	W. Sewall	G 8	72,509	600	73,109	G 8	72,509	600	73,109
Facilities Maintenance	G. Gronlund	G 7	61,152	425	61,577	G 7	61,152	425	61,577
Custodian	W. Enos	G 2	41,558	500	42,058	G 2	41,558	500	42,058
Custodian	A. Sproles	G 2	35,360		35,360	G 2	35,360		35,360
Admin. Clerk (19 h/w)	F. MacDonald (19 h/w)		20,353		20,353		20,353		20,353
Custodian (19 hr/wk)	M. Little	G 2	24,058	600	24,658	G 2	24,058	600	24,658
Custodian (14 hr/wk)	W. Gulotta	G 2	17,784		17,784	G 2	17,784		17,784
Building Maintenance & Monitors			10,000		10,000		10,000		10,000
52.2 weeks/year			1,415		1,415		1,415		1,415

**PERSONNEL SUBTOTAL**

381,314

381,314

DEPARTMENT: 190 - Facilities Management Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5210	Electric Power	13,699	44,119	91,861	41,079	65,000	101,347
5211	Heating Fuel / Gas	47,564	50,473	57,538	55,473	65,000	60,000
5221	Septic System	4,760	2,270	3,400	4,336	2,000	5,000
5230	Water	1,100	1,100	1,145	1,205	1,500	1,500
5240	Repairs & Maintenance	221,885	191,525	151,553	182,582	120,000	120,000
5247	Equipment Maint.	3,467	5,469	4,699	1,237	5,000	5,000
5420	Supplies	0	214	77	105	500	500
5452	Bldg./Cust. Supplies	16,528	7,353	14,983	17,607	4,500	4,500
5456	L'I Red Schoolhouse	1,005	0	0	0	1,000	1,000
5458	Comfort Station/Bath	214	45	0	0	1,200	1,200
5582	Uniforms	877	1,028	0	0	500	500
5711	Travel Reimbursement	1,156	1,083	1,067	1,073	1,100	1,100
5730	Dues & Memberships	0	200	290	653	200	200
<b>OPERATING SUBTOTAL</b>		312,255	304,879	326,613	305,350	267,500	301,847



DEPARTMENT: 195 - Town Reports  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

**PERSONNEL SUBTOTAL**                      0                      0                      0                      0                      0                      0

**OPERATING EXPENSES:**

Acct #              Account Name

5349	Town Reports/Warrants	6,091	9,732	8,399	10,766	11,000	12,500
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**OPERATING SUBTOTAL**                      6,091                      9,732                      8,399                      10,766                      11,000                      12,500

**TOTAL DEPARTMENT BUDGET**                      6,091                      9,732                      8,399                      10,766                      11,000                      12,500



DEPARTMENT: 197 - Information Technology Department

TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	180,602	203,754	229,000	248,279	251,373	259,430
<b>OPERATING SUBTOTAL</b> (Form 3)	351,456	336,893	351,564	409,988	412,500	412,500
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	532,058	540,647	580,564	658,267	663,873	671,930

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 197 - Information Technology Department

TOC

POSITION	NAME	FY20	FY20 SALARY	LONG	FY20 TOTAL	FY21	FY21 SALARY	LONG	FY21 TOTAL
		G/S				G/S			
IT Director	M. Twomey	G 16	120,680	500	121,180	G 16	120,680	600	121,280
Network Specialist	T. Reil	G 12	72,467	425	72,892	G 12	72,467	425	72,892
P-T Support Technician	D. McNeaney (19 h/w)	G 12	32,397		32,397	G 12	32,397	425	32,822
P-T Support Technician	A. Hurwitz (19 h/w)	G 12	31,448		31,448	G 12	31,448		31,448
52.2 weeks/year			988		988		988		988

**PERSONNEL SUBTOTAL**

258,905

259,430

DEPARTMENT: 197 - Information Technology Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5202	Software Maintenance	95,712	95,070	94,831	125,987	170,000	155,000
5244	Vehicle Repair/Maint.		5,100	1,284	5,366	5,000	5,000
5327	Training	9,852	9,409	8,021	5,971	10,000	10,000
5339	Contracted Services	19,344	0	0	0	0	0
5341	Telephone	68,822	75,045	81,916	88,202	75,000	90,000
5368	IT Repair/Purchase	106,014	99,939	114,100	129,611	100,000	100,000
5445	Website Maintenance	1,809	2,431	2,873	2,331	2,500	2,500
5446	Network Oversight	49,903	49,899	48,539	52,520	50,000	50,000
<b>OPERATING SUBTOTAL</b>		351,456	336,893	351,564	409,988	412,500	412,500

DEPARTMENT: 210 - Police Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	3,878,953	3,932,682	4,045,587	4,126,571	4,213,175	4,456,815
<b>OPERATING SUBTOTAL</b> (Form 3)	303,738	322,244	441,150	445,030	345,335	354,335
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	4,182,691	4,254,926	4,486,737	4,571,601	4,558,510	4,811,150

**Department Revenue from Prior Fiscal Year:** 71,498 (Parking tickets, court fines, police detail fees, etc.)

DEPARTMENT: 210 - Police Department  
TOC

POSITION	NAME	FY21 STEP	BASE SALARY	EDU.	SALARY	HOLIDAY	LONG	FY21 TOTAL
Chief of Police	P. Wack	G 19	156,558		156,558	4,833	500	161,891
Deputy Chief	M. Nurse	G 17	128,178		128,178		700	128,878
Police Lieutenant	J. Keene	G 16	122,574		122,574		700	123,274
Police Lieutenant	J. Bound	G 16	122,574		122,574		600	123,174
Ex. Ad. Asst.(40h/w)	(Vacant)	G5/9	69,742		69,742		725	70,467
Police Sgt./DET	T. Murphy	Sgt	90,979	25%	113,724	4,842	725	119,291
Police Sgt./COURT	C. McDermott	Sgt	90,459	20%	108,551	4,623	725	113,899
Police Sergeant	B. Lawrence	Sgt	87,963	0%	87,963	3,752	725	92,440
Police Sergeant	T. Cavanaugh	Sgt	87,963	10%	96,759	4,126	775	101,661
Police Sergeant	A. Trayner	Sgt	85,821	10%	94,403	4,013	450	98,866
Police Sergeant	J. Manley	Sgt	85,821	25%	107,276	4,558	450	112,284
Police Sergeant	L. Gilrein	Sgt	85,821	25%	107,276	4,562	550	112,388
Police Sergeant	P. Grigorenko	Sgt	85,821	10%	94,403	4,013	450	98,866
Patrol Officer/CSO	B. Bondarek	P 7	72,779	0%	72,779	3,110	725	76,614
Patrol Officer/DET	M. O'Brien	P 7	74,070	20%	88,884	3,791	725	93,400
Patrol Officer/EVID.	M. Wood	P 6	71,822	0%	71,822	3,066	650	75,538
Patrol Officer	S. O'Neill	P 6	69,326	25%	86,658	3,694	650	91,001
Patrol Officer	D. Dwyer	P 6	69,326	0%	69,326	2,961	650	72,937
Detective	M. Gumbleton	P 6	71,882	20%	86,258	3,677	650	90,585
Patrol Officer/SRO	C. Cabral	P 6	71,032	20%	85,238	3,630	550	89,418
Patrol Officer	G. Jaroszuk	P 5	67,621	20%	81,145	3,452	450	85,047
Patrol Officer/DET	J. Brunelli	P 5	70,117	20%	84,140	3,579	450	88,169
Patrol Officer	J. Kent	P 5	67,621	20%	81,145	3,452	450	85,047
Patrol Officer	P. McCarthy	P 5	67,621	10%	74,383	3,166	450	77,999
Patrol Officer	M. Leslie	P 5	67,621	20%	81,145	3,452	450	85,047
Patrol Officer	R. McCracken	P 4	65,666	0%	65,666	2,797	450	68,913
Patrol Officer	N. Reid	P 4	65,666	20%	78,799	3,353	450	82,602
Patrol Officer	T. Condon	P 4	65,666	0%	65,666	2,797	450	68,913
Patrol Officer	M. Cotter	P 4	65,666	0%	65,666	2,797	450	68,913
Patrol Officer	C. Harold	P 2	60,218	20%	72,262	3,057	0	75,319
Patrol Officer	H. Huska	P 1	57,512	20%	69,014	2,920	0	71,934
Patrol Officer	J. McCombs	P 1	57,512	20%	69,014	2,920	0	71,934
Patrol Officer	M. Nurse	Prob	55,203	0%	55,203	2,336	0	57,539
Patrol Officer	J. Austin	Prob	55,203	0%	55,203	2,336	0	57,539
Patrol Officer	G. Naylor	P 1	57,512	20%	69,014	2,920	0	71,934
Patrol Officer	G. Garbacik	Prob	55,203	20%	66,244	2,803	0	69,046
52.2 weeks/year					11,686			11,686
Sick Incentive					15,787			15,787
Shift Differential					34,160			34,160
Overtime					500,000			500,000

**POLICE PERSONNEL SUBTOTAL**

**3,794,401**

DEPARTMENT: 210 - Public Safety Telecommunications  
TOC

<b>TELECOMMUNICATIONS PERSONNEL COSTS</b>
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POSITION	NAME	FY21 STEP	SALARY	HOLIDAY	LONG	FY21 TOTAL
PSAO - EMD	K. Cyr	S 6	65,354	2,797	760	68,911
PSAO - EMD	J. Himelrick	S 4	55,806	2,379	415	58,600
PSAO - EMD	M. Barbaro	S 4	55,806	2,379	415	58,600
PSAO - EMD	M. Brownell	S 4	55,806	2,379	415	58,600
PSAO - EMD	J. Golden	S 3	54,163	2,292		56,455
PSAO - EMD	K. Hoffner	S 3	54,163	2,292		56,455
PSAO - EMD	N. Cook	S 3	54,163	2,292		56,455
PSAO - EMD	(Vacant)	S 1	47,216	1,998		49,214
PSAO - EMD	(Vacant)	S 1	47,216	1,998		49,214
Administrative Stipends			12,000			12,000
52.2 weeks/year			1,930			1,930
Shift Differential			10,980			10,980
Overtime & Part-Time Staff			125,000			125,000

**PUBLIC SAFETY DISPATCH PERSONNEL SUBTOTAL** 662,414



DEPARTMENT: 210 - Police Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5141	Special Investigations	554	0	1,060	798	1,000	1,000
5241	Repair/Maint. of Equip.	7,015	3,476	1,737	13,114	8,000	8,000
5244	Vehicle Maint./Repairs	28,887	37,392	28,331	29,808	40,000	40,000
5248	Equipment	15,293	37,103	128,495	63,467	13,000	13,000
5250	Computer Maintenance	18,809	20,849	24,758	26,204	30,000	35,000
5264	Cruiser Replacement	136,966	133,377	151,934	179,806	145,000	150,000
5304	Community Policing <i>(Previously in OT)</i>		0	7,547	7,723	10,000	10,000
5307	Law Books/Update	4,214	5,129	5,536	2,360	3,000	3,000
5325	Dispatcher Training	2,104	0	0	0	0	0
5327	Training	19,609	14,983	20,596	39,817	24,835	24,835
5328	Physicals	2,955	895	1,830	2,365	3,000	3,000
5420	Office Supplies	7,377	7,517	9,688	21,843	8,000	8,000
5490	Meal Allowance	1,786	2,175	3,546	1,634	2,000	3,000
5582	Uniforms	44,539	49,929	44,906	48,504	49,000	49,000
5586	Dispatcher Uniforms	4,445	0	0	0	0	0
5711	Travel Reimbursement	378	1,249	1,165	281	500	500
5720	Out of State Travel	4,678	2,790	5,105	2,038	4,000	2,000
5731	Dues/Meeting Expense	4,129	5,380	4,916	5,268	4,000	4,000
<b>POLICE OPERATING SUBTOTAL</b>		<b>303,738</b>	<b>322,244</b>	<b>441,150</b>	<b>445,030</b>	<b>345,335</b>	<b>354,335</b>

DEPARTMENT: 220 - Fire Department

TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	3,761,896	4,053,317	4,258,748	4,370,390	4,628,734	4,936,520
<b>OPERATING SUBTOTAL</b> (Form 3)	517,439	489,604	528,791	536,034	550,800	550,800
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	4,279,335	4,542,921	4,787,539	4,906,424	5,179,534	5,487,320
Ambulance Fund Transfer	-1,000,000	-1,000,000	-1,200,000	-1,200,000	-1,500,000	-1,650,000
Federal SAFER Grant for 8 Fire / EMS Staff			-508,694	-294,475	0	0
<b>NET APPROPRIATION</b>	3,279,335	3,542,921	3,078,845	3,411,949	3,679,534	3,837,320

Department Revenue from Prior Fiscal Year:

25,500 Fire alarm licenses/inspections

DEPARTMENT: 220 - Fire Department  
TOC

POSITION	NAME	FY21 STEP	SALARY	LONG	FY21 TOTAL
Fire Chief	J.Burke	G 19	135,000	700	135,700
Deputy Fire Chief	T. McMahon	G 17	107,000	700	107,700
Ex. Ad. Asst. (40 hr/wk)	L. Malcolmson - EMD	G5/9	70,742	725	71,467
FPO, FF-2, P, 4%	S. Miller	S 5	90,439	760	91,199
EMSO, P, 9%	S. Gilrein	S 5	95,519	415	95,934
Capt., P, 9%	R. Black	S 5	95,083	760	95,843
Capt., P, FF-2, 1%	S. Butler	S 5	88,508	760	89,268
Capt, P, 3%	P. Pozerski	S 5	90,261	760	85,547
Capt., FF-2, P, 11%	P. Halliday	S 5	97,271	645	97,916
Lt., P, 11%	R. Black, Jr.	S 5	92,802	530	93,332
Lt., EMT, 1%	D. Brun	S 5	79,020	760	79,780
Lt., FF-2, P, 11%	B. Leary	S 5	92,802	645	93,447
Lt., EMT, 11%	L. Machado	S 5	92,802	645	93,447
Lt., EMT-I, 11%	J. Glaser	S 5	92,802	645	93,447
Lt., EMT, 11%	J. Houde	S 5	92,802	645	93,447
Lt., FF-2, EMT, 1%	M. Harrington	S 5	74,168	645	74,813
Lt., FF-2, P, 11%	M. Goodwin	S 5	92,802	530	93,332
FF-2, EMT, 1%	D. Ames	S 5	72,243	760	73,003
FF-2, EMT, 3%	D. Lahteine	S 5	73,673	760	74,433
FF-2, EMT, 1%	N. Souke	S 5	72,243	760	73,003
FF, P, 11%	M. Thompson	S 5	85,354	645	85,999
FF-2, P, 4%	J. Maciel	S 5	79,971	645	80,616
FF-2, P, 3%	J. LeVangie	S 5	79,202	530	79,732
EMT, Mech.	S. Cannon	S 5	78,238	415	78,653
FF-2, EMT, 4%	J. Cadrin	S 5	74,388	415	74,803
FF-2, P	P. George	S 5	76,895	415	77,310
P, 9%	J. Hallett	S 4	82,567	0	82,567
FF-2, EMT, 8%	B. Leary, Jr.	S 3	73,334	0	73,334
FF-2, P, 7%	B. Walker	S 3	78,809	0	78,809
FF-2, P, 9%	A. Desmarais	S 3	79,698	0	79,698
FF-2, P, 7%	D. Gray	S 3	78,551	0	78,551
FF-2, P, 7%	C. Leonard	S 3	78,515	0	78,515
FF-2, P, 10%	D. Eldridge	S 3	80,678	0	80,678
FF-2, EMT, 4%	B. Aiguier	S 3	70,854	0	70,854
FF-2, P, 8%	R. Silva	S 3	78,988	0	78,988
FF-2, P, 8%	K. Smith	S 2	78,118	0	78,118
FF-2, EMT	R. Archibald	S 2	67,174	0	67,174
FF-2, P	R. Cordeira	S 2	72,174	0	72,174
FF-2, P, 9%	J. Gardner	S 2	78,366	0	78,366
FF-1, P, 9%	B. Wesp	S 2	77,640	0	77,640
FF-1, P, 4%	S. Thomas	S 2	71,565	0	71,565
FF-1, EMT	R. Quinn	S 1	66,974	0	66,974

FF-1, EMT	C. Murphy	S 1	65,709	0	65,709
FF-1, P, 9%	E. Kuenzel	S 1	75,852	0	75,852
FF-1, EMT, 3%	J. Bess	S 1	66,096	0	66,096
FF-1, EMT	J. Kelleher	S 1	63,930	0	63,930
FF-1, P	R. O'Connor	S 1	68,661	0	68,661
FF-1, P	D. Sweet	S 1	68,013	0	68,013
FF-1, P	J. Mahoney	S 1	66,877	0	66,877
52.2 weeks/year			14,207		14,207
Holiday Pay Coverage			225,000		225,000
Overtime			725,000		725,000

**PERSONNEL SUBTOTAL**

4,936,520

DEPARTMENT: 220 - Fire Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5243	Radio Repair/Replacement	3,006	619	1,007	2,534	10,000	10,000
5247	Repair/Maint. of Equip.	62,712	55,552	99,213	80,468	75,000	75,000
5248	Equipment	28,523	11,369	10,871	15,511	21,000	21,000
5269	Protective Equipment	47,162	19,545	35,070	30,111	35,000	35,000
5271	Vehicle Lease/Purchase*	147,396	150,000	116,109	129,781	150,000	150,000
5281	Amb. Billing Charges*	59,231	53,394	47,117	52,954	50,000	50,000
5326	Tuition	0	8,695	10,698	16,249	29,500	29,500
5327	Training	7,632	30,121	17,232	21,857	12,500	12,500
5328	Physicals	5,340	11,002	6,870	5,150	0	0
5339	CMED Services	9,594	9,359	10,030	10,859	15,000	15,000
5420	Office Supplies	7,322	9,108	6,769	8,565	11,000	11,000
5505	Ambulance Supplies	91,066	86,383	109,410	102,390	90,000	120,000
5581	Replace Personal Items	67	50	117	83	500	500
5584	Hose	3,607	7,786	5,560	6,563	6,300	6,300
5585	Uniforms	41,423	32,344	49,263	50,299	40,000	10,000
5731	Meetings, Dues, Member.	3,358	4,277	3,455	2,660	5,000	5,000
<b>OPERATING SUBTOTAL</b>		<b>517,439</b>	<b>489,604</b>	<b>528,791</b>	<b>536,034</b>	<b>550,800</b>	<b>550,800</b>

\* = Ambulance Fund transfer for Vehicle Lease/Purchases in order to assist annual Capital Budgeting process

DEPARTMENT: 241 - Inspections Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	253,341	262,862	272,425	281,890	275,450	286,591
<b>OPERATING SUBTOTAL</b> (Form 3)	15,795	9,981	16,087	12,827	16,155	16,155
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	269,136	272,843	288,512	294,717	291,605	302,746

Department Revenue from Prior Fiscal Year: 416,001 Permits/Licenses

DEPARTMENT: 241 - Inspections Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Building Commissioner	B. Brides	G 15	92,750	425	93,175	G 15	92,750	425	93,175
Asst. Bldg. Inspector	R. Grillo	G 7	63,003		63,003	G 7	63,003		63,003
Wire Inspector	R. Scena (23 hr/wk)	G 9	32,543	425	32,968	G 9	32,543	425	32,968
Gas/Plumbing Insp.	W. Fagnant (23 hr/wk)	G 9	32,543	600	33,143	G 9	32,543	600	33,143
Office Manager	M. Raymond	G5/8	55,838	550	56,388	G5/9	58,677	550	59,227
Specialty Vacation Coverage			4,000		4,000		4,000		4,000
52.2 weeks/year			1,064		1,064		1,075		1,075

**PERSONNEL SUBTOTAL**

283,741

286,591

DEPARTMENT: 241 - Inspections Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5244	Vehicle Repair/Maint.	2,624	1,560	2,989	2,493	2,880	2,880
5247	Repair/Maint. of Equip.	2,584	1,480	2,075	3,239	3,100	3,100
5420	Office Supplies	4,277	1,792	4,054	5,130	4,325	4,325
5711	Travel Reimbursement	6,310	5,149	6,969	1,965	5,850	5,850
<b>OPERATING SUBTOTAL</b>		15,795	9,981	16,087	12,827	16,155	16,155





**DEPARTMENT:** 291 - Emergency Management

TOC

EXPEND FY16    EXPEND FY17    EXPEND FY18    EXPEND FY19    APPROP FY20    REQUEST FY21

**PERSONNEL:**

Position            Name

EM Director	B. Gallant - Stipend	2,000	2,000	5,000	5,000	5,000	5,000
Deputy EMD	C. Riley - Stipend						5,000
Assistant EMD	G. Russell - Stipend	1,000	1,000	2,500	2,500	2,500	2,500

**PERSONNEL SUBTOTAL**                                    3,000                    3,000                    7,500                    7,500                    7,500                    12,500

**OPERATING EXPENSES:**

Acct #                    Account Name

5248	Equipment	8,473	6,772	11,289	5,709	10,000	10,000
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**OPERATING SUBTOTAL**                                    8,473                    6,772                    11,289                    5,709                    10,000                    10,000

**TOTAL DEPARTMENT BUDGET**                                    11,473                    9,772                    18,789                    13,209                    17,500                    22,500



DEPARTMENT: 299 - Greenhead Fly  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

**PERSONNEL SUBTOTAL**                      0                      0                      0                      0                      0                      0

**OPERATING EXPENSES:**

Acct #              Account Name

5386	G-head Fly Pest Control	2,000	2,000	2,000	2,500	2,500	2,500
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**OPERATING SUBTOTAL**                      2,000                      2,000                      2,000                      2,500                      2,500                      2,500

**TOTAL DEPARTMENT BUDGET**                      2,000                      2,000                      2,000                      2,500                      2,500                      2,500

DEPARTMENT: 410 - DPW Engineering  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	185,271	189,433	196,017	206,457	217,286	269,522
<b>OPERATING SUBTOTAL</b> (Form 3)	7,540	6,771	8,963	4,633	9,800	9,800
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	192,811	196,204	204,980	211,090	227,086	279,322

Department Revenue from Prior Fiscal Year: 1,158 (Maps, plans)

DEPARTMENT: 410 - DPW Engineering  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Asst. Town Engineer	S. Jensen	G 13	93,177	500	93,677	G 13	93,177	500	93,677
Engineering Tech.	S. Harrington	G 9	68,806	500	69,306	G 9	68,806	500	69,306
GIS Specialist	M. Chassey	G 7	55,702		55,702	G 7	55,702		55,702
MS4/NPDES Compliance Work			10,000		10,000		50,000		50,000
52.2 weeks/year			876		876		837		837

**PERSONNEL SUBTOTAL**

229,561

269,522

DEPARTMENT: 410 - DPW Engineering  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5244	Vehicle Repair/Maint.	969	1,716	77	246	1,300	1,300
5247	Equipment Maintenance	706	1,541	3,535	333	2,000	2,000
5248	Equipment Purchase	3,628	2,122	1,936	1,682	2,500	2,500
5323	Maps	704	443	2,017	1,056	1,000	1,000
5327	Training	891	598	373	605	1,000	1,000
5420	Office Supplies	642	351	1,025	711	2,000	2,000
<b>OPERATING SUBTOTAL</b>		7,540	6,771	8,963	4,633	9,800	9,800

DEPARTMENT: 420 - Department of Public Works  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	931,622	979,033	1,004,586	964,563	1,112,386	1,161,063
<b>OPERATING SUBTOTAL</b> (Form 3)	524,262	697,375	688,128	568,979	713,375	713,375
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	1,455,884	1,676,408	1,692,714	1,533,542	1,825,761	1,874,438

Department Revenue from Prior Fiscal Year: 0



DEPARTMENT: 420 - Department of Public Works  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Dir. Public Works/TE	P. Tilton	G 19	134,461	600	135,061	G 19	134,461	600	135,061
Asst. DPW Director	S. Masse	G 13	86,104	700	86,804	G 13	86,104	700	86,804
Tree Warden	A. Fernandez	G 8	72,000	0	72,000	G 8	72,000	0	72,000
Highway Manager	M. Viera	G 8	70,034	425	70,459	G 8	70,034	425	70,459
Sr. Admin. Asst.	M.E. Steeves	G5/8	63,814	650	64,464	G5/9	67,059	650	67,709
Parks Foreman	R. Saline	Fore	63,274	625	63,899	Fore	64,542	625	65,167
Laborer	B. Fraser	S 9	57,595	550	58,145	S 9	58,739	550	59,289
Laborer	R. Malatesta - A CDL; H	S 9	63,086	475	63,561	S 9	64,355	475	64,830
Laborer	J. Cosgrove - A CDL; H	S 9	63,086	400	63,486	S 9	64,355	400	64,755
Laborer	S. LaBreck - A CDL; H	S 5	58,760	0	58,760	S 6	61,027	0	61,027
Laborer	N. Ray - A CDL; H	S 2	50,981	0	50,981	S 3	57,470	0	57,470
Laborer	J. Morris - A CDL; H	S1	46,363	0	46,363	S 2	56,430	0	56,430
Laborer	A.J. Watts - A CDL; H	S1	47,486	0	47,486	S 2	56,430	0	56,430
Laborer	C. Raymond - A CDL; H	S1	46,363	0	46,363	S 2	56,430	0	56,430
Laborer	(Vacant) - A CDL; H	S1	48,776	0	48,776	S 1	52,874	0	52,874
Laborer	(Vacant) - A CDL; H	S1	48,776	0	48,776	S 1	52,874	0	52,874
P-T & Seasonal Labor			52,319		52,319		52,319		52,319
Overtime			25,000		25,000		25,000		25,000
52.2 weeks/year			3,927		3,927		4,135		4,135

**PERSONNEL SUBTOTAL**

1,106,630

1,161,063

DEPARTMENT: 420 - DPW - Department of Public Works  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5247	Repair/Maint. of Equip.	96,416	93,654	65,240	52,623	35,000	35,000
5271	Vehicle Lease/Purchase	0	144,694	142,002	0	150,000	150,000
5275	Equipment Hire	98,688	169,024	83,468	38,848	75,000	75,000
5420	Office Supplies	5,092	7,498	5,287	6,468	5,350	5,350
5444	Catch Basin Cleaning	1,800	0	0	0	0	0
5450	Tools/Equipment	40,555	21,820	15,809	16,609	10,000	10,000
5480	Gas & Oil (All Departments)	144,072	124,322	139,355	158,719	219,500	219,500
5531	Gravel/Loam/Stone	8,074	10,289	3,825	15,503	5,000	5,000
5532	Street Lining	30,210	30,026	48,491	38,754	20,000	20,000
5535	Asphalt	85,156	36,881	134,798	139,436	68,000	68,000
5536	Oiling/Surface Coats	0	6,000	0	0	30,325	30,325
5537	Drainage	3,248	38,265	34,795	92,833	75,000	75,000
5539	Signs, Markers, Etc.	3,576	5,918	9,174	3,448	10,000	10,000
5582	Uniforms / OSHA	2,307	2,000	2,000	3,595	7,000	7,000
5583	Clothing Allowance	2,400	2,400	1,671	0	2,400	2,400
5730	Professional Development	2,668	4,584	2,213	2,143	800	800
<b>OPERATING SUBTOTAL</b>		524,262	697,375	688,128	568,979	713,375	713,375

DEPARTMENT: 421 - Snow & Ice  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

Labor		53,293	57,458	42,029	47,622	100,000	100,000
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**PERSONNEL SUBTOTAL**                      53,293              57,458              42,029              47,622              100,000              100,000

**OPERATING EXPENSES:**

Acct #              Account Name

5245	Truck Maintenance	76,297	20,592	27,921	14,094	2,000	2,000
5247	Mainenance of Equip.	37,352	24,788	15,015	33,052	15,000	15,000
5275	Equipment Hire	107,526	140,903	112,946	7,346	200,000	200,000
5400	Supplies	3,983	1,890	2,622	2,068	1,500	1,500
5480	Gas & Oil	11,492	6,092	7,739	8,455	2,500	2,500
5533	Salt	181,913	165,741	131,394	125,194	72,000	72,000
5534	Sand	8,661	0	834	406	7,000	7,000

**OPERATING SUBTOTAL**                      427,224              360,006              298,471              190,615              300,000              300,000

**TOTAL DEPARTMENT BUDGET**              480,517              417,464              340,500              238,237              400,000              400,000

Fiscal Year	Expenditure	Fiscal Year	Expenditure			
FY'19	238,237	FY'14	491,568			
FY'18	340,500	FY'13	367,566		5 Year Average:	433,942
FY'17	417,464	FY'12	232,330			
FY'16	427,224	FY'11	367,256		10 Year Average:	406,431
FY'15	746,283	FY'10	435,881			

DEPARTMENT: 424 - Streetlights  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

**PERSONNEL SUBTOTAL**                      0                      0                      0                      0                      0                      0

**OPERATING EXPENSES:**

Acct #              Account Name

5216	Streetlighting	10,335	11,822	10,944	8,051	22,500	17,500
5334	Traffic Signals	1,132	1,397	1,300	1,390	2,500	2,500

**OPERATING SUBTOTAL**                      11,467                      13,219                      12,244                      9,441                      25,000                      20,000

**TOTAL DEPARTMENT BUDGET**                      11,467                      13,219                      12,244                      9,441                      25,000                      20,000

DEPARTMENT: 435 - DPW - Sanitation Division  
TOC

**FY'13 = COMMENCEMENT OF ENTERPRISE FUND**

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	420,058	418,393	408,624	419,263	435,635	453,165
<b>OPERATING SUBTOTAL</b> (Form 3)	610,719	575,843	614,241	624,291	619,000	619,000
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	1,030,777	994,236	1,022,865	1,043,554	1,054,635	1,072,165

Fiscal Year Revenues					-950,000	-1,000,000
Enterprise Fund Certification Transfer					-104,635	-72,165

**NET DEPARTMENT BUDGET** 0 0

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 435 - DPW - Sanitation Division  
TOC

**FY'13 = COMMENCEMENT OF ENTERPRISE FUND**

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Sanitation Manager	G. Gray	G 8	72,176	600	72,776	G 8	72,176	600	72,776
P-T Clerk (18 hr/wk)	M.E. Scarpellini	P-T	19,282		19,282	P-T	19,282		19,282
Sanitation Foreman	R. Tokarz - A CDL; H	Fore	68,744	500	69,244	Fore	70,117	500	70,617
Laborer	S. Neville - A CDL; H	S 9	63,086	575	63,661	S 9	64,355	575	64,930
Laborer	M. Geiler - A CDL; H	S 2	55,328		55,328	S 2	57,470		57,470
P-T & Seasonal Labor (incl. Beach Clean-up)			35,000		35,000		35,000		35,000
P-T Gate Guards & Weekend Drivers			70,000	2,000	72,000		70,000	2,000	72,000
Employee Benefit Costs			60,000		60,000		60,000		60,000
52.2 weeks/year			1,072		1,072		1,090		1,090

**PERSONNEL SUBTOTAL**

448,363

453,165

DEPARTMENT:  
TOC

435 - DPW - Sanitation Division

**FY'13 = COMMENCEMENT OF ENTERPRISE FUND**

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5224	Hazardous Waste Capac.	81,908	65,035	43,200	39,685	14,000	14,000
5247	Equip. Purchase & Maint.	94,648	86,913	59,846	101,764	150,000	150,000
5275	Equipment Hire	51,723	27,320	70,427	54,693	15,000	15,000
5420	Office Supplies	372	1,391	358	260	3,000	3,000
5481	Purchase Fuel	29,858	10,530	12,453	21,604	60,000	60,000
5545	Landfill Expenses	122,935	146,820	168,840	84,339	125,000	125,000
5582	Uniforms	2,000	1,612	1,463	4,390	2,000	2,000
5610	Tipping Fees - SEMASS	227,275	236,222	257,654	317,556	250,000	250,000
<b>OPERATING SUBTOTAL</b>		610,719	575,843	614,241	624,291	619,000	619,000

DEPARTMENT: 435 - DPW Sanitation Division  
TOC

ACCT # ACCOUNT NAME ACTUAL FY15 ACTUAL FY16 ACTUAL FY17 ACTUAL FY18 ACTUAL FY19 ACTUAL FY20

4462	Permits - Transfer Station	323,820	352,280	357,887	304,355	368,630	
4469	Hauler Fees	121,449	0	0	0	Will Be \$0	Will Be \$0
4470	Recycling Revenue	65,091	43,037	86,596	90,000	43,375	
4471	PAYT Bag Revenue	334,200	343,289	365,180	436,540	447,960	
4473	Bulky Items Revenue	39,286	51,371	49,074	49,140	18,175	
4474	Scrap Metal Revenue	(see above)	(see above)	(see above)	(see above)	20,261	
4820	Earned Interest	1,634	1,057	982	941	564	
4840	Miscellaneous Revenue				14,010	19,842	

**ANNUAL REVENUE** 885,480 791,034 859,719 894,986 918,807 0

**OPER. EXPENSES** 792,308 988,013 1,030,777 994,236

**NET BALANCE** 93,172 -196,979 -171,058 -99,250 918,807 0

**ENT. FUND CERTIFICATIO** 863,424 414,329 410,558 257,714



[TOC](#)**DPW - SANITATION DIVISION****ENTERPRISE FUND BALANCES AT BEGINNING OF FISCAL YEAR PER DOR**

	<b>ENT. FUND BAL.</b>	<b>DIFFERENCE FROM PRIOR FY</b>
July 1, 2013	610,779	
July 1, 2014	1,246,568	635,789
July 1, 2015	863,424	(383,144)
July 1, 2016	650,041	(213,383)
July 1, 2017	414,329	(235,712)
July 1, 2018	410,558	(3,771)
July 1, 2019	257,714	(152,844)

DEPARTMENT: 510 - Health Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	179,891	185,863	194,333	201,018	204,516	217,308
<b>OPERATING SUBTOTAL</b> (Form 3)	8,736	8,929	10,705	8,530	10,175	10,175
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	188,627	194,792	205,038	209,548	214,691	227,483

**Department Revenue from Prior Fiscal Year:** 60,965 (Permits/Licenses)

DEPARTMENT: 510 - Health Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Director Public Health	D. Mason	G 16	102,500	700	103,200	G 16	102,500	700	103,200
Ass't. Health Agent	D. Meyer	G 9	63,690	700	64,390	G 9	63,690	700	64,390
Administrative Asst.	J. Woodbury	G3/7	44,790	450	45,240	G3/8	47,028	450	47,478
Night Clerical			1,420		1,420		1,420		1,420
52.2 weeks/year			811		811		820		820

**PERSONNEL SUBTOTAL**

215,061

217,308

DEPARTMENT: 510 - Health Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5244	Vehicle Maintenance	111	38	2,000	85	2,000	2,000
5318	Well Testing	1,880	2,310	3,870	3,690	2,400	2,400
5420	Office Supplies	2,776	5,361	3,184	2,678	2,525	2,525
5431	Equipment/Supplies	2,219	210	577	857	1,750	1,750
5711	Travel Reimbursement	1,750	1,010	1,074	1,220	1,500	1,500
<b>OPERATING SUBTOTAL</b>		8,736	8,929	10,705	8,530	10,175	10,175

DEPARTMENT: 522 - Nursing Department  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	118,152	109,806	114,765	102,316	119,629	123,705
<b>OPERATING SUBTOTAL</b> (Form 3)	29,691	29,114	29,185	38,213	46,200	46,200
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	147,843	138,920	143,950	140,529	165,829	169,905

Department Revenue from Prior Fiscal Year: 14,230

DEPARTMENT: 522 - Nursing Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL
Public Health Nurse	J. Geake	G 11	83,812	500	84,312	G 11	83,812	600	84,412
Administrative Asst.	S. Burgess	G3/1	36,728		36,728	G3/2	38,821		38,821
52.2 weeks/year			464		464		472		472

**PERSONNEL SUBTOTAL**

121,504

123,705

DEPARTMENT: 522 - Nursing Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5247	Equipment Maintenance	2,087	1,952	1,515	2,075	2,500	2,500
5326	Tuition	0	0	0	0	300	300
5410	Medical Supplies	26,147	25,664	26,036	30,112	40,000	40,000
5415	Books	61	220	159	0	300	300
5420	Office Supplies	1,316	1,153	1,334	1,323	1,500	1,500
5711	Travel Reim/Vehicle Repair	80	125	141	4,420	1,500	1,500
5730	Dues & Memberships	0	0	0	283	100	100
<b>OPERATING SUBTOTAL</b>		29,691	29,114	29,185	38,213	46,200	46,200





DEPARTMENT: 541 - Senior & Community Services  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	216,232	225,609	217,985	213,667	218,300	224,962
<b>OPERATING SUBTOTAL</b> (Form 3)	10,383	9,140	8,973	6,758	13,500	13,500
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	226,615	234,749	226,958	220,425	231,800	238,462

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 541 - Senior & Community Services  
TOC

POSITION	NAME	FY20	FY20 SALARY	LONG	FY20 TOTAL	FY21	FY21 SALARY	LONG	FY21 TOTAL
		G/S				G/S			
Council on Aging Dir.	S. Marancik	G 12	79,310		79,310	G 12	79,310		79,310
Outeach Coordinator	R. Wahlstedt	G 8	50,690	425	51,115	G 8	50,690	425	51,115
Volunteer Coordinator	P. Ryan (20 hr/wk)	G 6	22,266	425	22,691	G 6	22,266	425	22,691
COA Driver	A. Nicolazzo (15 hr/wk)	G 2	14,258	425	14,683	G 2	14,258	425	14,683
COA Driver	R. Lizzotte (15 hr/wk)	G 2	12,480		12,480	G 2	12,480		12,480
Sr. Admin. Asst.	K. Lannigan	G4/2	41,514		41,514	G4/3	43,826		43,826
52.2 weeks/year			848		848		857		857

**PERSONNEL SUBTOTAL**

222,641

224,962

DEPARTMENT: 541 - Senior & Community Services  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5247	Repair/Maint. of Equip.	901	220	438	115	1,500	1,500
5420	Office Supplies	2,443	2,614	1,149	1,946	2,300	2,300
5422	Copier Service	4,464	3,685	3,915	3,157	4,200	4,200
	Programming				0	3,000	3,000
5715	Meeting Expenses/Travel	2,574	2,621	3,471	1,540	2,500	2,500
<b>OPERATING SUBTOTAL</b>		10,382	9,140	8,973	6,758	13,500	13,500



DEPARTMENT: 610 - Library  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	703,655	759,769	786,347	804,142	813,895	826,470
<b>OPERATING SUBTOTAL</b> (Form 3)	222,001	221,137	211,658	194,238	221,937	221,937
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	925,656	980,906	998,005	998,380	1,035,832	1,048,407
Less Weston Trust Fund Income	-12,500	-15,000	-15,000	-15,000	-15,000	-17,500
Less State Library Aid	-17,500	-22,500	-22,500	-23,500	-23,500	-25,000
<b>NET APPROPRIATION</b>	895,656	943,406	960,505	959,880	997,332	1,005,907

Department Revenue from Proir Fiscal Year:

100 (Archives)

DEPARTMENT: 610 - Library  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	EDU & LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	EDU & LONG	FY21 TOTAL
Library Director (35 h/w)	J. Lamothe	G 16	106,973	500	107,473	G 16	106,973	500	107,473
Reference	L. Robinson	11	65,866	700	66,566	11	68,468	700	69,168
Reference	M. Frye	2	51,269	500	51,769	3	53,890	500	54,390
Reference	B. Meneses	1	49,650		49,650	2	52,307		52,307
Reference/Archivist	D. Rich	5	58,859		58,859	6	61,643	425	62,068
Children's Librarian	S. Parsons	11	61,006	700	61,706	11	63,427	700	64,127
Tech./Children's	(Vacant)	11	59,805	700	60,505	1	45,646		45,646
Tech. Services	J. Wright	3	48,030	0	48,030	4	50,651	425	51,076
Cir. Asst. II	K. Ostiguy	11	50,032	700	50,732	11	51,633	700	52,333
Cir. Asst. I	P. Carmichael	11	48,030	600	48,630	11	49,468	600	50,068
Cir. Asst. I	S. Murray	4	37,692		37,692	5	39,712		39,712
Cir. Asst. I	A. Delaney	7	41,551	425	41,976	8	44,026	425	44,451
Cir. Asst. I	J. Zeitlin	3	36,455		36,455	4	37,183		37,183
Custodian	V. Sgro	5	31,795	600	32,395	5	33,415	600	34,015
Cir. Asst. II (18 h/w)	W. Grant	11	30,019	600	30,619	11	26,554	600	27,154
Cir. Asst. I (14.5 h/w)	L. DeCosta	2	19,118	0	19,118	3	15,404	0	15,404
Cir. Asst. I (11.5 h/w)	J. Werner	10	15,249	500	15,749	10	16,254	500	16,754
Regular Overtime			0		0		0		0
Sunday Salaries			0		0		0		0
52.2 weeks/year			3,121		3,121		3,141		3,141

**PERSONNEL SUBTOTAL**

821,045

826,470

DEPARTMENT: 610 - Library  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY20
5210	Electricity	19,936	21,914	27,097	22,508	20,000	20,000
5211	Heating Oil	3,961	4,593	4,507	6,172	7,000	7,000
5230	Water	100	100	100	200	100	100
5247	Equipment Maintenance	9,485	8,964	8,795	8,357	9,000	7,000
5331	Automation	33,835	33,806	35,153	36,208	35,177	38,413
5412	Periodicals	23,867	17,463	20,787	14,383	16,000	16,000
5415	Books	115,521	117,072	91,444	84,785	115,000	115,000
5420	Office Supplies	6,433	6,757	6,167	6,336	7,500	7,500
5430	Building Repair/Maint.	13,369	8,062	14,725	12,108	8,500	6,484
5712	Trustee Expenses	660	660	780	1,140	660	1,440
5731	Dues & Memberships	3,107	1,746	2,103	2,041	3,000	3,000
<b>OPERATING SUBTOTAL</b>		230,274	221,137	211,658	194,238	221,937	221,937

DEPARTMENT: 620 - Sandwich Hollows Golf Club  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	496,737	506,501	568,617	591,046	583,803	597,014
<b>OPERATING SUBTOTAL</b> (Form 3)	340,251	314,023	338,580	335,806	356,500	356,500
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	836,988	820,524	907,197	926,852	940,303	953,514

Fiscal Year Revenues	-858,958	-883,802	-916,583	-900,000	-900,000	-920,000
Enterprise Fund Certification Transfer				-62,466	-40,303	-33,514

**NET DEPARTMENT BUDGET** 0 0

Department Revenue from Prior Fiscal Year: (See Form 4)



DEPARTMENT: 620 - Sandwich Hollows Golf Club  
TOC

POSITION	NAME	FY20	FY20 SALARY	LONG	FY20 TOTAL	FY21	FY21 SALARY	LONG	FY21 TOTAL
		G/S				G/S			
Golf Director	J. Johnson	G 16	94,741	600	95,341	G 16	94,741	600	95,341
Golf Operation Super.	T. Tobey	G 6	46,821		46,821	G 6	46,821		46,821
Operations Manager	J. Swift	G 7	48,610	425	49,035	G 7	48,610	425	49,035
Golf Superintendent	D. Polidor	G 11	101,085	700	101,785	G 11	101,885	700	102,585
Asst. Superintendent	D. Tilly	G 7	48,360	600	48,960	G 7	48,360	600	48,960
Golf Mechanic	D. Rogers	G 7	52,312		52,312	G 7	52,312		52,312
(2) Golf PS Clerks	(Various)		9,600		9,600		9,600		9,600
(10) Outside PS Staff	(Various)		42,000		42,000		42,000		42,000
(4) Operators (38 wks)	(Various)		37,750	1,600	39,350		37,750	1,600	39,350
(10+) Outside Maint.	(Various)		12,000		12,000		12,000		12,000
Overtime			5,000		5,000		5,000		5,000
Employee Benefit Costs			80,000		80,000		80,000		80,000
Salary Adjustment Account			12,500		12,500		12,500		12,500
52.2 weeks/year			1,507		1,507		1,510		1,510

**PERSONNEL SUBTOTAL**

596,211

597,014

DEPARTMENT: 620 - Sandwich Hollows Golf Club  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5215	Utilities	64,019	61,254	65,020	59,859	50,000	50,000
5242	Building Maintenance	13,340	11,844	16,185	12,725	8,000	8,000
5244	Vehicle Repair & Maint.	1,504	749	1,242	1,284	2,000	2,000
5247	Equipment Repair & Maint.	7,753	8,614	9,589	7,566	6,000	6,000
5171	Equipment Lease/Purch.	2,203	1,041	827	600	4,000	4,000
5274	Golf Car Lease/Purchase	39,990	39,990	39,990	39,990	40,000	40,000
5279	Equipment Rentals	449	0	2,009	411	500	500
5289	Turf Center Rep. & Maint.	277	198	1,034	172	500	500
5291	Property Repair & Maint.	4,719	4,472	3,005	6,229	7,000	6,000
5302	Sales Tax	17,434	0	0	0	0	0
5341	Telephone	5,183	5,044	4,758	3,955	7,000	6,500
5346	Advertising/Promotions	7,246	5,760	6,611	4,821	16,000	16,000
5348	Printing/Postage	2,254	2,109	1,393	3,195	1,500	1,500
5420	Office Supplies	4,252	3,344	3,969	4,098	5,000	5,000
5426	Credit Card Fees/Charges	16,714	14,254	12,718	14,681	20,000	20,000
5460	Grounds Supplies	2,258	1,500	2,037	1,881	2,000	2,000
5480	Gas/Oil (Diesel)	20,626	12,469	18,795	18,267	23,000	23,000
5498	Golf Merchandise	46,737	58,650	55,111	59,493	65,000	65,000
5517	Golf Shop	6,596	6,613	6,895	6,183	6,000	6,000
5518	Golf Course Maintenance	54,567	53,031	58,001	42,158	55,000	55,000
5519	Driving Range	4,764	4,210	2,128	4,136	5,000	5,000
5520	Membership Services	6,747	5,800	3,628	2,308	4,000	4,000
5522	Golf Cart Repair & Maint.	4,086	5,217	4,618	9,558	4,000	4,000
5582	Uniforms	862	501	1,203	853	1,500	1,500
5700	Other Charges & Expenses	0	0	0	0	1,500	1,500
5716	Professional Development	781	732	686	1,027	1,500	1,500
5731	Dues/Meetings	1,670	2,903	8,599	7,925	1,500	1,500
5739	Insurance	0	0	0	0	2,500	2,500
5821	Capital Projects	3,220	3,724	8,529	22,431	50,000	18,000

**OPERATING SUBTOTAL** 340,251 314,023 338,580 335,806 390,000 356,500

DEPARTMENT: 620 - Sandwich Hollows Golf Club  
TOC

ACCT # ACCOUNT NAME ACTUAL FY12 ACTUAL FY13 ACTUAL FY14 ACTUAL FY15 ACTUAL FY16 ACTUAL FY17 ACTUAL FY18 ACTUAL FY19

4290	Membership	177,074	166,725	183,435	171,545	173,850	177,933	175,500	186,105
4291	Greens Fees	334,439	302,545	302,260	336,266	364,427	337,638	360,241	362,041
4292	Cart Rentals	212,974	195,559	207,050	209,754	215,658	182,794	159,063	164,425
4293	Range	27,885	27,065	28,675	31,877	33,925	25,914	28,616	28,899
4294	Range Membership	225	1,185	80	380	625	350	275	0
4295	Handicap Service	10,675	9,465	9,823	9,250	9,400	8,910	9,350	10,243
4296	Other	29,850	23,305	21,406	30,021	30,335	34,942	41,236	31,408
4297	Tournament Income	902	200	700	-290	700	800	4,491	2,677
4298	Food & Beverage	40,277	43,709	45,663	51,338	46,839	46,167	57,720	58,932
4300	Locker Room Fees	750	1,200	0	0	0	0	0	966
4301	Punch Cards	6,920	3,535	2,960	715	275	275	0	0
4302	Sales Tax	13,433	11,665	12,315	12,608	13,223	0	73	0
4304	Merchandise	52,674	61,114	59,539	50,627	58,380	60,060	65,262	66,306
4306	Club Rentals	1,725	870	1,713	3,646	3,566	3,390	4,980	5,340
4307	Gift Certificates	8,106	12,514	7,109	515	6,564	8,069	4,111	2,151
4308	Hotel Charges	-260	-4,536	3,638	-1,547	-721	578	3,097	1,365
4821	Interest Income	1,072	2,182	671	703	810	1,289	3,246	5,438
4840	Miscellaneous Revenue	0	0	0	0	0	0	5,000	0
4951	Insurance Reimbursement	0	0	0	12,631	0	0	0	0

**TOTAL REVENUE** 918,721 858,302 887,037 920,039 957,856 889,109 922,261 926,296

**OPER. EXPENSES** 853,213 887,192 842,713 833,874 801,674 836,988 820,524 926,852

**NET OPER. BALANCE** 65,508 -28,890 44,324 86,165 156,182 52,121 101,737 -556

**ENTERPRISE FUND BALANCE** 506,751 370,020 384,145 437,309 473,745 500,308 392,569 329,805  
 (DOR Certified Amount as of June 30)

**ROUNDS** 24,113 22,813 23,550 24,418 25,463 23,601 24,650 24,999

**REVENUE PER ROUND** \$38.10 \$37.55 \$37.66 \$37.67 \$37.61 \$37.67 \$37.41 \$37.19

**EXPENSE PER ROUND** \$36.79 \$36.94 \$35.40 \$32.83 \$32.87 \$34.76 \$33.29 \$37.21

**MEMBERSHIPS** 262 262 236 289 256 265 275 264

TOC**SANDWICH HOLLOWES GOLF CLUB****Monthly Revenue Comparisons**

<b>MONTH</b>	<b>FY'10</b>	<b>FY'11</b>	<b>FY'12</b>	<b>FY'13</b>	<b>FY'14</b>	<b>FY'15</b>	<b>FY'16</b>	<b>FY'17</b>	<b>FY'18</b>	<b>FY'19</b>	<b>5-Year Monthly Average</b>
JULY	157,026	134,082	136,783	130,363	114,394	124,901	140,647	125,125	141,774	133,633	<b>133,216</b>
AUGUST	136,925	107,391	124,476	127,139	143,522	97,766	144,330	135,078	137,858	131,198	<b>129,246</b>
SEPTEMBER	110,519	98,718	84,942	86,370	91,891	86,493	105,055	90,396	87,259	96,833	<b>93,207</b>
OCTOBER	61,297	62,865	59,992	52,811	52,538	99,868	58,725	56,946	77,457	50,067	<b>68,613</b>
NOVEMBER	27,116	16,270	30,091	35,515	29,520	18,331	26,303	29,736	24,254	30,995	<b>25,924</b>
DECEMBER	23,809	17,863	24,433	15,495	33,566	33,625	55,596	44,836	45,042	64,391	<b>48,698</b>
JANUARY	59,961	41,648	71,312	50,337	71,977	76,688	79,304	101,160	84,538	51,224	<b>78,583</b>
FEBRUARY	65,641	78,886	83,792	70,020	50,121	43,829	34,235	19,161	21,445	19,179	<b>27,570</b>
MARCH	47,795	49,571	51,630	31,500	22,778	16,708	26,466	22,870	39,470	45,132	<b>30,129</b>
APRIL	78,057	60,422	65,402	68,581	61,432	18,490	60,047	59,523	54,244	58,635	<b>50,188</b>
MAY	92,133	78,022	83,895	81,834	98,967	155,642	94,416	89,927	92,238	102,336	<b>106,912</b>
JUNE	116,047	118,601	101,974	106,836	116,330	147,698	139,085	125,767	111,879	135,665	<b>132,019</b>
<b>TOTAL:</b>	976,326	864,339	918,722	856,801	887,036	920,039	964,209	900,525	917,458	919,288	<b>924,304</b>
Comparison to Prior Fiscal Year:	(111,987)	54,383	(61,921)	30,235	33,003	44,170	(63,684)	16,933	1,830		

TOC**SANDWICH HOLLOWES GOLF CLUB****ENTERPRISE FUND BALANCES AT BEGINNING OF FISCAL YEAR PER DOR**

	<b>ENT. FUND BAL.</b>	<b>DIFFERENCE FROM PRIOR FY</b>
July 1, 2000	9,398	
July 1, 2001	716,717	707,319
July 1, 2002	724,903	8,186
July 1, 2003	649,978	(74,925)
July 1, 2004	590,948	(59,030)
July 1, 2005	344,803	(246,145)
July 1, 2006	231,529	(113,274)
July 1, 2007	487,384	255,855
July 1, 2008	563,218	75,834
July 1, 2009	260,811	(302,407)
July 1, 2010	309,913	49,102
July 1, 2011	506,751	196,838
July 1, 2012	370,020	(136,731)
July 1, 2013	384,145	14,125
July 1, 2014	437,309	53,164
July 1, 2015	473,745	36,436
July 1, 2016	500,308	26,563
July 1, 2017	392,569	(107,739)
July 1, 2018	337,316	(55,253)
July 1, 2019	329,805	(7,511)
July 1, 2020		
July 1, 2021		
July 1, 2022		
July 1, 2023		
July 1, 2024		
July 1, 2025		

DEPARTMENT: 630 - Recreation Department

TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	242,613	251,609	266,811	305,579	370,709	398,877
<b>OPERATING SUBTOTAL</b> (Form 3)	17,563	31,977	37,250	32,065	48,975	48,725
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	260,176	283,586	304,061	337,644	419,684	447,602
*Less Beach Account Transfer	-103,000	-123,000	-138,000	-140,500	-190,000	-195,000
<b>NET APPROPRIATION</b>	157,176	160,586	166,061	197,144	229,684	252,602

Department Revenue from Prior Fiscal Year:

0 (Registration Fees)

**DEPARTMENT:** 630 - Recreation Department  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Recreation Director	G. Boucher	G 10	89,816	500	90,316	G 10	89,816	500	90,316
Asst. Rec. Director	P. MacDonald	G 9	68,973	400	69,373	G 9	68,973	400	69,373
Program Coordinator	L. Downs	G 7	47,674		47,674	G 7	47,674		47,674
P-T Financial Coord.	(Vacant) (19 h/w for 44 weeks)						16,720		16,720
P-T Program Coord.	H. Manuel (19 h/w)	G 7	Program \$			G 7	Program \$		
Program Staff			174,000		174,000		174,000		174,000
52.2 weeks/year			794		794		794		794

**PERSONNEL SUBTOTAL**

382,157

398,877

DEPARTMENT: 630 - Recreation Department  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5247	Equipment Maint./Rental	8,396	15,964	16,146	13,887	25,000	25,000
5326	Tuition/Training	299	2,127	8,749	1,520	1,500	1,500
5339	Contracted Services	0	714	507	155	525	525
5480	Gas & Oil	17	8	320	321	200	200
5700	Other Charges/Expenses	8,851	12,456	11,528	16,182	21,000	21,000
5711	Travel Reim/Vehicle Repair	0	708	0	0	750	500
<b>OPERATING SUBTOTAL</b>		17,563	31,977	37,250	32,065	48,975	48,725





DEPARTMENT: 632 - Marina  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	325,120	372,348	441,551	421,998	587,386	586,984
<b>OPERATING SUBTOTAL</b> (Form 3)	1,581,479	1,244,465	1,103,867	1,184,174	1,193,001	1,443,175
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	1,906,599	1,616,813	1,545,418	1,606,172	1,780,387	2,030,159

Fiscal Year Revenues				-1,752,850	-1,780,387	-1,980,159
Enterprise Fund Certification Transfer					0	0

**NET DEPARTMENT BUDGET** 0 50,000

Department Revenue from Prior Fiscal Year: (See Form 4)

6,600 Town Lot Boat Storage Fees

DEPARTMENT: 632 - Marina  
TOC

POSITION	NAME	FY20 G/S	FY20 SALARY	LONG	FY20 TOTAL	FY21 G/S	FY21 SALARY	LONG	FY21 TOTAL
Harbormaster	M. Dunning	G 16	83,945	425	84,370	G 16	83,945	425	84,370
Ass't. Harbormaster	S. Parker	G 8	57,200		57,200	G 10	57,200		57,200
Ass't. Harbormaster	(Vacant)	G 8	55,000		55,000	G 8	55,000		55,000
Sr. Admin. Asst.	S. Smith	G4/9	52,252	550	52,802	G5/8	56,948	550	57,498
Administrative Asst.	J. Rezendes	G3/4	40,804		40,804	G4/4	45,318	450	45,768
(3) Year-Round, P-T Staff			46,000		46,000		46,000		46,000
Seasonal Labor			150,000		150,000		150,000		150,000
Overtime			0		0		0		0
Employee Benefit Costs			80,000		80,000		80,000		80,000
Salary Adjustment Account			10,000		10,000		10,000		10,000
52.2 weeks/year			1,112		1,112		1,148		1,148

**PERSONNEL SUBTOTAL**

577,288

586,984

DEPARTMENT: 632 - Marina  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5172	Employee Benefits/GF Tran	57,342	43,996	15,000	37,301	0	0
5174	Marina Unemployment	382	242	0	258	0	0
5210	Electric Power	42,862	54,135	53,043	53,518	50,000	55,000
5230	Water	650	600	625	700	1,000	1,000
5244	Boat/Vehicle Repair & Maint	154	10,567	9,059	15,267	4,000	4,000
5248	Equipment	0	0	0	0	1,600	1,600
5301	Legal Fees	0	3,517	13,136	1,841	8,000	8,000
5302	Sales Tax	33,328	0	400	0	0	0
5311	Annual Inspections	0	0	0	6,272	0	2,500
5327	Cetifications/Training	0	0	0	4,663	0	2,500
5341	Telephone	4,365	6,361	4,144	4,003	4,000	4,000
5400	Supplies	3,611	11,449	5,743	5,506	10,000	10,000
5430	Bldg./Equip. Rep. & Maint.	79,752	92,442	85,764	78,841	100,000	50,000
	Dock Repairs & Maint.						50,000
	Engin./Design Services						25,000
5451	Custodial Supplies	0	650	1,025	1,709	700	700
5480	Gas & Oil	2,027	1,603	2,124	2,955	2,100	2,100
5481	Purchase Fuel	549,005	455,032	603,137	721,718	700,000	725,000
5494	Purchase Ice	2,377	2,633	1,863	1,746	2,750	2,750
5700	Other Charges/Expenses	28,438	34,152	41,346	46,542	20,000	20,000
5731	Dues/Meeting Expense	0	0	119	565	500	500
5743	Insurance	36,895	7,060	51,903	51,404	46,000	50,000
5800	Capital Outlay	514,702	504,592	61,875		92,500	285,000
5988	Petty Cash	590	434	536	203	500	500
	Bond Payment - Actual	0	0	153,025	149,162	149,351	143,025
<b>OPERATING SUBTOTAL</b>		1,356,480	1,229,465	1,103,867	1,184,174	1,193,001	1,443,175

DEPARTMENT: 632 - Marina  
TOC

ACCT # ACCOUNT NAME ACTUAL FY12 ACTUAL FY13 ACTUAL FY14 ACTUAL FY15 ACTUAL FY16 ACTUAL FY17 ACTUAL FY18 ACTUAL FY19

4670	Annual - Pleasure	305,966	296,584	306,230	380,543	373,668	428,622	419,592	411,006
4671	Transient - Pleasure	144,330	140,847	136,708	150,201	186,406	213,249	222,904	231,793
4672	Ramp - Seasonal	26,800	23,300	23,700	22,600	21,600	21,150	20,850	20,670
4673	Ramp - Daily	28,760	27,900	26,690	25,800	32,110	34,710	42,859	42,990
4674	Winter Storage - Marina	48,680	46,320	43,360	48,875	48,645	50,554	59,308	61,550
4675	Utilities Charges	21,217	22,038	30,046	33,066	21,601	17,389	28,090	34,626
4676	Fuel	1,043,023	869,740	882,123	804,382	797,553	647,725	773,548	926,697
4677	Ice	3,910	3,540	3,474	3,376	3,806	4,588	4,038	3,694
4678	Oil	759	564	588	391	330	315	480	430
4689	Off Season Slip Rental	11,999	14,201	7,788	12,425	19,839	16,321	143	1,994
4690	Annual - Commercial	62,030	60,830	60,060	57,203	81,688	88,000	78,288	87,863
4691	Transient - Commercial	15,725	6,050	14,250	13,072	10,238	9,321	6,314	7,128
4692	Monthly - Commercial	2,780	6,255	840	5,000	3,110	4,310	6,430	3,350
4693	Daily - Commercial	0	690	423	4,819	5,191	0	0	0
4821	Interest	2,203	1,157	1,161	1,371	2,136	1,497	1,097	1,339
4840	Other Misc. Revenue	2,676	2,165	10,430	19,203	20,744	13,691	16,106	20,969
4951	Insurance Reimburse.				8,483	0	0	0	0

<b>ANNUAL REVENUE</b> (less Town Winter Storage)	1,720,858	1,522,181	1,547,871	1,590,810	1,628,665	1,551,442	1,680,047	1,856,099
<b>REVOLVING FUND</b> (from prior fiscal year)	616,610	1,022,124	757,467	690,988	843,339	1,024,648	1,128,734	1,191,968
<b>TOTAL REVENUE</b>	2,337,468	2,544,305	2,305,338	2,281,798	2,472,004	2,576,090	2,808,781	3,048,067
<b>OPER. EXPENSES</b>	1,315,344	1,786,838	1,614,350	1,438,459	1,447,356	1,447,356	1,616,813	
<b>NET BALANCE</b>	1,022,124	757,467	690,988	843,339	1,024,648	1,128,734	1,191,968	3,048,067

[TOC](#)**MARINA****ENTERPRISE FUND BALANCES AT BEGINNING OF FISCAL YEAR PER DOR**

	<b>ENT. FUND BAL.</b>	<b>DIFFERENCE FROM PRIOR FY</b>
July 1, 2017	404,226	
July 1, 2018	543,753	139,527
July 1, 2019	880,308	336,555

DEPARTMENT: 650 - DPW - Parks Division  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
<b>PERSONNEL SUBTOTAL</b> (Form 2)	0	0	0	0	0	0
<b>OPERATING SUBTOTAL</b> (Form 3)	45,659	45,413	45,413	50,850	60,850	65,850
<b>TOTAL DEPARTMENT BUDGET</b> (Form 2 + Form 3)	45,659	45,413	45,413	50,850	60,850	65,850
Less Cemetery Fund Transfer	-22,000	-25,000	-25,000	-25,000	-35,000	-35,000
<b>NET APPROPRIATION</b>	23,659	20,413	20,413	25,850	25,850	30,850

Department Revenue from Prior Fiscal Year: 0

DEPARTMENT: 650 - DPW - Parks Division  
TOC

**(SEE BUDGET 420 - FORM 2)**

PERSONNEL SUBTOTAL

0

0



DEPARTMENT: 650 - DPW - Parks Division  
TOC

ACCT #	ACCOUNT NAME	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21
5240	Cemetery Repairs & Maint.	0	0	0	0	10,000	10,000
5247	Equipment Maintenance	11,584	7,081	6,363	10,445	6,650	6,650
5275	Equipment Hire	12,647	11,500	11,687	14,796	11,500	11,500
5365	Tree Warden Program	16,090	14,762	20,386	15,549	20,000	25,000
5400	Supplies	1,692	4,146	4,289	1,493	4,700	4,700
5463	Plants, Trees, Shrubs	1,646	6,037	5,609	6,302	6,000	6,000
5582	Uniforms	1,100	987	1,100	2,265	1,100	1,100
5583	Clothing Allowance	900	900	450	0	900	900
<b>OPERATING SUBTOTAL</b>		45,659	45,413	49,884	50,850	60,850	65,850

DEPARTMENT: 671 - Hoxie House / Grist Mill  
TOC

	EXPEND FY16	EXPEND FY17	EXPEND FY18	EXPEND FY19	APPROP FY20	REQUEST FY21	
<b>PRIOR YEAR DEFICIT:</b>	0	0	0	0	0	0	
<b>PERSONNEL:</b>							
Position	Name						
Hoxie House	Wages	15,673	12,881	17,346	18,384	27,000	27,000
Grist Mill	Wages	23,417	17,174	21,592	18,711	38,000	38,000
<b>PERSONNEL SUBTOTAL</b>	39,090	30,055	38,938	37,095	65,000	65,000	
<b>OPERATING EXPENSES:</b>							
Acct #	Account Name						
5400	Supplies	13,175	8,117	10,627	9,214	16,000	16,000
<b>OPERATING SUBTOTAL</b>	13,175	8,117	10,627	9,214	16,000	16,000	
<b>TOTAL DEPT. BUDGET &amp; DEFICIT</b>	52,265	38,172	49,565	46,309	81,000	81,000	
Less Income Transfer at ATM	-33,000	-33,000	-27,500	-27,500	-27,500	-27,500	
Carryover from Prior FY's Budget	0	0	0	0	0	0	
<b>NET APPROPRIATION</b>	19,265	5,172	22,065	18,809	53,500	53,500	

DEPARTMENT: 693 - Memorial Day  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

**PERSONNEL SUBTOTAL**                      0                      0                      0                      0                      0                      0

**OPERATING EXPENSES:**

Acct #              Account Name

5700	Memor. Day Expenses	1,200	1,200	1,182	680	1,200	1,200
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**OPERATING SUBTOTAL**                      1,200                      1,200                      1,182                      680                      1,200                      1,200

**TOTAL DEPARTMENT BUDGET**                      1,200                      1,200                      1,182                      680                      1,200                      1,200

DEPARTMENT: 694 - Historic District Committee  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

Night Clerical	M. Raymond	1,500	1,753	1,997	2,099	2,000	2,250
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**PERSONNEL SUBTOTAL**                      1,500              1,753              1,997              2,099              2,000              2,250

**OPERATING EXPENSES:**

Acct #              Account Name

5420	Office Supplies	1,750	3,247	2,791	2,202	2,850	2,850
5604	HD Regional Assessm't	9,750	9,750	9,950	9,950	9,950	9,950

**OPERATING SUBTOTAL**                      11,500              12,997              12,741              12,152              12,800              12,800

**TOTAL DEPARTMENT BUDGET**              13,000              14,750              14,738              14,251              14,800              15,050

**Department Revenue from Prior Fiscal Year:**

4,870 (Permit, Application Fees)



DEPARTMENT: 940 - Town Insurance  
TOC

EXPEND FY16   EXPEND FY17   EXPEND FY18   EXPEND FY19   APPROP FY20   REQUEST FY21

**PERSONNEL:**

Position      Name

**PERSONNEL SUBTOTAL**                      0                      0                      0                      0                      0                      0

**OPERATING EXPENSES:**

Acct #              Account Name

5175	Worker's Comp.	0	228,693	299,677	326,322	350,000	375,000
5176	Police & Fire Accident	66,412	60,708	65,489	64,382	75,000	80,000
5742	Property/Casualty/Auto	667,013	562,599	552,591	598,955	515,000	550,000
	Professional Liability	0	0	0	0	160,000	135,000
	OSHA Compliance						25,000
5744	Deductions Not Covered	44,548	36,918	8,211	36,233	100,000	125,000

**OPERATING SUBTOTAL**                      777,973                      888,918                      925,968                      1,025,892                      1,200,000                      1,290,000

**TOTAL DEPARTMENT BUDGET**                      777,973                      888,918                      925,968                      1,025,892                      1,200,000                      1,290,000

**PRIORITIZED LIST OF NEW POSITIONS & SERVICES**  
**(Does Not Include Benefit Costs)**

<b><u>Rank:</u></b>	<b><u>Budget - Description</u></b>	<b><u>Fiscal Year</u></b> <b><u>Funded</u></b>	<b><u>Amount:</u></b>
1.	175 - Assistant Town Planner	FY'15	45,000
2.	420 - (2) DPW Laborers & Reorganize Positions	FY'15	108,150
3.	410 - GIS Analyst / Engineering Assistant (Net of Existing P-T Clerk Position)	FY'15	31,150
4.	197 - Add'l. Funds to Cover IT Software Maintenance & Equipment Costs	FY'15	50,000
5.	610 - Reduce Library Dependence on Donation Funds & Weston Fund Uncertainties	FY'15	29,500
6.	210 - Police Detective	FY'16	65,500
7.	630 - Recreation Department Program Coordinator	FY'16	41,600
8.	541 - Increase Funded Hours of Council on Aging Drivers	FY'16	12,500
9.	171 - DNR Assistance & Conversion to F-T Animal Control Officer (\$50,000 Needed)	FY'15 - Partial	10,000
10.	210 - More Realistically Fund Police Department Overtime	FY'17	150,000
11.	220 - More Realistically Fund Fire Department Overtime	FY'17	50,000
12.	421 - More Realistically Fund DPW Snow & Ice Budget	FY'17	150,000
13.	420 - Add DPW Lease / Purchase of Capital Equipment Line Item to Operating Budget	FY'17	150,000
14.	190 - Add'l. Maintenance Specialist & Part-time Clerk & Custodian	FY'18	150,000
15.	197 - New IT Support Specialist (19 hr/wk)	FY'18	30,000

16.	197 - Add'l. IT Funding for Software Improvements & MS Hosting Office 365 & E-Mail	FY'19	75,000
17.	220 - Fully Cover (8) Federal SAFER Grant EMS / Fire Positions	FY'20	750,000
18.	420 - (1) Additional DPW Laborer	FY'20	50,000
19.	Various - Streamline Town Organizational Structure - Too Flat & Address Staff Shortfalls	None	260,000
20.	420 - (3) Additional DPW Laborers	None	150,000
21.	420 - DPW Additonal Operating Budget Funds for Road Infrastructure Improvements	None	300,000
22.	420 - DPW Additional Parks Staff & Funding for HTW School Fields	None	100,000
23.	630 & 171 - Reduce DNR & Recreation Dependence on Beach Parking Account	None	200,000



## FY'21 BUDGET

NO.	DEPARTMENT	FY19 APPROP	FY20 APPROP	FY21 APPROP
114	Moderator	450	450	450
123	Selectmen/Manager	512,583	529,874	523,830
	Personnel Expenses	247,271	500,000	325,000
131	Finance Committee	3,400	3,400	3,400
135	Accounting	216,347	222,961	187,865
141	Assessing	377,372	394,166	370,249
145	Treasurer	231,977	232,727	267,922
146	Tax Collector	210,855	212,154	220,987
147	Tax Title	35,000	35,000	35,000
151	Legal	300,000	300,000	300,000
152	Human Resources	186,761	179,354	186,413
161	Town Clerk	188,406	192,156	202,590
162	Elect. & Registration	60,750	49,750	75,750
171	Natural Resources	287,093	303,997	315,118
175	Planning & Development	225,857	231,213	239,008
190	Facilities Management	613,232	642,652	683,161
195	Town Reports	11,000	11,000	12,500
196	Bind Records	7,000	7,000	7,000
197	Info. Technology	656,517	663,873	671,930
	<b>Total 100s</b>	<b>4,371,871</b>	<b>4,711,727</b>	<b>4,628,173</b>
210	Police Department	4,567,104	4,558,510	4,811,150
220	Fire Department	3,701,971	3,679,534	3,837,320
241	Inspections	293,402	291,605	302,746
244	Sealer of Weights & Measures	200	200	14,000
291	Emergency Management	17,500	17,500	22,500
294	Forest Warden	1,500	1,500	1,500
297	Bourne Shellfish	4,000	4,000	4,000
299	Greenhead Fly	2,000	2,500	2,500
	<b>Total 200s</b>	<b>8,587,677</b>	<b>8,555,349</b>	<b>8,995,716</b>
300	School Department	33,273,259	34,132,914	34,942,348
313	UCCRVTs	2,288,389	2,161,680	2,323,806
	<b>Total 300s</b>	<b>35,561,648</b>	<b>36,294,594</b>	<b>37,266,154</b>
410	DPW - Engineering	207,514	227,086	279,322
420	DPW	1,750,218	1,825,761	1,874,438
421	Snow & Ice	400,000	400,000	400,000
424	Streetlights	25,000	25,000	20,000
	<b>Total 400s</b>	<b>2,382,732</b>	<b>2,477,847</b>	<b>2,573,760</b>

510	Health Department	208,531	214,691	227,483
522	Nursing Department	151,925	165,829	169,905
540	Social Services	35,000	35,000	35,000
541	Senior & Community Services	241,427	231,800	238,462
543	Veterans	73,320	88,320	103,500
<b>Total 500s</b>		710,203	735,640	774,350

610	Library	997,589	991,595	1,005,907
630	Recreation	190,533	229,684	252,602
650	DPW - Parks	25,850	25,850	30,850
671	Hoxie / Grist Mill	25,500	53,500	53,500
693	Memorial Day	1,200	1,200	1,200
694	Historic District	14,750	14,800	15,050
<b>Total 600s</b>		1,255,422	1,316,629	1,359,109

**Operating Budget Subtotal:** 52,869,553 54,091,786 55,597,262

135	Sanitation, Marina & SHGC Indirect Costs Transfers	60,000
171	Waterways Fund Transfer	7,500
220	Ambulance Fund Transfer	1,650,000
630	Beach & Recreation Account Transfers (incl. Sandy Neck)	298,191
650	Cemetery Trust Fund Transfer	35,000
671	Hoxie House / Grist Mill Transfer	27,500

**Inter-Fund Transfers Subtotal:** 2,078,191

132	Reserve Fund	500,000
710	Borrowing Expenses	100,000
750	Debt	3,834,470
910	Group Health Insurance	11,800,000
912	Medicare	676,000
940	Property & Liability Insurance	1,290,000
941	Unemployment Account	100,000
941	OPEB Trust Fund	0
950	Retirement Assessment	3,769,883

**Other Budget Accounts Subtotal:** 22,070,353

**FY'20 BUDGET TOTAL:** 79,745,806