



Application Number: \_\_\_\_\_

**MINOR CHANGE CERTIFICATE OF APPROPRIATENESS**

Address of proposed work: \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_

Owner: \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Owner Email Address: \_\_\_\_\_

Representative: \_\_\_\_\_ Phone No. \_\_\_\_\_

Representative's Mailing Address: \_\_\_\_\_

Representative's Email Address: \_\_\_\_\_

Date of original approved Certificate of Appropriateness \_\_\_\_\_

Description of original approved Certificate of Appropriateness \_\_\_\_\_

**DESCRIPTION OF PROPOSED CHANGE** \_\_\_\_\_

**Submissions: Forms/Information attached with submission - check all that apply:**

- Minor Change to COA \_\_\_\_\_ Building Spec \_\_\_\_\_ Color/Sample Sheet \_\_\_\_\_ Shed Spec \_\_\_\_\_ Sign Spec \_\_\_\_\_
- Landscape Plan \_\_\_\_\_ Plot Plan \_\_\_\_\_ Elevation Drawings \_\_\_\_\_ Generic Elevation Drawings \_\_\_\_\_
- Manufacturer Photos (brochure) \_\_\_\_\_ Existing Photos \_\_\_\_\_ Rep. Form \_\_\_\_\_ SOU \_\_\_\_\_
- Other \_\_\_\_\_

Owner/Representative **Signature** \_\_\_\_\_ Date \_\_\_\_\_

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**For Committee Use Only**

This Certificate is \_\_\_\_\_ Approved \_\_\_\_\_ Approved as Amended \_\_\_\_\_ Denied

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

By a Vote of: \_\_\_\_\_ In favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained

**If applicable, Amendment/Denial Condition(s) are listed on the back**

**This approval is valid for one year from Committee approval date**

**Continuation**

To the \_\_\_\_\_ Mtg.

\_\_\_\_\_  
(Initial) (Date)

Vote: \_\_\_\_\_