



Application Number: _____

APPLICATION FOR CERTIFICATE OF EXEMPTION

Address of proposed work: _____ Map _____ Lot _____

Owner: _____ Cell Phone No. _____

Owner's Mailing Address: _____

Owner Email Address: _____

Representative: _____ Phone No. _____

Representative's Mailing Address: _____

Representative's Email Address: _____

Project Definition (Check all that apply)

Buildings: New Building _____ Existing Building Alteration and/or addition _____

Other: Fence _____ Wall _____ Shed _____ Paving _____ Other _____

Painting: Painting of existing building, structure or sign _____

Description of Proposed Project (Include all changes to existing structures, use separate sheet if necessary)

Exemption Qualifications: (Check all that apply)

_____ Project is not visible from a 'way' or 'public place' as defined (page 5) in the Old King's Highway Regional Historic District Commission, 'Bulletin' Section 3:04

_____ Project is as included in the Old King's Highway Regional Historic District Commission, 'Bulletin' Section 3:04

Submissions: Please see 'Submission Requirements for Various Types of Projects' and refer to 'Notes Regarding Submission Requirements for Various Types of Projects' included. Forms/Information attached - check all that apply:

COE _____ Shed Spec _____ Plot Plan _____ Elevation Drawings _____

Manufacturer Photos (brochure) _____ Existing Photos _____

Owner/Representative **Signature** _____ **Date** _____

For Committee Use Only

Committee Member Approval: _____

Approval Date:

This approval is valid for one year from Committee approval date



SHED SPECIFICATION SHEET

Complete the shed definition form (below) by circling the appropriate items

1. If a Gambrel roof, circle both roof pitches.
2. The second page is the Generic Elevation Sheet, which has the elevation sketches. The purpose of these sketches is to show the location of the windows and doors on the proposed shed. First, label each sketch view as "FRONT", "BACK", "RIGHT SIDE", and "LEFT SIDE".
3. Next, on the elevation sketches draw each window and door that is proposed on each view. Windows and doors do not need to be drawn to scale, Write the dimensions of each window within the window drawn on each view,
4. If there is more than one siding type and material, circle both siding types and materials. Also, label the siding type on each elevation sketch view.
5. Show the proposed location of the shed on the plot plan, to scale. Also, label the "FRONT" view side of the shed on the plot plan. Also, label the distance of the shed from the two closest property sidelines.
6. Photos of the shed, if available, may be substituted for the elevation sketches, as long as the photos show each side of the shed that has either a door or a window. Designer or manufacturer-produced elevation drawings may also be substituted for the elevation sketches as long as they show each side of the shed that has either a door or a window.

SHED DEFINITION

DIMENSIONS: Length _____ ft. Width _____ ft. Height (maximum above grade) _____ ft.

FOUNDATION: Sonotube Piers Concrete Block Piers Wood Piers Other _____

FOUNDATION VISABLE: 6" 8" 10" 12" Other _____

SIDING: Clapboard Shingle Vertical Board Horizontal Board Board & Batten Other _____

SIDING MATERIAL: Red Cedar White Cedar Pine Vinyl Other _____

SIDING EXPOSURE: 3" 4" 5" 6" 7" Other _____

HEIGHT OF SIDEWALL (see Generic Elevation Sketch Sheet for definition): _____' - _____"

ROOF STYLE: Peaked Gambrel Other _____

ROOF PITCH (See Generic Elevation Sketch for definition.): _____" of vertical raise in 12" of horizontal run

ROOF MATERIAL: Red Cedar White Cedar Arch.-Asphalt 3-tab-Asphalt Other _____

ROOF COLOR: _____

DOORS (TYPE/WIDTH): Single/ _____" Double (barn door)/ _____" Other _____/ _____"

DOOR STYLE: Panel Board Other _____

DOOR MATERIAL: Wood Steel Fiberglass Other _____

WINDOW MATERIAL: Wood Vinyl Other _____

WINDOW & DOOR TRIM WIDTH: None 1" 2" 3" 4" 5" 6" Other _____

WINDOW & DOOR TRIM MATERIAL: Wood Plastic (PVC or Polyurethane) Other _____

SHUTTER MATERIAL: Wood Vinyl Other _____ Color _____

BUILDING COLORS: Siding _____ Doors _____ Windows _____

For more detailed information, please refer to the
Old King's Highway Regional Historic District Commission, 'Bulletin'



Proposed Shed Criteria For qualification of submission of Certificate of Exemption (COE)

SIZE - No more than 120 square feet in floor area and no more than 12 feet in height to ridgeline

ROOF PITCH - The roof must have at least a 7/12 pitch. The roof must rise at least 7 inches for every 12 inches of run or match the roof pitch of the existing house.

ROOF MATERIAL - Asphalt or wood shingles. If asphalt shingles are used, they should match the roof color of the house.

SIDING - Clapboards and/or cedar shingles are preferred. Texture 1-11 is not acceptable.

DOORS and WINDOWS - At least one door and one proportional window.

COLOR - Natural (unpainted), white, light gray or a color matching the existing house.

For more detailed information, please refer to the
Old King's Highway Regional Historic District Commission,
'Bulletin'

Please read packet before submitting application.

Submission Requirements for a Certificate of Exemption Application

Please complete and submit the attached application along with the following requirements:

1 hard copy of the following:

- Completed & signed application form.
- Existing Photos of the property (standing back enough to show structure(s)/land)
- An additional photo or plot plan indicating the approximate area of proposed project
- Photo of proposed materials e.g. fence or shed

Additional Requirements:

- Check payable to the Town of Sandwich, *see fee schedule*